



Standard Close-out Document Requirements

<b>Project Name:</b>	<b>Permit #:</b>
<b>Consultant/Contact:</b>	

<b>Items Required for a Final Acceptance of Utilities</b>		
<b>Description</b>		<b>No. Required</b>
Completion Bond; Minimum Value \$5,000.00 plus 150% value of uncompleted work.		1
Warranties (The owner or developer must call the PDI office for inspections)	Utilities Warranty Bond; 12-month warranty period, 14-month term, auto renewing.	1
Certified Test Reports for each Backflow Device.		2 each
Certification Letter with quantities and costs of publicly maintained utilities and work completed within the Right of Way.		2
Red-line drawings showing any field changes to the city maintained infrastructure		2
Owners Occupancy Agreement		1

<b>Items Required for the Return of Completion Bond</b>		
<b>Description</b>		<b>No. Required</b>
Ink-on-Mylar As-built Record Drawings		2
CDs of As-built Record Drawings in AutoCAD 2000 compatible format		2
Copy of most recent Recorded property plat with courthouse stamp		2
Final Construction Report		1