

**CITY GOVERNMENT  
OFFICIAL PROCEEDINGS OF CITY COUNCIL  
SAVANNAH, GEORGIA  
November 10, 2016**

The regular meeting of Council was held this date at 2:00 p.m. in the Council Chambers of City Hall. The Pledge of Allegiance was recited in unison followed by the Invocation by Da'Henri R. Thurmond, Sr., Pastor of Saint Paul CME Church.

**PRESENT:** Mayor Eddie W. DeLoach, Presiding  
Mayor Pro-Tem Carol Bell  
Alderman Julian Miller, Chairman of Council  
Brian Foster, Vice-Chairman of Council  
Aldermen Bill Durrence, Van Johnson, II, Tony Thomas  
and Estella Shabazz

City Manager, Rob Hernandez  
City Attorney W. Brooks Stillwell  
Assistant City Attorney Lester B. Johnson, III  
Assistant City Attorney William Shearouse

**ABSENT:** Alderman John Hall (under the weather)

Upon motion of Alderman Bell, seconded by Alderman Miller, and unanimously carried the agenda was amended to add a presentation by Rev. Da'Henri R. Thurmond, Sr. and Appointments to Boards, Commissions and Authorities.

**MINUTES**

Upon motion of Alderman Bell, seconded by Alderman Shabazz, and unanimously carried the summary/final minutes for the City Manager's briefing of October 27, 2016

Upon motion of Alderman Bell, seconded by Alderman Shabazz, and unanimously carried the summary/final minutes for the City Council meeting of October 27, 2016.

Upon motion of Alderman Bell, seconded by Alderman Shabazz, unanimous approval was given for the Mayor to sign an affidavit and resolution on Personnel for an Executive Session held today where no votes were taken. **(SEE RESOLUTIONS)**

**APPEARANCES**

Paula Kreissler of Healthy Savannah, John Bennett, Executive Director of Savannah Bicycle Campaign and Tom Thomson, Healthy Savannah Board member appeared to recognize the City of Savannah's role in receiving one of the Inaugural Healthy Georgia Awards presented on October 10, 2016 by Lt. Governor Casey Cagle and Dr. Brenda Fitzgerald.

Alderman Bell recognized Rev. Da'Henri R. Thurmond, Sr. and the St. Paul CME Church family for an event they held called "From the Seats to the Streets and Back". Rev. Thurmond stated the goal of the church in the month of September was outreach which ended with a culminating event where worship service was held outside. He stated it was a blessing to the church to see the members of the community come join in the service. The event ended with a cookout, he thanked the City of Savannah for allowing them to utilize City owned property to ensure a safe environment for the community.

Mayor DeLoach announced that Alderman Hall is under the weather which is why he was not present at today's meeting.

### **LEGISLATIVE REPORTS**

#### **ALCOHOLIC BEVERAGE LICENSE HEARINGS**

As advertised, the following alcoholic license petitions were heard. No one appeared in objection to the issuance of these licenses.

**Desmond White for Wonderland Ventures, LLC t/a The White Rabbit**, requesting liquor, beer and wine (drink) license at 307 West River Street, which is located between Martin Luther King Boulevard and Barnard Street Ramp in District 2. Alderman Thomas recused himself from the discussion and vote of this item. Hearing closed upon motion of Alderman Johnson, seconded by Alderman Shabazz, and unanimously carried. Approved upon motion of Alderman Johnson, seconded by Alderman Shabazz, and unanimously carried per the City Manager's recommendation.

**Christopher Sywassink for Ghost Coast Distillery, LLC t/a Ghost Coast Distillery**, requesting liquor (manufacturer) license at 641 Indian Street, which is located between West Fahm Street and Warner Street in District 2. Hearing closed upon motion of Alderman Johnson, seconded by Alderman Shabazz, and unanimously carried. Approved upon motion of Alderman Johnson, seconded by Alderman Thomas, and unanimously carried per the City Manager's recommendation.

### **PUBLIC HEARINGS**

**2017 Housing and Community Development One-Year Action Plan**. This is the second public hearing to receive comments concerning the City's 2017 Housing and Community Development One-Year Action Plan for the allocation of Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG) funds. The plan is based on HUD program requirements, Council priorities, public input and stated objectives as identified in the City's 2013-2017 Housing and Community Development Plan. Hearing closed upon motion of Alderman Johnson, seconded by Alderman Miller, and unanimously carried.

## **PETITIONS**

**Petition 160305 to Abandon and Quit Claim the Former Godley Road Right-Of-Way Across the Property Located at 425 Jimmy DeLoach Parkway.** Petitioner, Attorney James P. Gerard, with Oliver Maner LLP and representing Morgan Lakes Industrial LLC (Property Owner), is requesting the City abandon the un-paved former Godley Road right-of-way which traverses the property owner's 38.45-acre tract located in the southeastern quadrant of the intersection of Jimmy DeLoach Parkway and Interstate 95, having an address of 425 Jimmy DeLoach Parkway (PIN: 2-1016-01-038). The former road has been replaced by the Jimmy DeLoach Parkway and is no longer needed for the purpose for which it was established. The owner plans to develop the property.

Recommend the City declare surplus for the former Godley Road right-of-way across the property located at 425 Jimmy DeLoach Parkway and offer that property for sale to the adjoining property owner for consideration of payment at appraised market value, and authorization for the City Manager to execute related deeds, contracts, and closing documents.

**Recommend approval.** Alderman Johnson stated this area is an area of extreme concern for him and wanted to know how it would affect the pending rezoning of the north Godley tract and the Highlands. David Keating, Real Property Director appeared stating the property is no longer needed in the City of Savannah.

Marcus Lotson, Metropolitan Planning Commission appeared stating the quit claim would not impact any zoning changes that are pending or any uses that are currently allowed and zoning does not affect the right of way.

James Gerard, Attorney for the Petitioner appeared stating the title examination of the road states the road was never deeded to the City of Savannah, nor has it ever been maintained by the City and to his knowledge has no title interest in the road as it is just a right of way.

Approved upon motion of Alderman Johnson, seconded by Alderman Miller, and unanimously carried per the City Manager's recommendation.

## **ORDINANCES** **FIRST READINGS**

**703 Louisville Road (MPC File No. 16-001421-ZA).** An ordinance to rezone 703 Louisville Road from the 1-H (Heavy Industrial) zoning classification to a P-RIP-D (Planned Medium Density Residential) zoning classification applying the "extraordinary and unusual" provision of Sec. 8-3031(D)(1)(a) with site plan. **Recommend approval.**

## **ORDINANCES** **FIRST and SECOND READINGS**

Ordinance read for the first time in Council November 10, 2016, then by unanimous consent of Council read a second time, placed upon its passage, adopted and approved upon a motion by Alderman Durrence, seconded by Alderman Bell, and unanimously carried.

**Victorian Neighborhood Association (MPC File No. 16-004013-ZA).** An ordinance to amend Sec. 8-3028 Victorian District Zoning Ordinance. **Recommend approval.**

AN ORDINANCE  
To Be Entitled

AN ORDINANCE TO AMEND PART 8, CHAPTER 3, ZONING, VICTORIAN PLANNED NEIGHBORHOOD CONSERVATION DISTRICT (SEC. 8-3028) TO PROVIDE FOR IMPROVED DEMOLITION STANDARDS; TO CORRECT THE DISTRICT BOUNDARY DESCRIPTION; TO CLARIFY VISUAL COMPATIBILITY REQUIREMENTS; TO CORRECT THE DISTRICT NAME THROUGHOUT THE ORDINANCE; AND TO REPEAL ALL OTHER ORDINANCES IN CONFLICT HEREWITH AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and Aldermen of the City of Savannah, Georgia, in regular meeting of Council assembled and pursuant to lawful authority thereof:

SECTION 1: That Part 8, Chapter 3, Zoning of the Code of the City of Savannah, Georgia (2003) hereinafter referenced as "Code," be amended as follows:

REPEAL

The text of the existing Victorian Planned Neighborhood Conservation District (Sec. 8-3028) in its entirety to be replaced by the following:

ENACT

**Sec. 8-3028. Victorian Planned Neighborhood Conservation District.**

- (a) *Created.* There is hereby created the Victorian Planned Neighborhood Conservation (P-N-C) District pursuant to section 8-3027 of the zoning ordinance for the City of Savannah. The boundaries of such district shall be the centerline of Martin Luther King, Jr. Boulevard on the west, the centerline of Gwinnett Street on the north, the centerline of East Broad Street on the east and the centerline of Anderson Lane on the south.
- (b) *Purpose.* The purpose of the Victorian P-N-C District is to promote the general welfare of the city through the rehabilitation, conservation, revitalization and redevelopment of the area. The retention of the architectural and historic integrity of the area without major population displacement is a basic objective of the Victorian P-N-C District and will in part be carried out through the rehabilitation and conservation of existing buildings and the introduction of visually compatible new construction within the area.
- (c) *Land use districts.* Within the Victorian P-N-C district the following land use districts are created and designated on the zoning map for the Victorian P-N-C district:

- (1) *1-B district.* The 1-B district permits neighborhood convenience uses and mixed residential uses. The 1-B district permits a density range of between 30 and 50 dwelling units per gross acre of land, based on the type of dwelling unit (efficiency unit, one-bedroom unit, two-bedroom unit, etc.).
- (2) *2-B district.* The 2-B district permits community business uses and mixed residential uses. The 2-B district permits a density range of between 30 and 50 dwelling units per gross acre of land, based on the type of dwelling unit (efficiency unit, one-bedroom unit, two-bedroom unit, etc.).
- (3) *3-B district.* The 3-B district permits limited heavy commercial uses and mixed residential uses. Specific commercial uses permitted in these respective "B" districts are listed in the schedule of permitted uses. The 3- B district permits a density range of between 30 and 50 dwelling units per gross acre of land, based on the type of dwelling unit (efficiency unit, one- bedroom unit, two-bedroom unit, etc.).
- (4) *1-R district.* The 1-R district permits a density range of between 25 and 43 dwelling units per gross acre of residential land, based on the type of dwelling unit (efficiency unit, one-bedroom unit, two-bedroom unit, etc.), plus a limited number of nonresidential uses considered appropriate for the district.
- (5) *2-R district.* The 2-R district permits a density range of between 30 and 50 dwelling units per gross acre of residential land, based on the type of dwelling unit (efficiency unit, one-bedroom unit, two-bedroom unit, etc.), plus a limited number of nonresidential uses considered appropriate for the district.
- (6) *3-R district.* The 3-R district permits a density range of between 35 and 60 dwelling units per gross acre of residential land, based on the type of dwelling unit (efficiency unit, one-bedroom unit, two-bedroom unit, etc.), plus various nonresidential uses considered appropriate for the district.

Specific nonresidential uses permitted in these respective "R" districts are listed in the schedule of permitted uses.

- (d) *Permitted uses.* The uses permitted in each of the zoning districts established within the Victorian P-N-C District shall be as listed in the following schedule of permitted uses. Permitted uses in a district are identified by the letter "X" in the appropriate column of the use schedule. Uses permitted subject to the approval of the Board of Appeals are indicated by the letter "B."

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
<b><u>Residential Types</u></b>						
(1) One-family dwelling:						
a. Detached	X	X	B	B	B	B
b. Semidetached or end row	X	X	X	B	B	B
c. Attached or row	X	X	X	B	B	B
(2) Two-family dwelling:						
a. Detached	X	X	X	B	B	B
b. Semidetached or end row	X	X	X	B	B	B
c. Attached or row	X	X	X	B	B	B
(3) Multifamily dwelling:						
a. Detached	X	X	X	B	B	B
b. Semidetached or end row	X	X	X	B	B	B
c. Attached or row	X	X	X	B	B	B
(4) Multifamily dwelling, four-story or more	B	B	B	B	B	B
(5) Garage apartment or carriage house	X	X	X	B	B	B
<b><u>Lodging Facilities</u></b>						
(6) Inns (not to exceed 15 bedrooms) In the 1-R district, the following condition shall apply: a. The rental of individual bedrooms within a dwelling unit shall be restricted to an owner-occupied one-family detached dwelling which may include use of a garage apartment dwelling if located on the same lot. No more than five (5) bedrooms shall be rented.	B	B	B	B	X	X
(7) Rooming house and boarding	-	B	X	X	X	X
(8) Motel or hotel Including such ancillary uses as barbershops, beauty shops, restaurants, with or without pouring licenses, cocktail lounges, tobacco stores, drugstores, and uses of a similar nature	-	-	-	-	-	X
(8a) Short-term vacation rental	B	B	B	X	X	X
a. The number of occupants shall not exceed two (2) adults per bedroom plus two (2) adults for each dwelling, subject to the verification of building code compliance by the Zoning Administrator. b. There shall be no change in the exterior appearance of the dwelling and premises, or other visible evidence of the conduct of a short-						

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
term vacation rental.						
<b><u>Religious Facilities</u></b>						
(9) Church or other place of worship	B	B	B	B	X	X
(10) Convent or monastery	X	X	X	X	X	X
(11) Religious meetings for periods not to exceed 30 days	-	-	-	-	-	X
(12) Eleemosynary or philanthropic institutions	B	B	B	B	X	X
<b><u>Community Facilities</u></b>						
(13) Public uses Including, but not restricted to fire and police stations, parks and recreation facilities	X	X	X	X	X	X
(14) Public utility	B	B	B	X	X	X
(15) Cultural facilities Art galleries, museums, legitimate theaters, library and other facilities of a similar nature	B	B	X	X	X	X
(16) Club or lodge	-	-	B	X	X	X
(17) Assembly halls	-	-	B	B	X	X
(18) Day nurseries, kindergartens, Childcare centers	B	B	B	X	X	B
a. Provided, that 100 square feet of outdoor play space is provided each child						
b. Such uses shall only be permitted on a lot or plot of ground which abuts a collector street, a major arterial or secondary arterial, provided that approval of any day nursery or kindergarten located within an "R" district shall be limited to a maximum of 18 children. The Board of Appeals shall be authorized to waive this requirement if on the basis of evidence presented it finds that the traffic to be generated by the particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such street which would be detrimental to the neighborhood served by such other streets. Provided that approval for any day nursery or kindergarten established requiring access along a residential or lesser classified street shall be limited to a maximum of 12 children. A day nursery or kindergarten can be located on a school or church property provided that such property contains a minimum of 12 children. A day nursery or kindergarten can be located on a school or church property provided that such property contains a minimum lot area of 12,000 square feet. Provided that approval for any day nursery or kindergarten located at a school or church shall be limited to a						

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
maximum of 36 children, provided that all other requirements of this section shall apply. The Board of Appeals may grant approval for up to 50 children at a school or religious institution if on the basis of evidence, it finds that the traffic generated by the particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such street which would be detrimental to the neighborhood served by such streets.						
c. The architectural character, including the orientation and exterior appearance of any structure, shall be characteristic of the neighborhood within which such structure is located.						
d. Such use shall provide the number of off-street parking spaces required for educational and institutional uses as set forth in Section 8-3089 "Minimum Space Requirements for Off-Street Parking Areas."						
e. When an abutting use in residential, a visual buffer shall be provided so as to shield all parking areas, play areas and outdoor activity areas from abutting property. Such buffer shall consist of an appropriately designed fence or building wall or a combination thereof. Said fence shall be opaque, a minimum of six feet in height, and shall be maintained at all times.						
f. One illuminated sign not to exceed three square feet in area shall be permitted in residential districts; provided that where such use is adjacent to or directly across from a nonresidential use or district, the Board of Appeals may allow a principal use sign of up to 12 square feet in area when it is located on the side of the property facing the nonresidential use or property. Exterior drawings, graphics, or pictorials are prohibited.						
g. Unless operated in conjunction with a school or religious institution, such use shall, within any "1-R, 2-R, or 3-R" district, be considered an accessory use. The primary use of the structure utilized shall be for a residence and said residence shall be occupied.						
(19) Shelter for the abused or mistreated  Provided that such use shall not be permitted within 1,000 feet, as measured in any direction from property line to property line of another such care home or other type of care home. Provided further that the following provisions shall apply: a. Provided that such use is located on a collector street or greater. b. Provided that such use shall be limited	B	B	B	-	-	-

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
to no more than twenty (20) beds. c. One off-street parking space per employee shall be provided. d. There shall be at least 150 square feet of space in the building for each occupant.						
(20) Amusement or recreational activities carried on wholly within a building.  Indoor theater, billiard parlor, dancehall and activities of a similar nature. Such uses shall front on a major or secondary arterial, as shown on the street classification map of the city.	-	-	-	-	X	X
(21) School, public or private (K-12)	X	X	X	X	X	X
<b><u>Retail Sales and Service</u></b>						
(22) Food stores and drugstores  Drugstores, meat market, bakery products, dairy products, confectionery shops, and stores of a similar nature, provided such activities when located in a 1-B district shall be limited to a maximum floor area of 2,500 square feet	-	-	-	X	X	X
(22a) Confectionery, provided when located in 3-R district shall be limited to a maximum floor area of 1,200 square feet of retail space.	-	-	X	X	X	X
(22b) Confectionery provided that there shall be: a. No sale of alcoholic beverages b. No game machines on the premises c. Limited to a maximum floor area of 1,200 square feet of retail space d. Located on a corner lot e. Established in a building originally designed for mixed use development.	-	X	-	-	-	-
(23) Sales of beer and wine by the package when incidental to other principal retail uses	-	-	-	-	X	X
(24) Reserved						
(25) Personal service shops Barbershop, beauty shop, health club massage parlor "as an incidental use," shoe repair, dry cleaning and laundry pickup station, laundromats, watch repair and services of a similar nature.	B	B	B	X	X	X
(25a) Pet grooming Provided that: 1. The use shall be located only on arterial or collector roadways as identified by section 8-3025(g), street classification map 2. No overnight boarding of animals shall be allowed	-	-	B	-	-	-

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
3. No more than three animals shall be within the business at any given time						
(26) Clothing stores and dry goods. Shoe store, men's shops, women's shops, variety stores, and stores of a similar nature	-	-	-	X	X	X
(27) Home furnishing, appliance store, hardware store, art supplies, appliance repair (as an incidental use), sporting goods, furniture store and stores of a similar nature	-	-	-	X	X	X
(28) Antique shop, furniture refinishing and refurbishing. Provided all business, display, and work are conducted wholly within the confines of the building	-	-	-	X	X	X
(29) Antique shops without refinishing or refurbishing activities on the premises	B	B	B	X	X	X
(30) Specialty shops Gift shops, florist, hobby shops, camera shops, bookstores, and stores of a similar nature.	B	B	B	X	X	X
(31) Banks and offices, 3 stories or less.	-	B	B	X	X	X
(31a) Professional office, two stories or less.  Provided that such use does not exceed 2,000 square feet of leasable area and is located within a residential structure with off-street parking located off a rear lane. A client entrance/exit shall be located adjacent to the parking lot to encourage use of such parking lot. One non-illuminated sign is allowed, provided it is visually compatible with the historic character of the Victorian P-N-C District and is approved by the visual compatibility officer.	B	B	-	-	-	-
(32) Department stores	-	-	-	-	X	X
(33) Reserved						
<b>Unclassified Retail Sales and Service</b>						
(34) Photography studio	B	B	B	X	X	X
(35) Funeral homes	-	-	B	B	B	X
(36) Ambulance service or rescue squad	-	-	-	B	X	X
(37) Radio, telephone, microwave, television transmission or receiving tower  a. A transmission tower shall be permitted only on a lot which fronts a street classified as an arterial, and is across the street from a business or industrial zoning district. Mountings on the tower shall be limited to no more than two four-foot parabola antennas, and a two-way communications antenna. Such tower	-	-	-	-	X	X

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
<p>shall be self-supporting with a maximum three-foot-wide base. The height of such tower shall be the minimum necessary to clear neighboring obstructions, but shall not exceed a height of 100 feet. Provided that where no dwelling exists within 200 feet of the site, a tower height of up to 150 feet and a base of up to 20 feet width and no more than two ten-foot parabola antennas shall be allowed. Unless otherwise required by the FAA, a galvanized finish or silver paint finish shall be applied to the tower, and no lighting shall be erected on the tower</p> <p>b. A maximum of two accessory satellite dishes may be permitted; provided that the MPC may approve an additional dish upon a finding that such addition is necessary for the reasonable functioning of the primary use and will not adversely impact the surrounding area</p> <p>c. The maximum height for a satellite dish shall not exceed the height of the maximum elevation of the roofline of the principal building on the lot except where no dwelling unit is within 200 feet of the site</p> <p>d. All dishes and towers shall be located in the rear yard unless otherwise approved by the MPC. The base of such facilities shall be surrounded with an architecturally designed fence with landscaping.</p>						
(38) Telegraph or messenger service	-	-	-	-	X	X
(39) Taxi stand	-	-	-	-	X	X
(40) Freezer locker service, ice storage	-	-	-	-	-	X
(41) Commercial schools, and laboratories, serving professional requirements, medical, dental, optical, and similar uses	-	B	B	X	X	X
(42) Secondary use (professional office)						
<p>a. The necessary function of a professional office shall not occupy over 33 percent of the floor area within the residential structure in which such office is houses</p> <p>b. Secondary use (professional offices) shall meet the residential development standards of the zoning district in which such office is to be established</p>	X	X	X	X	X	X
(42a) Satellite dish						
<p>Provided such use shall only be permitted as an accessory use, subject to the following restrictions:</p> <p>a. Only ground-mounted satellite dishes shall be permitted unless it is demonstrated by the owner that a ground-mounted dish is not functional. All dishes shall be located</p>	X	X	X	X	X	X

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
<p>within a rear yard</p> <p>b. The maximum height for ground-mounted satellite dishes shall not exceed the height of the maximum elevation of the roofline of the principal building on the lot</p> <p>c. The maximum diameter for a satellite dish shall be 16 feet, except as provided in subsection h below</p> <p>d. Where it is demonstrated that a roof-mounted dish is required for reception purposes, tower structures or masts shall not be used as bases. Roof-mounted satellite dishes shall be of open mesh construction (except for bidirectional transmit and receive dishes where required by the FCC) and shall be placed in a position atop the roof to minimize visibility to pedestrian or vehicular travelers from a street. Such placement shall always be to the rear of hip or gable roofs.</p> <p>e. No more than one satellite dish shall be permitted per lot unless otherwise approved by the planning commission.</p> <p>f. No form of advertising or identification shall be permitted upon a satellite dish except for the manufacturer's small identification plate.</p> <p>g. Open mesh satellite dishes shall be painted or finished in a dark neutral color. Solid satellite dishes shall be painted or finished in a light or dark neutral color.</p> <p>h. Within 1-R, 2-R, and 3-R zoning districts and for any lot upon which is located a one- to four-family dwelling structure, the following additional restrictions shall apply:</p> <ol style="list-style-type: none"> <li>1. The maximum diameter satellite dish shall be 12 feet</li> <li>2. A solid satellite dish shall be permitted only where such dish is screened from view from ground level from adjoining residential properties and from any street. Such screening may consist of a fence or wall, hedge, natural vegetation, or building or structures on the lot.</li> <li>3. The satellite dish shall not be visible from an elevation below eight feet above the street grade</li> </ol>						

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
within a public street right-of-way.						
(43) Restaurant, sit-down or cafeteria  Provided, that where alcoholic beverages are sold, such beverages shall only be sold as part of a meal	-	-	-	B	X	X
(43a) Fast-food or drive-thru restaurants  Provided, that no alcoholic beverage sales shall be permitted	-	-	-	B	X	X
(44) Cocktail lounges, night-clubs, taverns and package stores.	-	-	-	B	X	X
<b>Automotive and Boat Sales and Service</b>						
(45) Fuel station a. Gasoline pumps and other service facilities shall be set back not less than 12 feet behind a required front yard setback	-	-	-	-	B	X
(45a) Vehicle service, minor a. Such use, not to include washing and detailing, shall be conducted only within an enclosed building; however, bay doors are permitted and may be open only during hours of operation.	-	-	-	-	B	X
(46) Vehicle service, major  a. Such use shall be no closer than 150 feet from any residential structure as measured from the property line of such use. b. Such use shall not be established along a block-face which contains an existing dwelling unit. c. Such use, not to include washing and detailing, shall be conducted only within an enclosed building. Bay doors are permitted, except as follows, and may be open only during hours of operation. Bay doors shall not be permitted along a façade that is adjacent to residential property or any R district unless such property or district is located across a street right-of-way, not including lanes.	-	-	-	-	-	X

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
(47) Automobile, truck or boat, and nonresidential trailer sales or rental a. Such use shall not be established on a lot which is either adjacent to or directly across the street from an R-district b. All services, storage or similar activities shall be conducted entirely indoors and entirely on the lot on which such facilities are located. No outdoor storage, parking of dismantled vehicles, maintenance or service to vehicles shall be permitted	-	-	-	-	X	X
(48) Motorcycle, motor scooter, moped and bicycle sales and services a. Such service facilities shall not be established on a lot which is either adjacent to or directly across the street from a R district when said street has a right-of-way of less than 75 feet b. All service, storage or similar activities connected with service facilities shall be conducted entirely indoors and on the lot on which such facilities are located, and no outside storage or dismantled vehicles shall be permitted	-	-	-	-	-	X
(49) Bicycle and moped sales, rental and service	-	-	-	X	X	X
(50) Automobile upholstery shop a. Such use shall not be established on a lot which is either adjacent to or directly across the street from any R district unless such use is conducted entirely within an enclosed building	-	-	-	-	-	X
(51) Retail automobile parts and tire store Provided: a. There shall be no dismantling of vehicles on the premises to obtain or sell parts b. The only auto part installation that shall be permitted in connection with such use shall be the installing of tires or minor accessory parts and minor maintenance c. Major auto repair shall not be permitted in connection such use. Minor auto repair and maintenance may be permitted provided such repair and maintenance shall be incidental to the normal upkeep of an automobile d. All services, storage, or similar activities shall be conducted entirely indoors	-	-	-	-	X	X
(52) Automobile parking lot or parking garage a. A lot or garage with seven or more spaces or with gasoline pumps shall require Board of Appeals approval	X*	X*	X*	X*	X*	X*

List of Uses	1-R	2-R	3-R	1-B	2-B	3-B
(53) Printing or letter shop Provided that such use shall be designed to operate in such a manner that noise and odor will not carry beyond the walls occupied by such use	-	B	B	X	X	X
<b>Signs</b>						
(54) Principal use sign	X	X	X	X	X	X
(55) Reserved						
(56) Incidental use sign	X	X	X	X	X	X
<b>Incidental Uses</b>						
(57) Home occupation	X	X	X	X	X	X
(58) Accessory uses Provided, that temporary accessory uses or buildings shall not be permitted for more than a 24-month period	X	X	X	X	X	X
(59) Neighborhood garden plots (horticulture)	X	X	X	X	X	X
(60) Agriculture personal Agricultural activities intended for personal use, such as gardening, beekeeping, the keeping of chickens, and uses of a similar nature. Personal agriculture activities involving animals are subject to additional restrictions in the City of Savannah Animal Control ordinance.	X	X	X	X	X	X

- (e) *Development Standards.* The development standards that shall apply to residential and nonresidential uses within each of the various districts within the Victorian P-N- C District shall be set forth in the following schedules:
- (1) *Development standards for dwellings.* When permitted in a district, dwellings shall comply with the development standards set forth in the following schedule:

Type of Dwelling Unit	Lot Area Per Unit by Dwelling Type and District (sq. ft.)				Minimum Lot Width (feet)	Minimum Front Yard and Rear Yard Setback	Minimum Side Yard	Maximum Building Height	Maximum Lot Area Building Coverage (percent)	
	1-R	2-R	3-R	1-B 2-B 3-B						
A. One-family dwelling:										
1. Attached; semidetached	2,100	2,100	2,100*	2,100	20	<p><i>Front yard:</i> The front yard setback shall be the average of the setback for the adjoining developed properties. Where the adjoining properties are not developed the setback shall be the average setback for all developed properties located in the block face. For corner lots with structures facing a north-south street, the minimum front yard shall be zero feet.</p> <p><i>Rear yard:</i> A minimum rear yard setback of 35 feet shall be maintained. The rear 20 feet of such area shall be utilized toward meeting the off-street parking requirements for the intended use.</p> <p>(The MPC may adjust the above required setbacks so as to equal the established setbacks for the majority of the structures within the same block-face.) Provided that: (1) No structure, except for an elevated pier or wooden deck, shall be erected or constructed within 25 feet of saltwater marshland, and (2) a building eave or roof overhang may extend up to 24 inches into a required side or rear yard setback; provided that such extension is at least three feet from the property line, its lower edge is at least 7.5 feet above the ground elevation, and it is located at least five feet from any other building or eave.</p>	0*	The maximum building height shall be the average dwelling structure height for a given block face in which a structure is proposed to be located or constructed, provided, that the maximum building height shall not exceed 40 feet. The MPC may adjust these figures by as much as 20 percent where in their opinion the variance is in keeping with the character of the Victorian P-N-C District.	60	
2. Detached	3,000	3,000	3,000*	3,000	30		5		60	
B. Two-family dwelling:										
1. Attached; semidetached	1,050	1,050	1,050*	1,050	20		0*		60	
2. Detached	1,500	1,500	1,500*	1,500	30		5		60	
										60
C. Multifamily dwelling (three units or More per structure)										
1. Efficiency	1,015	870	725*	1,015	20		5			
2. One-bedroom unit	1,210	970	790*	1,210	20					
3. Two-bedroom unit	1,360	1,090	970*	1,360	20					
4. Three- or more bedroom unit	1,745	1,450	1,245*	1,745	20					

\* The unattached side of a structure shall have a minimum size yard setback of 5 feet.

In calculating the maximum density allowed, a mix of dwelling types is allowable provided the minimum gross lot area for the aggregate number of units is not exceeded. For example, a minimum lot area of 5,570 square feet would be required for a multifamily dwelling housing two 2-bedroom units, 2 one-bedroom units, and one 3-bedroom unit in the 2-R district (2 x 1,090) + (2 x 970) + (1 x 1,450) = 5,570).

For a proposed subdivision of development existing as of June 23, 1981, these minimum are reduced to 600 square feet of lot area per unit, provided no additional dwelling units are created.

(2) *Development standards for non-dwelling uses.* Unless otherwise provided in this chapter, a non-dwelling use when permitted in a district shall comply with the development standards established by this schedule for the district in which located.

<i>District</i>	<i>Setback From Street Right-of-Way for Front Yard Purposes</i>	<i>Minimum Side Yard (feet)</i>	<i>Minimum Rear Yard (feet)</i>	<i>Maximum Building Height (feet)</i>	<i>Maximum Building Coverage (percent)</i>
1-R	The front yard setback shall be the average of the setback for adjoining developed properties. Where the adjoining properties are not developed, the front yard setback shall be the average setback for developed properties in the block face for which a structure is proposed to be located.	5	35	40	60
2-R		5	35	40	60
3-R		5	35	40	60
1-B	For corner lots with structures facing a north-south street, the minimum front yard setback shall be zero feet.  (The MPC may adjust the above required setbacks so as to equal the established setbacks for the majority of the structures within the same block face.)	0*	0**	40	60
2-B		0*	0**	40	70
3-B		0*	0**	40	70

\* Where abutting property is in a R district, 10 feet is required.

\*\* No rear yard shall be required, except where adjoining yard is in a R district, then the rear yard shall be 20 feet and screened with a minimum of a solid six-foot brick fence or brick post and lapboard fence or other screening as may be approved by the metropolitan planning commission.

\*\*\* Provided that: (1) No structure, except for an elevated pier or wooden deck, shall be erected or constructed within 25 feet of saltwater marshland, and (2) a building eave or roof overhang may extend up to 24 inches into a required side or rear yard setback; provided that such extension is at least three feet from the property line, its lower edge is at least 7.5 feet above the ground elevation, and it is located at least five feet from any other building or eave.

- (f) *Classification of buildings.* All buildings within the Victorian P-N-C shall be classified and designated on the “Victorian Historic District Historic Buildings Map.” As used in this subsection, the term “building” shall include any “structure” and shall be identified into two classes:
- (1) *Contributing.* All buildings identified on the “Victorian Historic District, Historic Buildings Map” having historic significance shall be considered “contributing” and worthy of preservation and shall be classified as “historic” for purposes hereunder. Contributing buildings include those within the current Period of Significance of 1870 – 1923, possess integrity of location, design, setting, materials, workmanship, feeling, and association, and meet one or more of the following criteria:
    - a. Are associated with events that have made a significant contribution to the broad patterns of our history; or
    - b. Are associated with the lives of significant persons in our past; or
    - c. Embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
    - d. Have yielded or may be likely to yield, information important in history or prehistory.
  - (2) *Non-Contributing.* New construction and all buildings identified as non-contributing on the “Victorian Historic District Historic Buildings Map” are classified as “non-historic” for zoning purposes hereunder.



VICTORIAN HISTORIC DISTRICT Historic Buildings Map



A larger version of this map and the supplement (list of numbered buildings) can be obtained from the Chatham County-Savannah Metropolitan Planning Commission.

- (g) *Certificate of compatibility required.* No permit shall be issued to make any of the following building changes within the Victorian P-N-C District until the plans for such building changes have been reviewed and approved as complying with the visual compatibility requirements by the visual compatibility officer hereinafter created, and such officer has issued a visual compatibility certificate:
- (1) Demolition of building within the Victorian P-N-C District whether contributing or non-contributing.
  - (2) Moving any building (contributing or non-contributing) into, out of, or within the Victorian P-N-C District.
  - (3) Material change in the exterior appearance of all buildings by addition, reconstruction or alteration.
  - (4) Construction of or major improvements to any building where such activity is subject to view from a public street, or from a lane.
  - (5) Change in existing walls and fences, or construction of new walls and fences, if such activity is along or visible from any public street, or from a lane.
  - (6) Erection or placement of any illuminated sign, or of any other sign(s) exceeding three square feet in size, except as provided herein.
- (h) *Visual compatibility officer.* The position of visual compatibility officer is hereby created. The city preservation officer is designated as the visual compatibility officer. The visual compatibility officer shall carry out the responsibilities as set forth herein. Where responsibilities have been assigned to the metropolitan planning commission, it shall be the visual compatibility officer's duty to certify the actions of the metropolitan planning commission in the issuance of a certificate of compatibility.
- (i) *Jurisdiction of visual compatibility officer.* The visual compatibility officer's jurisdiction shall be limited to the Victorian P-N-C District as defined herein. The visual compatibility officer shall be concerned with those elements of development, redevelopment, rehabilitation and/or preservation that affect visual quality of the Victorian P-N-C District. The visual compatibility officer shall not consider interior arrangement of buildings or other architectural features not subject to the public view, nor shall the officer make any requirement except for the purpose of preventing development incongruous to the Victorian P-N-C District's architectural character. The visual compatibility officer may develop such procedures as may be deemed appropriate to expedite the review of the

application and to implement the purposes of the Victorian P-N-C District development regulations. The visual compatibility officer shall assist applicants in the interpretation and understanding of the Victorian P-N-C District visual compatibility standards and design guidelines in order to help ensure that the purposes and intent of these regulations are implemented in a timely and expedient manner.

(j) *Visual compatibility requirements.* Within the Victorian P-N-C District the design and construction of a new building and the design and construction of alterations to an existing building that is moved, reconstructed, materially altered or repaired shall be visually compatible with the buildings, squares and places to which they are visually related in terms of the following requirements. These requirements shall not be the basis for appeal of an adverse decision of the planning commission.

- (1) *Height.* The height of proposed buildings shall be visually compatible with adjacent contributing buildings.
- (2) *Proportion of building's front facade.* The relationship of the width of a building to the height of the front elevation shall be visually compatible to contributing buildings and places to which it is visually related.
- (3) *Proportion of openings within the facility.* The relationship of the width of the windows to height of windows in a building shall be visually compatible with contributing buildings and places to which the building is visually related.
- (4) *Rhythm of buildings on street.* The relationship of a building to open space between it and adjoining buildings shall be visually compatible to the buildings and places to which it is visually related.
- (5) *Rhythm of entrance and/or porch projection.* The relationship of entrances and porch projections to sidewalks of buildings, squares and places shall be visually compatible to the contributing buildings to which it is visually related.
- (6) *Relationship of materials, texture.* The relationship of materials, texture and color of the facade of a building shall be visually compatible with the predominant materials used in the contributing buildings to which it is visually related.
- (7) *Roof shapes.* The roof shape of a building shall be visually compatible with the contributing buildings to which it is visually related.
- (8) *Walls of continuity.* Appurtenances of a building, such as walls, wrought iron fence, evergreen landscape masses, and building facades, shall be visually compatible with the contributing buildings and any other appurtenances to which they are visually related. *Scale of*

*a building.* The size of a building, the building mass of a building in relation to open spaces, the windows, door openings, porches and balconies shall be visually compatible with the contributing buildings and places to which it is visually related.

- (9) *Directional expression of front elevation.* A building shall be visually compatible with the contributing buildings and places to which it is visually related in its directional character, whether this be vertical character, horizontal character or non-directional character.
- (10) *Signs.* All signs shall be visually compatible with the historic character of the Victorian P-N-C District.
- (k) *Application for certificate of visual compatibility.* Application for a certificate of *visual compatibility* shall be made in the office of the zoning administrator on forms provided therefore and obtainable at said office. Application forms shall specify the information required by the visual compatibility officer to determine whether the proposed activity, repairs or construction will be in compliance with the provisions of this chapter. Each application shall be accompanied by all required information as specified on the application form. The zoning administrator or his authorized representative shall review all applications prior to their being accepted for processing and shall transmit the completed application to the visual compatibility officer for approval or denial of a certificate of visual compatibility or for submittal to the metropolitan planning commission where required.—Adequate documentation shall be submitted with each application to ensure that an informed and knowledgeable decision can be made by the officer within the time period prescribed herein. Applications involving new construction and demolition of any contributing building shall be referred to the metropolitan planning commission for review. New construction, ~~or~~ for the purpose of this section shall be defined as follows:
- (1) *New construction.* The erection of a freestanding building or structure on land not occupied by a building or structure.
- a. The erection of any structure or building, regardless of use and including storage buildings, shall be considered as new construction if it meets the above definition.
- (l) All applications shall be reviewed and a decision in writing rendered thereon by the visual compatibility officer within 30 working days of receipt of and acceptance of the fully completed application and supporting documentation. However, where such application involves new construction or demolition of a contributing building the review time shall be extended to 45 days.*Appeals of visual compatibility officer's decisions.* All appeals from decisions of either the *visual compatibility* officer or the metropolitan planning commission with regard to interpretation and administration of this section shall be made to the zoning board of appeals in accordance with the provisions of section 8-3165,

appeals, of the city zoning ordinance.

(m) *Demolition in the Victorian P-N-C District.* Demolition is deemed detrimental to the public interest and shall only be permitted pursuant to this section.

(1) All requests for demolition of any non-contributing building within the Victorian P-N-C District shall be reviewed by the Visual Compatibility Officer.

Any building not designated as contributing must first be evaluated and considered for historic designation prior to the issuance of a Certificate of Appropriateness for demolition. The Visual Compatibility Officer will evaluate the non-contributing building utilizing the criteria as defined in this ordinance under Section 8-3028 (f)(1) a. b. c. and d.

(2) All requests for demolition of any contributing building within the Victorian P-N-C District shall be reviewed by Metropolitan Planning Commission.

A certificate of visual compatibility for demolition of a contributing building shall be issued by the Metropolitan Planning Commission only when one of the following conditions has been established by clear and convincing evidence pursuant to criteria established herein.

- a. The demolition is required to alleviate a threat to public health of public safety; and/or
- b. The demolition is required to avoid exceptional practical difficulty or undue hardship upon any owner of any specific property. If the difficulty or hardship claimed is economic, the applicant shall be required to submit sufficient evidence to demonstrate that the application of the standards and regulations of this section deprives the applicant of a positive economic use or return on the subject property.

A certificate of visual compatibility for demolition of a contributing building shall not be issued until a certificate of visual compatibility has been issued approving the replacement building, except in the case of emergency demolition.

(3) In granting a certificate of visual compatibility for demolition of any building, the Metropolitan Planning Commission or the Visual Compatibility Officer may impose such reasonable and additional stipulations as will best fulfill the purposed of this ordinance.

(4) Demolition due to imminent threat to public safety.

Any order for demolition, in whole or in part, of any contributing building in the Victorian P-N-C District due to a dangerous, hazardous or unsafe condition shall not

be issued until the order has been reviewed and signed by a licensed structural engineer in the state of Georgia and the City Manager.

- (n) *Posting of property.* Within two days of filing an application for new construction or demolition of a contributing building, notice shall be posted on the premises. A sign, to be furnished by the zoning administrator, shall be erected by the applicant within ten feet of all traveled public rights-of-way to which the building abuts. Such sign(s) shall be erected to face in such a manner as may be most readily seen by the public. The lower edge of the sign(s) face shall be of sufficient height so as to be read from the roadway. The sign(s) shall be weather resistant; shall have a minimum size of 30 by 40 inches; and shall show the application number, a statement of the proposed date, time and place of any public hearing, and the telephone number to call for further assistance.
- (1) *Removal of signs.* Any such sign(s) shall be maintained at all times by the applicant until a decision on the application has been rendered by the visual compatibility officer.
- (o) *Relocation of contributing buildings.* A contributing building shall not be relocated on another site unless it is shown that the preservation of such a building, on its existing site, is not consistent with the purposes of such building on such site.
- (p) *Protective maintenance of buildings.* Any vacant building of architectural significance that is in a deteriorated or dilapidated condition shall be boarded up or secured, as set forth by the requirements of the minimum housing code and the building code. The owner of any such building shall make such repairs as will secure the building. If the owner shall fail to secure any such building, the building official or his duly authorized representative shall, after proper notice to the owner, cause such building or structure or portion thereof to be secured. In such event, the cost thereof shall be charged to the owner of the premises and collected in the manner provided by law.
- (q) *Off-street parking and service requirements.*
  - (1) *Residential uses.*
    - a. *New building.* One off-street parking space shall be provided for each dwelling unit within a new building.
    - b. *Existing building.* One off-street parking space shall be provided for each dwelling unit; provided, however, the *visual compatibility* officer may waive this requirement where such parking cannot be accommodated in the rear yard area.
  - (2) *Nonresidential uses.* All new nonresidential uses or any existing nonresidential use expanding its gross floor area by 40 percent or more beyond that which existed at the time of the adoption of this

section [June 25, 1981] shall meet the minimum off-street parking and service requirements as set forth in sections 8-3081 through 8-3089 of the city zoning ordinance; provided:

- a. *Bicycle storage and parking.* Off-street bicycle storage shall be provided based on the anticipated need for each use. At least two off-street spaces for safely securing a bicycle shall be provided for the following use facilities as set forth in section 8-3089: (2) religious uses, (4) education and related uses, (5) recreational uses, and (8) retail sales and services.
- b. *Service loading and unloading area.* Service lanes shall be utilized for the delivery and pickup of goods except where curbside loading areas are established by the city traffic engineer or designated off- street loading areas are provided.
- c. *Continuing obligations.* These regulations for off-street parking and service space shall be a continuing obligation. It shall be unlawful for any owner of any land or building affected by these regulations to discontinue, change or dispense with said off-street parking and/or loading facility without establishing alternate off- street parking and/or loading facilities which comply with the requirements of these regulations.
- d. *Shared and remote off-street parking.* The use of shared and remote off-street parking facilities is encouraged to assist in meeting the parking requirements for the various uses. Off-street parking facilities for one or more uses may be considered as providing the required facilities for other uses; provided that:
  1. A written long-term agreement for the joint use of such facility is submitted to and approved by the metropolitan planning commission; and
  2. The total number of spaces required for the various uses at the peak attendance period will be met; and
  3. The off-street parking spaces are within 300 feet distance, as measured along the nearest pedestrian walkway of the uses to be served.
- e. *Design requirements.* Pavement standards, area requirements for driveways, parking spaces, curb cuts and other design requirements for surface off-street parking lots shall meet the minimum standards of section 8-3082, "Plan and design standards," of the city zoning ordinance. When a lane is used for access to a parking lot with seven or more off-street parking spaces, owners of the parking lot shall pave the lane

from the nearest street to the parking lot. Paving shall be done according to specifications provided by the city engineer.

- (b) *Sign requirements.* All signs permitted within the Victorian P-N-C District shall meet the following conditions:
- (1) *Review of signs.* Except for those signs allowed under section 8-3116, all signs within the Victorian P-N-C District shall require a review and approval by the visual compatibility officer prior to the issuance of a permit for the erection of said sign.
  - (2) *Sign clearance and height.* Adequate sign clearance shall be provided to assure that pedestrian or vehicular traffic movements and safety are not adversely affected. Minimum clearance shall not be less than ten feet above pedestrian ways and not less than 15 feet above areas utilized by motorized vehicles. Maximum sign heights shall be provided as follows:
    - a. Fascia and projecting signs shall be erected only on the signable area of the structure and shall not project over the roofline or parapet wall elevation of the structure.
    - b. Freestanding signs shall not exceed the following permitted heights as measured above the ground level:  
  
1-B, 2-B, and R districts, 20  
  
feet. 3-B district, 30 feet.
  - (3) *Lighted signs.* Lighted signs of an enclosed lamp, neon or exposed fluorescent design are not permitted within any R zoning district.

However, such lighted signs except for exposed fluorescent design are permitted within the nonresidential zoning districts. Such signs shall be in scale and harmony with the surrounding structures and open spaces. The use of reversed silhouette or "cut-out" letters is encouraged to reduce glare where backlighting is applied.

- (4) *Restricted signs.* The following are not permitted within the Victorian P-N-C District sign district unless specifically permitted as a temporary use sign:
  - a. Banners, pennants, pinwheels and streamers except flags and banners of the United States or any other political entity.
  - b. Portable, folding and similar movable signs.
  - c. Signs erected on or located on any street or public right-of-way curb, curbstone, hydrant, lamppost, tree, barricade,

temporary walk, telephone, telegraph or electric light pole, other utility pole, public fence, or a fixture of a fire alarm or police system except public directory and information signs.

- d. Signs painted directly on exterior walls of a building or structure.
  - e. Signs with revolving or rotating beams of light.
  - f. Roof-mounted signs.
  - g. Bus stop bench signs that do not meet the design standards set forth elsewhere within this section.
  - h. Off-premises or separate use signs except as permitted in 2-B and 3-B zoning districts, provided the requirements of subsection j below are met.
  - i. Flashing, animated, running light signs, or signs with moving parts. This provision shall not apply to approved signs that are used to convey public service messages such as time and temperature.
  - j. Signs placed upon a structure in any manner so as to disfigure or conceal any window opening, door, or significant architectural feature or detail of any building.
- (5) *Setback requirement.* All signs, except permitted projecting, freestanding principal use, or principal use signs on a canopy or awning, shall be mounted flat to a wall of the facade of the building; provided, however, that a non-illuminated freestanding principal use sign, not exceeding ten square feet in size, may be allowed to be erected in the grass plat between the curb line and the sidewalk area if such site is jointly approved by the city traffic engineer, park and tree director, and visual compatibility officer.
- (6) *Temporary signs.* Temporary signs shall be permitted provided that:
- a. Temporary "sale" or promotional signs shall be located wholly within a window or display case, unless on a readerboard, and shall not exceed an aggregate area equal to ten percent of the total glassed area of the display window or 40 percent of the glassed area of a display case.
  - b. Except for public information signs erected or maintained by a nonprofit organization or governmental agency or department for which a permit has been issued, no temporary sign shall be located on public property.

- (7) *Announcement signs.* Announcement signs shall be permitted as follows:
- a. Announcement sign(s) attached flat against the building shall be permitted for each entrance or exit; provided such sign(s) shall be restricted to emergency information, business hours, credit card honored, or other such incidental information related to business conducted within.
  - b. The aggregate area of announcement signs per entrance or exit shall not exceed two square feet of display area. Provided, however, licensed establishments serving food or drink may have an additional announcement sign not to exceed four square feet for the purpose of displaying menus and/or entertainment provided therein.
  - c. Individual letters may be attached directly to the face of the building, window or door.
  - d. Registered trademarks, service marks or portrayal of specific commodities shall not exceed ten percent of the total announcement sign area.
  - e. In 2-B and 3-B zoning districts, one additional announcement sign (readerboard) shall be permitted in combination with a freestanding principal use sign only. Such readerboard sign shall not exceed 15 square feet in size.
- (8) *Under-awning or canopy signs.* In addition to principal use signs within the nonresidential zoning districts, one sign attached to the underside of the canopy or awning shall be permitted for each principal entrance providing public access. The display area of such sign shall not exceed six square feet per sign face. Signs shall not be less than eight feet above the sidewalk and shall not be less than one foot from the outer edge of the canopy.
- (9) *Marquee signs.* A marquee sign shall only announce existing or future entertainment events or attractions. Existing signs may extend to the leading edge of the marquee, and the total copy area of such sign shall not exceed 90 square feet. No permit shall be required where a sign is affixed to or part of an existing marquee in accordance with this chapter until such marquee is replaced, remodeled or altered. New or remodeled marquee signs shall not extend greater than eight feet from the facade of a building nor exceed a sign area of greater than 45 feet. The height of a new or remodeled marquee sign shall not extend above the parapet wall of the building, and the lowest point of the marquee sign shall not be less than ten feet above the established grade.

- (10) *Building identification sign.* Building identification signs shall be permitted along the signable area of each building facade. The maximum aggregate size of such signs shall not exceed an area of one-half square foot per linear foot of building frontage; provided, however, that the aggregate size of such signs along a single facade shall not exceed an area of 30 square feet within the residential zoning districts nor 90 square feet for the balance of the Victorian P-N-C District.
- (11) *Principal use sign requirements.* For each nonresidential use, one principal use sign shall be permitted per street frontage. Such sign shall not exceed a size of more than one square foot of sign area per linear foot of building frontage along a given street or shall meet the following size requirements whichever is the most restrictive:

<i>Location</i>	<i>Maximum Sign Area for Fascia Sign (square feet)</i>	<i>Maximum Size Area for Projecting or Freestanding Signs (square feet)</i>	<i>Maximum Projection of Outer Sign Edge for Projecting or Freestanding Signs (feet)</i>
All R zoning districts	20	12	5**
All 1-B and 2-B zoning districts	40*	30*	6**
All 3-B zoning districts	75*	60*	8**
<p>*Provided that in addition to the above maximum principal use sign size requirements, each use within a nonresidential zoning district shall be allowed 1 additional square foot of sign area per each 2 linear feet of building frontage greater than 75 feet along the street on which the sign is located. (For example, a use having 120 feet of building frontage within the 2-B district would net an additional 22.5 square feet of sign area for a projecting sign; i.e., <math>120 - 75 = 45 \div 2 = 22.5 + 30 = 52.5</math>.)</p> <p>**Provided that no portion of a sign shall overhang greater than one-third of the width of a sidewalk or be erected within 2 feet of a curb line.</p> <p>Note: R zoning districts have the word "Residential" in the zoning district nomenclature.</p>			

- a. Within nonresidential zoning districts, in addition to the permitted principal use sign, one canopy or awning principal use sign shall be permitted for each entrance providing public access. Such sign shall not exceed a size of more than one square foot of sign face per linear foot of canopy or awning, or a maximum of 20 square feet, whichever is lesser; provided, however, that the aggregate total principal use sign area for the subject use is not exceeded along that street frontage. Signs on the opposite ends of an awning shall be considered a single sign. Individual letters or symbols not to exceed six inches indicating use, address, or an exit or entrance painted, stenciled or otherwise applied directly to any awnings or canopy within the Victorian P-N-C District shall be exempt from this provision.
- b. Gasoline company trademarks such as Gulf, Amoco, Chevron,

etc., shall be considered part of the principal use sign area. In addition to the permitted number of principal use signs per street frontage for an automobile service station, two additional signs depicting gasoline trademarks only shall be permitted on opposite ends of each pump island canopy provided that the aggregate total principal use sign area is not exceeded for that street frontage. Such sign shall not occupy more than 30 percent of the length of each canopy fascia.

- (12) *Pump island identification sign.* Two pump island identification signs not to exceed an aggregate display area of nine square feet shall be allowed per pump island and shall not project beyond the outer edge of the canopy.
- (13) *Supplemental identification signs.* In addition to the principal use sign, supplemental identification signs not exceeding an aggregate sign area of four square feet in R zoning districts and nine square feet in nonresidential zoning districts shall be permitted for each entrance of the principal use. Provided that for uses in nonresidential zoning districts, one additional square foot of supplemental sign area per two linear feet of building frontage shall be allowed for each linear foot of frontage greater than 30 feet along the street on which the entrance is located, up to a maximum aggregate area of 20 square feet. Such identification sign shall be limited to providing the trade name, logo or principal use of the establishment and shall be attached flat against the building, window or door, or located within the building.
- (14) *Reserved.*
- (15) *Nonconforming signs within Victorian P-N-C District.* Except for signs painted on the facade of a structure on the effective date of this section [June 25, 1981] and signs previously approved under the provisions of this section by the zoning board of appeals or the visual compatibility officer, all signs within the Victorian P-N-C District shall be deemed to be nonconforming. A nonconforming sign(s) shall be removed or brought into conformance with this section when a principal use existing at the time of the adoption of this section changes, subject to the following conditions:
  - a. The sign shall be maintained in good condition.
  - b. A nonconforming sign shall not be structurally altered except in conformance with the provisions of this section.
  - c. A nonconforming sign shall not be reestablished after damage exceeding 50 percent of the current replacement cost. After such damage, the owner of said sign shall bring it into conformance with the provisions of this section or shall remove

the sign, except as provided for under section 8-3112(o)(5)a-c, "nonconforming signs," of the general sign ordinance.

SECTION 2: That the requirement of Section 8-3182(f)(2) of said Code and the law in such cases made and provided has been satisfied. That an opportunity for a public hearing was afforded anyone having an interest or property right which may have been affected by this zoning amendment, said notice being published in the Savannah Morning News, on the 16<sup>th</sup> day of September, 2016, a copy of said notice being attached hereto and made a part hereof.

SECTION 3: Upon the effective date of the ordinance all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**ADOPTED AND APPROVED: NOVEMBER 10, 2016**

## **RESOLUTIONS**

**2017 Housing and Community Development One-Year Action Plan.** A resolution to authorize the City Manager to submit the City's Housing and Community Development One-Year Action Plan for 2017 to the U.S. Department of Housing and Urban Development and to enter into grant agreements with the sub-recipients. The plan is based on HUD program requirements, Council priorities, public input and stated objectives as identified in the City's 2013-2017 Housing and Community Development Plan. **Recommend approval.** Approved upon motion of Alderman Johnson, seconded by Alderman Shabazz, and unanimously carried per the City Manager's recommendation.

**ADOPTED AND APPROVED: NOVEMBER 10, 2016**

## **A RESOLUTION OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH AUTHORIZING THE MAYOR TO SIGN AFFIDAVIT OF EXECUTIVE SESSION.**

BE IT RESOLVED by the Mayor and Aldermen of the City of Savannah as follows:

At the meeting held on the 10<sup>th</sup> day of November, 2016 the Council entered into a closed session for the purpose of discussing Real Estate, Personnel and Litigation. At the close of the discussions upon this subject, the Council reentered into open session and herewith takes the following action in open session:

1. The actions of Council and the discussions of the same regarding the matter set forth for the closed session purposes are hereby ratified;
2. Each member of this body does hereby confirms that to the best of his or her knowledge, the subject matter of the closed session was devoted to matters within the specific relevant exception(s) as set forth above;
3. The presiding officer is hereby authorized and directed to execute an affidavit, with full support of the Council in order to comply with O.C.G.A. §50-14-4(b); 17

4. The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute.

**ADOPTED AND APPROVED: NOVEMBER 10, 2016**

### **MISCELLANEOUS**

**Appointments to Boards, Commissions and Authorities.** Mayor DeLoach stated the Housing Authority is having difficulties holding meetings due to not having a quorum. He recommended filling one of the openings with Austin Hill who will serve an unexpired term ending January 5, 2021. Approved upon motion of Alderman Miller, seconded by Alderman Foster and unanimously carried.

### **BIDS, CONTRACTS AND AGREEMENTS**

**Upon a motion by Alderman Thomas, seconded by Alderman Miller, and unanimously carried, the following bids, contracts and agreements were approved per the City Manager's recommendations:**

**Authorization for City Manager to Sign and Execute Program Year (PY) WIOA 2016 Branding Grant Funds.** The City of Savannah has received this grant from the Georgia Department of Economic Development, Workforce Division (GDEcD-WFD), which will provide a six-month period to allow signage in all comprehensive One Stops, and training to all staff, development of campaign to educate public on new brand and services, press releases and social media, for the period of September 1, 2016 through March 31, 2017.

Pursuant to the Coastal Workforce Services (CWS) Consortium Agreement, recommend approval to authorize the City Manager to enter into a Grant Administration Agreement with sub-grant recipients in accordance with the City of Savannah's procurement policies and procedures. The grant award totaling \$44,350 provides funding to a ten (10) county area, (Region 12) that includes Bryan, Bulloch, Camden, Chatham, Effingham, Glynn, Liberty, Long, McIntosh and Screven Counties. **Recommend approval.**

**Coastal Workforce Services and Coastal Workforce Development Board – PY2016 Capacity-Building Funds Extension for the City of Savannah (Sub-Recipient) and City of Hinesville's Ex/Offender Sub-Award Grant No. COH-15-1.** Authorization to accept and enter into agreements with sub-awardee and grant administration was approved on June 23, 2016. The City accepted a Workforce Innovation and Opportunity (WIOA) Strategic Grant Initiative initial allocation \$18,700, from Georgia Department of Economic Development-Workforce Division (GDEcD-WFD) earmarked for the City of Hinesville's Ex/Offender Program capacity building activities.

The funds were scheduled to expire on September 30, 2016. After receiving approval to extend the grant award from GDEcD-WFD the Coastal Workforce Development Board agreed on October 25, 2016, at their full board meeting to extend the grant period and the City of Hinesville contract expiration date to October 31, 2016. The funds will be used for staff salaries, career assessment software, office furniture, supplies, etc. for serving returning

citizens in Liberty County. There are no material changes to the grant award or sub-award agreement. **Recommend approval.**

**Furniture for Coastal Workforce Services Career Center – Event No. 4547.** Recommend approval procure furniture from McWaters, Inc. in the amount of \$32,734.16. The furniture will be used by Coast Workforce Services at the Hinesville Career Center. This purchase will be used to outfit the career center with desks, chairs, workstations, and file cabinets. Two bids were received, however, one was deemed non-responsive because the vendor did not acknowledge all addenda.

Bids were advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. McWaters, Inc. (Garden City, GA) (D) \$32,734.16

Funds are available in the 2016 Budget, Grant Fund/WIOA-CWF-Hinesville One Stop/Other Contractual Services/Adult-2nd Grant of PY 2015 (Account No. 211.3394.51295.AD0215) and Grant Fund/WIOA-CWF-Hinesville One Stop/Other Contractual Service/Dislocated Worker - 2nd Grant of PY 2015 (Account No. 211.3394.51295.DW0215). A Pre-Proposal Conference was conducted and one vendor attended. (D)Indicates a non-local, non-minority owned business. **Recommend approval.**

**Furniture for Coastal Workforce Services Administrative Offices – Event No. 4579.** Recommend approval to purchase furniture from McWaters, Inc. in the amount of \$59,146.02. The furniture will be used by Coastal Workforce Services to outfit the administrative offices at their new facility located on Skidaway Road. This furniture will be used in the offices and conference room at the facility and will include desks, bookcases, tables, and chairs.

Bids were advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. McWaters (Garden City, GA) (D) \$ 59,146.02  
Center Office Systems (B) \$ 69,376.94

Funds are available in the 2016 Budget, Grant Fund/Cost Workforce Cost Pool/Office Building Furniture and Equipment/Overhead Pool (Account No. 211.3309.51520.WI0201). A Pre-Proposal Conference was conducted, however, no vendors attended. (B)Indicates a local, non-minority owned business. (D)Indicates a non-local, non-minority owned business. **Recommend approval.**

**Pre-Employment Psychological Testing – Annual Contract Renewal – Event No. 3365.** Recommend approval to renew an annual contract for pre-employment psychological assessments of law enforcement candidates with Stephen J. Sampson, PhD in the amount of \$45,000.00. Stephen J. Sampson, PhD proposed a per-candidate fee of \$300.00. The services are needed to screen Savannah-Chatham Metropolitan Police Department applicants for psychological fitness for duty.

This is the first of four renewal options available.

Bids were originally received on July 28, 2015.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications, methodology, references, fees, and local vendor participation.

Both proposers demonstrated excellent experience in the performance of psychological assessment and testing. The fees for the services were equal. Dr. Sampson will perform the psychological testing at a City of Savannah site, which improves the efficiency of the administration.

Proposals were originally received on July 28, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Stephen J. Sampson (Gwinnett County, GA) (D) \$ 45,000.00  
 Stone, McElroy and Associates (D) \$ 45,000.00

Proposer	Qualifications (30 Pts)	Methodology (30 Pts)	References (10 Pts)	Fees (25 Pts)	Local Participation (5 Pts)	Total
Stephen Sampson	27.5	27.5	8.5	25	0	88.5
Stone, McElroy and Associates	29	24	9	25	0	87

Funds are available in the 2016 Budget, General Fund/Training and Recruitment/Professional Purchasing Services (Account No. 101-4245-51238). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**License Plate Reader Solution – Annual Contract Renewal – Event No. 3568.** Recommend approval to renew an annual contract for license plate readers with TJ Madden and Associates in the amount of \$58,944.00. Savannah Chatham Metropolitan Police Department currently plans to purchase four (4) license plate readers. Each license plate reader costs \$14,436.00 and the vendor charges a \$300.00 installation fee per unit. The license plate readers will provide Savannah Chatham Metropolitan Police Department officers with the ability to capture and respond to data from vehicle mounted equipment.

This is the first of four renewal options.

The method used for this procurement was the request for proposal. Proposals were received and evaluated on the basis of qualifications, system capabilities, fees, references, and local vendor participation.

Proposals were originally received on September 22, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P.	TJ Madden and Associates (Braselton, GA) (D)	\$31,478.00*
	Secure Watch LLC (D)	\$36,161.00*
	L-3 Communications (D)	\$38,750.00*
	Federal Signal Corporation (D)	\$43,253.00*
	Applied Intelligent Systems (D)	\$44,898.00*

General Fund/Traffic Unit/Office, Building Furniture, Equipment (Account No. 101-4231-51520); General Fund/Savannah Drug Squad/Office, Building Furniture, Equipment (Account No. 101-4266-51520); General Fund/Patrol and Special Ops/Office, Building Furniture, Equipment (Account No. 101-4210-51520). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. (\*)Indicates pricing for two units. **Recommend approval.**

**Savannah Chatham Metropolitan Police Department Headquarters Roof Replacement – Event No. 4549.** Recommend approval to procure construction services from MetalCrafts, Inc., a Tecta America Company, in the amount of \$164,590.00. The Development Services Department will use the services to replace the roof at the Savannah Chatham Metropolitan Police Department Headquarters.

Two bids were received; however, one did not meet the MWBE requirements and could not be further considered.

The MWBE goal for this proposal was 23%, with the breakdown being 17% MBE and 6% WBE. The recommended proposer submitted participation of 24.1% MWBE, with the breakdown of 18.1% MBE using Pioneer Construction and 6% WBE participation using Steel Erectors, Inc.

The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidder was:

L.B.	MetalCrafts, Inc. a Tecta American Company (B) Savannah, GA	\$164,590.00
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Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/SCMPD HQ Roof Replacement (Account No. 311-9207-52842-PB0239). A Pre-Bid Conference was conducted and four vendors attended. (B)Indicates local, non-minority owned business. **Recommend approval.**

**Surveying and Drafting Services – Annual Contract Renewal – Event No. 3154.** Recommend approval to renew an annual contract for surveying and drafting services with Brewer Land Surveying in the amount of \$30,600.00. The Development Services Department and other departments will use the surveying and drafting services to survey properties throughout the City.

The method used for this procurement was the request for proposals. Proposals were received and evaluated on the basis of qualifications and experience, specific personal experience, local participation, and fees.

This is the first of two renewal options available.

Proposals were originally received April 28, 2015. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P.	Brewer Land Surveying (Pooler, GA) (D)	\$30,600.00
	Hussey, Gay, Bell & DeYoung (B)	\$46,850.00
	EMC (B)	\$37,600.00

Proposer	Qualifications (40 pts)	Specific Experience (30 pts)	Local Participation (5 pts)	Fees (25 pts)	Total (100 pts)
Brewer Land Surveying, LLC	40	28	0	25	93
HGBD	40	30	5	16	91
EMC	40	25	5	20	90

Funds are available in the 2016 Budget, Capital Improvements Fund, Capital Improvement Projects/Other Costs/Various CIP Projects (Account No. 311-9207-52482). A Pre-Proposal Conference was not conducted as this is an annual contract renewal. (B)Indicates local, non-minority owned business. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Autodialers – Annual Contract Renewal – Event No. 3201.** Recommend approval to renew an annual contract for autodialers with EH Solutions in the amount of \$51,620.00. The Conveyance and Distribution Department will use the telephone automatic monitoring system for monitoring and alarm notification systems in various wastewater pumping stations in the event of emergencies.

This is the first of three renewal options available.

Bids were originally received on September 29, 2015. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	EH Solutions (Royston, GA) (D)	\$ 51,620.00
	USA Blue Book (D)	\$ 57,862.50

Funds are available in the 2016 Budget, Water and Sewer Fund/Lift Station Maintenance/Equipment Repair Parts (Account No. 521-2552-51335). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Well Maintenance – Annual Contract Renewal – Event No. 3372.** Recommend approval to renew an annual contract for well maintenance services with Woodrow Sapp Well Drilling, Inc. in the amount of \$114,500.00. The Water Supply and Treatment Department will use the services for maintenance of well sites.

This is the first of three renewal options available.

Bids were originally received on September 15, 2015. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	Woodrow Sapp Well Drilling, Inc. (D)	\$114,500.00
	(Brunswick, GA)	
	Rowe Drilling Co. (D)	\$119,040.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Well Preventative Maintenance (Account No. 311-9207-52842-WT0927). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Chlorine – One Ton Cylinders – Annual Contract Renewal – Event No. 3492.** Recommend approval to renew an annual contract for liquid chlorine in one ton cylinders with Allied Universal Corporation in the amount of \$98,775.00. The Water Reclamation and Industrial and Domestic Water Departments will use the chlorine to treat water at various City water treatment plants. The annual contract amount has increased due to an increase in market pricing, but Allied Universal Corporation is still the low bidder.

This is the first of three renewal options available.

Bids were originally received on September 1, 2015. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B.	Allied Universal Corporation (Miami, FL) (D)	\$ 84,725.00*
	JCI Jones Chemicals, Inc. (D)	\$ 107,500.00*

Funds are available in the 2016 Budget, I&D Water Fund/I&D Water Operation/Chemicals (Account No. 531-2581-51323) and Water and Sewer Fund /President Street Plant/Chemicals (Account No. 521-2553-51323). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. (\*)Indicates original bid price. **Recommend approval.**

**Repainting of Street Lights and Traffic Signal Poles – Annual Contract Renewal – Event No. 3525.** Recommend approval to renew an annual contract for painting services with E&D Coatings, Inc. in the amount of \$63,751.00. The Traffic Engineering Department will use the contract to repaint street light and traffic signal poles in various locations around the City.

This is the first of three renewal options available.

Bids were originally received September 22, 2015. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	E&D Coatings, Inc. (Savannah, GA) (B)	\$ 63,751.00
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Mitchell & Everett Construction (D)	\$ 31,700.00*
Miller Painting Company (D)	\$ 98,250.00

Funds are available in the 2016 Budget, General Fund/Traffic Engineering/Other Contractual Services (Account No. 101-2103-51295). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (B)Indicates local, non-minority owned business. (D)Indicates local non-minority owned business. (\*)Indicates low bidder not meeting specifications. **Recommend approval.**

**Pump Repair for Water Reclamation Plants – Annual Contract Renewal – Event No. 3530.** Recommend approval to renew an annual contract for pump repair services for the Water Reclamation plants with Goforth Williamson, Inc. (Primary) and GPM Environmental (Secondary) in the amount of \$46,015.00. This contract is used for pump repairs at the various water reclamation plants throughout the City.

This is the second of three renewal options available.

Bids were originally received on May 27, 2014.

Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Goforth Williamson, Inc. (Griffin, GA) (D) (Primary)	\$46,015.00
L.B. GPM Environmental (Garden City, GA) (D)(Secondary)	\$49,420.00

Funds are available in the 2016 Budget, Water and Sewer Fund/President Street Plant/Regional Plants/Other Contractual Service (Account No. 521-2553/2554-51295). A Pre-Bid Conference was not conducted as this is an annual contract renewal. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Tree and Stump Removal – Contract Modification No. 2 – Event No. 3681.** Recommend approval of Contract Modification No. 2 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$500,000.00. This contract modification also includes an extension of the contract until March 1, 2017.

This contract is for the removal of potentially hazardous trees from public properties and rights of way to prevent safety hazards. This modification is needed because the backlog of trees scheduled to be removed has grown significantly due to the cleanup efforts associated with Hurricane Matthew. There are currently four pre-qualified vendors available to assist with the workload.

This contract was originally approved by Council on November 24, 2015 in the amount of \$500,000.00. The total amount of this contract to date, including this modification, is \$1,200,000.00.

Recommend approval of Contract Modification No. 2 to AllCare Tree Surgery Inc., ArborMax Tree Service, LLC, ArborNature, and McKinnon, Inc. in the amount of \$500,000.00. Funds are

available in the 2016 Budget, General Fund/Park & Tree/Other Contractual Service (Account No. 101-6122-51295). **Recommend approval.**

**Landfilling of Bio-Solids for Regional Plants – Annual Contract – Event No. 4260.**

Recommend approval to award an annual contract for landfilling of bio-solids to Waste Management in the amount of \$133,750.00. The Water Reclamation Department will use the contract to dispose of dewatered bio-solids at the City’s regional plants.

Notifications were sent to all known suppliers; however, only one bid was received.

The bid was advertised, opened, and reviewed. Delivery: As Needed. Terms: Net 30 Days. The bidder was:

L.B. Waste Management (Chatham County, GA) (D) \$133,750.00

Funds are available in the 2016 Budget, Water and Sewer Fund/Regional Plants/Other Contractual Service (Account No. 521-2554-51295). A pre-bid conference was conducted and one vendor attended. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Design-Build Services – President Street Bio-Solids Dryer Facility – Event No. 4382.**

Recommend approval to procure design-build services from Layne Heavy Civil in the amount of \$20,485,800.00. The Water and Sewer Planning and Engineering Departments will use the services to design and build the President Street bio-solids dryer facility. The project includes two new belt filter presses, a live-bottom wet cake storage hopper, a low-temperature belt dryer, a pellet mill and cooler, a finished product storage silo, and a pull-through truck scale. Ancillary systems provided include wet and dry material conveyance, silo monitoring and safety, dust control, and electrical power and controls.

Four contractors were pre-qualified for this project. Of those, one submitted a proposal. A mandatory pre-proposal meeting was held and two of the pre-qualified vendors attended.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of fees, proposed schedule, design submittal, project approach, and DBE participation pursuant to the Georgia Environmental Finance Authority (GEFA) requirements.

The MWBE requirement for this project was an 8% good-faith effort with the breakdown being 4% MBE and 4% WBE as required for GEFA funding. The City’s MWBE Program Coordinator has reviewed the proposer’s good faith efforts and determined that adequate evidence of a plan to meet these goals was provided.

This project is being funded by a low interest loan from GEFA.

This proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposer was:

B.P. Layne Heavy Civil (Fairburn, GA) (D) \$20,485,800.00

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Contractual Costs/President Street BioSolids Handling (Account No. 311-9207-51295-SW0815). A Pre-Proposal Meeting was conducted and eleven vendors attended. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Turn Lane Extension – Event No. 4546.** Recommend approval to procure roadway construction services from E&D Contracting Services, Inc. in the amount of \$39,800.00. These services will be used to extend the left-turn lane of westbound Jimmy DeLoach Parkway onto Benton Boulevard. The work will include grading, traffic control, erosion control, base aggregate, asphalt materials, and grassing.

Bids were advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. E&D Contracting Services, Inc. (Savannah, GA) (E)	\$39,800.00
Sitework Construction, LLC (B)	\$59,500.00
Savannah Construction and Preservation (B)	\$69,565.00
A.D. Williams Construction Company (D)	\$88,920.00
Griffin Contracting, Inc. (D)	\$97,928.25

Funds are available in the 2016 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Larp Manhole Adjustment (Account No. 311-9207-52842-SP0909). A Pre-Bid Conference was conducted and two contractors attended. (B)Indicates local, non-minority owned business. (D)Indicates non-local, non-minority owned business. (E)Indicates local, woman-owned business. **Recommend approval.**

**Automated Meter Analysis – Sole Source – Event No. 4655.** Recommend approval to procure Beacon Automated Meter Analytics software from Badger Meter, Inc. in the amount of \$44,680.00. The Water Distribution Department will use the software for the automated meter reading system.

The software will replace the existing Connect software which is no longer serviced by the Badger Orion system. This is a sole source because Badger Meter, Inc. is the only supplier of this software which integrates and transfers the City of Savannah's automated meter readings to existing City software. The cost includes a software engagement fee, mobile read module software license fee, user log-in fee, on-site training, and annual service fee.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Badger Meter, Inc. (Milwaukee, WI) (D) \$ 44,680.00

Funds are available in the 2016 Budget, Water and Sewer Fund/Water Distribution/Computer Hardware/Software (Account No. 521-2503-51510). A Pre-Bid Conference was not conducted

as this is a sole source procurement. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Zonar Annual Renewal – Sole Source– Event No. 4666.** Recommend approval to procure an annual agreement for GPS services from Zonar Systems in the amount of \$27,877.84. The services are used to monitor the Sanitation Bureau’s fleet and to assist in routing vehicles in the most efficient and cost-effective method. This is a sole source because this service monitors existing Zonar equipment already installed in the Sanitation Bureau’s vehicles.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Zonar Systems (Tukwila, WA) (D) \$ 27,877.84

Funds are available in the 2016 Budget, Sanitation Fund/Various Departments/Other Contractual Services (Account No. 511-0000-51295). A Pre-Proposal Conference was not conducted as this is a sole source procurement. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Coliform Reagent – Sole Source – Event No. 4670.** Recommend approval to renew an annual contract for coliform reagent from IDEXX Laboratories in the estimated amount of \$40,000.00. The coliform reagent is used to monitor drinking water quality for the testing and analysis of coliforms, E. coli, and enterococci at the Industrial and Domestic Water Treatment Plant.

This is a sole source because IDEXX is the only known supplier of this specialized material and IDEXX is used by the State Environmental Protection Division. Pricing is per the State of Georgia contract.

Delivery: As Needed. Terms: Net 30 Days. The vendor was:

S.S. IDEXX Laboratories (Westbrook, ME) (D) \$40,000.00

Funds are available in the 2016 Budget, Industrial and Domestic Fund/Industrial and Domestic Operation/Chemicals (Account No. 531-2581-51323). A Pre-Bid Conference was not conducted as this is a sole source procurement. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Medical and Pharmacy Stop Loss Insurance – Annual Contract Renewal – Event No. 4676.** Recommend approval to renew an annual contract with PartnerRe America Insurance Company for medical and pharmacy stop loss insurance in the estimated amount of \$621,846.12. This coverage provides medical and pharmacy catastrophic claims insurance for the City’s self-funded plans. Based upon member enrollment in the plan for 2017, there are approximately 1,232 single enrollments and 1,165 family enrollments. This renewal premium includes an increase of approximately 3% from the previous year.

This is a sole source because our current benefits provider, USI Insurance Services, did a market assessment and determined this to be the most cost effective plan.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. PartnerRe America Insurance Company (D) \$ 621,846.12  
(New York, NY)

Funds are available in the 2017 Proposed Budget, Risk Management Fund/Risk Management Medical Insurance/Individual Stop Loss (Account No. 621-9805-52292). A Pre-Proposal Conference was not conducted as this is a sole source procurement. (D)Indicates non-local, non-minority owned business. **Recommend approval.**

**Network Maintenance and Purchases – Contract Modification No. 3 – Event No. 3886.**

Recommend approval of Contract Modification No. 3 for network maintenance to Layer 3 Communications in the amount of \$390,170.39.

The original contract was for hardware and software maintenance for designated equipment from Juniper Networks, Aruba Networks, and Palo Alto Networks. This modification is needed to replace network equipment in the Data Center based on replacement schedules. This equipment will be staged in preparation for moving the Data Center to the Critical Workforce Shelter to provide more resiliency of operations.

The original contract was approved by Council on February 18, 2016 for \$316,294.03. The total cost of this contract to date, including this modification, is \$755,102.09.

Recommend approval of Contract Modification No. 3 to Layer 3 Communications in the amount of \$390,170.39. Funds are available in the 2016 Budget, Capital Improvement Projects/Capital Improvement Projects/Other Costs/Data Center Move out of Civic Center (Account No. 311-9207-52842-OP0255). **Recommend approval.**

**Contractor/Vendor Agreement with Georgia Association of Chiefs of Police – Savannah/Hilton Head International Airport.**

The Savannah Airport Commission requests approval of a Contractor/Vendor Agreement with Georgia Association of Chiefs of Police in the amount of \$32,500.00 for an assessment of the SAC Airport Police Department. The agreement will be effective as of the execution date and will terminate upon project completion, but no later than April 30, 2017. The cost for this service is projected to be \$32,500.00, which includes lodging for the assessors and printing the report. The report is expected to be submitted within eight weeks after all data have been collected. **Recommend approval.**

**Jumbo General Aviation Federal Inspection Services (G/A FIS) Facility – Savannah/Hilton Head International Airport.**

The Savannah Airport Commission requests approval of Amendment No. 3 to Task Order No. 4 with Reynolds, Smith and Hills (RS&H) in the amount of \$55,100.00. The Task Order with RS&H to design a Jumbo GA FIS Arrivals Facility for SAC was set up so the construction of the facility would be completed by late 2017, for international commercial service flights and international GA charters to begin

arriving in January 2018. RS&H followed and exceeded the U.S. Customs and Border Protection (CBP) published requirements for the new facility. However, after the final design review meeting was held with RS&H, CBP, and SAC, and all parties had approved the final plans, RS&H received a new set of review comments from CBP which required substantial changes to plans already approved by all. To make the changes required by CBP's late review comments will cost \$55,100.00 and will add a month to the schedule. **Recommend approval.**

**EnviroTech Fan Terminal Units (FTU's) with New Alerton Building Automation System (BAS) Controls – Savannah/Hilton Head International Airport.**

The Savannah Airport Commission requests approval of a contract with Brooks Building Solutions in the amount of \$564,663.00 to furnish labor and materials for the lifecycle replacement of (107) EnviroTech FTU's with new Alerton (BAS) controls and related components as well as the final phase upgrade of the existing obsolete Alerton IbeX controls. The EnviroTech FTU's Units were submitted for bid, City of Savannah Event 4535, where Brooks Building Solutions was the sole bidder. All FTU installation and Alerton IbeX Control upgrades are sole source based on the Alerton (BAS) Controls agreement with Brooks Building Solutions. Project includes labor and material to isolate existing EnviroTech terminal units, disconnect existing electrical, Alerton controls, etc. and remove and replace with new EnviroTech terminal units with new factory Alerton controls and related equipment to include Alerton discharge air sensors and room temperature sensors. Brooks Building Solutions will also provide start-up and verify unit operation of new terminal units and Alerton controls and will also replace obsolete Alerton IbeX controls on (13) additional existing EnviroTech terminal units and (7) existing York central station air handlers and associated outside air units to include new field controllers, discharge sensors, wall temperature sensors, and damper actuators. **Recommend approval.**

**Consulting Services for Tourism Management Plan – Event No. 4361.** Recommend approval to procure consulting services for the City's tourism management plan from The Experience Institute in the amount of \$42,900.00. The Tourism Management and Ambassadorship Department will use the services to develop a plan to balance the tourism industry interests and resident needs in Savannah's National Landmark Historic District.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were evaluated on the basis of qualifications, project approach, references, fees, and local participation.

The City of Savannah's cost will be \$16,400.00, with the balance funded by contributions from Visit Savannah, Historic Savannah Foundation, Downtown Neighborhood Association, Tourism Leadership Council and a grant from the National Trust.

Four proposals were received; however, one proposer requested that its proposal be withdrawn due to a conflict of interest.

The proposal was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The proposers were:

B.P. The Experience Institute (Tucson, AZ) (D)	\$ 42,900.00
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Symbioscity (E)	\$ 41,750.00
Resonance Consulting, LLC (D)	\$ 91,170.00

Funds are available in the 2016 Budget, Grant Fund/Miscellaneous Grants/Professional Purchased Services/National Trust For Historic Preservation Grant Fund (Account No. 213-9203-51238-GS0120) and Parking Services Fund/Tourism Management and Ambassadorship/Professional Services (Account No. 561-1116-51238). A Pre-Bid Conference was conducted and no vendors attended. (D)Indicates non-local, non-minority owned business. (E)Indicates local, woman owned business. **Recommend approval.**

Alderman Durrence stated he is glad to see the City of Savannah is moving forward with this as it is something the City has needed to do for quite some time. He stated the company is being hired to manage tourism for Savannah and not manage Savannah for tourism, and asked that the residents always be taken into consideration.

Bridget Lidy, Tourism Management and Ambassadorship Director stated the Tourism Advisory Council will be the technical board to advise the direction tourism goes. Staff will manage that directly with the consultants with a goal to come up with an updated vision for tourism management in the community and come up with 3 to 5 recommendations with objectives to move forward with the recommendations.

Mayor DeLoach expressed his concerns with losing the quality of life in the Historic District due to the increasingly large number of tourists that come to the area. Ms. Lidy stated residents will have priorities, the industry will have their priorities and the preservation of the national landmark historic district will also have their priorities which will make this unique and easier to come up with a strategy and vision on where tourism should go.

Joe Marinelli, Visit Savannah appeared stating the 13 million people being referred to that were reported last year were not tourists they were visitors to the community that come in many forms. Some are business travelers, leisure tourists that are not just in the Historic District but throughout the metro area which includes Midtown, Southside, Airport and Tybee areas. He stated the plan will provide the framework for the future not necessarily a plan on what to expect.

Melinda Allen, Downtown Neighborhood Association, President stated their role is to handle small issues that arise in the Downtown areas and she feels with a comprehensive plan across the board it will happen less. She suggested looking at density and the types of visitors the City attract and find ways to attract the higher end visitors and cater to the ones that complement the community versus take away from it.

Daniel Cary, Historic Savannah Foundation appeared stating trying to determine what the carrying capacity of the City of Savannah is, is a difficult challenge but it doesn't mean we shouldn't try to better understand the visitors, where they go and where the densities are greater. The dialogue will bring the interest groups together and in the discovery phase it will bring everything together. He stated he has a great deal of confidence in the management team and all partner have an invested interest and will voice concerns and recommendations to Council and staff as needed.

**CAD and Police Software, City of Savannah Event No. 3761 – Savannah/Hilton Head International Airport.** The Savannah Airport Commission (SAC) requests approval of a contract with Southern Software in the amount of \$74,898.00 for Computer Aided Dispatch (CAD) and Police Software. The Commission advertised a Request for Proposals (RFP) from

qualified vendors for the deployment and integration of a state of the art, integrated Airport Police Department, CAD, Records Management System, and Mobile Data Information System. The proposer will be responsible to provide all the necessary services and installation to fulfill the requirements stated in the RFP. An evaluation committee composed of SAC police, information technology, and engineering staff evaluated and ranked the proposals in accordance with the criteria provided in the RFP. The highest ranked proposal was submitted by Southern Software. Southern Software will furnish and install the requested CAD and Police Software. **Recommend approval.** Alderman Johnson asked if this system would be able to talk with the system the City and County currently has to provide some flexibility going forward should there be any adjustments in the current arrangements. City Manager Hernandez stated he will contact the Airport Commission to get the answer to the question. Continued to the meeting of November 22, 2016 upon motion of Alderman Johnson, seconded by Alderman Durrence, and unanimously carried.

### Announcements

Alderman Bell extended condolences to E. Larry McDuffie and family in the loss of his sister Jean McDuffie Broxton.

In addition, she extended condolences to County Commission Chairman Al Scott and family in the loss of his sister.

She also congratulated Savannah State University President Dr. Cheryl Dozier and the entire SSU family in their Homecoming victory over Howard University and apologized for her absence as she was celebrating her Homecoming at Shaw University.

Alderman Johnson stated tomorrow is Veteran's Day and extended thanks and heartfelt gratitude to the citizens of the City of Savannah that served in the Armed Forces particularly City employees. He thanked City Manager Hernandez for his service and asked everyone to thank a Veteran.

Mayor DeLoach stated the Veteran's Day Parade will be held tomorrow beginning at 10:00 a.m. Alderman Foster wished a Happy Birthday to Alderman Miller.

Alderman Bell reminded the citizens the next Council meeting will be held Tuesday, November 22, 2016 due to the Thanksgiving Holiday.

City Manager Hernandez announced Alderman Shabazz also celebrated a birthday this past weekend.

There being no further business, Mayor DeLoach declared this meeting of Council adjourned.



Dyanne C. Reese, MMC