Revised 11/1/2016

Sample Engineer's Certification Letter

Re: (PROJECT NAME)
(eTRAC PERMIT OR PLAN NUMBER)

General Certification
Based upon our field inspection of the finished project, it is to the best of my judgment that the referenced project was built in accordance with the approved plans and specifications. Any and all field changes to the approved construction plans shall be noted on the as-built Record drawings.

Infrastructure Costs
The following improvements/additions were made to the public infrastructure:

1. Water AMOUNT
2. Sanitary Sewer AMOUNT
3. Drainage AMOUNT
4. Streets AMOUNT
5. Work within the Right-of-Way AMOUNT

Landscape Warranty Bond Calculation
(In order to facilitate this calculation, the developer will need provide the contract amount of the landscaping to the Park & Tree Department in the form of an itemized cost summary. Park & Tree will provide the bond amount approval within 24 to 48 hours of receipt. The amount of the bond shall be calculated as follows:

- *Projects less than 1 acre will be 30% of the installed landscape cost*
- *Projects between 1 and 5 acres will be 50% of the installed landscape cost*
- *Projects over 5 acres will be 70% of the installed landscape cost*
- *The minimum amount shall be not less than $1,500.)*

The total contract amount of the landscaping for this project is AMOUNT. Itemized cost summary is attached. The total acreage of this project is ACREAGE. Based on this acreage, the landscape warranty bond amount will be PERCENTAGE of the installed landscape cost, which equals AMOUNT.

Punch-list Item Statement
The following punch-list items remain incomplete:

1. DESCRIPTION AMOUNT
2. DESCRIPTION AMOUNT
3. ETC…

OR

No punch-list items were identified at the Final Inspection.

Stormwater Pond Certification
I hereby certify that I have checked the as-built elevations of the stormwater pond(s) and compared them with the accepted design basin. It is my professional opinion that the volume of the constructed basin meets the design requirements.

As-built volume of detention basin _____
Design volume of detention basin _____

(P.E.s Signature)