

**Chatham-Savannah Authority for the Homeless
Board of Directors Meeting
February 20, 2018**

Location: Chatham-Savannah Authority for the Homeless
761 Wheaton Street, 3rd Floor

Present Board Members

Joseph Ervin-**Chair**
Emmie Fox
Pat Geoghegan-**Treasurer**
Carolyn Hughes
Lynn Coleman
Toby Browne- **Vice Chair**
Reginald Lee
Beverly Willett
Angela Grant

Excused Absent Members

Gerri Ann Robbins- **Secretary**
Teresa Concannon

Unexcused Absent Members

Judge Gregory Sapp
Sharon Hill
Pastor, Dr. George Lee, II

Staff

Cindy Kelley-**Executive Director**
Carlos Baker
Luella Clark
Janice Sheffield
Sonya Taylor

Guests/City Staff

Ariana Bersteiner
Doretha Rice
Cheryl Branch
Robert Simmons

Call to Order

Board Vice Chairman Toby Browne called the meeting to order at 3:06pm on February 20, 2018 at CSAH in the absence of chairman, Joseph Ervin who was in route to the meeting.

Welcome and Introductions- Vice Chairman Browne welcomed everyone. Roll call and introductions established.

Quorum- A Quorum was established.

Approval of January 23, 2018 board minutes-

Toby Browne asked for a motion to approve January 23, 2018 board minutes as presented. A motion was made by **Lynn Coleman** to approve the January 23, 2018 board minutes as presented. **Pat Geoghegan** seconded the motion, and all were in favor. Motion carried.

Chairman's Items-

- **Welcome of new board member, Angela Grant-**Browne introduced new board member, Angela Grant. As part of her introduction, she gave a short summary about her background.
- Browne asked Grant to be excused from the meeting for the board to vote on accepting her as a new board member.
- Browne asked for a motion to the accept Angela Grant as a new board member appointed by the City of Savannah. A motion was made by **Lynn Coleman** to accept Angela Grant as a new board member under the City of Savannah. **Reggie Lee** seconded the motion, and all were in favor. Motion carried.
- After the voting process, Grant was received back in the meeting and was told that she was accepted as a CSAH board member.
- **City suspension of Crime Free Housing Ordinance –** Kelley announced good news that the City of Savannah suspended the Crime Free Housing Ordinance. Barriers still exist for convicted Sex Offenders and those convicted on meth related charges.
- **By-law change proposal, reducing annual meeting schedule-** Kelley gave a brief review of CoC board related governance specifically referenced the CSAH board's dual role in governance of CSAH (agency) and CoC. Discussion over the past year has resulted in a recommendation for two minor changes to the number of times that the board meets, from (11) times to at least (6) and hold at least two forums for the broader community to inform them and to engage them on housing, homelessness, and our CoC.
- Kelley suggested we consider inviting Professor Roark of Savannah Law School to talk about evictions.
- Browne asked for a motion that the CSAH board shall meet no fewer than (6) times during the calendar year. **Pat Geoghegan** made a motion as stated by Browne. **Beverly Willett** seconded the motion, and all were in favor. Motion carried.
- Kelley indicated that the next board meeting will be April 17th. She asked if there were any conflicts to the meeting time at 3:00pm, or on the 3rd Tuesday of the month. None were given.
- **Potential officer re-set, addition of new board members-**Kelley stated that we have a board application from former Commissioner Jeffery David Rano and we are recruiting Commissioner Jay Jones. Other openings include DFCS representative, one City of Savannah representative, and (2) Homeless Service Providers. The Executive Committee has discussed re-setting members time and position to better reflect board needs and program growth.

- Upon Ervin's arrival he announced MPC meeting discussion about an Affordable Housing ordinance. The discussion was about a (4) story apartment building coming on Montgomery street. After the meeting, the attorney for the developer and the developer (who built a homeless shelter in Washington DC), approached him about the proposed Montgomery St. development. He told them that it will displace a lot of folks in that area. They discussed meeting with the City staff and putting a housing ordinance together, specifically to support mixed income housing.

Executive Director's Report

- **2018 Engagement approaches for CoC** -Kelley stated that we were awarded our HUD contract for the period that starts March 1st. The Federal news on housing funding is not looking good at this point. If reduced, we won't feel the cuts until 2019. Our community struggles with housing shortages. Due to poor HUD scores, our community has lost around \$525,000 of HUD money over the last (3) years.
- Kelley said we received the HUD Planning Dollars again for the 3rd year. The amount is for \$100,000 to be used primarily for engagement in our CoC. Engagement includes County Officials, City Officials, the Non-Profit Sector, and the Business Community. We have been marginally successful in engagement, some talk, and minimal results. We held the Garbage Task Force (garbage in the camps)and sent written recommendations to the City Manager and the County Manager. We held a Housing Symposium that was well attended by City and County Officials where good conversations took place. We had Phillip Mangano here as a keynote and he met with our CoC non-profits.
- Kelley said that we are in the planning process for the coming year. We are proposing to try an organizational health assessment in survey form taken by the lead team, a small number of board members, and possible volunteers to model quality improvement. The result is a summary report about the strengths and weaknesses of our organization. If we find it valuable, we could inform the other agencies that it may benefit them. Other goals are to do CoC board training and continue to work on development of a Housing Coalition to address housing policy.
- **HUD Youth NOFA** -Kelley said that HUD released a NOFA targeted at homeless youth for \$43 million. HUD is expected to award 11 CoCs across the country with funds to reduce youth homelessness. We have scheduled a 3-hour meeting with agencies who may be interested in applying for the funding. We will not take the lead on this project. Park Place Outreach has expressed an interest.
- **The Cove at Dundee work update-** Kelley announced that the opening bids for infrastructure site development is at 5:00pm on Thursday. We have around \$350,000 on hand and are working on other potential gifts for the project. We will start to build at Ft. Stewart next week, (first twelve homes).
- One of the Pastors of Wesley Monumental United Methodist Church, has agreed to take the lead to coordinate a faith-based build for a village 2. If all goes to plan, we will have 24 homes for Veterans by year-end.

Associate Director's Report

- **Coordinated Entry System Update-** Sheffield gave a brief overview of the Coordinated Entry System (CES). She read the HUD Coordinated Entry policy brief to provide general information on this process. The system requires Prioritization, Permanent Supportive Housing, RRH, Emergency Shelters, Low barriers, and VA Housing First Orientation. The scoring tool used to screen clients is called the VI-SPDAT.
- Sheffield said that in our meeting with HUD TA, Charles Coby said that our CoC has made significant progress since our first call and more than several others that he has worked with throughout the nation. He said that he was appreciative, and our CES Policies and Procedures work was exemplary. He looked at our marketing efforts in our policies and procedures manual and he said that he will use it as best practices with others.

Committee

- **Finance Committee** – Pat Geoghegan/Cindy
- **Cost Center Review** - Kelley gave an overview and discussed CSAH contracts.

CSAH Board Executive Session - Personnel

The board went into a closed session at 4:15pm to briefly discussed personnel.

The board reopened and went back in session at 4:25pm. Ervin noted that no votes were taken in the closed session.

Updates and Announcements – No announcements.

Adjournment - The board meeting adjourned at 4:26 p.m.

Next Board Meeting Tuesday, April 17, 2018 – 3:00 – 5:00

Board Secretary

