



## Therapeutic Recreation Program

P.O. Box 1027

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Dear Parent/Guardian/Caregivers:

As we embark upon a new Therapeutic session and a New Year, please adhere to the new procedures, times, locations and deadlines. Make sure all the information on your applications are complete and correct, if not your child **will have to be placed on a waiting list** before they can be registered for the quarter. We will make every effort to try to contact you. A Confirmation Letter will be sent confirming or not confirming your acceptance and the reason why. If you do not receive confirmation a week before the program starts, give us a call. **This year we will be working with YARN! Yes, yarn! All of our projects will be made with yarn.** **Also, this year you will have to sign your client in with the Therapeutic staff.** **Please, remember if you are not on time, you may have to participate in another activity for that day because we have limited staff and it is difficult to start over, repeat the directions and instructions, and help participants that take longer than others.** We have a time limit for all activities. So please, be mindful and considerate of the time and the other participants. We want to provide, improve and promote a convenient, affordable, comfortable, accessible, and safe environment to all of our participants. **Please make every effort to be on time.**

Also, we would like to have each participant registered for Special Olympics even if they do not attend. Being registered makes the process easier when athletes are chosen to participate in an event. Participants will not have to register again; they will only have to take their physical once a year. We would also like to extend an invitation to all parents, guardians, and caregivers to become volunteers with the program and the Special Olympics. We have all the information you need for this process.

If you have any questions, please contact our office between 8am – 1pm, Monday – Thursday. We would like to wish everyone a Happy and Prosperous New Year!

Warmest regards,

Veronica Green, Program Coordinator & Staff

Cc: Barry Baker, Director of Parks & Recreation