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PRELIMINARY AGENDA

MEETING OF THE MAYOR AND ALDERMEN

MARCH 16, 2017

1. Approval of the summary/final minutes for the City Manager's briefing of March 2, 2017.
2. Approval of the summary/final minutes for the City Council meeting of March 2, 2017.
3. An appearance by the Rockland County Emerald Society Pipes and Drums to receive a proclamation designating March 16, 2017, as "Rockland County Emerald Society Pipes and Drums Day" in Savannah.
4. Recognition of the Savannah State University Cheerleading Team, which won the Level 4 Division, Open 4 category at the CHEERSPORT Nationals. This is the first time that a Historically Black College and University (HBCU) has won a national CHEERSPORT event.

ZONING HEARINGS

5. Amendment to the Historic District Zoning Ordinance (Sec.8-3030 (n)) Design Standards to Incorporate a Tree Lawn Ordinance (MPC File No. 16-004372-ZA). Petitioner Philip Perrone is requesting to amend text to the City of Savannah Zoning Ordinance for Section 8-3030 (n) (Historic District Design Standards) "to create the first and only ordinance which preserves and protects tree lawns and tree wells for the greater public good." The proposed text amendment seeks to include requirements for "...a tree lawn or tree well to be established or restored for any new construction or substantial rehabilitation" within the Historic District. The intent is to prevent the continued loss and deterioration of tree lawns in the event of in-fill development.

The proposed ordinance requires a tree lawn to be restored or constructed if:

- There is new construction of a principal or accessory building which abuts a street right of way (excluding lanes)
- Any addition of at least 500 square feet to a principal or accessory building which abuts a street right of way (excluding lanes)

- Rehabilitation of an existing building(s) which abuts a street right of way increases the fair market value of the building(s) by at least 50% according to the most recent tax record from the Chatham County Board of Assessors.

The Planning Commission recommended approval of the request to amend Article B, Section 8-3030 (n), which incorporates a Tree Lawn Ordinance into the Historic District Zoning Ordinance. (Continued from the meeting of February 16, 2017) Recommend denial but recommend approval of companion item 13.

6. Amendment to the City of Savannah Zoning Ordinance Sections 8-3028 (Victorian District), 8-3029 (Cuyler-Brownsville District), and 8-3222 (Mid-City District) to Incorporate a Tree Lawn Ordinance (MPC File No. 16-005130-ZA). Petitioner Philip Perrone wishes “to create the first and only ordinance which preserves and protects tree lawns and tree wells for the greater public good.” The proposed text amendment seeks to include requirements for “...a tree lawn or tree well to be established or restored for any new construction or substantial rehabilitation” within four of Savannah’s Historic Districts. The intent is to prevent the continued loss and deterioration of tree lawns commonly resulting from in-fill development.

The proposed ordinance requires a tree lawn to be restored or constructed if:

- There is new construction of a principal or accessory building which abuts a street right of way (excluding lanes)
- Any addition of at least 500 square feet to a principal or accessory building which abuts a street right of way (excluding lanes)
- Rehabilitation of an existing building(s) which abuts a street right of way increases the fair market value of the building(s) by at least 50% according to the most recent tax record from the Chatham County Board of Assessors.

The Planning Commission recommended approval of the request to amend Article B, Section 8-3028, Section 8-3029, and Section 8-3222 to incorporate a Tree Lawn Ordinance into the Victorian Planned Neighborhood Conservation District, Cuyler-Brownsville Planned Neighborhood Conservation District, and Mid-City District Zoning Ordinances. (Continued from the meeting of February 16, 2017) Recommend denial but recommend approval of companion item 13.

7. Rezone 121.53 Acres on Jimmy DeLoach Parkway From PUD-C (Planned Unit Development Community) Zoning Classification to a P-I-L (Planned Light Industrial) Zoning Classification (MPC Reference File No. 16-005458-CPA). ALFA Mutual Insurance Co., Owner Ralph Forbes (Thomas &Hutton), agent for petitioner, seeks to rezone 121.53 acres of land on Jimmy DeLoach Parkway, between Benton Boulevard and Highlands Boulevard, from a PUD-C (Planned Unit Development-Community) zoning classification to a P-I-L (Planned Light Industrial) zoning classification. The petitioner also seeks to remove the property from the Godley Station Master Plan. The Property Identification Numbers are: 2-1016-02-066 & 067.

The rezoning is requested to allow the petitioner to construct a multi-warehouse development with upwards of 1.6 million square feet of building area.

A related Comprehensive Plan Future Land Use Map amendment is also on the agenda to change the future land use classification from Commercial-Regional to Industrial-Light (File No. 16-005458-CPA). (Continued from the meeting of February 16, 2017) Recommend continuance to the meeting of March 30, 2017.

8. Amendment to the Comprehensive Plan Future Land Use Map From a Commercial Regional Classification to an Industry-Light Classification (MPC Reference File No. 16-005592-ZA). ALFA Mutual Insurance Co., Owner Ralph Forbes (Thomas & Hutton), agent requesting an amendment to the Comprehensive Plan Future Land Use Map to change the land use classification from Commercial-Regional to Industrial-Light for 121.53 acres of land on the north side of Jimmy DeLoach Parkway between Benton Boulevard and Highlands Boulevard. (Property Identification Numbers 2-1016-02-066 & 067).

This amendment is related to a rezoning petition (File No. 16-005592-ZA) submitted by ALFA Mutual Insurance Co., LLC to allow the construction of a multi-warehouse development. The map amendment/rezoning is also on the agenda to change the zoning classification from PUD-C (Planned Unit Development-Community) to P-I-L (Planned Light Industrial) (File No. 16-005592-ZA). The zoning classification must be consistent with the Future Land Use Map classification. (Continued from the meeting of February 16, 2017) Recommend continuance to the meeting of March 30, 2017.

9. Robert McCorkle, III as Agent for Von Trapp Animal Lodge, LLC - MPC Reference File No. 17-000480-ZA, requesting to rezone 6500 Waters Avenue from a PUD-IS-B (Planned Unit Development – Institutional) zoning classification to an O-I (Office Institutional) zoning classification. The subject property, 0.57 acres, is a vacant lot located on the east side of Waters Avenue at the intersection of Waters and Cornell Avenues, the site of a former plant nursery. The petitioner wishes to rezone the property from PUD-IS-B to O-I in order to establish a Use 25, animal hospital, veterinary clinic, animal boarding place, or animal grooming salon. This proposed use is permitted by right in the O-I zoning district.

The site is surrounded by civic/institutional uses (churches), commercial (a beauty salon), and office uses (medical offices). The proposed use (an animal boarding kennel) will not adversely affect the nearby uses.

This rezoning is an effective “downzoning” of the property. The proposed use could be approved as a special use on the site by the Mayor and Aldermen, through a process similar to the rezoning requested. However, the proposed O-I zoning permits the proposed use “by right,” and has fewer potential uses than the existing PUD-IS-B.

The MPC unanimously recommended approval of the proposed rezoning.

ORDINANCES

First Readings

10. Text Amendments to the Landscape and Tree Protection Ordinance (Section 8-11000) to include the creation, restoration, and maintenance of tree lawns citywide. The Park and Tree Department recommends amendments to incorporate tree lawn specifications and standards into the Design Requirements of the existing Landscape and Tree Protection Ordinance.

The text amendment includes requirements for the construction of a tree lawn or tree well “when a property is developed, rehabilitated, or improved for non-residential or multifamily purposes.” By definition a tree lawn is “the linear space between the back of curb and the sidewalk for the planting of trees, flowers, grass, and shrubs” and a tree well is “an opening in sidewalks for the planting of trees.” This amendment will also establish compliance and policy guidelines for their creation, restoration, and maintenance, whether being constructed in coordination with public development projects or by residents wanting to improve the space directly adjacent to their properties within the public rights of way.

MISCELLANEOUS

11. Appointments to Boards, Commissions and Authorities.

- 11.1. Non-Exclusive Revocable License to Cirque Italia Water Circus for Short-Term (8 Day) Use of the City Property Located at 4801 Meding Street (Formerly Fairgrounds). Cirque Italia Water Circus is seeking to conduct a big-tent family-friendly water circus from March 27 – April 3, 2017. The fairgrounds site has hosted fairs and events for decades and provides an opportunity for the City to license use of the property and generate interim income for short term events, film/television productions, and other uses until a future redevelopment plan for the property is finalized and redevelopment commences.

Cirque Italia (Licensee) is seeking to use approximately 8 acres of the 66.5 acre site for a big-tent event and associated parking. The licensee will pay the City a fee of \$1,000 per day, install a water-hydrant meter, facilitate restrooms and security, and indemnify the City against any claims or losses to persons or property during use of the site. The licensee will provide the City with insurance in accordance with requirements specified by Risk Management Department. The request has been reviewed by various City departments, including the City Attorney's Office, with no objections noted; except the Savannah Chatham Metropolitan Police Department requested the licensee provide a safety and security plan. The plan is in process of being submitted. No alcoholic beverages will be allowed on the premises, and operations are required to cease no later than 11:00 p.m. each night.

Non-exclusive revocable license to Cirque Italia Water Circus for short-term (8 day) use of the 4801 Meding Street from March 27 – April 3, 2017 and authorization for the City Manager to execute related documents. Recommend approval.

12. Request To Declare Real Property Located at 225 Cumming Street as Surplus and Available For Sale to the Public. The City acquired this property via foreclosure after prior owners defaulted on a loan. Staff is seeking approval to sell the properties to recover investment, reduce maintenance expenses and liability exposure resulting from continued ownership, and return the properties to the tax roll and economic productivity.

This request has been reviewed by the Housing Department and the Real Property Services Department. If declared surplus, the properties will be offered for sale to the public by soliciting sealed bids with a request for proposals.

Request the real property located at 225 Cumming Street be declared surplus and available for sale to the public. Recommend approval.

- 12.1. Request to Declare Real Property Located at 1002 Cubbedge Street as Surplus and Available For Sale to The Public. The City acquired this property via foreclosure after prior owners defaulted on a loan. Staff is seeking approval to sell the properties to recover investment, reduce maintenance expenses and liability exposure resulting from continued ownership, and return the properties to the tax roll and economic productivity.

This request has been reviewed by the Housing Department and the Real Property Services Department. If declared surplus, the properties will be offered for sale to the public by soliciting sealed bids with a request for proposals.

Request the real property located at 1002 Cubbedge Street be declared surplus and available for sale to the public. Recommend approval.

13. Request City-Owned Real Property Located at the Southeast Corner of Oleander Avenue and E. 38th Street (PIN: 2-0077-03-020) Be Declared Surplus and Available for Sale. The sole adjoining property owner petitioned the City to acquire the property via petition 160424. The parcel appears to be a narrow remnant parcel of a prior developed lot. It is zoned R6, which requires a 60-foot-minimum lot width. The parcel has not been surveyed, but GIS and SAGIS maps indicate the lot is less than the minimum width requirement of the zoning. The petitioner is seeking to acquire the property to extend his side yard, remove some of the trees to reduce damage risks to his home, and better maintain remaining trees and landscaping in the area.

O.C.G.A. § 36-37-6 governs the disposition of municipal real property and provides an exception to the process of auction or solicitation of sealed bids when selling parcels of narrow strips of land, so shaped or so small as to be incapable of being used independently as zoned or under applicable subdivision or other development ordinances, to adjoining property owners where such sales facilitate the enjoyment of the highest and best use of abutting property owner's property. If this matter is approved, then the buyer will be required to obtain a current survey of the parcel to define its size and legal description, and the City will procure a current appraisal of the market value of the property. The appraised value would establish the sale price of the parcel.

The petition has been reviewed by Development Services, the Bureau of Public Works and Water Resources, and Real Property Services. No objections were noted.

Request City-owned real property located at the southeast corner of Oleander Avenue and E. 38th Street (PIN: 2-0077-03-020) be declared surplus and available for sale to the sole adjoining property owner at appraised market value, and authorization for the City Manager to execute a deed and related closing documents. Recommend approval.

14. Declare Real Property Located at 601 E. Liberty Street (PIN 2-0014-14-002) as Surplus and Available For Sale to The Public. The office building located at 601 E. Liberty Street contains five floors and +/- 33,000 square feet of gross building area.

In May 2014, the City Manager directed staff to contact the property owner and explore acquisition of this office property. The +/- 38,000-square-foot six-story Broughton Municipal Building (BMB) was in need of renovations and acquisition of the Liberty Building offered the opportunity to create a new customer service and administrative facility in close proximity to downtown that offered on-site parking and more convenient access for the public. The BMB could then potentially be declared surplus and sold for redevelopment by the private sector and restoration to the tax base. The Liberty Building was owned by the Catholic Church and its acquisition by the City did not have a negative impact on the tax roll.

At the April 2, 2015 regular scheduled meeting, City Council approved acquisition of the Liberty Street property and associated furniture and fixtures at a price of \$3,500,000. The property was acquired on August 10, 2015. While acquisition of the Liberty Building offered many strategic benefits, it did not cure the problem of operational inefficiencies associated with a widely disbursed network of City administrative facilities. A new strategic plan is being explored to consolidate City administrative facilities into one campus that generates enhanced customer access and services, improves operational efficiency and productivity, increases interdepartmental communications, and upgrades employee working conditions.

If declared surplus, the City will issue a Request for Proposals (RFP) to invite proposals from the public and will state the conditions associated with the sale and other information at that time.

Declare real property located at 601 E. Liberty Street (PIN 2-0014-14-002) as surplus and available for sale to the public. Recommend approval

CITY ATTORNEY ACTION ITEMS

15. Settlement of Claims.

BIDS, CONTRACTS AND AGREEMENTS

16. Painting Materials for Summer Home Repair Program – Annual Contract Renewal – Event No. 3107. Recommend approval to renew an annual contract for painting materials with The Sherwin Williams Company in the amount of \$29,059.22. The Housing Department will use the materials as part of the Summer Home Repair Program.

Each year the Program matches volunteer organizations with homes in need of repair owned by low-income Savannah residents. The volunteer organizations provide the labor, while the City provides the supplies and coordination. Using this partnership, the City leverages significant private investment to rehabilitate hundreds of homes each year, improving living conditions for our most vulnerable citizens while addressing chronic blight.

This contract has increased by \$895.28 due to an increase in raw material pricing. The Housing Department has agreed to this increase. The original contract was for \$28,163.94.

Bids were originally received February 25, 2014. The contract was originally approved in Council on March 21, 2014. This is the second of three renewal options available. The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Needed. Terms: Net 30 Days. The bidder was:

L.B. The Sherwin Williams Company (Savannah, GA) ^(B) \$28,163.94*

Funds are available in the 2017 Budget, Community Development Fund/Emergency Repair/Other Contractual Service (Account No. 221-3259-51295). A Pre-Bid Conference was not conducted as this was an annual contract renewal. ^(B)Indicates local, non-minority owned business. ^(C)Indicates original bid pricing. Recommend approval.

17. Construction Testing Services – Annual Contract Renewal – Event No. 3604. Recommend approval to renew an annual contract for construction testing services with Whitaker Laboratory, Inc. (Primary) and Terracon Consultants, Inc. (Secondary) in an amount not to exceed \$50,000.00. The services will be used in various projects throughout the City and will include approximately 78 different tests such as soil testing, pavement testing, structural concrete testing, environmental testing, industrial hygiene testing, and special inspections determined by the International Building Code.

The average hourly rate for the primary contractor is \$74.44 for professional services and \$103.73 for testing services.

Bids were originally received October 20, 2015. The contract was originally approved in Council on February 18, 2016. This is the first of two renewal options available. The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

		Professional Services/Testing Services	
L.B.	Whitaker Laboratory, Inc. ^(B) (Primary) (Savannah, GA)	\$74.44*	/ \$103.73*
L.B.	Terracon Consultants ^(D) (Secondary) (Thunderbolt, GA)	\$87.13*	/ \$125.76*

Funds are available in the 2017 Budget, Various Funds. A Pre-Bid Conference was not conducted as this is an annual contract renewal. ^(B)Indicates local non-minority owned business. ^(D)Indicates non-local non-minority owned business. ^(*)Indicates average hourly rate. Recommend approval.

18. Swimming Pool Chemicals – Annual Contract Renewal – Event No. 3961. Recommend approval to renew an annual contract for swimming pool chemicals with Savannah Brush & Chemical, Inc. in the amount of \$47,468.75. The swimming pool chemicals will be used in various City-owned swimming pools.

Bids were originally received March 8, 2016. The contract was originally approved in Council on March 31, 2016. This is the first of three renewal options available. The contract term will be from April 1, 2017 to March 31, 2018. Delivery: As Needed. Terms: Net 30 Days. The bidders were:

L.B. Savannah Brush & Chemical, Inc. ^(B) (Savannah, GA)	\$	47,468.75
Leslie's Poolmart, Inc. ^(D) (Partial Bid)	\$	47,798.55
The Dycho Company, Inc. ^(D)	\$	51,038.00
Hawkins, Inc. ^(D)	\$	51,088.58

Funds are available in the 2017 Budget, Buildings and Grounds/Chemicals (Account No. 101-6120-51323) and Internal Service Fund/No Department/Inventory-Central Stores (Account No. 611-0000-11330). A Pre-Bid Conference was not conducted as this is an annual contract renewal. ^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

19. Air, Fuel, and Oil Filters – Annual Contract – Event No. 4324. Recommend approval to award an annual contract for air, fuel and oil filters to TPH Acquisition, LLLP, D.B.A. The Parts House, in the amount of \$28,362.30. The annual contract will allow Vehicle Maintenance staff to maintain a supply of filters on-site in the parts warehouse to be used during preventative maintenance services.

This bid was advertised, opened, and reviewed. Five bids were received; however, two were deemed non-responsive as they did not acknowledge all issued addenda. The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B. TPH Acquisitions, LLLP (Garden City, GA) ^(D)	\$	28,362.30
Parks Auto Parts, Inc. ^(D)	\$	35,060.71
TNT Fleet Supply, LLC/TNT Parts ^(D)	\$	41,797.64

Funds are available in the 2017 Budget, Internal Service Fund/Internal Service Fund/Inventory-Vehicle Parts (Account No. 611-0000-11325). A Pre-Bid Conference was conducted and one vendor attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

20. Truck and Tractor Tires – Annual Contract – Event No. 4644. Recommend approval to award an annual contract for truck and tractor tires to SOS Radial Tire Service, Inc. in the amount of \$187,565.41. The tires will be used by the Vehicle Maintenance Department.

This bid was advertised, opened, and reviewed. The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	SOS Radial Tire Service, Inc. (Garden City, GA) ^(D)	\$187,565.41
	Belle Creole, LLC dba Nevil Tire Service ^(D)	\$190,902.10
	Dorsey Tire Company ^(D)	\$204,558.00
	Goodyear Commercial Tire & Service Centers ^(D)	\$213,824.00
	GCR Tire and Service ^(D)	\$215,671.04

Funds are available in the 2017 Budget, Internal Service Fund/Internal Service Fund/Inventory-Vehicle Parts (Account No. 611-0000-11325). A Pre-Bid Conference was conducted and four vendors attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

21. Vehicle Batteries – Annual Contract – Event No. 4646. Recommend approval to award an annual contract for vehicle batteries to TNT Fleet Supply, LLC in the amount of \$41,889.77. The vehicle batteries will be used by the Vehicle Maintenance Department.

This bid was advertised, opened, and reviewed. The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Requested. Terms: Net 30 Days. The bidders were:

L.B.	TNT Fleet Supply, Inc. (Garden City, GA) ^(D)	\$ 41,889.77
	Interstate Battery System of Savannah ^(D)	\$ 43,787.34
	Parks Auto Parts, Inc. ^(D)	\$ 44,859.85
	O'Reilly Automotive Stores, Inc. ^(D)	\$ 54,279.76

Funds are available in the 2017 Budget, Internal Service Fund/Internal Service Fund/Inventory-Vehicle Parts (Account No. 611-0000-11325). A Pre-Bid Conference was conducted and one vendor attended. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

22. Whitaker Street Sidewalk Widening – Sole Source – Event No. 4991. Recommend approval to procure design services from Coastal Civil Engineering in the amount of \$15,160.00. The Traffic Engineering Department will use the services to complete final design plans and construction services for the construction of the sidewalk widening on Whitaker Street from Bay Street to Saint Julian Street.

This is a sole source because Coastal Civil Engineering previously prepared the plans for the sidewalk widening on both sides of Whitaker Street between Bay Street and Broughton Street. Awarding to another vendor would result in duplicated services. The total amount of this contract to date is \$60,703.88.

S.S. Coastal Civil Engineering ^(B) (Savannah, GA)	\$	15,160.00
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Recommend approval to procure design services from Coastal Civil Engineering in the amount of \$15,160.00. Funds are available in the 2017 Budget, Capital Improvements Fund/Capital Improvement Projects/Other Costs/Whitaker Street Sidewalk (Account No. 311-9207-52842-SP0224). Recommend approval.

23. Archaeological Services for Stump Removal – Contract Modification No. 1 - Event No. 4823. Recommend approval of Contract Modification No. 1 to Environmental Services, Inc. (Primary), Cultural Resource Analysts, Inc. (Secondary), and New South Associates, Inc. (Tertiary) in the estimated amount of \$91,250.00.

The original contract was for archaeological services for the removal of tree stumps. As mandated by FEMA and the Georgia State Historic Preservation Office, an archaeologist is required to investigate the contents of the soil when removing uprooted trees from historic properties. Secondary and tertiary vendors were selected to ensure sufficient archaeological resources are available during the stump removal process to avoid unnecessary delays. This contract modification is needed to provide archaeological services for approximately 250 tree stumps in addition to the 40 that were originally identified.

This contract was originally approved on a small purchase agenda on February 7, 2017 in the amount of \$14,600.00. The total amount of this contract now requires Council approval. The total amount of this contract to date, including this modification, is \$105,850.00.

Recommend approval of Contract Modification No. 1 to Environmental Services, Inc. (Primary), Cultural Resource Analysts, Inc. (Secondary), and New South Associates, Inc. (Tertiary) in the estimated amount of \$91,250.00. Funds are available in the 2017 Budget, Sanitation Fund/Refuse Disposal/Other Contractual Service/Hurricane Matthew Expenses (Account No. 511-7103-51295-RB0114). Recommend approval.

24. Refuse Truck Chassis – Sole Source – Event No. 3996. Recommend approval to procure seven additional rear loader chassis from Crane Carrier Company in the amount of \$1,092,966.00. The Residential Refuse Department will use the rear loader chassis to replace trucks which are no longer economical to repair or operate.

In 1999, the City standardized on the Crane Carrier chassis for refuse trucks. These are the only available chassis which allow the cab to sit low to the ground, providing easy access with a walk-through design. These features reduce staff injuries and provide a more ergonomic interior with increased crew seating. Standardizing on one chassis reduces parts inventory and maintenance costs. The cost per chassis is \$156,138.00.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Crane Carrier Company (Tulsa, OK) ^(D) \$ 1,092,966.00

Funds are available in the 2017 Budget, Vehicle Replacement Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). A Pre-Bid Conference was not conducted as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

25. Refuse Truck Bodies – Event No. 4110. Recommend approval to procure seven additional rear loader truck bodies from Consolidated, D.B.A. Wastebuilt, in the amount of \$545,839.00. The rear loader truck bodies will replace trucks in the Residential Refuse fleet that are no longer economical to repair or operate. The awarded bidder agreed to hold pricing for these truck bodies. This bid was originally approved by Council on May 12, 2016 for the purchase of six truck bodies. The cost per truck body is \$77,977.00.

The bid was advertised, opened, and reviewed. Delivery: As Requested. Terms: Net 30 Days. The bidder was:

L.B. Consolidated, D.B.A. Wastebuilt (Smyrna, GA) ^(D)\$467,862.00*

Funds are available in the 2017 Budget, Vehicle Replacement Fund/Vehicle Purchases/Vehicular Equipment (Account No. 613-9230-51515). A Pre-Bid Conference was conducted and one vendor attended. ^(D)Indicates non-local, non-minority owned business. ^(*)Indicates original bid pricing. Recommend approval.

26. Bacon Park Golf Course Hurricane Damages – Emergency Purchase – Event No. 5003. Notification of an emergency procurement of services, material, and equipment from O.C. Welch Golf Properties, Inc. in the amount of \$59,998.62. O.C. Welch Golf Properties, Inc. is the vendor currently managing and operating the Bacon Park Golf Course. These items and services were used by the vendor in the clean-up effort for damages resulting from Hurricane Matthew. Under the City’s contract with this vendor, the City is responsible for any damages to the property due to an act of God.

Delivery: Immediately. Terms: Net 30 Days. The vendor was:

E.P. O.C. Welch Golf Properties, Inc. (Savannah, GA) ^(B) \$59,998.62

Funds are available in the 2017 Budget, Golf Course Fund/Golf Course/Other Contractual Service/Hurricane Matthew Costs (Account No. 541-6151-51295-RB114). A Pre-Bid Conference was not conducted as this was an emergency procurement. ^(B)Indicates local, non-minority owned business. Recommend approval.

27. Fuel Management Annual Agreement – Sole Source – Event No. 5007. Recommend approval to procure an annual fuel management agreement from Orpak USA in the amount of \$25,452.00. The Vehicle Maintenance Department uses this fuel management system to continuously track and manage fuel operations of all three City fueling facilities. The system tracks usage and enables operators to refuel vehicles without manually entering vehicle data at each site. The system also prevents fuel theft because the program only allows vehicles with programmed fuel rings or fobs to obtain fuel. Additionally, the vendor provides ongoing assistance for resolving any issues related to the hardware or software.

This is a sole source because this vendor is the original developer of the software. It is critical to have support from the original developer to ensure knowledgeable and timely support from the vendor when the need arises.

Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. Orpak USA (Hackensack, NJ) ^(D) \$ 25,452.00

Funds are available in the 2017 Budget, Internal Service Fund/Fleet Management/Data Processing Equipment Maintenance (Account No. 611-1131-51251). A Pre-Bid Conference was not conducted as this is a sole source. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

28. Office Supplies – Annual Contract Renewal – Event No. 3649. Recommend approval to renew an annual contract for office supplies with Staples Advantage in an amount not to exceed \$500,000.00. This contract will be used by City staff to procure office supplies, copy paper, office equipment, and small furniture items.

The method used for this procurement was the request for proposal, which evaluates criteria in addition to cost. Proposals were received and evaluated on the basis of qualifications and experience, including distribution capability, a user friendly website, discount pricing and rebates, references, local presence, and fees. Proposals were received from three vendors. All three vendors made presentations to a selection committee comprised of bureau representatives. Additionally, a review of a sample supply list of the most frequently ordered items was made. Each vendor's proposed discount pricing and rebates were evaluated by the Finance Department.

The Staples Advantage supply list indicates discount pricing for each item on the list. Discounts are offered for office supplies at 67%, paper at 78-84.54%, small furniture at 55%, technology at 40%, OEM ink and toner at 38%, remanufactured ink and toner at 55%, Staples brand products at 70%, and miscellaneous items at 40%. Additionally, they offer a \$6.00 credit applied to every order placed over \$200.00. To date, the City has received \$5,102.00 in instant credits on large order rebates for the first year of this contract. It is projected that the City will receive a volume rebate of \$9,500.00 for the first year as well.

Proposals were originally received on January 5, 2016. This proposal was advertised, opened, and reviewed. The contract was originally approved in Council on March 31, 2016. This is the first of three renewal options available. The contract term will be from March 31, 2017 to March 30, 2018. Delivery: As Needed. Terms: Net 30 Days. The proposers were:

B.P. Staples Advantage (Savannah, GA) ^(B)	\$153,694.87*
VIP Office ^(F)	\$144,963.76*
Office Services ^(B)	\$163,051.24*

Proposer	Qualifications and Experience (25 pts)	User Friendly Website (25 pts)	References (5 pts)	Discounted Pricing Rebates (20 pts)	Local Vendor Participation (5 pts)	Fees (20 pts)	Total (100 pts)
Staples Advantage	25	24.8	4.85	20	5	18.86	98.51
VIP Office	16	19	4.42	12	0	20	71.42
Office Services	12.8	17.8	3.71	8	5	17.78	65.09

Funds are available in the 2017 Budget, Various accounts. A Pre-Proposal Conference was not conducted as this is an annual contract renewal. ^(B)Indicates a local, non-minority owned business. ^(F)Indicates a non-local, woman-owned business. ^(*)Indicates pricing on frequently ordered items. Recommend approval.

29. ShotSpotter – Sole Source – Event No. 4886. Recommend approval to renew an annual contract with ShotSpotter, Inc. in the amount of \$135,000.00. ShotSpotter is a gunfire detection system used by the Savannah Chatham Metropolitan Police Department to aid in crime reduction. This system can identify, record, and locate gunshots and explosive events to notify law enforcement within seconds of shots being fired. The system also provides law enforcement with critical awareness, such as the number of shots fired and shooter position. This is a sole source because ShotSpotter, Inc. is the only vendor offering this patent-protected technology.

The contract term will be from March 16, 2017 to March 15, 2018. Delivery: As Requested. Terms: Net 30 Days. The vendor is:

S.S. ShotSpotter, Inc. ^(D)	\$ 135,000.00
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Funds are available in the 2017 Budget, General Fund/Patrol and Special Operations/Professional Purchases Services (Account No. 101-4210-51238). A Pre-Proposal Conference was not conducted as this is a sole source procurement. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

30. 2017 Two Door Pick Up Truck - Event 4866 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval to purchase one 2017 Ford F-150 super cab truck from Wade Ford in the amount of \$25,586.00. This new vehicle purchase will be utilized by Airport Operations and Environmental Services.

The following bids were received:

L.B. Wade Ford – Smyrna, GA ^(D)	\$ 25,586.00
JC Lewis Ford – Savannah, GA ^(B)	\$ 26,438.56

^(B)Indicates local, non-minority owned business. ^(D)Indicates non-local, non-minority owned business. Recommend approval.

31. CAD and Police Software - Event 3761 – Savannah/Hilton Head International Airport. The Savannah Airport Commission (SAC) requests approval of a contract with Southern Software in the amount of \$74,898.00 for Computer Aided Dispatch (CAD), and Police Software. The Commission advertised a Request for Proposals (RFP) from qualified vendors for the deployment and integration of a state-of-the-art, integrated Airport Police Department, CAD, Records Management System, and Mobile Data Information System. The proposer will be responsible to provide all the necessary services and installation to fulfill the requirements stated in the RFP. An evaluation committee composed of SAC police, information technology, and engineering staff evaluated and ranked the proposals in accordance with the criteria provided in the RFP. The highest ranked proposal was submitted by Southern Software. Southern Software will furnish and install the requested CAD and Police Software. Recommend approval.
32. 2017 Police Interceptor - Event 4905 – Savannah/Hilton Head International Airport. The Savannah Airport Commission requests approval to purchase one 2017 Police Interceptor from JC Lewis Ford in the amount of \$26,277.28 for the Airport Police Department (APD). The new interceptor will replace APD Unit #9.

The following bids were received:

L.B.	JC Lewis Ford – Savannah, GA ^(B)	\$	26,277.28
	Dan Vaden Chevrolet – Savannah, GA ^(B)	\$	28,450.00

^(B)Indicates local, non-minority owned business. Recommend approval.

City of Savannah
Summary of Solicitations and Responses
For March 16, 2017

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
3107	X	Painting Materials for Summer Rehabilitation Program	Yes	Yes	207	36	1	0	\$ 29,059.22	0	B	0	0	No
3604	X	Construction Testing Services	Yes	Yes	572	92	2	0	\$ 50,000.00	0	B	0	0	No
3961	X	Swimming Pool Chemicals	Yes	Yes	185	17	4	0	\$ 47,468.75	0	B	0	0	No
4324	X	Air, Fuel, and Oil Filters	Yes	Yes	192	14	3	0	\$ 28,362.30	0	D	0	0	No
4644	X	Truck & Tractor Tires	Yes	Yes	54	1	5	0	\$ 187,565.41	0	D	0	0	No
4646	X	Vehicle Batteries	Yes	Yes	379	36	4	0	\$ 41,889.77	0	D	0	0	No
4991		Whitaker Street Street Sidewalk Widening	Yes	No	1	0	1	0	\$ 15,160.00	0	B	0	0	No
3996		Refuse Truck Chassis	No	No	1	0	1	0	\$1,092,966.00	0	D	0	0	No
4110		Refuse Truck Refuse Bodies	Yes	Yes	195	8	1	0	\$ 545,839.00	0	D	0	0	No
5003		Bacon Park Golf Course Hurricane Damages	Yes	No	1	0	1	0	\$ 59,998.62	0	B	0	0	No
5007		Fuel Management Annual Agreement	No	No	1	0	1	0	\$ 25,452.00	0	D	0	0	No

City of Savannah
 Summary of Solicitations and Responses
 For March 16, 2017

<u>Event Number</u>	<u>Annual Contract</u>	<u>Description</u>	<u>Local Vendor Available</u>	<u>MWBE Vendor Available</u>	<u>Total Sent</u>	<u>Sent to MWBE</u>	<u>Total Received</u>	<u>Received From MWBE</u>	<u>Estimated Award Value</u>	<u>Estimated MWBE Value</u>	<u>Low Bid Vendor Type</u>	<u>MWBE Sub</u>	<u>Vendor Type</u>	<u>Local Preference Applied</u>
3649		Office Supplies	Yes	Yes	57	13	3	1	\$ 500,000.00	0	B	0	0	No
4886		ShotSpotter	No	No	1	0	1	0	\$ 135,000.00	0	D	0	0	No
3761	N	CAD and Police Software	Yes	Yes	532	76	4	0	\$ 74,898.00	0	D	0	0	
4905	N	2017 Police Interceptor	Yes	Yes	168	8	2	0	\$ 26,277.28	0	B	0	0	
4866	N	2017 Two Door Pick Up Truck	Yes	Yes	161	8	2	0	\$ 25,586.00	0	D	0	0	

Vendor(s)*

- A. Local Minority Owned Business
- B. Local Non-Minority Owned Business
- C. Non-Local Minority Owned Business
- D. Non-Local Non-Minority Owned Business
- E. Woman Owned Business
- F. Non-Local Woman Owned Business
- G. Local Non-Profit Organization