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AGENDA

MEETING OF THE MAYOR AND ALDERMEN

JUNE 23, 2016

1. Approval of the summary/final minutes for the City Manager's briefing of June 9, 2016.
2. Approval of the summary/final minutes for the City Council meeting of June 9, 2016.

ALCOHOLIC BEVERAGE LICENSE HEARINGS

3. Heather Perez for Little Italy Abercorn t/a Cuoco Pazzo, requesting beer and wine (drink) license with Sunday sales at 606 Abercorn Street, which is located between Huntington Street and Hall Street in District 2. The applicant plans to operate as a full-service restaurant. (New ownership/management) Recommend approval.
4. Bridget P. Michalski for Savannah Wine Cellar, LLC t/a Savannah Wine Cellar, requesting to transfer Wine (package) license with Wine Tasting from Allen M. Jaeger at 5500 Abercorn Street, which is located between East 73rd Street and Jackson Boulevard in District 4. The applicant plans to continue to operate as a package store. (New ownership/management/existing business) Recommend approval.

ZONING HEARINGS

5. Briland Properties, LLC, Petitioner (MPC File No. 16-001932-ZA), requesting approval to amend Sec. 8-3030(f), Historic District Ordinance, Classification of Structures, Historic Building Map to change the status of 32 Martin Luther King, Jr. Boulevard from an historic building to a non-historic building; to include the Historic Building Map in the zoning ordinance; and to update the supplemental building list.

On July 8, 2015 the Historic District Board of Review (HDBR) reviewed a petition for the proposed demolition of 32 Martin Luther King, Jr. Blvd., a historic building within the Savannah Historic District. The petitioner presented evidence to the HDBR to substantiate that the building had lost historic fabric to the extent that it should no longer be considered contributing. The HDBR concluded, in part, that the building has lost historic fabric to the extent it should no longer be considered contributing.

The HDBR approved the demolition with conditions based on the lack of historic integrity of the building and not on economic hardship. The Planning Commission recommends approval. Recommend approval.

ORDINANCES

First Readings

6. Revisions to Taxi Ordinance. Revisions to the City Taxi Ordinance that will adjust rates, require the acceptance of credit card payments (maximum 3% charge), and impose a driver code of conduct that must be displayed. Taxis would also be required to accept service animals and be allowed to impose a fee on patrons who soil the vehicle while being transported. A number of stakeholder meetings have been held with owners and drivers to reach consensus about the proposed changes, which have the support of the Savannah Taxi Owners Association (STOA). Recommend approval.

First and Second Readings

7. Short-Term Vacation Rental Sec. 8-3214(2)(a) (MPC File No. 16-000117-ZA). An ordinance to allow Short-Term Vacation Rental use in the Mid-City Traditional Neighborhood-2 (TN-2) district with restrictions as follows:
 - a) The number of occupants shall not exceed two (2) adults per bedroom plus two (2) adults for each dwelling, subject to verification of building code compliance by the Zoning Administrator.
 - b) There shall be no change in the exterior appearance of the dwelling and premises, or other visible evidence of the conduct of a short-term vacation rental.

In the TN-2 district, such use is permitted only within an accessory dwelling and only when the principal residence is owner-occupied.

RESOLUTIONS

8. Acceptance of Quit Claim Deed of 1.10 Acres Adjoining The Harmon Canal From Car Max. Car Max developed a new car dealership facility at 8989 Abercorn Street in the City of Savannah in 2013. As part of the permitting for this project, Car Max agreed to donate a 1.10-acre strip of land to the City along the Harmon Canal as flood plain mitigation. The City intends to use this strip to widen, enhance, and maintain the Harmon Canal right of way. Car Max has prepared a plat and signed a deed conveying this property to the City, which is being held in trust by the City Attorney's Office pending approval and acceptance by the Mayor and Aldermen.

Recommend acceptance of the quit claim deed of a 1.10-acre strip of land, and authorization to record this deed in the public records. Recommend approval.

9. Declaration Of Right Of Way As Surplus and Available For Sale to The Adjoining Property Owner. Petitioner Tiece Ziblut, representing Chatham Investors II, LLC (Property Owner), is requesting the City declare surplus and available for sale a portion of City right of way located at the northeast corner of 63rd and Habersham Street. The petition involves approximately 63 feet by 32 feet of right of way containing approximately 0.046 acres. The property owner is seeking to acquire and assemble this portion of right of way to develop additional parking to facilitate expansion of a Rite Aid Pharmacy and local shops.

The Bureau of Public Works and Water Resources, Development Services Department, Park and Tree Department, and Real Property Services Department have reviewed the petition and take no exception.

State law governs the disposition of real property by municipalities, and surplus rights of way are offered for sale first to adjoining property owners. Chatham Investors II, LLC is the sole adjoining property owner.

If declared surplus and available for sale, staff will obtain an appraisal of the property by a Georgia certified general real estate appraiser and the appraised value will establish the sale price.

Recommend the City declare surplus a 0.046-acre portion of right of way located at the northeast corner of 63rd and Habersham Street and offer that property for sale to the adjoining property owner for consideration of payment of appraised value, and authorization for the City Manager to execute related deeds, contracts, and closing documents. Recommend approval.

MISCELLANEOUS

10. Appointments to Boards, Commissions & Authorities.
11. Memorandum of Understanding Between Savannah Economic Development Authority and the City of Savannah to Establish a Savannah Area Film Office. Under a current MOU between the parties, SEDA is responsible for most marketing functions for the film industry, and the City is responsible for permitting films in Savannah, as well as providing many support services such as maintaining databases of locations and service providers, and conducting site visits.

Since many films coming to the Savannah area are now regional productions, which involve coordination with other local governments, SEDA has proposed that the parties modify our agreement to create a regional film office to be run by SEDA. The City would transfer the funds it currently allocates to the City Film Office to SEDA, and SEDA will perform most of these functions. The City Film Office will continue to issue permits and coordinate with City agencies such as the Police and Sanitation bureaus. Current staff will be offered positions with SEDA. The current Film Commission will become an advisory committee to SEDA for the remainder of this year, after which time the advisory committee will be reorganized with representation based on the percentage of financial support to the program from SEDA, the City, and other local governments.

Adoption of the proposal will simplify and modernize our sales and service functions for this growth industry, while maintaining City control of essential permitting functions. (Continued from the meeting of June 9, 2016). Recommend approval.

12. Park and Tree Department, Petitioner (MPC File No. 16-002857-MON). The applicant is requesting approval to install an ornamental iron fence around the monument in Chippewa Square, located at Bull and McDonough Streets. Lighting will also be installed. The fence will be similar to those around the monuments in Johnson Square and Wright Square. The height will be approximately 3 feet tall. The new lighting will include landscape flood lights and two spotlights to highlight the monument at night. Both the fence and the lighting will be contained to the brick area around the monument.

The Historic Site and Monument Commission recommends approval of the alterations to the monument because they meet the standards in the Master Plan and Guidelines for Markers, Monuments, and Public Art. Recommend approval.

13. Declare Three Vacant Lots As Surplus and Available For Sale To The Public. The City of Savannah acquired three adjacent, vacant residential lots in 2012 as part of a redevelopment plan along the Augusta Avenue Corridor. Staff is seeking to sell the properties for residential redevelopment. The three parcels are briefly described as follows:

- 244 McIntyre Street – PIN 2-0027-05-024
- 246 McIntyre Street – PIN 2-0027-05-023
- 1510 Augusta Avenue – PIN 2-0027-05-021

The 244 McIntyre Street lot was acquired in July 2012 for \$3,337.00; the 2016 assessed value of the property is \$6,800.00. The 246 McIntyre Street and 1510 Augusta Avenue lots were acquired together in February 2012 for \$18,500.00. The 2016 assessed value of 246 McIntyre is \$6,300.00, and the 2016 assessed value of 1510 Augusta is \$11,300.00. Additional closing and holding costs also apply.

Recommend approval to declare these three City-owned real properties surplus and available for sale to the public. If so approved, staff will issue a request for proposals and market these properties to solicit bids from interested buyers. The highest and most responsive bids for the properties will then be submitted to City Council for approval. Recommend approval.

BIDS, CONTRACTS AND AGREEMENTS

14. Authorization for City Manager to Sign and Administer Through Sub-Grant Recipients Program Year (PY) WIOA 2016 Youth Grant Funds. The City of Savannah has received a “Statement of Grant Award” for Workforce Innovation and Opportunity Act Youth Program (\$1,806,053.00) from the Georgia Department of Economic Development, Workforce Division (GDEcD-WFD), which will provide year-round youth programs for the period of April 1, 2016 to June 30, 2018 to low-income youth between the ages of 16 and 24. Youth programs include work experience, occupational skills training, alternative secondary school services, tutoring and supportive services.

Pursuant to the Coastal Workforce Services (CWS) Consortium Agreement, recommend approval to authorize the City Manager to enter into a Grant Administration Agreement with sub-grant recipients in accordance with the City of Savannah’s procurement policies and procedures. The grant award totaling \$1,806,053.00 provides funding for youth programs to a ten (10) county area, (Region 12) that includes Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Screven Counties. Recommend approval.

15. Coastal Workforce Development Board FY2016 Workforce Innovation and Opportunity Act (WIOA) Strategic Ex-Offender/Offender Grant Initiative Sub-Award (Sole Source) to the City of Hinesville. Coastal Workforce Development Board requests approval to award the Georgia Department of Economic Development—Workforce Division (GDEcD-WFD)WIOA Strategic Grant Initiative initial allocation of \$18,700.00 earmarked for capacity-building to Region 12/Area 20 for Liberty County and the City of Hinesville (pass-through agency).

As approved by the Coastal Workforce Development Board, the sub-award for capacity building funds will be used to fund staff, career assessment software, office furniture, supplies, etc. for the re-entry program and population returning to the community. In addition, these funds will expand capacity for the Local Workforce Development Board to assist Ex-Offenders/Offenders returning to Liberty County with employment and training barriers. Recommend approval.

16. President Street/General McIntosh Improvements – Contract Modification No. 2 – Event No. 2379. Recommend approval of Contract Modification No. 2 to McLendon Enterprises, Inc. in the amount of \$779,374.55.

The original contract included significant City utility line infrastructure improvements and replacements within the east side of the City. The project is currently 17 months into construction of its planned 34-month schedule.

Based on negotiations with the adjacent development company Randolph Street Associates, LLC, Randolph Street will require realignment to create a four-way intersection with General McIntosh and newly constructed Congress Street. Randolph Street Associates has agreed to a property conveyance for a new City right of way and an escrow agreement with the City, in which Randolph Street Associates will pay \$678,903.00 toward construction cost of the realignment. The City will be responsible for \$100,471.55, the remaining balance of this modification. These improvements will better serve the community, increase economic development, allow for improved connection, and accommodate Randolph Street Associates' proposed developments.

The original contract was approved by Council on September 18, 2014 in the amount of \$28,051,221.68. The total amount of this contract to date, including this modification, is \$28,834,665.57. The second lowest bid was received from TIC – The Industrial Company in the amount of \$32,842,649.00.

Recommend approval of Contract Modification No. 2 to McLendon Enterprises, Inc. in the amount of \$779,374.55. Funds are available in the 2016 Budget, Capital Improvement Projects/Contracts Payable/President Street/General McIntosh Improvements (Account No. 311-0000-21128-TE310). Recommend approval.

17. Emergency Notification System – Annual Contract Renewal – Event No. 3221. Recommend approval to renew an annual contract for an emergency notification system from SwiftReach Networks in the amount of \$43,500.00. Various departments will use the system to offer web-based automated notifications to citizens. The system delivers timely messages via multiple communication channels to allow for reliable reports to citizens and members of predetermined groups regarding emergencies, weather events, and community activities. The cost will be split equally between the City and the County.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications and experience, capabilities and functional requirements, references, local participation, and fees.

On February 18, 2016, Council approved a contract modification in the amount of \$3,000.00, which allowed for an unlimited number of emergency notifications to our citizens via phone and text for a three month period. The new contract amount is now \$43,500.00, which will cover an unlimited number of emergency notifications for the entire year.

Proposals were originally received on May 19, 2015. This proposal was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days.

The proposers were:

B.P. SwiftReach Networks (Mahwah, NJ) ^(D)	\$37,500.00*
Everbridge, Inc. ^(D)	\$56,195.00*
Blackboard, Inc. ^(D)	\$40,920.00*
Emergency Communications Network (Code Red) ^(D)	\$37,500.00*
AT&T ^(B)	\$42,000.00*

Criteria:	Qualifications/ Experience	Capabilities/ Functional Requirements	Fees	References	Local Participation	Total
Proposer:	(30 pts)	(30 pts)	(25 pts)	(10 pts)	(5 pts)	(100 pts)
Swiftreach Network	30	29	25	10	0	94
Everbridge, Inc.	28	28	17	9	0	82
Blackboard, Inc.	24	23	23	8	0	78
ECN (Code Red)	22	19	25	7	0	73
AT&T	18	16	22	7	5	68

Funds are available in the 2016 Budget, General Fund/City Wide Emergency Planning/Other Contractual Services (Account No. 101-5102-51295). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. ^(*)Indicates original proposal pricing. Recommend approval.

18. Savannah Fire Training Facility – Contract Modification No. 1 – Event No. 3477. Recommend approval of Contract Modification No. 1 to Collins Construction Services, Inc. in the amount of \$86,226.00.

The original contract was for the construction of the Savannah Fire Training Facility. This contract modification includes removal, disposal, and replacement of waste-containing soil found in the proposed roadway and two proposed detention ponds. Due to the waste content, the landfill company required the soil to be tested and approved before accepting delivery. The City's testing contractor performed the required tests on the waste and it will be accepted by Waste Management.

The original contract was approved by Council on October 29, 2015 in the amount of \$1,480,000.00. The total contract amount to date, including this modification, is \$1,566,226.00. The second lowest bid was received from John E. Lavender & Associates, Inc., in the amount of \$1,737,000.00. This modification could not have been foreseen by either bidder.

Recommend Contract Modification No. 1 to Collins Construction in the amount of \$86,226.00. Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Savannah Fire Training Facility (Account No. 311-9207-52842-PB0637). Recommend approval.

19. Mowing for Public Works – Annual Contract – Event No. 4153. Recommend approval to award an annual contract for mowing services for the Public Works Bureau to J Corbett Enterprise (Primary), Moss Construction (Secondary), and Sodman Landscaping (Tertiary) in an amount not to exceed \$200,000.00. The mowing contract will be used to mow grass in various locations throughout the City.

This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net-30 Days. The bidders were:

L.B.	J Corbett Enterprise (Vidalia, GA) ^(D)	(Primary)	\$ 183,548.36*
L.B.	Moss Construction (Bluffton, SC) ^(D)	(Secondary)	\$ 212,376.50*
L.B.	Sodman Landscaping (Savannah, GA) ^(E)	(Tertiary)	\$ 244,122.50*
	First Cuts, LLC ^(D)		\$ 965,064.00*
	The Greenery, Inc. ^(D)		\$ 1,385,350.00*

Funds are available in the 2016 Budget, General Fund/Stormwater Management/Other Contractual Services (Account No. 101-2104-51295) and General Fund/Streets Management/Other Contractual Services (Account No. 101-2105-51295). A Pre-Bid Conference was conducted and eight vendors attended. ^(D)Indicates non-local, non-minority owned business. ^(E)Indicates local, woman owned business. ^(*)Indicates total bid amount. Recommend approval.

20. Mid-Size Sedans – Event No. 4237. Recommend approval to procure 16 mid-size sedans from O.C. Welch Ford Lincoln, Inc. in the amount of \$281,328.00. The mid-size sedans will be used to replace various City vehicles that were scheduled for replacement in 2016 by the Vehicle Maintenance Department.

This bid was advertised, opened, and reviewed. Delivery: 60 Days. Terms: Net 30 Days. The bidders were:

L.B.	O.C. Welch Ford Lincoln, Inc. (Hardeeville, SC) ^(D)	\$281,328.00
	Auto Nation Chevrolet ^(D)	\$304,016.00
	JC Lewis Ford ^(B)	\$310,800.00
	Griffin Ford Sales, Inc. ^(D)	\$311,077.12

Funds are available in the 2016 Budget, Vehicle Replacement Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). A Pre-Bid Conference was conducted and one vendor attended. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

21. Small Sedans – Event No. 4238. Recommend approval to procure seven small sedans from O.C. Welch Ford Lincoln, Inc. in the amount of \$94,052.00. The Vehicle Maintenance Department will use the small sedans to replace various City vehicles that were scheduled for replacement in 2016.

This bid was advertised, opened, and reviewed. Delivery: 65 Days. Terms: Net-30 Days. The bidders were:

L.B.	O.C. Welch Ford Lincoln, Inc. (Hardeeville, SC) ^(D)	\$ 94,052.00
	Griffin Ford Sales, Inc. ^(D)	\$108,803.24
	JC Lewis Ford ^(B)	\$109,091.50

Funds are available in the 2016 Budget, Vehicle Replacement Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). A Pre-Bid Conference was conducted and one vendor attended. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

22. Motorola Service Agreement – Sole Source – Event No. 4342. Recommend approval to procure a six-month service agreement for the City's portable radio infrastructure from Motorola Solutions, Inc. in the amount of \$88,775.82. This agreement includes support for all radios and dispatch equipment used throughout the City.

This is a sole source because Motorola is the original provider of the equipment that is already in use throughout the City. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support when it is necessary.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Motorola Solutions, Inc. (Lawrenceville, GA) ^(D) \$88,775.82

Funds are available in the 2016 Budget, Internal Service Fund/Information Technology/Data Processing Equipment Maintenance (Account No. 611-1140-51251). A Pre-Proposal Meeting was not held as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

23. ESRI Maintenance – Sole Source – Event No. 4343. Recommend approval to procure a maintenance agreement from ESRI, Inc. in the amount of \$33,900.00. The Information Technology Department will use the maintenance agreement to provide ongoing annual maintenance for the ArcGIS System. ArcGIS is a comprehensive system that allows users to collect, organize, manage, analyze, communicate, and distribute geographic information. The system is used by numerous City departments for mapping and drafting plans for City projects.

This is a sole source because this vendor is the original provider of this software. It is critical to have maintenance and support from the original provider to ensure authorized, knowledgeable, and timely vendor support when it is necessary.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. ESRI, Inc. (Redlands, CA) ^(D) \$ 33,900.00

Funds are available in the 2016 Budget, Internal Service Fund/Information Technology/Data Equipment Processing (Account No. 611-1140-51251). A Pre-Proposal Conference was not conducted as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

24. Moyno Pump Repairs – Sole Source – Event No. 4355. Recommend approval to procure repair services from Carl Eric Johnson, Inc. in the amount of \$35,939.96. The Water Reclamation Department will use the services to repair the No. 2 Moyno Pump at the President Street Wastewater Treatment Plant.

The reason this is a sole source is because Moyno parts are proprietary and are only able to be serviced by authorized suppliers. Carl Eric Johnson, Inc. is the only authorized supplier for our area.

Delivery: As Needed. Terms: Net 30 Days. The vendor is:

S.S. Carl Eric Johnson, Inc. (Lawrenceville, GA) ^(D) \$35,939.96

Funds are available in the 2016 Budget, Water and Sewer Fund/President Street Plant/Equipment Maintenance (Account No. 521-2553-51250). A Pre-Bid Conference was not conducted as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

25. Bomb Suit – Sole Source – Event No. 4368. Recommend approval to procure one bomb suit from MED-ENG, LLC in the amount of \$26,162.00. The bomb suit will be used to provide a level of protection to the explosive ordinance disposal technician during the investigation of suspicious packages and vehicles. The reason this is a sole source is because MED-ENG is the sole manufacturer of explosive ordinance disposal bomb suits in this country.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. MED-ENG, LLC (Ottawa, ON) ^(D) \$ 26,162.00

Funds are available in the 2016 Budget, Grant Fund-Other FED/Homeland Security/Office Building Furniture Equipment/FY 2015 Homeland Security SCMPD (Account No. 212-3114-51520-GT0046). A Pre-Proposal Conference was not conducted as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

26. Long-Term Disability – Annual Contract – Event No. 4371. Recommend approval to award annual contract for the City-wide long-term disability plan to The Standard in the amount of \$263,428.32. Long-term disability rates are based upon an analysis of incurred claims, adjusted premium, expected loss ratio, and an experience credibility factor. The City of Savannah offers group long-term disability benefits to employees at no cost to employees in an effort to help support their financial security.

Our current benefits provider, USI, did a market assessment and determined that this is the most cost effective plan for the City.

The Standard (Portland, OR) ^(D)

\$ 263,428.32

Funds are available in the 2016 Budget, Risk Management Fund/Disability/Purchased Insurance Premiums (Account No. 621-9808-52225). ^(D)Indicates non-local, non-minority owned business. A Pre-Proposal Conference was not conducted as a market assessment was done by our current benefits provider. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For June 23, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
3221	X	Emergency Notification System	Yes	Yes	201	22	5	0	\$ 43,500.00	0	D	0	0	No
4153	X	Mowing for Public Works	Yes	Yes	390	59	5	1	\$ 200,000.00	0	D	0	0	No
4237		Mid-Size Sedans	Yes	Yes	101	5	4	0	\$ 281,328.00	0	D	0	0	No
4238		Small Sedans	Yes	Yes	101	5	4	0	\$ 94,052.00	0	D	0	0	No
4342		Motorola Service Agreement	No	No	1	0	1	0	\$ 88,775.82	0	D	0	0	No
4343		ESRI Maintenance	No	No	1	0	1	0	\$ 33,900.00	0	D	0	0	No
4355		Moyno Pump Repairs	No	No	1	0	1	0	\$ 35,939.96	0	D	0	0	No
4368		Bomb Suit	No	No	1	0	1	0	\$ 26,162.00	0	D	0	0	No
4371	X	Long Term Disability	No	No	1	0	1	0	\$ 263,428.32	0	D	0	0	No

Vendor(s)*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization