

**AGENDA**

**MEETING OF THE MAYOR AND ALDERMEN**

**AUGUST 18, 2016**

1. Approval of the summary/final minutes for the City Manager's Briefing of August 4, 2016.
2. Approval of the summary/final minutes for the City Council meeting of August 4, 2016.
3. Approval of the summary/final minutes for the Call City Council meeting of August 5, 2016
4. Approval of the summary/final minutes for the Emergency City Council meeting of August 5, 2016
5. Approval for the Mayor to sign an Affidavit and Resolution for the Executive Session held on August 5, 2016 for the purpose of discussing Personnel.
6. Approval for the Mayor to sign an Affidavit and Resolution for the Executive Session held on August 5, 2016 for the purpose of discussing Real Estate.
7. Approval for the Mayor to sign an Affidavit and Resolution for the Executive Session held on August 10, 2016 for the purpose of discussing Personnel.
- 7.1.** An appearance by the Savannah Bananas to celebrate winning the 2016 Coastal Plain League Championship.
8. An appearance by John Finney, Director of Economic Opportunity Authority and other representatives to acknowledge and present the EOA's 50<sup>th</sup> Anniversary Report.
- 8.1.** An appearance by Howard Paul of the Coastal Jazz Association to announce the 2016 Savannah Jazz Festival.
9. A presentation by Ms. Jenny Gentry, Market President, Wells Fargo Bank, to present a \$4,000 check to the Mayor and Aldermen and Community Housing Services Agency, Inc. for deposit into the Savannah Affordable Housing Fund (SAHF).

10. An appearance by Gene Prevatt, Sanitation Bureau Chief in recognition of Travis Dawn, Landfill Administrator, who has been awarded as the APWA Georgia Chapter's Solid Waste Manager of the Year.

### **ALCOHOLIC BEVERAGE LICENSE HEARINGS**

11. Rinkuben Patel for Kelly Food Store, requesting to transfer beer and wine (package) license from Jagadish Patel at 1220 Habersham Street, which is located between East Henry Street and East Duffy Street in District 2. The applicant plans to continue to operate as a convenience store. (New ownership/existing location) Recommend approval.
12. Pila Sunderland for Alleycat Lounge, LLC t/a Alleycat Lounge, requesting liquor, beer and wine (drink) license at 207 West Broughton Street Suite B, which is located between Barnard Street and Jefferson Street in District 2. The applicant plans to operate as a bar/lounge. (New location/ownership) Recommend approval.

### **ZONING HEARINGS**

13. Attorney Phillip R. McCorkle, Petitioner; Godley Station Enterprises, Owner; and SFI Residential LLC, Agent (MPC File No. 16-003236-ZA), requesting to rezone the subject site located at 1675 Highlands Boulevard from a PUD-C zoning classification to an I-L zoning classification.

The petitioner seeks approval of a zoning map amendment for property located at 675 Highlands Boulevard. The subject site is 341.55 acres in size. The site is presently zoned PUD-C (Planned Unit Development – Community) and the petitioner desires to rezone the property to I-L (Light Industrial).

The purpose of the zoning map amendment is to accommodate a proposed distribution warehouse facility. Because of this, the subject site will also be removed from the existing Highlands at Godley Station Master Plan.

The Planning Commission recommends approval of the petitioner's request to rezone the subject site located at 1675 Highlands Boulevard (PIN 2-1016-02-062 (Part) and 2-1016-02-063 (Part) from a PUD-C zoning classification to an I-L zoning classification. The Planning Commission also recommends approval of an amendment to the Tricentennial Comprehensive Plan Amendment Future Land Use Map to change the use of the subject site from Residential Suburban Single Family Residential to Industry Light. Recommend approval.

14. Metropolitan Planning Commission (MPC File No. 16-003457-CPA), requesting an amendment to the Tri-Centennial Comprehensive Plan Future Land Use Map to change the future land use category of the property identified as PINs 2-1016 -02-063 (Part) and 2-1016 -02-062 (Part) from Residential Suburban Single Family to Industry-Light.

The MPC recommends approval of amendment to the Tricentennial Comprehensive Future Land Use Map. The subject site recommended to be changed is a 341.55-acre parcel of land located at 675 Highlands Boulevard.

The purpose of the amendment generated by the MPC staff is to change the use of the subject site from Residential Suburban Single Family Residential to Industry Light. The requested change is predicated on a recommendation by the Planning Commission to rezone the subject site from PUD-C (Planned Unit Development – Community) to I-L (Light Industrial).

The approval of the amendment to the Tricentennial Comprehensive Future Land Use Map is conditioned on the approval of the requested zoning map amendment of the subject property from PUD-C to I-L. Recommend approval.

15. Metropolitan Planning Commission (MPC File No. 16-003685-ZA), requesting to amend the Savannah Zoning Ordinance to include a definition for Mobile Food Service Units, and to allow the use in all industrial and commercial zoning districts, and to allow the use in some residential zoning districts of the Ordinance as a temporary use.

Mobile Food Service Units are mobile vehicles with facilities for cooking and selling food for profit. Mobile Food Service Units, known popularly as “Food Trucks,” can be self-contained vans, trailers, push-carts, or any similar conveyance. They are a popular means of making widely varied and unusual foods available to citizens and visitors in an open-air or pedestrian environment.

Currently there are businesses seeking to operate these units. However, neither the Savannah Zoning Ordinance nor the Savannah City Code currently includes Mobile Food Service Units as a use.

The use should be restricted to a temporary use in the residentially oriented zoning districts. In those districts, the use should be permitted only on the grounds of public and private schools and at churches/places of worship on an occasional basis (no more than 14 days in a six-month period, 28 days annually). Recommend approval.

16. Ted Dennard (Savannah Bee Co.), Applicant (MPC File No. 16-003304-ZA), requesting to amend Article A, Section 8-3002 (Definitions) to create a definition for Winery, Meadery and Cidery; and to amend Article B, Sec. 8-3025(b) (B&I Use Schedule) to establish the zoning districts where a Winery, Meadery and Cidery use will be allowed.

The petitioner seeks to establish a new use, Winery, Meadery and Cidery, in certain zoning districts and to provide a definition for the use.

Savannah Bee Company offers mead-tasting at its Broughton Street location but serves mead that is manufactured by others. It now seeks to manufacture its own mead (honey wine) in downtown Savannah and, at some point in the future, offer tours and tastings at the same location. Because the zoning ordinance does not recognize this particular type of alcohol-related establishment, a text amendment is required.

The Planning Commission recommends approval of the request to amend Article A, Section 8-3002 (Definitions) to create a definition for Winery, Meadery and Cidery (A facility that produces and distributes wine, mead or cider in accordance with federal, state and local laws. Also referred to as a "farm winery" by O.C.G.A. § 3-6-21.1, as amended); and to amend Article B, Sec. 8-3025(b) (B&I Use Schedule) to establish the zoning districts where a Winery, Meadery and Cidery use will be allowed (B-C-1, B-G, I-L and I-H districts). Recommend approval.

17. Chatham Savannah Authority for the Homeless, Cindy Kelley, (MPC File No. 16-002430-ZA) and Agent for 75 Dundee Street, requesting to rezone the subject property from I-L (Light Industrial) to the proposed Cove at Dundee Planned Unit Development subject to approval by the Mayor and Aldermen of the PUD.

The petitioner is requesting a zoning map amendment to rezone a 3.2-acre site from an I-L (Light Industrial) zoning classification to a proposed Planned Unit Development (The Cove at Dundee PUD) zoning classification. The subject site is located northeast of the intersection of Wheaton Street and Dundee Street in the Blackshear Park neighborhood. The site is proposed to be redeveloped as a tiny house community for homeless individuals.

The rezoning of this property to a PUD would be subject to the approval of the proposed Cove at Dundee PUD, which is a zoning text amendment (File No. 16-002409-ZA) simultaneously under consideration. A rezoning to the proposed Cove at Dundee PUD would allow for the development of needed housing and a partial mitigation of homelessness in the City of Savannah. Additionally, the present I-L district allows industrial and heavy commercial uses that are not appropriate at this location. Recommend approval.

18. Chatham Savannah Authority for the Homeless (CSAH), Petitioner Cindy Kelley (CSAH), Agent (MPC File No. 16-002409-ZA), requesting an amendment to Create Section 8-3050 (The Cove at Dundee Planned Unit Development).

The petitioner is requesting a zoning text amendment to establish a new Planned Unit Development (PUD) zoning district, The Cove at Dundee PUD, for the development of a tiny house community for homeless individuals. The Cove at Dundee PUD is necessary to establish a tiny house community on the subject property as existing zoning districts and development standards cannot be applied to this nontraditional housing type. The proposed PUD outlines the allowed uses, development standards and conditions permitted within the boundaries of the associated master plan. The master plan establishes the boundaries of the 3.2-acre parcel where the community would be established. Recommend approval.

19. Metropolitan Planning Commission (MPC File No. 16-002257-ZA), requesting to amend Section 8-3028 Victorian District Zoning Ordinance, to include the Historic Buildings Map as part of the zoning ordinance.

The petitioner seeks to avoid creation of an overlay in order to provide consistency with existing historic district ordinances and to clarify the process for future amendments.

The Planning Commission recommends approval of the request to amend Sec. 8-3028 Victorian District Zoning Ordinance to include the Historic Buildings Map as part of the ordinance and to replace the map as proposed. Recommend approval.

## **ORDINANCES**

### **Second Readings**

20. Alcoholic Beverages. An ordinance to amend the Savannah Code, Part 6, Chapter 1, Article H, entitled Alcoholic Beverages, relating to the regulatory provisions and criteria for approving, denying, suspending, and revoking alcoholic beverage licenses; and to update and restructure the Alcoholic Beverage Ordinance to address several current issues related to alcohol establishment classifications, thus maintaining regulation and enforcement. Recommend approval.

### **First and Second Readings**

21. Bond Ordinance. An ordinance on first and second reading to authorize levying taxes to service the \$2,000,000 General Obligation Bonds, Series 2016, for street and drainage improvements. Recommend approval.
22. Mobile Food Service Unit Ordinance (Food Trucks). An ordinance to establish Mobile Food Service Units as a use in specified zoning districts. Mobile Food Service Units are commonly referred to as "Food Trucks" and include trailers, pushcarts, vehicle vendors or any other similar conveyance operating as an extension of and under the managerial authority of the permit holder of its permitted base of operation to cook and sell food for profits. Increasingly, Mobile Food Service Units are being seen across U.S. cities for its delivery of unique food items to citizens and visitors in open-air or pedestrian environments, positive benefits to the tourism industry, and easy access to food desserts and special events. Recommend approval.
23. Revenue Ordinance of 2016 Amendment. An amendment to the 2016 Revenue Ordinance to establish an annual non-refundable application fee of \$150 to be submitted with the required application for mobile food service units; to clarify the business classification code; and to modify language to reference the Mobile Food Service Unit Ordinance. Recommend approval.

### **RESOLUTIONS**

24. Resolution Authorizing a Contract with the Downtown Savannah Authority (DSA) and Approving the Issuance of Bonds by the Downtown Savannah Authority. A resolution to authorize a contract to secure and to approve the issuance of approximately \$8,000,000 in Downtown Savannah Authority Tax Exempt Revenue Bonds (City of Savannah Street Improvement Project), Series 2016 for the purposes of: 1) constructing and equipping streetscape improvements to Broughton Street, Bay Street and River Street, and 2) funding all issuance costs of the bonds.

Competitive bids for the bonds are scheduled to be received on the morning of Thursday, August 18, 2016. The exact amount of the bonds to be issued is subject to adjustment based on the amount of premium that may be offered by the best bid received on August 18, 2016 and will be reported to Council at the meeting.

Minority firm participation was achieved in all phases of the bond issuance process including disclosure counsel, and financial advisory roles. The competitive bid rules also require that the winning bidder include a minority securities firm on its bidding team. Recommend approval.

- 24.1. Mr. Herbert R. Battise. A Resolution celebrating the life, legacy and accomplishments of Mr. Herbert R. Battise, who passed August 6, 2016.

### **TRAFFIC ENGINEERING REPORTS**

25. Traffic Calming Policy Revision. At the direction of Mayor and Aldermen, the appointed Traffic Calming Committee has drafted a revision to the 2010 traffic calming policy. The Traffic Calming Policy has proven to be a cumbersome process. Since 2012, only four neighborhoods have completed the process of developing a neighborhood master plan. Of those four, two neighborhoods have proceeded to the 90-day trial measures period.

After the presentation to City Council on July 7, 2016, additional revisions to the proposed policy have been added to address feedback from City Council. Recommend approval.

### **BIDS, CONTRACTS AND AGREEMENTS**

26. Design Services for Downtown Streetscapes – Event No. 4348. Recommend approval to procure design services from EDSA in the amount of \$2,165,341.80.

The services will include comprehensive planning, design, pre-construction, construction administration, and closeout services for the Downtown Streetscape Improvement Initiative for corridors in the area from Liberty Street to the Savannah River and from Martin Luther King Jr. Boulevard to East Broad Street.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of project team, project approach and methodology, references, MWBE participation, local vendor participation, and fee proposal.

The MWBE goal for this proposal was 6%, with the breakdown being 3% MBE and 3% WBE. The recommended proposer submitted participation of 50% MWBE, with the breakdown of 20% MBE using Sustainable Design Consultants, LLC. WBE participation will be 30%, with the breakdown of 5% participation using Symbioscity and 25% participation using Long Engineering.

Three proposals were received, however, only two were deemed qualified to have their fees opened. The two proposals were fully evaluated. Delivery: As Requested. Terms: Net 30 Days. The proposers were:

B.P. EDSA (Fort Lauderdale, FL) <sup>(D)</sup> \$2,165,341.80  
 Thomas & Hutton <sup>(B)</sup> \$3,422,964.08

Proposers	Project Team (30 pts)	Project Approach & Methodology (25 pts)	References (5 pts)	MWBE Participation (10 pts)	Local Participation (5 pts)	Fee (25 pts)	Total (100 pts)
EDSA	26.08	22.25	4.63	10	0	25	87.96
Thomas & Hutton	26.08	21.67	4.38	10	5	15.8	82.93

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Broughton, Bay, and River Streets Streetscapes (Account No. 311-9207-52842-SP0221, SP0222, and SP0223). A Pre-Proposal Conference was conducted and seven vendors attended. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

27. Camera Equipment Purchase – Event No. 4440. Recommend approval to procure 25 public safety cameras from GC&E Systems Group in the amount of \$36,998.78. The Savannah Chatham Metropolitan Police Department will use the public safety cameras to monitor activity in 11 identified locations.

Eight bids were received for this event, however, two did not acknowledge the addenda issued and therefore could not be further considered. This bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. GC&E Systems Group (Norcross, GA) <sup>(D)</sup> \$ 36,998.78  
 A3 Communications, Inc. <sup>(D)</sup> \$ 45,024.88  
 Halifax Security dba North American Video <sup>(D)</sup> \$ 45,440.50  
 NetPlanner Systems, Inc. <sup>(D)</sup> \$ 47,377.95  
 scDataCom, LLC <sup>(D)</sup> \$ 51,458.11  
 Hagemeyer <sup>(D)</sup> \$101,096.75

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Public Safety Camera Plan (Account No. 311-9207-52842-OP0253). A Pre-Proposal Conference was not conducted for this procurement as it was for equipment only. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

28. Georgia Power Pole Attachment Agreement. Georgia Power Company requires that cities and counties enter into a Pole Attachment Agreement to authorize mounting specified equipment to Georgia Power poles. This agreement will provide the ability to attach public safety cameras; traffic control equipment, wireless equipment and seasonal banners to Georgia Power poles as allowed by the framework of the agreement. This agreement has been reviewed and approved by the City Attorney for legal format. Recommend approval.

29. Victory Drive Tree Pruning and Maintenance – Event No. 4305. Recommend approval to procure tree pruning and maintenance services from Southern Tree Experts in the amount of \$34,245.00. The Park and Tree Department will use the services to maintain palm trees along the full extent of the Victory Drive median from Ogeechee Road to Downing Avenue.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, references, MWBE participation, local vendor participation, and fees.

The MWBE goal was 5%, with a breakdown of 5% MBE and 0% WBE. None of the proposers submitted MWBE participation.

This proposal has been advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Southern Tree Experts (Pooler, GA) <sup>(D)</sup>	\$	34,245.00
AllCare Tree Surgery, Inc. <sup>(D)</sup>	\$	38,050.00
McKinnon Inc. <sup>(D)</sup>	\$	139,263.00

Proposers	Qualifications & Experience (50 pts)	References (10 pts)	MWBE Participation (10 pts)	Local Vendor Participation (5 pts)	Fees (25 pts)	Total (100 pts)
Southern Tree Experts	46.7	10	0	0	25	81.7
AllCare Tree Surgery, Inc.	46.7	10	0	0	22.5	79.2
McKinnon, Inc.	50	10	0	0	6.15	66.15

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Victory Drive Corridor Improvements (Account No. 311-9207-52842-SQ0102). This project is being funded in part by SPLOST VI funds. A Pre-Bid Conference was conducted and no vendors attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

30. Street Tree Pruning and Maintenance – Annual Contract – Event No. 4306. Recommend approval to award an annual contract for street tree pruning and maintenance services to AllCare Tree Surgery Inc., ArborMan Tree Service LLC, and McKinnon Inc. in an amount not to exceed \$100,000.00. The Park and Tree Department will use the services to prune and maintain trees on various streets throughout the City. Bidders were pre-qualified based upon company qualifications, experience, and references. The three qualified bidders will provide bids for pre-determined lists of work to be accomplished on as-needed basis and will be awarded that specific list of work based on the lowest bid submitted.

The request for statements of qualifications was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

- Q.B. AllCare Tree Surgery (Hilton Head, SC) <sup>(D)</sup>
- Q.B. ArborMan Tree Service, LLC (Chatham County, GA) <sup>(D)</sup>
- Q.B. McKinnon, Inc. (Helena, GA) <sup>(D)</sup>

Funds are available in the 2016 Budget, General Fund/Park and Tree/Other Contractual Service (Account No. 101-6122-51295). A Pre-Bid Conference was not conducted as this was a request for statements of qualifications. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

31. Painting of Ornamental Light Poles and Fixtures – Annual Contract – Event No. 4319. Recommend approval to award an annual contract for painting services to Miller Painting Company in the amount of \$37,080.00. The Park and Tree Department will use the services for routine upkeep and maintenance of the maritime cleats, wrought iron fencing, handrails, ornamental light poles, and fixtures between River Street and the Savannah River from Parking Lot #1 on the west end to just east of Parking Lot #3. Also included are the ongoing upkeep of the maritime cleats, light poles, and fixtures in Morell Park on the north and south sides of East River Street, as well as various squares and parks within the Historic District.

This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

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|--|--------------|
| L.B. Miller Painting Company (Chatham County, GA) <sup>(D)</sup> | \$37,080.00  |
| E & D Coatings, Inc. <sup>(B)</sup>                              | \$14,234.00* |
| Savannah Construction and Preservation <sup>(B)</sup>            | \$81,442.00  |
| Renaissance Metals, Inc. <sup>(D)</sup>                          | \$122,685.53 |

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Rousakis Plaza Repairs (Account No. 311-9207-52842-PT0801). A Pre-Bid Conference was not conducted. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(\*)</sup>Indicates a bid that was withdrawn due to an error in the submitted bid. Recommend approval.

32. Internet Service Provider – Annual Contract Renewal and Modification No. 2 - Event No.1485. Recommend approval of an annual contract renewal for internet service to Hargray in the amount of \$17,268.00. Recommend approval of annual contract renewal and contract modification to Level 3 Communications in the amount of \$39,492.00. The total amount of the contracts will be \$56,760.00.

The original contracts provided the implementation, maintenance, and support of dedicated internet access service with the ability to provide connectivity at the City of Savannah Data Center. The contracts required that there be redundant internet service. This was done in order to prevent dependency issues on either provider in the event that one service provider's route failed.

The modification for Level 3 Communications' contract is needed to increase the circuit bandwidth to 500mbps. The monthly rate of service will increase from \$2,448.00 to \$3,291.00 and will also add 36 months to the length of the contract. The increase in bandwidth capacity is needed to meet growing demands on network resources and the expansion of use of body cameras and additional planned hosted application solutions.

The original contracts were approved by Council on August 8, 2013 for \$29,160.00. The total annual amount of the contracts, including modifications, is \$56,760.00.

Funds are available in the 2016 Budget, Internal Service Fund/Information Technology/Communications (Account No. 611-1140-51210). A Pre-Proposal Conference was not held as this is an annual contract renewal. Recommend approval.

33. False Alarm Billing Collection Service – Annual Contract Renewal – Event No. 2234. Recommend approval to renew an annual contract for false alarm billing collection services with PMAM Corporation. The Revenue Department will use the services to reduce the number of false alarms within the City. PMAM has the technical capabilities to provide the required services and provides a lockbox and remittance processing system. The City receives 78% of the fees collected from customers.

This is the fifth and final renewal option available.

Proposals were originally received on January 17, 2012. This proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposers were:

B.P. PMAM Corporation (Irving, TX) <sup>(D)</sup>  
Public Safety Corporation <sup>(D)</sup>

Criteria:	Qualifications & Experience (40 pts)	Technical Experience (30 pts)	Fees (20 pts)	References (10 pts)	Total (100 pts)
PMAM (FAMS)	38	30	20	10	98
PSC (CryWolf)	40	28	18.6	8	94.6

Fees for false alarm billing and collection services will be deducted from the revenue generated by these fines. No City funds will be expended. A Pre-Proposal Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

34. Microfilm Services – Annual Contract Renewal – Event No. 3272. Recommend approval to renew an annual contract for microfilm services with Tameran Graphic Systems in the amount of \$60,240.00. The Development Services Department will use the services for management of plans and records. The State of Georgia Archives requires the transmittal by microfilm of our building plans for permanent records.

This is the second of three renewal options available.

Bids were originally received April 1, 2014. The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. Tameran Graphic Systems (Solon, OH) <sup>(D)</sup> \$ 60,240.00  
The DRS Group <sup>(D)</sup> \$ 94,120.00

Funds are available in the 2016 Budget, General Fund/Development Services/Other Contractual Services (Account No. 101-3102-51295). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

35. Trash Compactors – Annual Contract Renewal – Event No. 3531. Recommend approval to renew an annual contract for trash compactors with Stribling Systems in the amount of \$141,000.00. The Commercial Refuse Department will use the trash compactors to replace worn out units.

This is the second of four renewal options available.

Bids were originally received March 4, 2014. This bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Stribling Systems (Martin, GA) <sup>(D)</sup>	\$ 141,000.00
Consolidated Disposal Systems <sup>(D)</sup>	\$ 131,076.00*
Reaction Distributing, Inc. <sup>(D)</sup>	\$ 157,980.00

Funds are available in the 2016 Budget, Sanitation Cart Purchase Fund/Office/Building Furniture/Equipment (Account No. 513-0000-51520). A Pre-Bid Conference was not conducted as this is an annual contract renewal. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(\*)</sup>Indicates bidder not meeting specifications. Recommend approval.

36. Water Efficient Toilet Distribution Program – Annual Contract – Event No. 4216. Recommend approval to award an annual contract for a water efficient toilet distribution program to Sandpiper Supply, Inc. in the amount of \$37,607.50. The program will provide water efficient toilets to eligible City of Savannah citizens by the Water and Sewer Department. It is estimated that approximately 250 toilets will be distributed yearly.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications and experience, submittals with descriptions of toilets, references, local vendor participation, and fees.

The proposal was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The proposer was:

B.P. Sandpiper Supply, Inc. (Savannah, GA) <sup>(B)</sup> \$37,607.50

Vendor	Qualifications and Experience (20 pts)	Submittals with Description of Toilets (30 pts)	References (10 pts)	Fees (35 pts)	Local Vendor Participation (5 pts)	Total (100 pts)
Sandpiper Supply	20	28.33	8.33	35	5	96.66

Funds are available in the 2016 Budget, Water and Sewer Fund/Water and Sewer Director/Operating Supplies and Materials (Account No. 521-2504-51320). A Pre-Proposal Conference was conducted and one vendor attended. <sup>(B)</sup>Indicates local, non-minority owned business. Recommend approval.

37. Lawn and Leaf Bags – Annual Contract – Event No. 4364. Recommend approval to award an annual contract for lawn and leaf bags to Wastezero Inc. in the amount of \$42,120.00. Various City departments will use the lawn and leaf bags to clear away waste and debris and will be maintained in inventory at the Central Warehouse.

This bid was advertised, opened, and reviewed. Delivery: As needed. Terms: Net 30 Days. The bidders were:

L.B. Wastezero (Pooler, GA) <sup>(D)</sup>	\$	42,120.00
Dano Enterprises <sup>(D)</sup>	\$	44,720.00
Paper Chemical Company <sup>(B)</sup>	\$	54,600.00
Grainger, Inc. <sup>(D)</sup>	\$	62,400.00

Funds are available in the 2016 Budget, Internal Service Fund/No Department/Inventory-Central Stores (Account No. 611-0000-11330). A Pre-Bid Conference was conducted and no vendors attended. <sup>(B)</sup>Indicates local non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

38. Bryan Street Garage Building Envelope Repair – Event No. 4378. Recommend approval to procure construction services from Ketom Construction Company dba Southern Preservation in the amount of \$68,284.00. These services will be used to alleviate water intrusion in the Bryan Street Garage by the installation of quality traffic coating and sealants for select areas of the garage.

Delivery: As Requested. Terms: Net 30-Days. The bidders were:

L.B. Ketom Construction (Snellville, GA) <sup>(D)</sup>	\$	68,284.00
E&D Coatings, Inc. <sup>(B)</sup>	\$	127,310.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Bryan Street Garage Renovation (Account No. 311-9207-52842-PB0151) and Capital Improvements Fund/Capital Improvement Projects/Other Costs/Parking Garages Repair and Renovation (Account No. 311-9207-52842- PB0631). A Pre-Proposal Conference was conducted and six contractors attended. <sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

39. Scarborough Athletic Field Fencing – Event No. 4404. Recommend approval to procure athletic field fencing and installation from Southern Splendor in the amount of \$39,660.00. The Leisure Services Bureau will use the athletic field fencing to secure the new synthetic turf field at the Scarborough Athletic Complex.

This bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	Southern Splendor (Midway, GA) <sup>(D)</sup>	\$	39,660.00
	Maner Builders Supply, LLC <sup>(D)</sup>	\$	41,112.00
	Commercial Fence Contractors <sup>(D)</sup>	\$	42,323.50
	Savannah Fence and Entry Systems <sup>(D)</sup>	\$	55,080.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Operating Supplies and Materials/Athletic Field Turf (Account No. 311-9207-51320-RE0125). A Pre-Bid Conference was conducted and one vendor attended. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

40. Clarifier Repair Parts – Sole Source – Event No. 4474. Recommend approval to procure clarifier repair parts from Brentwood Industries in the amount of \$30,921.00. The Water Reclamation Department will use the repair parts for stock supply in order to be prepared for urgent repairs.

This is a sole source because these parts are additional items to be used with existing equipment available only from this source.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S.	Brentwood Industries (Reading, PA) <sup>(D)</sup>	\$	30,921.00
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Funds are available in the 2016 Budget, Water and Sewer Fund/President Street Plant/Equipment Repair Parts (Account No. 521-2553-51335). A Pre-Bid Conference was not conducted as this is a sole source procurement. <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

41. Lawson Annual Maintenance Renewal – Sole Source – Event No. 4491. Recommend approval to procure software annual maintenance and support from Infor Global Solutions in the amount of \$320,000.00.

The maintenance and support will be used by the Information Technology Department to support the Lawson software system currently utilized by the Finance, Purchasing, Human Resources, Payroll, and Research and Budget Departments.

This is a sole source because this software maintenance is only available from the developer of the system. It is critical to have maintenance and support from the original developer to ensure authorized, knowledgeable, and timely vendor support when it is necessary.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Infor Global Solutions (Alpharetta, GA) <sup>(D)</sup> \$320,000.00

Funds are available in the 2016 Budget, Internal Service Fund/Information Technology/Data Processing Equipment Maintenance (Account No. 611-1140-51251). <sup>(D)</sup>Indicates non-local, non-minority owned business. Recommend approval.

42. Water and Sewer Agreement – Willow Point Phase VI. Harmony Partners, LLC has requested a water and sewer agreement for Willow Point Phase VI. The water and sewer systems have adequate capacity to serve this 32 equivalent residential unit development off Willow Point Circle. The agreement is consistent with policy directives given by the Mayor and Aldermen and has been reviewed and approved by the City Attorney for legal format. Recommend approval.

43. Synchronized Traffic Signal Control System – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of an Intergovernmental Agreement between the City of Pooler and the Savannah Airport Commission for synchronized Traffic Signal Control System in the amount of \$345,232.00.

This Intergovernmental Agreement between the City of Pooler and the Airport is to pay for the Airport's share of the synchronized traffic signal control system being installed on Airways Avenue/Pooler Pkwy (5 signals in Pooler and 5 signals in Savannah) from US 80 in Pooler through the I-95 interchange to the Airport Terminal in Savannah. Airport staff have approved the plans.

The City of Pooler has purchased InSync traffic signal control equipment for the five (5) signals on Pooler Parkway from the InSync vendor (Rhythm Engineering). The Airport hired Pooler's design consultant ISE Engineering to prepare plans and specs for bidding, perform before-and-after speed runs along the corridor to establish a basis for a money-back improvement guarantee from the vendor, and assist with construction administration.

The airport's cost will be \$345,232.00. This is a sole source procurement because it is a proprietary system which has to communicate with the signals Pooler is upgrading. Approval of the Intergovernmental Agreement will allow Pooler to approve it and award the additive alternate to its contractor and place the order for the equipment for the signals on Airways Avenue so Pooler's contractor can install all signals along the corridor at the same time. The Airport Commission will reimburse Pooler and will not have to delay the overall improvements by going out for a separate bid. Recommend approval.

44. Reconstruct Taxilane GA-3, City of Savannah Event No. 4138 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a contract with Griffin Contracting Inc. in the amount of \$1,086,157.00 for the Reconstruct Taxilane GA-3 project. The scope of work for this project includes reconstruction of Partial Taxilane GA-3 and associated work, including concrete removal and replacement, drainage, utility relocation, marking, and sodding.

Bidders were:

L.B. Griffin Contracting, Inc., Pooler, GA <sup>(D)</sup>	\$1,086,157.00
Quality Enterprises USA, Inc., Chesapeake, VA <sup>(D)</sup>	\$1,098,700.00
EE Reed Construction, L.P., Savannah, GA <sup>(B)</sup>	\$1,528,000.00
Kiewit Infrastructure South Co., Peachtree City, GA <sup>(D)</sup>	\$1,750,025.00
Holland and Holland, Inc., Hinesville, GA <sup>(F)</sup>	\$2,047,978.00

<sup>(B)</sup>Indicates local, non-minority owned business. <sup>(D)</sup>Indicates non-local, non-minority owned business. <sup>(F)</sup>Indicates non-local, woman-owned business.  
Recommend approval.

45. Baggage Handling System Upgrades – Phase 2 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval of a consulting agreement with RS&H (Reynolds, Smith and Hills) in the amount of \$552,326.00 to enhance security and baggage screening capabilities at the Airport.

An Other Transaction Agreement between TSA and the Airport Commission has been approved for design and bidding services for Phase 2 CBIS (Checked Baggage Inspection System) upgrades at the Airport. Under the Agreement, the Airport Commission, through consultant RS&H, will provide the architectural and engineering design services (funded by TSA) necessary to install an inline CBIS at the Airport.

Phase 1 CBIS upgrades designed by RS&H are currently under way. Phase 2 would upgrade from manual to automatic (inline) bag selection and feed into the EDS machines. RS&H has provided a consultant agreement in the amount of \$552,326.00 to prepare the plans and specifications and provide the bidding services for Phase 2 CBIS upgrades. Depending on the bids, TSA will decide whether to fund the construction via another Other Transportation Agreement. Recommend approval.

46. Aircraft Tractor with Cab (Emergency Purchase) – Savannah/Hilton Head International Airport. The Savannah Airport Commission reports that a contract was awarded to Mercury Ground Support Equipment (GSE) in the amount of \$115,000.00 to purchase an Aircraft Tractor with Cab. Airport staff determined that an unscheduled purchase of an aircraft tractor with cab was necessary to support primarily new carrier Allegiant's operations because aircraft tugging by the airport was included as part of the contract agreement with Allegiant and this tractor also serves as a primary backup for the other airlines. The existing tractor has exceeded its service life and requires nearly daily maintenance to keep operational.

The new aircraft towing tractor can perform both push and pull operations for all aircraft servicing Savannah, including wide body diversions. A 12-month manufacturer's warranty and a 6-month parts and labor on transmission, engine, and brakes were included. Recommend approval.

47. Perimeter Gate 20A (Emergency Replacement) – Savannah/Hilton Head International Airport. The Savannah Airport Commission reports that a contract was awarded to Brewer Technology Solutions Inc. in the amount of \$93,511.63 to Replace Savannah Airport Commission Perimeter Gate 20A.

The current gate had reached its life cycle, and numerous mechanical problems were unrepairable. This gate secures the main entrance and exit to the secured area, and when it failed, immediate replacement was required. The replacement crash gate utilizes proprietary VMAG Linear Induction technology, with advanced magnetic operator, is already in place at other perimeter gates. This technology allows the security gates to operate at higher speeds, which effectively deters unauthorized access and tailgating.

This is a sole-source procurement because Brewer is the only factory-certified installer for the Savannah region based on factory training and experience installing and supporting VMAG gate operators. Recommend approval.

48. Jetbridge PC Air Unit 13 (Emergency Purchase) – Savannah/Hilton Head International Airport. The Savannah Airport Commission reports that a contract was awarded to Twist Inc. in the amount of \$139,178.00 to replace Jetbridge PC Air Unit 13.

The existing PC Air unit had reached its life cycle and had become extremely unreliable with breakdowns daily. PC Air units provide heating and cooling for boarding bridges and aircraft parked at the terminal gate. Gate 13 is one of Delta's mainline gates. Increased traffic was requiring aircraft at the gate to provide more cooling, which was increasing fuel usage. These PC Air units are a specialty type cooling system built by Twist Inc.

Staying consistent with Twist PC Air units allows Airport Commission staff to maintain and service the units and common parts; maintenance technicians have received training on the Twist unit, allowing for in-house PM's and repairs to be performed at a minimum material and labor cost without costly downtime to airlines. Funds were budgeted for the replacement of 5 PC Air units this year. The additional units will be delayed until 2017. Recommend approval.

City of Savannah  
Summary of Solicitations and Responses  
For August 18, 2016

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
4348		Design Services for Downtown Streetscapes	Yes	Yes	880	150	3	0	\$2,165,341.80	\$1,582,670.90	D	50%	C-20% E-5% F-25%	No
4440		Camera Equipment Purchase	Yes	Yes	215	6	1	0	\$ 36,998.78	0	D	0	0	No
4305		Victory Drive Tree Pruning & Maintenance	Yes	Yes	235	30	3	0	\$ 34,245.00	0	D	0	0	No
4306	X	Street Tree Pruning and Maintenance	Yes	Yes	150	22	3	0	\$100,000.00	0	D	0	0	No
4319	X	Painting of Ornamental Light Poles and Fixtures	Yes	Yes	343	63	4	0	\$ 37,080.00	0	D	0	0	No
2234	X	False Alarm Billing Collection	Yes	No	31	0	2	0	\$ 0	0	D	0	0	No
3272	X	Microfilm Services	Yes	Yes	71	10	2	0	\$ 60,240.00	0	D	0	0	No
3531	X	Trash Compactors	No	Yes	49	3	3	0	\$ 141,000.00	0	D	0	0	No
4216	X	Water Efficient Toilet Distribution Program	Yes	Yes	59	5	1	0	\$ 37,607.50	0	B	0	0	No
4364	X	Lawn and Leaf Bags	Yes	Yes	190	41	4	0	\$ 42,120.00	0	D	0	0	No

City of Savannah  
Summary of Solicitations and Responses  
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<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
4378		Bryan Street Garage Building Envelope Repair	Yes	Yes	243	44	2	1	\$ 68,284.00	0	D	0	0	No
4404		Scarborough Athletic Field Fencing	Yes	Yes	194	37	4	0	\$ 39,660.00	0	D	0	0	No
4474		Clarifier Repair Parts	No	No	1	0	1	0	\$ 30,921.00	0	D	0	0	No
4491		Lawson Annual Maintenance Renewal	No	No	1	0	1	0	\$ 320,000.00	0	D	0	0	No
4138	N	Reconstruct Taxilane GA-3	Yes	Yes	516	70	5	1	\$1,086,157.00	0	D	0	0	

Vendor(s)\*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization