

1976
Service
Program
& Budget

City Of Savannah Georgia



The American Liberty flag was a symbol of the Revolution in Savannah; it is believed to have flown from Liberty Poles like the one raised in Johnson Square, January 6, 1776. The schooner, Liberty, shown on the back cover, flew this flag when she captured a British ammunition ship in Savannah's harbor in July, 1775.

CITY OF SAVANNAH, GEORGIA
SERVICE PROGRAM AND BUDGET

FISCAL YEAR
January 1, 1976 through December 31, 1976

MAYOR

John P. Rousakis

ALDERMEN

Frank P. Rossiter
Mayor Pro-tem

W. Brooks Stillwell, III

H. C. Morrison

Bowles C. Ford
Chairman of Council

Leo Center
Vice-Chairman of Council

Roy Jackson

CITY MANAGER

Arthur A. Mendonsa

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CITY OF SAVANNAH
 office of the city manager
 p o box 1027 savannah, georgia 31402

December 8, 1975

Mayor and Aldermen
 City of Savannah
 City Hall
 Savannah, Georgia

Gentlemen:

Attached are proposed 1976 fiscal year budgets for each of the seven funds used by the City in its service operations. Budget totals for each fund are as follows. (For comparison, projected spending for 1975 is also shown).

1976 P.D.

<u>Fund</u>	<u>Projected 1975 Expenditures</u>	<u>Proposed 1976 Budget</u>
1. General	\$ 20,177,486	\$ 21,661,485
2. Golf Course	\$ 283,804	\$ 272,901
3. Water and Sewer	\$ 7,034,012	\$ 7,192,644
4. I and D Water Supply	\$ 1,327,505	\$ 1,275,602
5. Community Development	\$ N/A	\$ 11,988,754
6. Equipment Replacement	\$ 1,163,343	\$ 1,302,343
7. Revolving	\$ 4,900,371	\$ 3,966,728

These budgets are submitted with the recommendation that they be adopted as submitted.

Changes in Budget Format

In an effort to make the budget proposals more meaningful, the following changes have been made in the budget format.

1. Modifications to Chargeback System.

In 1975 and prior years, the City's Revolving Fund supplied Commodities and certain Contractual Services through a charge-back system. The proposed budget removes these items from the Revolving Funds and

places them back into the departmental budgets. Because of these changes, 1976 departmental budgets will show increases over 1975 in Contractual Services allocations and Commodity allocations. This will be offset in part by a decrease in the allocation for Revolving Funds.

2. Budget Changes are Explained More Fully.

Under the new format, budget changes between the current and the new budget year are explained in more detail than in previous budget documents.

3. Service Outputs are Listed.

The new budget reinstates the service performance format which was discontinued several years ago. This budget lists the service outputs for each department and estimates the proportion of each budget allocated to each type of service output. This has two benefits: First, it focuses attention on operating cost centers, and second, it permits the approximate unit cost of producing services to be seen. This second benefit produces a starting point to calculate the results of efficiency improvement as these are undertaken.

Cost Reduction

To hold down cost and to improve operating efficiency, the following actions are proposed:

1. Health and Medical Self-Insurance Program. The City now purchases employee Health and Medical insurance coverage from an insurance carrier. Under this system, annual premium charges are adjusted to ensure that premium payments offset claims paid by the Company. Included in the premium costs are charges for administration, premium taxes, and other retention charges. We have determined that a savings of at least \$68,000 per year can be realized if we self-insure for Health and Medical coverage for employees. We

propose that this be done in 1976 beginning January 1, The cost saving is reflected in the proposed budget.

2. Casualty Insurance Coverage. The legal department, the City's insurance administrator, and department heads have revised the schedule of casualty insurance carried by the City. The revised schedule will take effect in 1976 and will produce a cost saving in 1976 of \$36,102. This saving is reflected in the proposed budget.
3. Federally Assisted Meals and Transportation Program at Golden Age Centers. In 1975, the City entered into a contract with the State's Department of Human Services to operate a meals and transportation program at the Golden Age Centers. Under this program, the City was to be reimbursed 75 percent of the cost of feeding and transporting elderly citizens who qualified for assistance under the program. We had anticipated receiving \$203,000 in Federal Grants for the program, but because of eligibility questions and cutbacks in Federal funds we actually received only \$79,875. To continue the program in 1976 will cost \$305,000. It now appears unlikely that any Federal funds will be available in 1976. If such funds are available, they will total at best \$100,000. Rather than continue this program in the face of this uncertainty and be faced with a balloon note of \$100,000 plus a \$50,000 increase in local cost, we are recommending that the Program for the Elderly be discontinued. We recommend continuing the Golden Age Program. An appropriation of \$150,000 is provided for this purpose.
4. Other Reductions. To hold down costs in 1976, both personnel and services in a number of departments have been reduced below 1975 levels.
 - a. Four positions have been eliminated in the Police Department, including three patrol positions previously under contract with the School Board. Capital Outlays and travel costs have also been reduced. Together these changes save \$70,000.

- b. In Leisure Services, funds to provide baseball uniforms for City baseball league players have been eliminated, a position has been abolished, and funds for utilities have been reduced. This reduced the Leisure Services budget by \$30,000.
- c. In Traffic Engineering, funds for new street lights have been cut in half, a position has been eliminated, and Commodity and Capital Outlay appropriations have been reduced. This produces a saving of \$26,000.
- d. In Refuse Collection, four packer trucks and nine positions have been eliminated. This produces a saving of \$91,800.
- e. In Street Maintenance, a street grader and five positions have been eliminated. This produces a saving of \$59,700.
- f. Funds to install Christmas lights and flags on Broughton Street have been eliminated. This produces a saving of \$4,400.

Efficiency Measures Proposed for 1976

A number of programs are proposed for 1976 to help hold down costs and to improve operating efficiency.

1. The City vehicle fleet will be reduced in number. Our goal is to eliminate at least twenty-five vehicles and if possible more. This action will reduce fuel cost, vehicle maintenance cost, and in future years, vehicle replacement cost.
2. Sub-compact cars will be purchased to replace administrative sedans. This will produce a savings in fuel costs, in replacement cost, and in vehicle maintenance cost.
3. The feasibility of converting to smaller, more fuel efficient police patrol cars will be investigated. This action by other cities has produced a substantial savings in fuel cost without disrupting patrol effectiveness.

4. Funds are provided to install an automated fuel dispensing and fuel use accounting system that will permit three full-time positions to be eliminated and will prevent unauthorized dispensing of gas.
5. A program analysis will be carried within each Department in 1976 to determine what changes, if any, can be made in programs to produce savings by improving operating efficiency.
6. A program will be undertaken in 1976 to evaluate the condition of the operating facilities of the City and develop a schedule of needed improvements and renovations in these facilities.

Wages and Fringe Benefits

A comprehensive and detailed study of job classifications and pay levels was undertaken early in 1975. This study will be completed by the beginning of the new budget year. Among other things, it will recommend changes in the structure and management of the pay plan. At this point, we do not know what it will cost to place the new program into effect. However, it is clear that the earliest it can be placed in effect is July 1976. To provide a Contingency for this cost, an appropriation of \$300,000 is proposed. We expect the new pay plan to place pay in line with the market. Therefore, no funds are proposed for an across-the-board cost of living increase. However, funds are provided to maintain anniversary increases at five percent for 1976, rather than reduce this to 2½ percent. The added cost is \$200,000 over the \$200,000 currently budgeted for anniversary increases.

Personal Services Recap

<u>Fund</u>	<u>Amount</u>		<u>Percentage Increase</u>
	<u>1975</u>	<u>1976</u>	
General Fund	\$12,381,861	\$13,381,050	8.07
Revolving Fund	1,625,185	1,774,144	9.17
Golf Course Fund	81,270	88,963	9.47
Water and Sewer Fund	1,423,814	1,514,880	6.40
Industrial and Domestic Water Fund	<u>283,077</u>	<u>292,178</u>	<u>3.22</u>
Total	<u>\$15,795,207</u>	<u>\$17,051,215</u>	<u>7.95</u>

*cost of 1977 Merit
cost of 1976 for 1977*

CAPITAL IMPROVEMENTS

In 1976, the City will continue with the comprehensive capital improvement program started in 1975 under the Community Development program. This program will consist of drainage improvement, street paving, the addition of swimming pools and recreation facilities, and the correction of water and sewer deficiencies. Details of this program are contained in the second year application document for this program.

In addition to the Community Development program capital projects, funds are included in this budget to pave streets petitioned for paving which are not scheduled for paving under Community Development. Some 19 petitions are involved requesting paving for a total of about 2½ miles of streets. Funds totalling \$464,495 are included in the budget to pay the City's share of the cost of paving these streets. The balance of the cost will be financed from a \$7.00 per front foot assessment against abutting properties. The streets scheduled to be paved are as follows:

- a. 43rd Street - Skidaway to Levy (If right-of-way problem can be resolved).
- b. Greenville Street - Screven to Atkinson
- c. Forrest Street - Elgin to Greenville
- d. Utah Street - Nevada to Oregon
- e. Bolling Street - Treat to Georgia
- f. 59th Street - Guatemala to Salvador
- g. 59th Street - Salvador to Cedar
- h. Kentucky Avenue - Gordonston to Atkinson
- i. Virginia Avenue - Kentucky to Gordonston
- j. Battley Street - Victory Drive to 44th
- k. Wessels Avenue - 40th to 42nd
- l. Salvador Street - DeLesseps to 59th
- m. 63rd Street - 1900 Block East
- n. 70th Street - Paulsen to Brazil
- o. 51st Street - Bee to Grenoble
- p. Lawton Avenue - Gwinnett to Greenville
- q. 56th Street - Cuba to Honduras
- r. Utah Street - 2200 Block
- s. Forrest Avenue - Duval to Capital

Changes in Combined Budget Totals

In 1975, after adjustments for interfund transfers, all budgets together excluding Community Development and the Manpower Program totalled \$27,591,832. The comparable total for 1976 is \$29,069,407, an increase of \$1,477,574 or 5.35 percent over 1975. A comparison between the two budgets by major object code is shown below.

	<u>1975</u>	<u>Amount</u>	<u>1976</u>
Personal Services	\$15,795,207		\$17,051,215
Contractual Services	5,169,308		5,528,794
Commodities	2,372,058		2,506,047
Capital Outlay	362,192		205,672
Debt Retirement	3,893,067		3,777,679
Total	\$27,591,832		\$29,069,407

1. Personal Services. In 1975, some 64 positions were deleted from the budget. In 1976, an additional 34.05 positions are deleted. With these deletions, the Personal Services costs are increased \$1,256,008 or 7.95 percent. Of this amount, \$556,008 is the net increase to cover the full-year cost of past-year salary adjustments granted in 1975; of the balance, \$400,000 is to cover the cost of 5 percent anniversary increases for 1976 and \$300,000 is to cover the anticipated cost of placing a new pay plan in effect in July 1976.
2. Contractual Services. The estimated cost of Contractual Services in 1975 is \$5,169,308. The proposed appropriation for this item in 1976 is \$5,528,794, an increase over 1975 of \$359,486 or 6.95 percent. Electric energy cost accounts for \$243,000 of this increase. Small increases in other items account for the balance.
3. Commodities. Expenditures for Commodities in 1975 will total approximately \$2,372,058. The proposed appropriation for 1976 is \$2,506,047, an increase of \$133,989 or 5.65 percent over 1975. Quantities of commodities to be purchased in 1976 are being reduced below those in 1975. However, even with these reductions, inflation pushes this

item above 1975 costs. Items accounting for the major portions of the increase are:

- a. Gasoline: up \$75,000.
 - b. Operating supplies: up \$57,000.
 - c. Construction supplies and materials: up \$33,000.
4. Capital Outlay. Expenditures under this heading are estimated to be \$362,192 for 1975. The proposed appropriation for this item in 1976 is \$205,672, a decrease of 43.21 percent.
5. Debt Retirement. Appropriations are provided to retire General Obligation Bonds and Water and Sewer Revenue Bonds. The appropriation for General Obligation Bonds is increased by \$111,627 over 1975 to cover the cost of bonds issued in 1975 and scheduled to be issued in 1976. Bond payments for Water and Sewer Bonds are decreased by \$92,482 from 1975 costs.

Conclusion

In the preceding paragraphs, I have presented a description of the key features of the proposed budgets. These budgets are minimum budgets. No tax increases are proposed. Normal cost increases have been held to a minimum by instituting program changes to reduce operating cost. In addition, programs are proposed for 1976 to further improve operating efficiencies and reduce costs.

Sincerely,



Arthur A. Mendonsa
City Manager

SUMMARY

PERSONNEL RE-CAP *

Fund/Department	Number of Staff-Years	
	1975	1976
<u>GENERAL FUND</u>		
General Administration	19.00	18.00
Finance and Administrative Services	69.50	69.50
Management Services	25.50	25.50
Bureau of Public Services	364.00	349.75
Public Development	14.00	14.00
Police	298.68	294.68
Recorder's Court	13.00	13.00
Fire	212.00	212.00
Leisure Services	96.49	74.69
Park and Tree	46.00	46.00
	<hr/>	<hr/>
Fund Total	1158.17	1117.12
<u>REVOLVING FUND</u>	167.50	174.50
<u>GOLF COURSE FUND</u>	10.00	10.00
<u>WATER AND SEWER FUND</u>	152.00	152.00
<u>I & D WATER FUND</u>	25.00	25.00
	<hr/>	<hr/>
Grand Total	1512.67	1478.62

*Excludes grants funded funds.

COMPARISON OF PERSONAL SERVICES
FOR ALL FUNDS *

GENERAL FUND

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Salaries and Wages	\$ 10,128,190	\$ 10,508,256
Social Security	389,909	416,986
Police Pension	82,000	86,879
Group Insurance	485,497	565,609
Employee Claims	5,908	7,465
Pension	1,019,557	1,035,285
Longevity	103,309	96,394
Overtime	112,637	107,647
Overtime-Court	54,854	44,056
Temporary Labor	0	12,473
Sub-Total	\$ 12,381,861	\$ 12,881,050
Pay Adjustment	0	500,000
Total	\$ 12,381,861	\$ 13,381,050

REVOLVING FUND

Salaries and Wages	\$ 1,320,205	\$ 1,440,107
Social Security	77,476	81,944
Group Insurance	57,895	66,809
Pension	130,157	142,169
Longevity	7,803	6,069
Overtime	31,649	34,046
Temporary Labor	0	3,000
Total	\$ 1,625,185	\$ 1,774,144

GOLF COURSE FUND

Salaries and Wages	\$ 66,277	\$ 69,980
Social Security	3,885	4,123
Group Insurance	3,155	3,806
Pension	6,416	6,495
Overtime	1,537	1,359
Temporary Labor	0	3,200
Total	\$ 81,270	\$ 88,963

* Excludes grant funded Funds

WATER AND SEWER FUND

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Salaries and Wages	\$ 1,116,667	\$ 1,198,445
Social Security	66,232	70,416
Group Insurance	54,516	62,964
Pension	116,419	121,387
Longevity	15,659	14,324
Overtime	54,321	47,344
Total	\$ <u>1,423,814</u>	\$ <u>1,514,880</u>

I & D WATER FUND

Salaries and Wages	\$ 221,222	\$ 225,672
Social Security	12,650	13,281
Group Insurance	9,231	11,042
Pension	21,914	23,738
Longevity	3,060	3,445
Overtime	15,000	15,000
Total	\$ <u>283,077</u>	\$ <u>292,178</u>

<u>GRAND TOTAL</u>	\$ <u>15,795,207</u>	\$ <u>17,051,215</u>
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MINOR OBJECT CODE TOTALS

Salaries and Wages	\$ 12,852,561	\$ 13,442,460
Social Security	550,152	586,750
Police Pension	82,000	86,879
Group Insurance	610,294	710,230
Employee Claims	5,908	7,465
Pension	1,294,463	1,329,074
Longevity	129,831	120,232
Overtime	215,144	205,396
Overtime-Court	54,854	44,056
Temporary Labor	0	18,673
Pay Adjustments	0	500,000
Total	\$ <u>15,795,207</u>	\$ <u>17,051,215</u>

COMPARISON OF CONTRACTUAL SERVICES
FOR ALL FUNDS**

1975 PROJECTED & 1976 PROPOSED

<u>Account</u>	<u>1975</u> <u>Projected</u>	<u>1976</u> <u>Proposed</u>
Utilities	\$1,823,171	\$2,066,055
Communications	153,065	170,052
Transportation	92,057	88,176
Police Expenses	3,700	3,925
Advertising	22,716	25,900
Insurance	197,302	172,822
Rentals	341,495	352,062
Dues, Memberships & Subscriptions	16,175	17,767
Fees, Professional Svc.	206,833	193,095
Building Repair	73,889	75,983
Equipment Maintenance	126,265	137,267
Outside Vehicle Repair	339,498	350,000
Subsidies & Contributions	2,150,332	2,281,016
Vehicle Replacement Contribution*	784,729	763,702
Temporary Labor	5,700	375
Photocopying	837	51,012
Medical Costs	0	50,400
Surplus Sales Expenses	5,186	0
Other Contractual Svc.	<u>479,712</u>	<u>498,833</u>
Total	\$6,822,662	\$7,293,442

* Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$784,729 is shown for comparison purposes.

** Excluding grant funded Funds.

COMPARISON OF COMMODITIES
FOR ALL FUNDS*

<u>Account</u>	1975 <u>Projected</u>	1976 <u>Proposed</u>
Printing-Office Supplies-Postage	\$ 178,524	\$ 177,323
Food, Medical & Housekeeping Mat.	66,056	62,634
Operating Supplies	742,645	773,462
Sports & Crafts Supplies	48,133	57,865
Contruction Supplies & Materials	188,585	221,515
Water & Sewer Const. Materials	70,878	73,000
Water Meters	47,494	50,000
Tools & Shop Materials	38,447	45,670
Vehicle Parts	616,647	560,750
Gasoline	298,701	373,980
Diesel Fuel	<u>75,948</u>	<u>109,848</u>
Total	<u>\$ 2,372,058</u>	<u>\$ 2,506,047</u>

*Excluding grant funded Funds.

1976

1977

100's

200's

300's

BUDGET ORDINANCE

AN ORDINANCE TO ADOPT THE ANNUAL BUDGET OF THE CITY OF SAVANNAH AND TO APPROPRIATE FUNDS FOR THE OPERATION OF THE VARIOUS DEPARTMENTS FOR FISCAL YEAR 1976.

BE IT ORDAINED by the Mayor and Aldermen of the City of Savannah in Council assembled and it is hereby ordained by authority thereof, that:

WHEREAS, the City Manager has submitted a proposed budget appropriating funds to the various functions and purposes of the City of Savannah for fiscal year 1976,

NOW, THEREFORE, BE IT RESOLVED that said budget is hereby adopted and the amounts shown therein as "adopted budget" are hereby appropriated to the various departments for the fiscal year 1976.

Adopted in Council by the Mayor and Aldermen, December 30, 1975.

REVENUE ORDINANCE

AN ORDINANCE TO ASSESS AND LEVY TAXES AND RAISE REVENUE FOR THE CITY OF SAVANNAH; TO PROVIDE TAXES FOR REAL PROPERTY, PERSONAL PROPERTY, AND PROFESSIONS, TO PROVIDE FOR TAXES ON CERTAIN KINDS OF BUSINESSES IN THE CORPORATE AND JURISDICTIONAL LIMITS OF SAID CITY; TO PROVIDE A TAX ON THE GROSS INCOME OF CERTAIN KINDS OF BUSINESSES; AND FOR OTHER PURPOSES CONNECTED WITH TAXES AND REVENUE IN SAID CITY.

Adopted in Council by the Mayor and Aldermen, December 30, 1975.

EXPENDITURE MAJOR OBJECT CODES

Below is a description of the Major Object Codes used in the Budget:

100 PERSONAL SERVICES

Funds allocated in this series provide for the following services: salaries and wages, social security, group insurance, employee claims, overtime, longevity, pensions and temporary labor.

200 CONTRACTUAL SERVICES

These codes include funds for utilities, telephones, travel, advertising, insurance premiums (other than group), rental expenses, memberships, dues and subscriptions, professional services fees, maintenance services for buildings and equipment (not performed by City forces), subsidies and contributions, medical costs and other miscellaneous services.

300 COMMODITIES

The accounts in this series provide funds for: printing, postage, office supplies, clothing and personal supplies, food, medical and housekeeping supplies, general operating supplies and materials, batteries, gasoline, diesel fuel, vehicle parts, tools, construction materials, repair parts, tires, sports equipment, chemicals, water and sewer pipe, etc.

400 REVOLVING FUNDS

This charge is for various services performed by the Revolving Fund Divisions to other City departments. The intent of this system is to promote cost accounting. Services included are: Data Processing, Engineering, Central Garage, Warehouse and Automotive Supplies personnel, Building and Electrical Maintenance, Electronic Equipment Repair, Custodial and Messenger Services, Switchboard Services and Buildings and Grounds Maintenance.

500 CAPITAL OUTLAY

This series of codes provides funds for expenditures for buildings and fixed equipment, office furniture and equipment, vehicular equipment, operational and construction equipment and land purchase.

600 BOND AMORTIZATION

This code series provides funds to meet scheduled payments on the City's debt obligations.

GENERAL FUND

ESTIMATED REVENUES GENERAL FUND

3

Source	1975 <u>Projected</u>	1976 <u>Proposed</u>
Property Tax		
Real Property Tax (Current)	\$ 5,390,000	\$ 5,581,000
Personal Property Tax (Current)	945,000	967,000
Vehicle Tax	760,000	755,000
Public Utility Tax	805,000	835,000
Intangible Property Tax	165,000	150,000
Real Property Tax (Delinquent)	538,000	540,000
Personal Property Tax (Delinquent)	44,000	44,000
Total	\$ 8,647,000	\$ 8,872,000
Other Taxes		
Liquor Tax	\$ 310,000	\$ 320,000
Beer & Wine Tax	1,025,000	1,050,000
Life Ins. Premium Tax	300,000	320,000
Other Life Ins. Premium Tax	360,000	380,000
Hotel/Motel Tax	90,000	182,000
Total	\$ 2,085,000	\$ 2,252,000
Taxes, Fees and Interest		
Execution Fees	\$ 28,000	\$ 28,000
Interest (Delinquent Tax)	12,000	12,000
Total	\$ 40,000	\$ 40,000
Licenses and Permits		
Business Licenses	\$ 830,000	\$ 830,000
Electric Franchise	515,000	570,000
Telephone Franchise	225,000	230,000
Gas Franchise	110,000	125,000
Cablevision Franchise	20,000	20,000
Street Maintenance Decals	108,500	110,000
Parking Meters	188,000	162,000
Dog Tags	22,000	22,000
Total	\$ 2,018,500	\$ 2,069,000
Fines, Forfeits, and Penalties		
Court Fines	\$ 380,000	\$ 380,000
Traffic Citations (Non-Moving)	115,000	100,000
Total	\$ 495,000	\$ 480,000

<u>Source</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Interest Earned		
General Investments	\$ 85,000	\$ 85,000
Interest On CIP Investments	15,000	15,000
Perpetuity Lots	65,000	65,000
Pension Fund Investments, Etc.	4,115	0
Discounts Earned	500	500
Total	\$ 169,615	\$ 165,500
Rents- General		
Park and Shop Garage	\$ 15,000	\$ 15,000
Recorder's Court	55,080	65,721
Miscellaneous	11,500	12,500
Total	\$ 81,580	93,221
Stadiums and Auditoriums		
Civic Center	\$ 225,000	\$ 250,000
Grayson Stadium	5,000	5,000
Swimming Pools	0	0
Concessions	25,000	25,000
Athletic Fees	20,000	20,000
Total	\$ 275,000	\$ 300,000
Other Agencies		
May St. -Rental	\$ 10,668	\$ 10,668
May St. - Facilities Rental	2,500	2,500
St. Pius Center	0	0
General Purpose Grant	615,000	615,000
Savannah Housing Authority	100,000	100,000
Miscellaneous Federal Grants	307,986	240,137
Total	\$1,036,154	\$ 968,305
Inspection Fees		
Building Inspection	\$ 20,000	\$ 20,000
Electrical Inspection	15,000	15,000
Plumbing Inspection	15,000	15,000
Gas Inspection	1,000	1,000
Mechanical Inspection	4,000	5,000
Total	\$ 55,000	\$ 56,000

COMPARISON OF CONTRACTUAL SERVICES

11

GENERAL FUND

1975 Projected and 1976 Proposed

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Utilities	\$ 668,840	\$ 735,490
Communications	64,598	76,997
Transportation	80,670	77,031
Police Expenses	3,700	3,925
Advertising	21,000	25,000
Insurance	83,662	62,795
Rentals	78,173	38,302
Dues, Memberships & Subscriptions	14,092	15,505
Fees, Professional Svc.	158,855	137,675
Building Repair	29,028	35,290
Equipment Maintenance	42,940	53,986
Outside Vehicle Repair	0	0
Subsidies & Contributions	615,840	618,253
Vehicle Replacement Contribution*	702,568	638,088
Temporary Labor	2,547	375
Photocopying	837	46,722
Medical Costs	0	50,400
Surplus Sales Expenses	0	0
Other Contractual Svc.	<u>317,149</u>	<u>442,733</u>
Total	\$2,884,499	\$3,058,567

*Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$702,568 is shown for comparison purposes.

GENERAL FUND

12

1976 Commodities

<u>Account</u>	<u>1976 Proposed</u>
Printing-Office Supplies-Postage	\$ 164,436
Foods, Medical & Housekeeping Mat.	47,215
Operating Supplies	244,161
Sports & Crafts Supplies	56,865
Contruction Supplies & Materials	149,595
Water & Sewer Const. Materials	0
Water Meters	0
Tools & Shop Materials	7,870
Vehicle Parts	0
Gasoline	0
Diesel Fuel	<u>0</u>
Total	<u><u>\$ 670,142</u></u>

Explanation of Changes:

The total for the combined General Fund activities shows an increase of \$1,483,999 or 7.4% over the Projected 1975 budget. The items which account for the major changes are discussed below:

Personal Services:

Expenses in this area increased by \$999,189 or 8.1%. The full year cost of the 1975 anniversary and across-the-board increases and the 1976 anniversary increases are the major factors in this change. The Pay Adjustments account has been budgeted \$500,000. The 33.05 reduction in Staff-Years resulted in savings of about \$224,000 and the transfer of 8 positions to the Revolving Fund reduced the General Fund by approximately \$54,000.

Contractual Services:

Expenses in this major code increased by \$876,636 or 40.17%. Accounting for most of this increase is \$638,088 in Vehicle Depreciation costs transferred into this code from the Revolving Fund code (see table on preceeding page) and \$46,722 for Photocopying expenses. Utilities costs have increased by about \$66,650 largely due to higher electric rates. Also, the amounts of various City contributions have increased: Savannah Transit Authority +\$21,300 and Metropolitan Planning Commission +\$20,099.

Commodities:

The total General Fund Commodities budget is \$670,142 or \$12,607 less than the 1975 Projected Warehouse expenditure of \$682,749. In most activities only funds for the basic necessities to maintain the 1975 service levels are budgeted in 1976. Also a \$45,000 reduction in the Public Services and Leisure Services Commodities accounts reflects the deletion of uniforms for the City's Athletic teams and a major reduction in the rock requirements for Streets Maintenance.

Revolving Funds:

Expenses in this area have decreased by \$1,097,844 or 25.5%. The transfers of the Commodities and the Vehicles Depreciation budgets to other major object codes are the major factors in this decrease.

Capital Outlays:

The Capital Outlay budget has decreased by \$87,089 or 51.0%. Some of the items included in the 1976 budget are: refuse collection containers, replacement parking meters, lawn mowers, and calculators for Public Services; filing cabinets and a disk storage unit for Finance and Administrative Services; radios, mobile scanners, and electronic sirens for the Police Department; replacement fire hoses, box springs and mattresses for the Fire Department; and tractors, mowers, and chain saws for Park and Tree.

Bond Amortization:

The budget in this area increased by \$122,965 or 10.9%. The major additional expenses are the costs of the \$950,000 General Obligation Bond Issue in 1975 and another proposed for 1976.

Object Code	GENERAL FUND RE-CAP			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$12,381,861	\$13,381,050	\$ + 999,189
CONTRACTUAL SERVICES		2,181,931	3,058,567	+ 876,636
COMMODITIES		0	670,142	+ 670,142
REVOLVING FUND		4,314,364	3,216,520	-1,097,844
CAPITAL OUTLAY		170,817	83,728	- 87,089
BOND AMORTIZATION		1,128,513	1,251,478	+ 122,965
Total		\$20,177,486	\$21,661,485	\$+1,483,999
	STAFF - YEARS	1158.17	1117.12	

1976 BUDGET

Object Code	General Administration 0100's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 221,395	\$ 233,129	\$ +11,734
CONTRACTUAL SERVICES		67,074	82,216	+15,142
COMMODITIES		0	13,791	+13,791
REVOLVING FUND		55,043	42,249	-12,794
CAPITAL OUTLAY		4,790	0	- 4,790
BOND AMORTIZATION		0	0	0
Total		\$ 348,302	\$ 371,385	\$ +23,083
	STAFF - YEARS	19.0	18.0	

GENERAL ADMINISTRATION

Explanation of Changes:

The Proposed 1976 Budgets for General Administration show an increase of \$23,083 or 6.6% over the Projected 1975 Expenditures. The major reasons for this increase are discussed below:

Personal Services:

Expenses in this area increased by \$11,734 or 5.3%. The causes are: the full year cost of the 1975 anniversary and across-the-board increase, and the 1976 anniversary increase, which are partially offset by the deletion of one position.

Contractual Services:

The Contractual Services have increased by \$15,142 or 22.6%. The increase is largely a result of a \$5,605 increase in the Insurance cost and the transfer of \$5,800 in photocopying cost from the Revolving Funds to the Contractuals budget.

Commodities:

The total Commodities budget is \$13,791 or about \$1,900 above the 1975 projected Warehouse expenditures of \$11,932 which includes overhead costs. In 1974 and 1975 Commodities were a part of the Revolving Fund.

Revolving Fund:

Expenses in this area have decreased by \$12,794 or 23.2%. A major decrease in the Custodial account and the transfer of the Commodities budget to a separate object code result in this change.

Capital Outlay:

No Capital Outlay purchases are budgeted for this year. In 1975 Capital Outlay purchases of \$4,790 were made.

1976 BUDGET

OBJECT CODE	Activity Title: Mayor and Aldermen 0110			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 67,303	\$ 80,007	\$ 82,303	\$ 82,303
Contractual Services	35,086	30,211	41,178	41,178
Commodities	0	0	6,642	6,642
Revolving Funds	16,128	19,939	20,465	20,465
Capital Outlay	152	4,692	0	0
Bond Amortization	0	0	0	0
TOTAL	\$118,669	\$134,849	\$150,588	\$ 150,588

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Mayor	1.00	1.00	N/A	\$ 18,000
Aldermen	6.00	6.00	N/A	21,599
Special Assistant to Mayor	1.00	1.00	61	19,452
Confidential Secretary	1.00	1.00	41	11,373
Total	9.00	9.00		

1976 BUDGET

OBJECT CODE	Activity Title: Clerk of Council 0115			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 16,348	\$ 17,520	\$ 20,963	\$ 20,963
Contractual Services	3,120	2,272	5,600	5,600
Commodities	0	0	2,100	2,100
Revolving Funds	6,611	8,296	4,097	4,097
Capital Outlay	1,163	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 27,242	\$ 28,088	\$ 32,760	\$ 32,760

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk of Council	1.00	1.00	41	\$ 10,842
Clerk Steno II	1.00	1.00	28	6,538
Total	2.00	2.00		

1976 BUDGET

OBJECT CODE	Activity Title: City Manager 0120			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 83,330	\$ 81,323	\$ 85,036	\$ 85,036
Contractual Services	14,243	12,602	15,732	15,732
Commodities	0	0	4,720	4,720
Revolving Funds	20,136	25,495	16,286	16,286
Capital Outlay	988	98	0	0
Bond Amortization	0	0	0	0
TOTAL	\$118,697	\$119,518	\$121,774	\$121,774

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
City Manager	1.00	1.00	N/A	\$ 37,500
Assistant to City Manager	1.00	1.00	55	15,198
Special Assistant to City Manager	1.00	1.00	41	12,367
Clerk Steno II	<u>2.00</u>	<u>1.00</u>	28	7,500
Total	5.00	4.00		

1976 BUDGET

OBJECT CODE	Activity Title: Legal 0130			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 37,696	\$ 42,545	\$ 44,827	\$ 44,827
Contractual Services	8,967	21,989	19,706	19,706
Commodities	0	0	329	329
Revolving Funds	1,086	1,313	1,401	1,401
Capital Outlay	504	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 48,253	\$ 65,847	\$ 66,263	\$ 66,263

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
City Attorney	1.00	1.00	N/A	\$ 21,151
Assistant City Attorney	2.00	2.00	N/A	21,956
Total	3.00	3.00		

FINANCE AND ADMINISTRATIVE SERVICES BUREAUFunction:

The responsibilities of the Finance and Administrative Services Bureau are:

1. To bill, collect, and account for all revenues received by the City.
2. To issue checks for all disbursements made by the City and account for all disbursements.
3. To manage the investments of the City.
4. To provide accounting control over all City financial transactions.
5. To provide the following support services to other departments.
 - a. Data Processing
 - b. Purchasing
 - c. Warehousing
 - d. Automotive Supplies
 - e. Central Switchboard
 - f. Custodial and Messenger Services
 - g. Building and Electrical Maintenance
 - h. Electronic Equipment Repair

The Bureau is divided into the following Divisions:

1. Administration
2. Accounting and Disbursements
3. Revenue Collection
4. Purchasing
5. Central Services
 - a. Warehousing
 - b. Automotive Supplies
 - c. Central Switchboard
 - d. Custodial and Messenger Services
 - e. Building and Electrical Maintenance
 - f. Electronic Equipment Repair
6. Data Processing

1976 BUDGET

Object Code	Finance & Administrative Services 1400's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 736,995	\$ 772,031	\$ + 35,036
CONTRACTUAL SERVICES		59,346	94,138	+ 34,792
COMMODITIES		0	81,188	+ 81,188
REVOLVING FUND		349,913	331,149	- 18,764
CAPITAL OUTLAY		4,670	1,203	- 3,467
BOND AMORTIZATION		0	0	0
Total		\$1,150,924	\$1,279,709	\$ +128,785
	STAFF - YEARS	69.5	69.5	

FINANCE AND ADMINISTRATIVE SERVICES

Explanation of Changes:

The Proposed 1976 Budgets for Finance and Administrative Services Activities show an increase of \$128,785 or 11.2% over the Projected 1975 Expenditures.

Personal Services:

Expenses for Personal Services in the 1976 Proposed Budget increased by \$35,036 or 4.7%. Reasons for the increase are: the full year cost of the 1975 anniversary and across-the-board increases and the 1976 anniversary increase.

Contractual Services:

Budgeted expenses for Contractual Services increased by \$34,792 or 58.6% over the 1975 Projected figure. An increase of \$20,796 occurred as a result of a budgetary change which put bid advertising expenses in the Purchasing Activity. In addition, \$3,912 was added to the Contractuals when the Vehicle Replacement Contribution, a new account, became part of the Contractuals budget.

Commodities:

The 1976 Proposed Budget is \$81,188, an increase of \$7,665 or 10.4% over the Projected 1975 Expenditure of \$73,523. In 1974 and 1975 the Commodities were budgeted in the Warehouse account of the Revolving Funds.

Revolving Funds:

The Revolving Funds are budgeted at \$331,149, an \$18,764 or a 5.4% decrease from the Projected 1975 Expenditure. However, two accounts shown as Revolving Funds in the Projected 1975 Budget have been removed and displayed elsewhere in the Proposed 1976 Budget. These accounts are: Depreciation (now Vehicle Replacement Contribution budgeted at \$3,912 in the Contractuals), and Warehouse (now Commodities budgeted at \$81,188). Had Vehicle Replacement and Commodities been shown with the Revolving Funds, the figure for the Proposed 1976 Budget would have been \$416,249 - a \$66,336 or an 18.9% increase over the Projected 1975 Expenditure of \$349,913. Such an increase is primarily a result of increases in Data Processing costs, and, secondarily, of increases in Equipment Rental and Commodities (formerly, Warehouse) charges.

Capital Outlay:

The amount budgeted for Capital Outlay items decreased by \$3,467 or 74.2% to \$1,203. Items budgeted for purchase include 9 clerical chairs, 3 desks, and filing cabinets.

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1976 BUDGET

OBJECT CODE	Activity Title: F.A.S. Director 1401			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 29,145	\$ 32,404	\$ 33,545	\$ 33,545
Contractual Services	817	1,399	1,542	1,542
Commodities	0	0	746	746
Revolving Funds	4,300	4,936	4,642	4,642
Capital Outlay	0	296	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 34,262	\$ 39,035	\$ 40,475	\$ 40,475

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	1975	1976	Number	Allocation
Finance & Administrative Services Director	1.00	1.00	65	\$21,008
Clerk Steno II	<u>1.00</u>	<u>1.00</u>	28	7,222
Total	2.00	2.00		

FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR - 1401

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Bureau Administration		
a. Plan and coordinate departmental work program	\$ 32,381.00	1.50
b. Process service requests and inquiries from the public	8,094.00	.50
 TOTAL	 <u>\$40,475.00</u>	 <u>2.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Finance, Accounting, & Disbursements 1420			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 174,035	\$ 206,352	\$ 219,108	\$ 219,108
Contractual Services	30,108	34,761	35,064	35,064
Commodities	0	0	14,947	14,947
Revolving Funds	84,122	96,396	107,358	107,358
Capital Outlay	2,872	925	553	553
Bond Amortization	0	0	0	0
TOTAL	\$ 291,137	\$ 338,434	\$ 377,030	\$ 377,030

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk II	1.00	1.00	24	\$ 5,986
Clerk Steno II	1.00	1.00	28	7,533
Student Trainee	.50	.50	12	2,213
Account Clerk	6.00	6.00	28	43,318
Accountant I	3.00	3.00	43	31,005
Accountant II	3.00	3.00	47	31,160
Senior Accountant	3.00	3.00	51	41,508
Finance Administrator	1.00	1.00	59	19,185
Total	18.50	18.50		

FINANCE, ACCOUNTING, AND DISBURSEMENTS - 1420

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Investment Management	\$ 20,380.00	1.00
2. Disbursements of Accounts Payable	61,141.00	3.00
3. Retirement and Payroll Transactions	61,141.00	3.00
4. Public Fund Transaction Management	193,608.00	9.50
5. Financial Report Preparation	20,380.00	1.00
6. Financial Management	20,380.00	1.00
 TOTAL	 <u>\$377,030.00</u>	 <u>18.50</u>

1976 BUDGET

OBJECT CODE	Activity Title: Revenue 1441			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 140,923	\$ 160,334	\$ 166,190	\$ 166,190
Contractual Services	13,853	11,016	16,762	16,762
Commodities	0	0	24,949	24,949
Revolving Funds	78,090	98,363	95,591	95,591
Capital Outlay	277	284	650	650
Bond Amortization	0	0	0	0
TOTAL	\$ 233,143	\$ 269,997	\$ 304,142	\$ 304,142

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Laborer	1.00	1.00	18	\$ 6,794
Parking Meter Coin Collector	1.00	1.00	20	7,409
Clerk II	5.00	5.00	24	38,430
Clerk IV	1.00	1.00	37	11,217
Account Clerk	3.00	3.00	28	26,784
Revenue Investigator	2.00	2.00	32	16,280
Chief Revenue Investigator	1.00	1.00	37	11,217
Revenue Administrator	1.00	1.00	59	18,190
Total	15.00	15.00		

REVENUE - 1441

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. 36,500 Real and Personal Property Tax accounts	\$ 72,803.00	2.00
2. 43,000 Water, sewer and refuse accounts six times per year	19,677.00	1.00
3. 33,000 Current non-moving traffic citation payments	24,596.00	1.00
4. 32,000 Miscellaneous transactions	72,803.00	2.90
5. 2,000 Deposits to City accounts	1,181.00	.10
6. 9,250 Delinquent revenue accounts	70,835.00	4.50
7. Insurance premium taxes:		
a. 136 life insurance accounts	3,000.00	.20
b. 105 fire, casualty, and surety accounts	3,000.00	.20
8. 1,400 Harbor fee accounts	4,919.00	.30
9. Inspect ambulances	1,000.00	.10
10. Enforce taxicab insurance regulations	2,000.00	.15
11. Investigate, problems, etc.	10,396.00	.55
12. Manage the Municipal Parking Lot	9,346.00	1.00
13. Collect and manage parking meter revenues from 2,100 meters	8,586.00	1.00
TOTAL	<u>\$304,142.00</u>	<u>15.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Water & Sewer Revenue 1444			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 199,071	\$ 220,067	\$ 228,603	\$ 228,603
Contractual Services	5,948	5,887	11,543	11,543
Commodities	0	0	32,700	32,700
Revolving Funds	120,612	130,148	109,825	109,825
Capital Outlay	0	465	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 325,631	\$ 356,567	\$ 382,671	\$ 382,671

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk I	1.00	1.00	20	\$ 6,483
Clerk II	7.00	7.00	24	53,809
Clerk III	2.00	2.00	28	17,873
Clerk IV	1.00	1.00	37	11,203
Clerk Typist II	1.00	1.00	24	8,128
Water Meter Reader	6.00	6.00	26	43,776
Water Service Representative	6.00	6.00	26	46,131
Total	24.00	24.00		

WATER AND SEWER REVENUE - 1444

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Read 46,500 water meters six times yearly	\$ 60,000.00	6.00
2. Bill charges for water, sewer, refuse and special trash collection	150,000.00	4.00
3. Provide customer services - 21,500 actions	120,000.00	9.50
4. Collect 40,000 delinquent utility accounts	52,671.00	4.50
TOTAL	<u>\$382,671.00</u>	<u>24.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Purchasing 1450			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 72,664	\$ 80,933	\$ 84,387	\$ 84,387
Contractual Services	3,107	4,735	26,638	26,638
Commodities	0	0	6,700	6,700
Revolving Funds	13,105	15,678	10,862	10,862
Capital Outlay	822	2,700	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 89,698	\$ 104,046	\$128,587	\$128,587

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk II	1.00	1.00	24	\$ 8,128
Clerk III	1.00	1.00	28	6,806
Clerk Typist II	1.00	1.00	24	5,931
Clerk Steno II	1.00	1.00	28	8,920
Buyer	2.00	2.00	37	22,183
Purchasing Administrator	1.00	1.00	59	19,132
Total	7.00	7.00		

PURCHASING - 1450

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Order Processing	\$ 80,826.00	4.40
a. 10,000 requisitions		
b. 1,500 service orders		
c. Administer Fixed Asset and Surplus Equipment Programs		
2. Bid Preparation	38,575.00	2.10
a. 600 specifications		
b. 250 quotations		
c. 300 recommendations		
3. Office Supply Service	9,186.00	.50
 TOTAL	 <u>\$128,587.00</u>	 <u>7.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Central Services 1452			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 21,653	\$ 36,905	\$ 40,198	\$ 40,198
Contractual Services	2,760	1,548	2,589	2,589
Commodities	0	0	1,146	1,146
Revolving Funds	1,477	4,392	2,871	2,871
Capital Outlay	2,062	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 27,952	\$ 42,845	\$ 46,804	\$ 46,804

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk III	1.00	1.00	28	\$ 6,890
Risk Management Officer	1.00	1.00	45	9,918
Central Services Director	1.00	1.00	59	17,694
Total	3.00	3.00		

CENTRAL SERVICES - 1452

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administration and Coordination of Central Services Activities	\$ 29,112.00	1.60
2. Process City Claims; 450 claims	7,067.00	.70
3. Administer City's Casualty Insurance Program; 10 insurance policies	3,558.00	.20
4. Safety inspections of facilities	7,067.00	.50
a. 48 inspections		
b. 48 reports		
TOTAL	<u>\$ 46,804.00</u>	<u>3.00</u>

MANAGEMENT SERVICES BUREAUFunction:

The Management Services Bureau is responsible for providing staff support to the City Departments and assisting their efforts to provide needed services effectively and efficiently through ongoing and innovative personnel, budget, management analysis and internal audit programs.

1976 BUDGET

Object Code	Management Services 1500's			DIFFERENCE
		PROJECTED 1975	PROPOSED 1976	
PERSONAL SERVICES		\$ 306,962	\$ 336,067	\$ + 29,105
CONTRACTUAL SERVICES		66,697	70,598	+ 3,901
COMMODITIES		0	8,325	+ 8,325
REVOLVING FUND		70,301	78,084	+ 7,783
CAPITAL OUTLAY		2,078	620	- 1,458
BOND AMORTIZATION		0	0	0
Total		\$ 446,038	\$ 493,694	\$+ 47,656
	STAFF - YEARS	25.50	25.50	

MANAGEMENT SERVICES

Explanation of Changes:

The Proposed 1976 Budgets for the Management Services Activities show a \$47,656 or 10.7% increase over the Projected 1975 Expenditures.

Personal Services:

Personal Services have increased by \$29,105 or 9.5%. The causes are: the full year cost of the 1975 anniversary and across-the-board increases, the 1976 anniversary increase, and a reduction in salary savings anticipated in 1976 from the amount realized in 1975.

Contractual Services:

The Contractual Services budget has increased by \$3,901 or 5.8% over the 1975 Budgeted amount. The increase is largely a result of the transfer of photocopying charges from the Printing account, formerly in the Warehouse revolving account, to the Photocopying account in the Contractuals.

Commodities:

The 1976 Proposed Budget is \$8,325, a decrease of \$1,380 or 14.2% from the Projected 1975 Expenditure of \$9,705. In 1974 and 1975 the Commodities were budgeted in the Warehouse account of the Revolving Fund.

Revolving Funds:

The Revolving Funds are budgeted at \$78,084, a \$7,783 or 11.1% increase over the Projected 1975 Expenditure. However, one account shown as a Revolving Fund in the Projected 1975 Expenditure has been removed and displayed elsewhere in the Proposed 1976 Budget. That account is Warehouse, now Commodities, budgeted at \$8,325. Had Commodities been shown with the Revolving Funds, the figure for the Proposed 1976 Budget would have been \$86,409 - a \$16,108 or 22.9% increase over the Projected 1975 Expenditure of \$70,301. Such an increase is the result of increases in Data Processing and Custodial Services costs.

Capital Outlays:

The amount budgeted for Capital Outlay items decreased from the Projected 1975 Expenditures by \$1,458 or 70.1%. Budgeted Capital Outlay items include three file cabinets and a dictation unit.

1976 BUDGET

OBJECT CODE	Activity Title: Management Services Director 1501			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	0	\$ 30,431	\$34,149	\$ 34,149
Contractual Services	0	1,831	2,283	2,283
Commodities	0	0	612	612
Revolving Funds	0	2,368	6,766	6,766
Capital Outlay	0	600	0	0
Bond Amortization	0	0	0	0
TOTAL	0	\$ 35,230	\$43,810	\$ 43,810

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Management Services Director	1.00	1.00	64	\$ 21,151
Clerk Steno II	1.00	1.00	28	7,970
Total	2.00	2.00		

1976 BUDGET

OBJECT CODE	Activity Title: Research and Budget 1505			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 116,990	\$ 86,626	\$ 100,940	\$ 100,940
Contractual Services	6,522	4,175	7,216	7,216
Commodities	0	0	1,130	1,130
Revolving Funds	10,510	29,259	36,601	36,601
Capital Outlay	1,056	500	620	620
Bond Amortization	0	0	0	0
TOTAL	\$ 135,078	\$ 120,560	\$ 146,507	\$ 146,507

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk II	2.00	2.00	24	\$ 12,442
Administrative Assistant	1.00	1.00	37	8,600
Management Analyst	2.00	2.00	47	22,919
Senior Management Analyst	2.00	2.00	51	24,556
Research and Budget Director	1.00	1.00	61	17,414
Total	8.00	8.00		

RESEARCH AND BUDGET - 1505

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Budget Preparation	\$ 64,097.00	3.50
2. Budget Administration		
a. Maintain Position Control Register, updated 4 times per month, printed 1 time per month.	18,313.00	1.00
b. Administer City Budget	54,940.00	3.00
- Monitor revenues and expenditures closely assuring compliance with planned budget and produce a comprehensive revenue and expenditure report 12 times per year.		
- Control expenses in areas of travel, capital outlay and personal services.		
c. Revise budgetary system	9,157.00	.50
TOTAL	<u>\$146,507.00</u>	<u>8.00</u>

*Close
out
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1976 BUDGET

OBJECT CODE	Activity Title: Personnel 1510			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 90,487	\$ 85,614	\$ 90,517	\$ 90,517
Contractual Services	66,703	56,280	56,218	56,218
Commodities	0	0	5,033	5,033
Revolving Funds	23,881	26,737	14,898	14,898
Capital Outlay	726	485	0	0
Bond Amortization	0	0	0	0
TOTAL	\$181,797	\$169,116	\$166,666	\$166,666

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk II	1.00	1.00	24	\$ 6,204
Personnel Clerk	3.00	3.00	28	20,280
Personnel Technician	1.50	1.50	39	15,140
Personnel Coordinator	1.00	1.00	47	11,513
Personnel Director	1.00	1.00	61	20,091
Total	7.50	7.50		

PERSONNEL - 1510

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Recruitment and Selection - 964 appointments	\$ 49,850.00	3.00
2. Employee Services	116,816.00	4.50
a. Number of employees - 1626		
b. Turnover rate - 18%		
c. Number in-service actions - 4,860		
 TOTAL	 <u>\$166,666.00</u>	 <u>7.50</u>

1976 BUDGET

OBJECT CODE	Activity Title: Management & Auditing 1512			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 38,084	\$104,291	\$ 110,461	\$ 110,461
Contractual Services	720	4,411	4,881	4,881
Commodities	0	0	1,550	1,550
Revolving Funds	1,622	11,937	19,819	19,819
Capital Outlay	1,683	493	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 42,109	\$121,132	\$ 136,711	\$ 136,711

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Administrative Assistant	1.00	1.00	37	\$ 9,013
Research Librarian	1.00	1.00	47	11,406
Accountant I	1.00	1.00	43	10,423
Internal Auditor	1.00	1.00	47	12,765
Management Analyst	2.00	2.00	47	21,916
Senior Management Analyst	1.00	1.00	51	12,717
Mgt. Analysis Director	1.00	1.00	61	16,305
Total	8.00	8.00		

MANAGEMENT AND AUDITING - 1512

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administration	\$ 20,508.00	1.20
2. Audits		
a. 16 audits	31,614.00	1.85
3. Bank Reconcilement	8,544.00	.50
a. 42 accounts per month		
4. Research and Information	13,671.00	.80
5. Studies and Projects		
a. Budget and Reporting System - Phase II	8,544.00	.50
b. Fixed Assets - Phase II	4,272.00	.25
c. Operational Analysis	46,140.00	2.70
d. Council Resolutions and minutes	3,418.00	.20
- Filing and Index System		
- Referral System		
 TOTAL	 <u>\$136,711.00</u>	 <u>8.00</u>

BUREAU OF PUBLIC SERVICES- General Fund Departments -Function:

The General Fund Departments of the Public Services Bureau perform City "housekeeping" services. These departments collect and dispose of trash, maintain the streets and sidewalks, maintain the cemeteries, maintain the drainage system and maintain the traffic control facilities.

Program Improvement Objectives:

The objectives of the Bureau of FY76 are to maintain all existing programs and to expand the Traffic and Commercial Refuse Collection programs by adding 50 parking meters and 86 trash containers.

1976 BUDGET

Object Code	Bureau of Public Services 2000's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$3,180,868	\$3,246,463	\$ + 65,595
CONTRACTUAL SERVICES		611,651	1,188,510	+576,859
COMMODITIES		0	300,502	+300,502
REVOLVING FUND		2,268,122	1,499,350	-768,772
CAPITAL OUTLAY		30,622	26,670	- 3,952
BOND AMORTIZATION		0	0	0
Total		\$6,091,263	\$6,261,495	\$ +170,232
	STAFF - YEARS	364	349.75	

Explanation of Changes:

The Proposed 1976 Budget for the Public Services activities shows an increase of \$170,232 or 2.8%. The major factors contributing to this increase are discussed below:

Personal Services:

The Personal Services budget has been increased by \$65,595 or 2.1%. The increase is a result of the 1975 anniversary and across-the-board increases and the 1976 anniversary increase. A total of 14.25 full-time positions has been cut from the Public Services budgets yielding a savings of \$107,000.

Contractual Services:

The total budget for Contractual Services has increased by \$576,859 or 94.3%. Traffic's Electricity account was increased by \$41,902 which contributed to the overall contractualls increase. The inclusion of the newly created Vehicle Replacement Contribution and Photocopying account within the Contractualls increased the budget by about \$500,000 and \$9,000 respectively. Also, the Professional Fees account increased about \$11,000 for a topographic survey at the new Sanitary Landfill site.

Commodities:

The total Commodities budget is \$300,502 or about \$20,000 below the 1975 projected expenditure of \$320,000 which includes over-head costs. In 1974 and 1975, Commodities were part of the Revolving Fund.

Revolving Fund:

The Revolving Chargeback accounts have decreased by \$768,772 or 33.9% largely due to the transfer of the \$500,000 Vehicle Depreciation budget to the Contractualls and the budgeting of the \$300,502 Commodities account in a separate object code. These transfers and various decreases in the other accounts more than offset a \$95,000 increase in the Garage budget.

Capital Outlay:

The budget for Capital Outlays decreased by \$3,952 or 12.9%. Items budgeted for 1976 include parking meters, a concrete saw, lawn mowers and containers for Commerical Refuse Collections.

1976 BUDGET

OBJECT CODE	Activity Title: B. P. S. Administration 2010			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 87,285	\$ 119,039	\$ 122,660	\$ 122,660
Contractual Services	34,232	49,077	52,639	52,639
Commodities	0	0	4,340	4,340
Revolving Funds	32,769	31,879	26,015	26,015
Capital Outlay	588	0	350	350
Bond Amortization	0	0	0	0
TOTAL	\$ 154,874	\$ 199,995	\$ 206,004	\$ 206,004

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk II	1.00	1.00	24	\$ 6,924
Clerk Steno II	1.00	1.00	28	8,640
Clerk III	2.00	2.00	28	16,800
Administrative Assistant	1.00	1.00	37	9,071
Clerk Typist II	1.00	1.00	24	6,209
Safety and Training Officer	1.00	1.00	47	14,226
Asst. to Public Svc. Dir.	1.00	1.00	51	15,705
Assistant City Mgr. Public Services	1.00	1.00	77	26,995
Total	9.00	9.00		

BPS ADMINISTRATION - 2010

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. BPS Administration	\$ 65,354.00	2.00
2. City Lot Security and Maintenance	46,500.00	Contracted
3. Employee Payroll Records		
a. Weekly payroll prepared for 650	22,000.00	2.00
b. Record storage and retrieval for 3,700 past and present employees	2,450.00	.25
4. Departmental Personnel		
a. Hiring, terminating, etc; 1,875 transactions per year	13,000.00	1.00
b. Employee Injuries; 500 employee injuries per year	4,500.00	.50
c. Special Programs	2,200.00	.25
5. Department Training	20,000.00	1.00
a. Orientation 12 hrs/year		
b. Supervisor skills 120 hrs/year		
c. Promotional skills 120 hrs/year		
d. Safety Training 200 hrs/year		
e. Occupational skills 150 hrs/year		
6. Department budget and research	18,000.00	1.00
7. Service Desk		
a. 12,000 requests for service received per year.	12,000.00	1.00
	<u>\$206,004.00</u>	<u>9.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Traffic 2031			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 224,830	\$ 230,364	\$ 245,867	\$ 245,867
Contractual Services	431,569	457,489	513,488	513,488
Commodities	0	0	75,226	75,226
Revolving Funds	105,955	135,229	35,291	35,291
Capital Outlay	12,164	3,100	3,620	3,620
Bond Amortization	0	0	0	0
TOTAL	\$ 774,518	\$ 826,182	\$ 873,492	\$ 873,492

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk Steno II	1.00	1.00	28	\$ 8,992
Engineering Aide II	1.00	1.00	30	7,940
Traffic Planner	2.00	2.00	37	20,066
Sr. Traffic Planner	1.00	1.00	41	11,885
Traffic Operations Administrator	1.00	1.00	49	13,228
Traffic Engineer I	1.00	1.00	57	18,271
Traffic Maintenceman I	3.00	2.00	20	14,805
Traffic Maintenceman II	2.00	2.00	24	16,336
Traffic Maintenceman Foreman	1.00	1.00	32	9,929
Parking Meter Repairman	1.00	1.00	24	8,168
Traffic Signal Electrician	5.00	5.00	37	56,085
Traffic Signal Supervisor	1.00	1.00	43	10,765
Total	20.00	19.00		

TRAFFIC - 2031

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Street and Park Lighting		
a. Existing Street lights - 16,524	\$433,675.00	0.00
b. Prop. New Street lights - 72	6,000.00	.60
c. Highway, Park and Square lighting - 709	35,968.00	1.30
2. Traffic Signals		
a. Maintain 142 signals in City	148,939.00	4.00
b. Maintain 12 flashers in City	8,992.00	.20
c. Maintain/operate computer system	8,992.00	.30
d. Maintain 7 signals/10 flashers in County	8,992.00	.20
e. Install 2 new signals/upgrade 14 signals	8,992.00	.20
f. Install 2 new flashers	8,992.00	.10
3. Maintain 2130 Parking Meters		
a. Repair 200 parking meters as result of malfunction	4,496.00	.25
b. Perform preventative maintenance and servicing 400 meters	8,992.00	.50
c. Install 50 new meters	4,496.00	1.20
4. Street Signs		
a. Maintain 10,300 exist. traffic signs	27,049.00	1.20
b. Maintain 5,400 exist. street name signs	17,984.00	1.00

TRAFFIC - 2031

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
c. Install 2,200 new and replacement traffic signs	\$ 23,876.00	1.20
d. Install 600 new and replacement street name signs	17,984.00	.90
5. Street Markings		
a. Paint 177,000 feet of center and lane line once and 100,000 feet twice	12,618.00	.60
b. Paint 925 inter markings and symbols once, and 400 twice	20,679.00	.90
c. Paint 5,000 lin. feet yellow curb	6,494.00	.30
d. Paint 250 parking stalls	5,992.00	.30
6. Traffic studies		
a. Study 20 High Accident Locations	972.00	.10
b. Study signal timing and operation	10,790.00	.80
c. Conduct 2,000 misc. studies and investigations as result of complaints, requests, previous studies, etc.	41,528.00	2.85
TOTAL	<u>\$873,492.00</u>	<u>19.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Drainage 2033			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 305,828	\$ 263,194	\$ 272,075	\$ 272,075
Contractual Services	30,920	1,511	57,508	57,508
Commodities	0	0	66,430	66,430
Revolving Funds	255,869	215,898	131,963	131,963
Capital Outlay	4,348	300	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 596,965	\$ 480,903	\$ 527,976	\$ 527,976

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
S & D Serviceman I	7.00	7.00	20	\$ 42,412
S & D Serviceman II	4.00	4.00	24	32,205
S & D Foreman I	1.00	1.00	26	8,577
S & D Foreman II	2.00	2.00	32	18,137
S & D Supervisor	2.00	2.00	37	21,148
Equipment Operator I	2.00	2.00	24	12,402
Equipment Operator II	5.00	5.00	26	37,119
Equipment Operator III	5.00	5.00	30	40,884
Drainage Engineer	1.00	1.00	55	15,162
Total	29.00	29.00		

DRAINAGE - 2033

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Clean 13.9 miles of canals 4 times yearly	\$ 61,591.00	3.97
2. Clean 25 miles of large ditches yearly	52,085.00	2.73
3. Small ditches 27.2 miles yearly	107,526.00	6.18
a. Clean 17.2 miles on scheduled basis		
b. Clean 10.0 miles on complaint basis		
4. Catchbasins/manhole cleaning	107,526.00	4.53
a. Clean 12 problem locations 52 times per year.		
b. Clean 400 important locations 5 times per year.		
c. Clean 900 other locations once per year.		
5. Storm sewer lines 649,104 L. F.	123,361.00	4.43
a. Clean 5,000 L. F. 52 times per year.		
b. Clean 186,046 L. F. 5 times per year.		
c. Clean 458,055 L. F. once per year.		
6. Storm Structure repairs	46,804.00	4.43
a. Repair 120 catch basins per year		
b. Repair 30 storm sewer breaks.		

DRAINAGE - 2033

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
7. Weed control on Canal Banks and Ditches	\$ 29,083.00	2.73
a. Canal banks and rights-of-way 85 acres twice per year.		
b. Large ditch banks 101 acres once per year.		
c. Small Ditch banks 117 acres once per year.		
TOTAL	<u>\$527,976.00</u>	<u>29.00</u>

1976 BUDGET

73

OBJECT CODE	Activity Title: Street Maintenance 2035			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 311,138	\$ 409,473	\$ 394,118	\$ 394,118
Contractual Services	36,056	27,904	67,370	67,370
Commodities	0	0	92,981	92,981
Revolving Funds	228,485	262,366	132,057	132,057
Capital Outlay	128	7,600	4,200	4,200
Bond Amortization	0	0	0	0
TOTAL	\$ 575,807	\$ 707,343	\$ 690,726	\$ 690,726

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
S & D Foreman	1.00	1.00	26	\$ 8,577
Streets Maintenance man I	5.00	5.00	20	29,829
Streets Maintenance man II	3.00	2.00	24	15,018
Streets Maintenance Foreman I	2.00	2.00	26	17,104
Streets Maintenance Foreman II	1.00	1.00	32	9,363
Sanitation Supervisor	1.00	1.00	32	8,636
Streets Maintenance Supervisor	2.00	2.00	37	22,406
Streets Inspector	1.00	1.00	37	10,000
Streets Maintenance Engineer	1.00	1.00	55	17,401
Equipment Operator I	16.00	13.50	24	86,471
Equipment Operator II	6.00	6.00	26	44,753
Equipment Operator III	6.00	5.25	30	46,121
Total	45.00	40.75		

STREET MAINTENANCE - 2035

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Unpaved streets 89.7 miles	\$186,496.00	9.60
a. Grade 18 miles of street included in Community Development Paving Program 2 times.		
b. Grade all other streets, (71.7 miles) 6 - 8 times.		
Note: Grading of streets included in Community Development Paving Program to cease April 1, 1976. Also, grading frequency will be reduced from once every 4 - 6 weeks to once every 6 - 8 weeks effective April 1, due to elimination of grading crew.		
2. Grade 73.6 miles of lanes 1 time yearly	100,155.00	5.50
3. Paved Streets - 261 miles	145,052.00	7.40
a. Patch within 3 days potholes in arterial streets.		
b. Patch within 7 days potholes on other streets.		
4. Repair 4,500 square yards of sidewalks and 500 L.F. of curbs	110,516.00	6.80
5. Grass Cutting	120,877.00	9.30
a. Cut 169 miles of street rights - of - way 9 times yearly.		
b. Cut 73.6 miles of lanes 7 times yearly.		
c. Cut 560 City owned lots 1 time yearly.		

STREET MAINTENANCE - 2035

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
6. Maintain hazardous warning devices at various hazardous locations as required	\$ 13,815.00	1.05
7. Street & Sidewalk Inspection	13,815.00	1.10
a. Inspect 58.37 miles of State routes and arterial streets once per week.		
b. Inspect other streets 4 times per year.		
c. Inspect 200 street cuts made by utility companies and/or contractors.		
TOTAL	<u>\$690,726.00</u>	<u>40.75</u>

1976 BUDGET

OBJECT CODE	Activity Title: Refuse Collection 2051			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 1,385,701	\$1,398,858	\$ 1,405,328	\$ 1,405,328
Contractual Services	18,015	3,403	220,209	220,209
Commodities	0	0	35,600	35,600
Revolving Funds	772,295	674,705	357,871	357,871
Capital Outlay	850	1,500	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 2,176,861	\$2,078,466	\$ 2,019,008	\$ 2,019,008

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Sanitation Methods Analyst	1.00	1.00	51	\$ 12,010
Refuse Collection Administrator	1.00	1.00	51	13,266
Sanitation Administrator	1.00	1.00	61	19,655
Laborer	4.00	4.00	18	22,277
Refuse Collector	111.00	103.00	20	614,468
Refuse Collection Supervisor	8.00	8.00	37	79,577
Sanitation Superintendent	1.00	1.00	41	8,856
Sanitation Code Inspector	5.00	5.00	28	35,849
Equipment Operator I	2.00	2.00	24	16,299
Equipment Operator II	1.00	1.00	26	8,548
Packer Truck Operator	<u>43.00</u>	<u>42.00</u>	26	320,185
Total	178.00	169.00		

REFUSE COLLECTION - 2051

<u>Work Program</u>	<u>Cost *</u> <u>Allocation</u>	<u>Staff Allocation **</u> <u>(No. Of Staff Years)</u>
1. Residential Collections 39,100 stops	\$1,733,252.00	140.00
a. Two refuse collections & one trash collection per week		
b. Refuse Collection Crews - 28		
2. Special Trash Pickups	45,908.00	4.00
a. 200 per month		
b. Crews - 2		
3. Lane Cleanups		
a. 24.9 miles 26 times per year	36,549.00	4.30
b. 37.6 miles 17 times per year	36,087.00	4.20
c. 98.7 miles 7 times per year	39,006.00	4.50
4. Litter Inspections		
a. 17,400 lots 12 times per year	51,849.00	4.10
b. 21,700 lots 2 times per year	10,778.00	.90
5. Abandoned Vehicle Removal	15,355.00	1.00
6. Litter Control		
a. 1.24 miles 26 times per year	716.00	.10
b. 21.86 miles 52 times per year	25,239.00	3.00
c. 6.16 miles 104 times per year	14,225.00	1.70
d. 1.74 miles 260 times per year	10,044.00	1.20
TOTAL	<u>\$2,019,008.00</u>	<u>169.00</u>

* These costs do not include \$121,086 from CETA funds.

** These staff figures do not include 21 CETA staff years.

1976 BUDGET

OBJECT CODE	Activity Title: Refuse Disposal 2052			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 83,855	\$ 107,922	\$ 112,009	\$ 112,009
Contractual Services	55,601	63,500	106,051	106,051
Commodities	0	0	3,210	3,210
Revolving Funds	134,954	80,126	76,316	76,316
Capital Outlay	1,446	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 275,856	\$ 251,548	\$ 297,586	\$ 297,586

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk II	1.00	1.00	24	\$ 8,161
Refuse Collector	3.00	3.00	20	22,227
Landfill Supervisor	1.00	1.00	37	11,172
Equipment Operator I	1.00	1.00	24	6,423
Equipment Operator III	<u>4.00</u>	<u>4.00</u>	30	37,824
Total	10.00	10.00		

REFUSE DISPOSAL - 2052

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Sanitary Landfill 110,000 tons per year.	\$262,598.00	8.20
2. Bacon Park Trash Disposal 11,250 tons per year	23,041.00	1.40
3. Roberds Dairy 3,750 tons per year	11,947.00	.40
TOTAL	<u>\$297,586.00</u>	<u>10.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Street Cleaning 2053			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 143,739	\$ 183,871	\$ 198,258	\$ 198,258
Contractual Services	3,853	60	82,678	82,678
Commodities	0	0	2,900	2,900
Revolving Funds	335,594	433,479	412,395	412,395
Capital Outlay	1,067	8,300	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 484,253	\$ 625,710	\$ 696,231	\$ 696,231

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Citation Writer	2.00	2.00	20	\$ 10,978
Street Cleaning Administrator	1.00	1.00	47	12,467
Refuse Collector	3.00	3.00	20	20,246
Street Cleaning Supervisor	2.00	2.00	32	16,998
Equipment Operator II	2.00	2.00	26	14,925
Sweeper Operator	9.00	9.00	30	74,090
Packer Trucker Operator	1.00	1.00	26	8,569
Total	20.00	20.00		

STREET CLEANING - 2053

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Sweeping*		
a. 93 miles 17 times per year	\$ 84,642.00	2.10
b. 61 miles 35 times per year	114,302.00	2.80
c. .93 miles 69 times per year	3,435.00	.10
d. 36 miles 52 times per year	100,221.00	2.50
e. 55 miles 104 times per year	306,231.00	7.70
f. 4 miles 156 times per year	33,407.00	.80
g. .77 miles 312 times per year	12,862.00	.30
2. Downtown Lane Cleanup** 6.93 miles of lanes 312 times per year.	41,131.00	3.70
TOTAL	<u>\$696,231.00</u>	<u>20.00</u>

* a, b, & c are day routes based on a three week cycle. d, e, f, and g are night routes based on weekly cycles. Staff consists of 9 sweeping crews, 2 street cleaning crews, and 2 citation writers.

** Staff consists of 1 packer truck crew

1976 BUDGET

83

OBJECT CODE	Activity Title: Commercial Refuse Collection 2054			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 211,049	\$ 227,162	\$ 239,154	\$ 239,154
Contractual Services	11,134	435	75,921	75,921
Commodities	0	0	10,000	10,000
Revolving Funds	480,826	405,331	313,549	313,549
Capital Outlay	12,455	7,612	14,500	14,500
Bond Amortization	0	0	0	0
TOTAL	\$ 715,464	\$ 640,540	\$ 653,124	\$ 653,124

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Refuse Collection Administrator	1.00	1.00	51	\$ 13,278
Refuse Collector	10.00	10.00	20	68,223
Sanitation Supervisor	1.00	1.00	32	8,959
Dump Truck Operator	10.00	10.00	30	83,117
Welder	1.00	1.00	35	9,840
Total	23.00	23.00		

COMMERCIAL REFUSE COLLECTION - 2054

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Day Collection *	\$396,898.00	11.60
a. Day collection stops - 480		
b. Average Weekly collections per stop - 3.22		
c. Day collections crews - 5		
2. Night Collection *	192,846.00	7.30
a. Night collection stops - 220		
b. Average Weekly collections per stop - 5.25		
c. Night collection crews - 4		
3. Container Repairs	63,380.00	4.10
a. Containers in place - 700		
b. Containers repaired per year - 240		
 TOTAL	 <u>\$653,124.00</u>	 <u>23.00</u>

* Total Cubic Yards collected per year = 620,828.
 Estimated cost of collection per cubic yard = \$1.05/cubic yard.

1976 BUDGET

OBJECT CODE	Activity Title: Cemeteries 2071			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 228,012	\$ 240,985	\$ 256,994	\$ 256,994
Contractual Services	6,432	8,272	12,646	12,646
Commodities	0	0	9,815	9,815
Revolving Funds	22,814	29,109	13,893	13,893
Capital Outlay	2,491	2,210	4,000	4,000
Bond Amortization	0	0	0	0
TOTAL	\$ 259,749	\$ 280,576	\$ 297,348	\$ 297,348

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk I	1.00	1.00	20	\$ 5,892
Parks Maintenceman I	5.00	5.00	20	32,663
Parks Maintenceman II	5.00	5.00	24	39,908
Cemetery Supervisor	3.00	3.00	32	25,283
Laborer	11.00	11.00	18	65,885
Equipment Operator I	3.00	3.00	24	24,452
Equipment Operator II	1.00	1.00	26	8,577
Cemetery Administrator	1.00	1.00	51	11,271
Total	30.00	30.00		

CEMETERIES - 2071

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Perpetual Care		
a. Bonaventure	\$ 79,392.00	7.45
- Total number of lots - 5401		
- Lots in care - 3,000 lots cleaned 2 times per month.		
b. Greenwich	31,519.00	2.87
- Total number of lots - 4250		
- Lots in care - 4,250 lots cleaned 4 times per month.		
c. Laurel Grove North	33,600.00	2.98
- Total number of lots - 3,000		
- Lots in care - 850 lots cleaned 2 times per month		
d. Laurel Grove South	7,731.00	.96
- Total number of lots - 5,210		
- Lots in care - 60 lots cleaned 4 times per month.		
2. Burials		
a. Bonaventure - 300 per year	13,380.00	1.21
b. Greenwich - 100 per year	4,757.00	.41
c. Laurel Grove North - 45 per year	1,485.00	.16
d. Laurel Grove South - 100 per year	2,378.00	.48

CEMETERIES - 2071

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
3. General Care	\$ 26,761.00	3.86
a. Bonaventure		
- 18 miles of roadways and aisles		
- Grass cut 10 times per year.		
b. Greenwich	8,920.00	.80
- 4.5 miles of roadways and aisles.		
- Grass cut 16 times per year		
c. Laurel Grove North	38,655.00	4.12
- 6 miles of roadways and aisles		
- Grass cut 10 times per year		
d. Laurel Grove South	48,770.00	4.70
- 11 miles of roadways and aisles		
- Grass cut 12 times per year		
 TOTAL	 <u>\$297,348.00</u>	 <u>30.00</u>

BUREAU OF PUBLIC DEVELOPMENT

General Fund Department

Function:

The Bureau of Public Development contains only one General Fund Department: Inspections. The responsibility of this department is to administer the codes and ordinances pertaining to Zoning, Building, Electrical, Plumbing, Mechanical, Housing, and Sanitation.

1976 BUDGET

Object Code	Public Development (Gen. Fund) 2300's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 186,332	\$ 187,766	\$ + 1,434
CONTRACTUAL SERVICES		137,521	145,607	+ 8,086
COMMODITIES		0	6,100	+ 6,100
REVOLVING FUND		40,918	29,937	-10,981
CAPITAL OUTLAY		173	0	- 173
BOND AMORTIZATION		0	0	0
Total		\$ 364,944	\$ 369,410	\$ + 4,466
	STAFF - YEARS	14.0	14.0	

PUBLIC DEVELOPMENT
(General Fund)

93

Explanation of Changes:

The Proposed 1976 Budget for Public Development's General Fund Activity, Inspections, shows an increase over the Projected 1975 Expenditures of \$4,466. The major factors contributing to this increase are discussed below:

Personal Services:

The Personal Services budget has increased by \$1,434 or 0.8%. The full year cost of the 1975 anniversary and across-the-board increases and the 1976 anniversary increase have been largely offset by projected salary savings.

Contractual Services:

The Contractual Services budget has increased by \$8,086 or 5.9%. The major causes of the increase are: the addition of the newly created Vehicle Replacement Contribution account which increased Contractuals by \$5,555 and the increase of \$ 5,000 in Inspection's Subsidies and Contributions account.

Commodities:

The total Commodities budget is \$6,100 or \$800 more than the 1975 projected Warehouse expenditure of \$5,300 which includes overhead costs.

Revolving Fund:

Expenses in this area have decreased by \$10,981 or 26.8%. The major factors in this decrease are a reduction in the custodial services charges- \$3,500 and the transfer of Commodities -\$6,100.

Capital Outlay:

There is no Capital Outlay budgeted for 1976 expenditures.

1976 BUDGET

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OBJECT CODE	Activity Title: Inspections 2310			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 156,606	\$ 186,332	\$ 187,766	\$ 187,766
Contractual Services	126,172	137,521	145,607	145,607
Commodities	0	0	6,100	6,100
Revolving Funds	64,230	40,918	29,937	29,937
Capital Outlay	188	173	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 347,196	\$ 364,944	\$ 369,410	\$ 369,410

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk Typist II	1.00	1.00	24	\$ 7,533
Clerk Steno II	1.00	1.00	28	7,648
Permit Clerk	1.00	1.00	24	6,464
Inspections Administrator	1.00	1.00	61	20,134
Code Enforcement Officer II Mech.	1.00	1.00	43	12,551
Code Enforcement Officer II Building	2.00	2.00	43	22,384
Code Enforcement Officer I Elect.	1.00	1.00	39	9,384
Code Enforcement Officer II Elect.	1.00	1.00	43	12,680
Code Enforcement Officer II Plumbing	1.00	1.00	43	12,334
Code Enforcement II Mech/Plumbing	1.00	1.00	43	12,515
Code Enforcement Officer Zoning	1.00	1.00	39	11,768
Code Enforcement Officer I Fire	1.00	1.00	39	11,768
Code Enforcement Officer Sanitation	1.00	1.00	37	10,502
Total	14.00	14.00		

INSPECTIONS - 2310

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Building Code enforcement, 1,600 Building permits	\$ 55,633.00	3.00
2. Electrical Code, 2,500 Inspection requests	53,335.00	2.80
3. Plumbing-Mechanical, 1,600 Inspection requests	66,669.00	3.50
4. Weed Cutting, 1,500 lots	28,572.00	1.50
5. Fire Prevention Code, 4,500 Inspections	22,867.00	1.20
6. Zoning, 2,000 Inspections	38,090.00	2.00
7. Housing, 1,500 dwellings	104,244.00*	
 TOTAL	<u>\$369,410.00</u>	<u>14.00</u>

* Under contract to Chatham County Health Department for inspectors.

POLICE SERVICES BUREAUFunction:

Responsibilities of the Savannah Police Department can be categorized into five basic areas. They are:

1. Identification of criminal activities and offenders and the diligent prosecution in subsequent trials.
2. Reducing the opportunities for the commission of crimes.
3. Expediting the safe and convenient movement of people and vehicles.
4. Promotion and preservation of order.
5. Providing emergency and other miscellaneous services to the public.

These five areas of responsibility are not met by a single group of individuals. They are met through the combined effort of four major groups of individuals; Bureau Administration, Operations, Auxiliary and Technical Services, and Management Services.

1976 BUDGET

Object Code	Police 2600's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$3,374,538	\$3,627,806	\$+ 253,268
CONTRACTUAL SERVICES		147,712	189,872	+ 42,160
COMMODITIES		0	118,514	+ 118,514
REVOLVING FUND		891,079	608,183	- 282,896
CAPITAL OUTLAY		39,841	23,757	- 16,084
BOND AMORTIZATION		0	0	0
Total		\$4,453,170	\$4,568,132	\$+ 114,962
	STAFF - YEARS	298.68	294.68	

Explanation of Changes:

The total for the combined activities shows an increase over the Projected 1975 Expenditures by \$114,962 or 2.6%.

Personal Services:

Expenses in this area increased by \$253,268 or 7.5%. The full year cost of 1975 anniversary and across-the-board pay raise and the 1976 anniversary pay raise account for the additional expense. Four positions have been deleted in 1976 for a savings of \$44,500.

Contractual Services:

Expenses in this major code increased by \$42,160 or 28.5%. The major cost increases are in the Utilities for the Police Satation +\$3,907, Insurance +\$11,359 and Equipment Maintenance +\$5,741. The addition of the newly created Vehicle Replacement Contribution account to the Contractuals budget increased the budget by \$35,310. These increases are offset by decreases in the transportation and Other Contractual Services accounts.

Commodities:

Commodities are budgeted at \$118,514 in 1976. This is an increase of \$16,369 over the 1975 Projected Expenditures of \$102,145. In 1974 and 1975 Commodities were part of the Revolving Fund.

Revolving Fund:

Expenses in this major code decreased by \$282,896 or 31.7%. A budgetary system change transferred the Depreciation chargebacks to the Contractual Service and the Commodities chargebacks to a separate major object code account in 1976.

Capital Outlay:

The cost of Capital Outlays decreased \$16,084 or 40.3%. Among items budgeted for purchase this year are: five channel UHF radios \$9,450, five channel scanners (mobile) \$1,450, five 37 mm tear gas guns \$674 and ten electronic sirens \$3,000.

1976 BUDGET

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OBJECT CODE	Activity Title: Chief's Office 2610			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 51,173	\$ 77,013	\$ 88,436	\$ 88,436
Contractual Services	6,008	7,267	18,606	18,606
Commodities	0	0	4,868	4,868
Revolving Funds	22,564	18,551	11,904	11,904
Capital Outlay	2,406	94	110	110
Bond Amortization	0	0	0	0
TOTAL	\$ 82,151	\$ 102,925	\$ 123,924	\$ 123,924

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk Steno I	1.00	1.00	24	\$ 6,229
Clerk Steno II	1.00	1.00	28	8,706
Police Officer	1.00	1.00	39	9,860
Sergeant	1.00	1.00	45	13,371
Lieutenant	0.00	1.00	51	15,515
Police Chief	1.00	1.00	69	21,151
Total	5.00	6.00		

POLICE CHIEF - 2610

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administration	\$ 43,373.00	2.75
2. Public Relations	6,197.00	.25
3. Intelligence and Internal Affairs	74,354.00	3.00
 TOTAL	<u>\$123,924.00</u>	<u>6.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Operations/Patrol 2620			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 1,695,171	\$ 1,856,137	\$ 2,018,224	\$ 2,018,224
Contractual Services	5,965	24,278	15,228	15,228
Commodities	0	0	19,876	19,876
Revolving Funds	506,102	478,211	324,286	324,286
Capital Outlay	3,754	9,330	5,064	5,064
Bond Amortization	0	0	0	0
TOTAL	\$ 2,210,992	\$ 2,367,956	\$ 2,382,678	\$ 2,382,678

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
School Crossing Guard	13.68	13.68	15	\$ 81,216
Parking Meter Checker	3.00	3.00	20	19,410
Clerk Steno I	1.00	1.00	24	8,128
Clerk Steno II	2.00	2.00	28	15,740
Police Officer	114.00	111.00	39	1,118,116
Corporal	11.00	11.00	43	120,888
Sergeant	10.00	10.00	45	135,789
Lieutenant	7.00	7.00	51	106,702
Captain	2.00	2.00	55	33,962
Major	1.00	1.00	59	19,185
Total	164.68	161.68		

OPERATIONS/PATROL - 2620

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Operations Management		
Administration, direction and control	\$ 102,750.00	6.00
2. Patrol		
Twenty-four hours per day, seven days per week patrol, with a total of 15 patrol beats	1,782,345.00	120.00
3. Traffic		
a. Crossing guard serving school crossings, twice per day, five days per week	81,998.00	13.68
b. 7 Motorcycle patrols	132,231.00	7.00
c. 3 Parking meter patrols	56,671.00	3.00
d. Hit and run traffic accident investigation	18,890.00	1.00
e. 5 Three-wheel and traffic control patrols	94,452.00	5.00
f. Public Safety Officer	18,890.00	1.00
g. Taxi inspection	18,890.00	1.00
h. Administration direction and control	75,561.00	4.00
TOTAL	<u>\$2,382,678.00</u>	<u>161.68</u>

1976 BUDGET

OBJECT CODE	Activity Title: Investigations 2631			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 481,333	\$ 652,299	\$ 657,486	\$ 657,486
Contractual Services	52,989	7,574	27,263	27,263
Commodities	0	0	14,338	14,338
Revolving Funds	84,284	111,238	83,608	83,608
Capital Outlay	6,130	1,950	1,128	1,128
Bond Amortization	0	0	0	0
TOTAL	\$ 624,736	\$ 773,061	\$ 783,823	\$ 783,823

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk Steno I	1.00	1.00	24	\$ 6,788
Clerk Steno II	1.00	1.00	28	6,915
Clerk-Typist II	1.00	1.00	24	8,168
Police Officer	38.00	38.00	39	406,630
Sergeant	6.00	6.00	45	80,655
Lieutenant	3.00	2.00	51	31,032
Public Information Officer	1.00	1.00	47	11,395
Total	51.00	50.00		

INVESTIGATIONS - 2631

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Criminal Investigations	\$365,028.00	23.00
a. Estimated cases investigated - 3,300 (1976)		
- Estimated closed by arrest - 2,175		
- Estimated closed by administration action - 1,125		
2. Vice Control	61,889.00	4.00
3. Youth Unit	99,955.00	7.00
4. Crime Prevention Unit	256,951.00	16.00
a. Public Education		
b. Interception Patrol		
c. Public Information		
TOTAL	<u>\$783,823.00</u>	<u>50.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Auxiliary & Technical Services 2641			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 511,597	\$ 624,940	\$ 697,393	\$ 697,393
Contractual Services	89,511	98,368	122,014	122,014
Commodities	0	0	65,500	65,500
Revolving Funds	230,273	256,077	172,860	172,860
Capital Outlay	1,615	27,117	15,815	15,815
Bond Amortization	0	0	0	0
TOTAL	\$ 832,996	\$ 1,006,502	\$ 1,073,582	\$ 1,073,582

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk III	9.00	9.00	28	\$ 71,668
Clerk Typist II	5.00	5.00	24	31,898
Clerk Steno II	1.00	1.00	28	6,923
Storekeeper	1.00	1.00	24	6,186
Police Booking Guard	5.00	5.00	32	38,574
Radio Dispatcher	13.00	13.00	30	94,693
Police Officer	15.00	15.00	39	151,813
Sergeant	8.00	8.00	45	106,929
Lieutenant	1.00	1.00	51	14,570
Captain	1.00	1.00	55	16,982
Major	1.00	1.00	59	18,831
Utilityman	1.00	1.00	20	5,505
Custodial Worker I	2.00	2.00	18	11,106
Cook	1.00	1.00	18	6,939
Total	64.00	64.00		

AUXILIARY & TECHNICAL SERVICES DIVISION - 2641

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Radio Dispatching	\$ 217,937.00	13.00
a. Dispatched 1975: 55,000		
b. Dispatched 1976: 60,200		
2. Services Request	83,739.00	5.00
3. Information Desk and Data Processing	167,479.00	10.00
4. Booking Detention	167,479.00	10.00
5. Identification Section	99,843.00	6.00
6. Property Room	34,281.00	2.00
7. Records	34,281.00	2.00
8. Criminal History	66,562.00	4.00
9. Microfilm Unit	34,281.00	2.00
10. Detention Services	50,087.00	3.00
11. Building Services	50,087.00	3.00
12. Administration Direction and Control	67,526.00	4.00
 TOTAL	 <u>\$1,073,582.00</u>	 <u>64.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Management Division 2643			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 171,810	\$ 164,149	\$ 166,267	\$ 166,267
Contractual Services	22,781	10,225	6,761	6,761
Commodities	0	0	13,932	13,932
Revolving Funds	18,757	27,002	15,525	15,525
Capital Outlay	0	1,350	1,640	1,640
Bond Amortization	0	0	0	0
TOTAL	\$ 213,348	\$ 202,726	\$ 204,125	\$ 204,125

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk Steno II	3.00	3.00	28	\$ 21,742
Personnel Coordinator	1.00	1.00	47	10,831
Police Officer	2.00	2.00	39	21,173
Sergeant	1.00	1.00	45	12,910
Police Systems Analyst	4.00	3.00	47	32,721
Planning and Research Analyst	1.00	1.00	51	11,303
Police Training Officer	1.00	1.00	51	12,539
Staff Mgt. Services Administrator	1.00	1.00	55	15,947
Total	14.00	13.00		

MANAGEMENT DIVISION - 2643

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Training	\$ 43,682.00	3.00
a. Recruit classes for approximately 80 recruits annually (280 hours per recruit)		
b. Approximately 30 hours training for each supervisor		
c. Approximately 30 hours training for each patrolman		
2. Community Relations	14,494.00	1.00
a. Neighborhood Meetings		
b. 120 hours of community relations training for each patrolman.		
3. Research and Budget	87,773.00	5.00
a. Budget planning and control		
b. Crime analysis unit		
c. Operations planning and inspections		
4. Personnel Unit	43,683.00	3.00
a. Recruitment		
b. Maintaining of personnel files		
c. Background investigations		
5. Administration Direction and Control	14,493.00	1.00
TOTAL	<u>\$204,125.00</u>	<u>13.00</u>

RECORDER'S COURTFunction:

The function of the Recorder's Court is to adjudicate all required cases, provide related non-court judicial services, promote education in traffic safety and perform all non-judicial operations. The Department also processes and adjudicates all cases in violation of Savannah and Chatham County ordinances, processes and adjudicates, as committal court, all cases in Chatham County in violation of the Georgia State Code.

1976 BUDGET

Object Code	Recorder's Court 2700's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 142,029	\$ 152,678	\$ +10,649
CONTRACTUAL SERVICES		10,097	5,975	- 4,122
COMMODITIES		0	8,272	+ 8,272
REVOLVING FUND		9,930	5,875	- 4,055
CAPITAL OUTLAY		850	1,470	+ 620
BOND AMORTIZATION		0	0	0
Total		\$ 162,906	\$ 174,270	\$ +11,364
	STAFF - YEARS	13.0	13.0	

Explanation of Changes:

The total activity budget shows an increase of \$11,364 or 7.0% over the projected 1975 Expenditures.

Personal Services:

Expenses in this area increased by \$10,649 or 7.5%. The full year cost of the 1975 anniversary and across-the-board pay raise and the 1976 anniversary pay raise account for the additional expense. There was also the addition of Temporary Labor +\$4,100 to the Personal Services budget in 1976. This expense was budgeted in the Other Contractual Services account in 1975.

Contractual Services:

Expenses in this major code decreased by \$4,122 or 40.8%. This decline is due to the transfer of Temporary Labor expenses to the Personal Services account.

Commodities:

Commodities are budgeted at \$8,272 in 1976. This is an increase of \$2,308 over the 1975 projected expenditures of \$5,964. In 1974 and 1975 Commodities were part of the Revolving Fund.

Revolving Fund:

Expenses in this major code decreased by \$4,055 or 40.8%. A budgetary system changed transferred the Depreciation chargebacks to the Contractual Services and the Commodities chargebacks to a separate major object code account in 1976.

Capital Outlay:

The cost of Capital Outlays increased \$620, or 73.0%. Among items budgeted for purchase this year are: two file cabinets \$700, one desk-top calculator \$150, and one desk \$300.

1976 BUDGET

OBJECT CODE	Activity Title: Recorder's Court 2710			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 124,597	\$ 142,029	\$ 152,678	\$ 152,678
Contractual Services	7,776	10,097	5,975	5,975
Commodities	0	0	8,272	8,272
Revolving Funds	11,957	9,930	5,875	5,875
Capital Outlay	1,763	850	1,470	1,470
Bond Amortization	0	0	0	0
TOTAL	\$ 146,093	\$ 162,906	\$ 174,270	\$ 174,270

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Judge Recorder's Court	1.00	1.00	N/A	\$ 17,009
Clerk II	1.00	1.00	24	6,885
Clerk Steno II	1.00	1.00	28	7,155
Baliff	1.00	1.00	28	7,576
Docket Clerk	1.00	1.00	24	6,998
Cashier Clerk	1.00	1.00	24	8,128
Courtroom Clerk	2.00	2.00	28	15,925
Deputy Clerk of Court	1.00	1.00	32	9,563
Court Administrator	1.00	1.00	51 →	15,429
Guard	2.00	2.00	20	14,818
Police Officer	1.00	1.00	39	11,778
Total	13.00	13.00		

RECORDER'S COURT - 2710

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Judge's Office	\$ 17,470.00	1.25
a. Develop Policy		
b. Issue warrants		
c. Conduct arraignments		
d. Meet with public		
2. Court Operations	53,300.00	3.75
a. Conduct traffic sessions		
b. Conduct criminal sessions		
3. Administrator's Office	80,000.00	6.00
a. Prepare dockets		
b. Coordinate caseflow (State and Superior)		
c. Maintain records		
d. Disseminate information		
e. Collect and process fines		
f. Process appearance bonds		
g. Supervise non-judicial operations		
h. Coordinate with law enforcement agencies		
4. Defensive Driving School	5,500.00	
5. Delinquent Parking Citation Unit	18,000.00	2.00
TOTAL	<u>\$174,270.00</u>	<u>13.00</u>

FIRE DEPARTMENT

Function:

The responsibilities of the Fire Department are to reduce the loss of life, injuries, and property resulting from the outbreak and spread of fire by:

1. Maintaining a well-prepared firefighting force throughout the City.
2. Administering an inspections program.
3. Providing demonstrations and lectures to increase citizen awareness of fire hazards and corresponding fire safety and fire prevention measures.

Program Improvement Objectives:

1. Organization of Squad Company No. 6 for the purpose of increasing manpower and operating efficiency at all fires in the City and for handling all rescue calls in Chatham County.
2. Institution of a fire hydrant coding system to serve as an on-the-spot, visual system of determining the size of water mains and available water supply.
3. A training program conducted five days per week utilizing classroom study and training center drills for the purpose of increasing efficiency and effectiveness in all phases of firefighting and fire prevention.

4. A home fire prevention inspection program in those areas of the City with a high incidence of structural fires for the purpose of reducing the number of fires and fire losses.
5. A program of pre-fire planning for all target hazards in the City for the purpose of reducing fire losses.
6. Institution of the N. F. P. A. 901 Coding System to obtain more complete data for use in analyzing problems.

1976 BUDGET

Object Code	Fire 2800's			DIFFERENCE
		PROJECTED 1975	PROPOSED 1976	
PERSONAL SERVICES		\$ 2,455,932	\$ 2,604,406	\$ + 148,474
CONTRACTUAL SERVICES		87,465	155,002	+ 67,537
COMMODITIES		0	32,720	+ 32,720
REVOLVING FUND		150,115	118,985	- 31,130
CAPITAL OUTLAY		18,555	19,580	+ 1,025
BOND AMORTIZATION		0	0	0
Total		\$ 2,712,067	\$ 2,930,693	\$ + 218,626
	STAFF - YEARS	212.0	212.0	

FIRE DEPARTMENT

Explanation of Changes:

The total for the combined activities budgets shows an increase over the projected 1975 Expenditures by \$218,626 or 8.0%.

Personal Services:

Expenses in this area increased by \$148,474 or 6.0%. The full year cost of 1975 anniversary and across-the-board pay raise and the 1976 anniversary pay raise account for the additional expense.

Contractual Services:

Expenses in this major code increased by \$67,537 or 77.2%. The major cost increases are in the Utilities for the Fire Station +\$4,843, Communications +\$9,270, and the addition of the newly created Vehicle Replacement Contribution account to the Contractuals budget increased the budget by \$53,761.

Commodities:

Commodities are budgeted at \$32,720 in 1976. This is an increase of \$6,220 over the 1975 projected expenditures of \$26,500. In 1974 and 1975 Commodities were part of the Revolving Fund.

Revolving Funds:

Expenses in this major code decreased by \$31,130 or 20.7%. A budgetary system change transferred the Depreciation chargebacks to the Contractual Services and the Commodities chargebacks to a separate major object code account in 1976.

Capital Outlay:

The cost of Capital Outlays increased \$1,025 or 5.5%. Among items budgeted for purchase this year are: Six thousand feet of various sizes of Replacement Fire Hose \$11,950; six 1½ inch Fog Nozzles \$1,080 and twenty box spring mattresses \$2,000.

1976 BUDGET

OBJECT CODE	Activity Title: Fire Chief 2810			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 34,609	\$ 48,231	\$ 58,079	\$ 58,079
Contractual Services	13,572	11,302	9,326	9,326
Commodities	0	0	2,045	2,045
Revolving Funds	5,239	5,268	3,633	3,633
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 53,420	\$ 64,801	\$ 73,083	\$ 73,083

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk Typist I	1.00	1.00	20	\$ 6,590
Clerk Steno II	1.00	1.00	28	9,002
Fire Training Officer	1.00	1.00	49	13,824
Assistant Fire Chief	1.00	1.00	57	13,085
Fire Chief	<u>1.00</u>	<u>1.00</u>	63	<u>18,722</u>
Total	5.00	5.00		

FIRE CHIEF - 2810

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administration	\$ 58,466.00	4.00
a. Provide executive leadership.		
b. Administer the Fire Department staffing, purchasing, budgeting and equipment records activities.		
2. Administer 48,000 hours of training	14,617.00	1.00
a. 360 hours of Basic Firefighter classes to 3 firemen.		
b. 13,350 hours of First Class Firefighter classes to 89 firemen.		
c. 34,290 hours of continuous training classes to 193 firemen.		
TOTAL	<u>\$ 73,083.00</u>	<u>5.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Fire Prevention/Investigation 2830			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 37,550	\$ 40,571	\$ 42,627	\$ 42,627
Contractual Services	11	0	1,491	1,491
Commodities	0	0	775	775
Revolving Funds	7,849	6,972	7,396	7,396
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 45,410	\$ 47,543	\$ 52,289	\$ 52,289

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Code Enforcement Officer II-Fire	1.00	1.00	43	\$ 12,985
Fire Investigator	1.00	1.00	41	10,365
Chief Fire Investigator	<u>1.00</u>	<u>1.00</u>	47	<u>13,216</u>
Total	3.00	3.00		

FIRE PREVENTION/INVESTIGATION - 2830

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Fire Investigation	\$ 50,720.34	2.94
a. Conduct 1,330 investigations		
2. Public Education		
a. Conduct 24 lectures	784.33	.03
b. Conduct 24 demonstrations	784.33	.03
TOTAL	<u>\$ 52,289.00</u>	<u>3.00</u>

1976 BUDGET

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OBJECT CODE	Activity Title: Firefighting 2840			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 2,230,025	\$ 2,367,130	\$ 2,503,700	\$ 2,503,700
Contractual Services	68,860	76,163	144,185	144,185
Commodities	0	0	29,900	29,900
Revolving Funds	225,364	137,875	107,956	107,956
Capital Outlay	16,887	18,555	19,580	19,580
Bond Amortization	0	0	0	0
TOTAL	\$ 2,541,136	\$ 2,599,723	\$ 2,805,321	\$ 2,805,321

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Radio Dispatcher	4.00	4.00	30	\$ 28,808
Firefighter	109.00	109.00	37	1,041,415
Fire Engineer	42.00	42.00	41	462,945
Fire Captain	42.00	42.00	47	533,184
Fire Battalion Chief	6.00	6.00	53	83,692
Assistant Fire Chief	1.00	1.00	57	13,085
Total	204.00	204.00		

FIREFIGHTING - 2840

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Fire Alarm Operator Training		
a. 160 hours of training for 4 firemen.	\$ 898.00	.08
2. Receive alarms and dispatch equipment to emergencies	673.00	.06
3. Perform routine daily switchboard function	43,314.00	3.86
4. Firefighting		
a. 5,700 hours of Firefighting on 1,330 calls	30,365.00	2.20
b. 650 hours on 460 false alarms	2,760.00	.20
c. 353,831 hours of standby time	1,932,305.00	140.00
d. 940 hours on 535 other emergency calls	5,521.00	.40
5. Station Duties		
a. 30,000 hours maintaining fire equipment	162,866.00	12.00
b. 2,144 hours maintaining 134 prefire plans	11,042.00	.80
c. 48,000 hours fire training	262,241.00	18.90
d. 60,000 hours of other station duties	328,492.00	23.70
6. Hydrant Coding		
a. 375 hours coding 1,500 hydrants	2,760.00	.20

FIREFIGHTING - 2840

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
7. Inspections		
a. 3,960 hours conducting 6,000 fire safety inspections	\$ 22,084.00	1.60
TOTAL	<u>\$2,805,321.00</u>	<u>204.00</u>

LEISURE SERVICES BUREAUFunction:

The responsibilities of the Leisure Services Bureau are:

1. To provide citizens with rewarding leisure-time opportunities including, but not limited to, athletic activities and special interest programs.
2. To encourage all types of public entertainment and gatherings through available facilities to accommodate a variety of musical and theatrical performances, sports events, group conventions and special public and private shows.
3. To provide quality maintenance of all indoor and outdoor recreation facilities.

Program Improvement Objectives :

With the construction of five new swimming pools, it is anticipated that participation in the public swimming program will be increased by 115,000. Mobile recreation will be expanded to "take the recreation program to the people". Programs to be scheduled include band concerts, drama, movies and talent shows.

1976 BUDGET

Object Code	Leisure Services 3000's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 793,990	\$ 676,699	\$ - 117,291
CONTRACTUAL SERVICES		397,426	349,340	- 48,086
COMMODITIES		0	87,825	+ 87,825
REVOLVING FUND		392,149	438,030	+ 45,881
CAPITAL OUTLAY		64,095	4,978	- 59,117
BOND AMORTIZATION		0	0	0
Total		\$ 1,647,660	\$ 1,556,872	\$ - 90,788
	STAFF - YEARS	96.49*	74.69	

* The 1975 man year and cost projection figures include summer programs not budgeted in 1976. The decrease in costs and positions is due to a transfer of 8 positions to Buildings and Grounds in the revolving fund and to elimination of 13.8 positions (12.8 in Golden Age Centers) for 1976.

Explanation of Changes:

The total for these combined activities budget shows a decrease from the Projected 1975 Expenditures by \$90,788 or 5.5%. The major factors in this decrease are discussed below:

Personal Services:

Expenses in this area decreased by \$117,291 or 14.7%. The full year cost of 1975 anniversary and across-the-board increases and the 1976 anniversary increase have been more than offset by the transfer of 8 positions to Buildings and Grounds and the deletion of 13.8 positions (12.8 in Golden Age Centers' staff). The 1975 projection includes the summer programs, but the 1976 proposal does not.

Contractual Services:

Expenses in this major code decreased by \$48,086 or 12.1%. The major cost decreases are in Insurance-\$23,000, Professional Fees-\$15,000, the Other Contractuals account -\$15,000 and the transfer of all Grayson Stadium's Contractuals to Buildings and Grounds. These more than offset the \$17,000 Vehicle Replacement Contribution now in the Contractuals.

Commodities:

The Commodities budget is \$87,825 or \$29,670 less than the 1975 Warehouse projection of \$117,495 which includes Grayson Stadium's Commodities and overhead costs.

Revolving Funds:

Expenses in this major code have increased by \$45,881 or 11.7%. Increases in the Switchboard costs and in Buildings and Grounds chargebacks due to the transfer of Grayson Stadium's budget to the Buildings and Grounds activity have been partially offset by the transfer of the Commodities budget to a separate code.

Capital Outlay:

The cost of Capital Outlays decreased \$59,117 or 92.2%. Among items budgeted for purchase this year are; two preset cash registers \$4,978, one sod cutter 8 H. P. \$1,100 and one lawn mower \$350.

1976 BUDGET

OBJECT CODE	Activity Title: Leisure Services Director 3005			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 45,729	\$ 54,200	\$ 56,560	\$ 56,560
Contractual Services	2,153	2,480	7,869	7,869
Commodities	0	0	2,335	2,335
Revolving Funds	2,184	5,238	3,193	3,193
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 50,066	\$ 61,918	\$ 69,957	\$ 69,957

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Leisure Services Director	1.00	1.00	69	\$ 21,187
Leisure Services Program Coord.	1.00	1.00	45	11,578
Administrative Assistant	1.00	1.00	37	8,996
Clerk Typist I	1.00	1.00	20	5,701
Total	4.00	4.00		

LEISURE SERVICES DIRECTOR - 3005

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide direction for Bureau operation	\$ 41,974.00	2.40
2. Ascertain proper budgeting policies are adhered to.	13,991.00	.80
3. Design programs to meet community needs.	10,494.00	.60
4. Ensure a year-end evaluative process.	3,498.00	.20
TOTAL	<u>\$ 69,957.00</u>	<u>4.00</u>

1976 BUDGET

143

OBJECT CODE	Activity Title: Recreation Administration 3021			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 34,486	\$ 50,700	\$ 44,888	\$ 44,888
Contractual Services	13,142	5,467	6,503	6,503
Commodities	0	0	2,500	2,500
Revolving Funds	30,630	39,285	46,812	46,812
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 78,258	\$ 95,452	\$ 100,703	\$ 100,703

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Recreation Administrator	1.00	1.00	59	\$ 14,749
Leisure Services Program Coord.	1.00	1.00	45	13,188
Clerk Steno I	1.00	1.00	24	7,195
Recreation Supervisor	1.00	0.00	N/A	0
Total	4.00	3.00		

RECREATION ADMINISTRATION - 3021

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide Administration for operation of following programs:	\$ 70,482.00	2.10
8 Athletic programs		
5 Swimming Pools		
62 Playgrounds		
5 Golden Age Centers		
4 Neighborhood Centers		
2. Administer Division's budget	16,133.00	.50
3. Initiate reporting device to measure program's effectiveness	14,088.00	.40
TOTAL	<u>\$100,703.00</u>	<u>3.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Athletics 3022			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 15,056	\$ 13,941	\$ 34,760	\$ 34,760
Contractual Services	45,296	60,316	50,527	50,527
Commodities	0	0	29,000	29,000
Revolving Funds	83,055	110,516	87,054	87,054
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 143,407	\$ 184,773	\$ 201,341	\$ 201,341

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Recreation Supervisor	0.00	1.00	41	\$ 11,200
Recreation Leader II	1.00	1.00	24	7,590
Recreation Leader I	1.00	2.33	16	12,168
Total	2.00	4.33		

ATHLETICS - 3022

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Competitive Sports Administration		
a. Baseball	\$ 48,339.00	.47
- 89 League teams		
- 67 Tournament teams		
b. Basketball	40,281.00	.42
- 94 League teams		
- 28 Tournament teams		
c. Football	30,205.00	.41
- 22 League teams		
- 20 Tournament teams		
d. Soccer - 15 League teams	6,045.00	.25
e. Softball	48,341.00	.48
- 70 League teams		
- 208 Tournament teams		
f. Track - 9 meets	2,015.00	.10
g. Boxing - 100 Individuals	1,995.00	.10
h. Tennis	20,130.00	2.00
- 19,075 Individuals served		
- 1,350 hours/month		
2. Staff training	1,995.00	.05
a. 26 hours of supervisor training		
b. 26 hours of other staff training		
3. Publicize sports events	1,995.00	.05
	<u>\$201,341.00</u>	<u>4.33</u>

1976 BUDGET

OBJECT CODE	Activity Title: Playgrounds 3023			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 108,163	\$ 118,918	\$ 85,378	\$ 85,378
Contractual Services	375	497	2,980	2,980
Commodities	0	0	7,500	7,500
Revolving Funds	72,169	32,371	106,416	106,416
Capital Outlay	733	45,030	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 181,440	\$ 196,816	\$ 202,274	\$ 202,274

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Recreation Specialist	1.00	1.00	34	\$ 7,985
Recreation Leader I	12.42	9.50	16	52,619
Recreation Supervisor	2.00	0.00		0
Total	15.42	10.50		

PLAYGROUNDS - 3023

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Conduct activities at 62 playgrounds		
a. Low organized games - 7,241 children/month	\$ 60,677.00	3.00
b. Arts & Crafts - 698 children/month	70,796.00	4.00
c. Creative Arts - 352 children/month	27,560.00	1.15
d. Special Events - 300 children/month	30,351.00	1.50
e. Spray Pool - 918 children/month	12,890.00	.85
TOTAL	<u>\$202,274.00</u>	<u>10.50</u>

1976 BUDGET

149

OBJECT CODE	Activity Title: Neighborhood Centers 3024			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 140,986	\$ 136,409	\$ 125,311	\$ 125,311
Contractual Services	103,712	45,682	35,428	35,428
Commodities	0	0	11,065	11,065
Revolving Funds	72,211	74,285	109,133	109,133
Capital Outlay	1,652	12,067	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 318,561	\$ 268,443	\$ 280,937	\$ 280,937

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Recreation Supervisor	2.00	3.00	41	\$ 20,058
Recreation Leader II	4.00	4.00	24	28,424
Recreation Leader I	4.83	6.42	16	37,104
Clerk Typist I	1.00	1.00	20	5,864
Clerk I	1.00	1.00	20	5,686
Custodial Worker I	5.00	0.00	N/A	0
Lifeguard	1.42	0.00	N/A	0
Total	19.25	15.42		

NEIGHBORHOOD CENTERS - 3024

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Tompkins/Westside		
a. 144 Pre-school classes/year	\$ 23,599.00	1.33
b. 288 Arts & Crafts classes/year	27,582.00	1.55
c. 80 Day Camp sessions/year	3,933.00	.22
d. 286 Low organized game sessions/ year	11,771.00	.66
e. 285 Teen program sessions/year	7,838.00	.44
f. 170 Ceramic classes/year	3,933.00	.22
2. May Street		
a. 130 Arts & Crafts classes/year	39,381.00	2.00
b. 165 Low organized game sessions/ year	29,520.00	1.50
c. 160 Cultural programs/year	9,805.00	.50
d. 335 Teen program sessions/year	19,665.00	1.00
3. W.W. Law		
a. 158 Arts & Crafts classes/year	36,428.00	2.10
b. 121 Low organized game sessions/year	31,156.00	1.80
c. 740 Supervised physical activity classes/year	10,395.00	.60
d. Special events/year	10,367.00	.60
e. 90 Ceramics classes/year	15,564.00	.90
TOTAL	<u>\$280,937.00</u>	<u>15.42</u>

1976 BUDGET

OBJECT CODE	Activity Title: Swimming Pools 3025			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 17,784	\$ 11,533	\$ 16,208	\$ 16,208
Contractual Services	4,056	714	6,950	6,950
Commodities	0	0	2,800	2,800
Revolving Funds	16,388	18,186	17,872	17,872
Capital Outlay	1,320	860	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 39,548	\$ 31,293	\$ 43,830	\$ 43,830

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Lifeguard	1.14	2.56	16	\$ 12,914
Recreation Aide	.38	.38	15	2,009
Total	1.52	2.94		

SWIMMING POOLS - 3025

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. 633 Open swim sessions/season at each of 3 pools	\$ 32,868.00	2.50
2. 10 Two-week "Learn-To-Swim" sessions	10,962.00	.44
TOTAL	<u>\$ 43,830.00</u>	<u>2.94</u>

1976 BUDGET

OBJECT CODE	Activity Title: Golden-Age Centers 3030			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 124,591	\$ 81,585	\$ 81,585
Contractual Services	0	66,518	41,919	41,919
Commodities	0	0	14,400	14,400
Revolving Funds	0	44,964	17,928	17,928
Capital Outlay	0	96	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 236,169	\$ 155,832	\$ 155,832

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Recreation Supervisor	1.00	1.00	41	\$ 11,278
Recreation Specialist	1.00	0.00	N/A	0
Caseworker Aide	3.00	0.00	N/A	0
Recreation Leader II	7.30	5.00	24	38,849
Clerk Typist I	1.00	0.00	N/A	0
Recreation Leader I	8.00	6.50	16	31,341
Recreation Aide	4.00	0.00	N/A	0
Total	25.30	12.50		

GOLDEN AGE CENTERS - 3030

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Monitor, plan and supervise programs at the Golden Age Centers	\$ 13,980.00	1.00
2. Cunningham Center		
a. Provide support for meal program (5/week/20 individuals)	2,659.00	.24
b. Provide 12 health education sessions	1,110.00	.14
c. Conduct 296 arts/crafts classes	10,285.00	.81
d. Conduct 52 ceramics classes	2,210.00	.20
e. Conduct 250 table game sessions	3,490.00	.44
f. Provide building maintenance	8,014.00	-
3. Frazier Center		
a. Provide support for meal program (5/week/35 individuals)	4,800.00	.45
b. Provide 12 health education sessions	1,109.00	.14
c. Conduct 206 arts/crafts classes	8,573.00	.67
d. Conduct 250 table game sessions	2,902.00	.34
4. Law Center		
a. Provide support for meal program (5/week/27 individuals)	3,804.00	.34
b. Provide 12 health education sessions	1,109.00	.14
c. Conduct 296 arts/crafts classes	8,572.00	.67
d. Conduct 52 ceramics classes	2,210.00	.20
e. Conduct 250 table game sessions	2,902.00	.34

GOLDEN AGE CENTERS - 3030

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
5. Stillwell Center		
a. Provide support for meal program (5/week/45 individuals)	\$ 6,285.00	.57
b. Provide 12 health education sessions	1,109.00	.14
c. Conduct 296 arts/crafts classes	8,573.00	.67
d. Conduct 104 ceramics classes	4,421.00	.40
e. Conduct 250 table game sessions	2,902.00	.34
6. Stubbs Center		
a. Provide support for meal program (5/week/43 individuals)	6,097.00	.56
b. Provide 12 health education sessions	1,105.00	.14
c. Conduct 296 arts/crafts classes	8,572.00	.67
d. Conduct 104 ceramics classes	4,420.00	.40
e. Conduct 250 table game sessions	2,901.00	.34
7. Wimberly Center		
a. Provide support for meal program (5/week/30 individuals)	4,492.00	.41
b. Provide 12 health education sessions	1,105.00	.15
c. Conduct 296 arts/crafts classes	8,572.00	.67
d. Conduct 156 ceramics classes	6,633.00	.58
e. Conduct 250 table game sessions	2,902.00	.34
f. Provide building maintenance	8,014.00	-
TOTAL	<u>\$155,832.00</u>	<u>12.50</u>

1976 BUDGET

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OBJECT CODE	Activity Title: Civic Center 3031			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 217,372	\$ 244,955	\$ 232,009	\$ 232,009
Contractual Services	177,793	194,215	197,164	197,164
Commodities	0	0	18,225	18,225
Revolving Funds	72,327	26,546	49,622	49,622
Capital Outlay	4,305	6,042	4,978	4,978
Bond Amortization	0	0	0	0
TOTAL	\$ 471,797	\$ 471,758	\$ 501,998	\$ 501,998

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Civic Center Administrator	1.00	1.00	59	\$ 15,072
Box Office Manager	1.00	1.00	47	13,278
Stage Manager	1.00	1.00	45	13,153
Building Maintenance Engineer	1.00	1.00	45	13,629
Sound Systems Technician	1.00	1.00	39	9,983
Operations Supervisor	1.00	1.00	37	10,257
Building Maintenance man	2.00	2.00	37	20,004
Concessionaire	1.00	1.00	37	9,428
Clerk-Stenographer II	1.00	1.00	28	9,002
Clerk III	1.00	1.00	28	6,930
Clerk I	2.00	2.00	20	11,519
Laborer	7.00	7.00	18	35,831
Custodial Worker II	1.00	1.00	20	6,161
Custodial Worker I	1.00	1.00	18	5,406
Clerk Stenographer II	1.00	0.00	N/A	0
Concession Stand Operator	2.00	0.00	N/A	0
Total	25.00	22.00		

CIVIC CENTER - 3031

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Arena; 183 events, 365,000 individuals	\$271,029.00	11.88
2. Theater; 108 events, 92,000 individuals	200,749.00	8.80
3. Ballroom; 55 events, 25,000 individuals	25,100.00	1.10
4. Other (Meeting Rooms); 133 events, 9,000 individuals	5,120.00	.22
TOTAL	<u>\$501,998.00</u>	<u>22.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Grayson Stadium 3042			
	Actual 1974	Projected 1975	Proposed * 1976	Final 1976
Personal Services	\$ 580	\$ 0	\$ 0	\$ 0
Contractual Services	9,030	10,471	0	0
Commodities	0	0	0	0
Revolving Funds	35,382	31,558	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 44,992	\$ 42,029	\$ 0	\$ 0

*Grayson Stadium is included in Buildings and Grounds in 1976.

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	1975	1976		
N/A	N/A	N/A	N/A	N/A

1976 BUDGET

OBJECT CODE	Activity Title: Summer Programs 3058-3060			
	Actual 1974	Projected 1975	Proposed* 1976	Final 1976
Personal Services	\$ 58,310	\$ 38,743	\$ 0	\$ 0
Contractual Services	14,991	11,066	0	0
Commodities	0	0	0	0
Revolving Funds	6,644	9,200	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 79,945	\$ 59,009	\$ 0	\$ 0

*Summer Program funding for 1976 is unknown at this time.

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
N/A	N/A	N/A	N/A	N/A

PARK AND TREEFunction:

The Park and Tree Department is responsible for maintaining the City's parks, squares, grass plats, and trees and for keeping them in the best possible condition for citizen enjoyment.

1976 BUDGET

Object Code	Park & Tree 3200's		
	PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES	\$ 386,370	\$ 408,257	\$ + 21,887
CONTRACTUAL SERVICES	6,420	33,832	+ 27,412
COMMODITIES	0	12,905	+ 12,905
REVOLVING FUND	86,794	64,678	- 22,116
CAPITAL OUTLAY	5,143	5,450	+ 307
BOND AMORTIZATION	0	0	0
Total	\$ 484,727	\$ 525,122	\$ + 40,395
	STAFF - YEARS	46.0	46.0

~~Authorized vehicles~~ _____

CETA POSITIONS _____

PARK AND TREE

Explanation of Changes:

The total activity budget shows an increase over the projected 1975 Expenditures by \$40,395 or 8.3%.

Personal Services:

Expenses in this area increased by \$21,887 or 5.6%. The full year cost of 1975 anniversary and across-the-board pay raise and the 1976 anniversary pay raise account for the additional expense.

Contractual Services:

Expenses in this major code increased by \$27,412 or 426.0%. The major cost increases are in the Utilities +\$1,223 and the addition of the newly created Vehicle Replacement Contribution account to the Contractuals budget increased the budget by \$25,361.

Commodities:

Commodities are budgeted at \$12,905 in 1976. This is an increase of \$2,720 over the 1975 projected expenditures of \$10,185. In 1974 and 1975 Commodities were part of the Revolving Fund.

Revolving Funds:

Expenses in this major code decreased by \$22,116 or 25.4%. A budgetary system change transferred the Depreciation chargebacks to the Contractual Services and the Commodities chargebacks to a separate major object code account in 1976.

Capital Outlay:

The cost of capital outlays increased \$307, or 5.9%. Among items budgeted for purchase this year are: three 16" saws, three 7.6 HP Tractors \$3,600, three 22" mowers 5HP \$750, and one Chain saw \$500.

1976 BUDGET

OBJECT CODE	Activity Title: Park & Tree 3220			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 344,367	\$ 386,370	\$ 408,257	\$ 408,257
Contractual Services	5,872	6,420	33,832	33,832
Commodities	0	0	12,905	12,905
Revolving Funds	83,176	86,794	64,678	64,678
Capital Outlay	2,910	5,143	5,450	5,450
Bond Amortization	0	0	0	0
TOTAL	\$ 436,325	\$ 484,727	\$ 525,122	\$ 525,122

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Account Clerk	1.00	1.00	28	\$ 9,000
Administrative Assistant	1.00	1.00	37	11,208
Tree Trimmer I	5.00	5.00	24	34,060
Tree Trimmer II	5.00	5.00	26	36,671
Parks Maintenceman I	6.00	6.00	20	42,957
Parks Maintenceman II	2.00	2.00	24	15,415
Parks Maintenance Foreman I	2.00	2.00	26	15,724
Parks Maintenance Supervisor	2.00	2.00	32	15,974
Laborer	13.00	13.00	18	75,008
Equipment Operator I	6.00	6.00	24	45,546
Equipment Operator II	1.00	1.00	26	8,230
Auto Mechanic I	1.00	1.00	35	8,834
Park & Tree Director	1.00	1.00	61	19,803
Total	46.00	46.00		

Explanation of Changes:

The total for the combined budgets shows an increase over the Projected Expenditures for 1975 by \$815,218 or 35.2%. The items which account for this increase are discussed below.

Personal Services:

Expenses in this area increased by \$539,298 or 90.4%. The major factors in this increase are: Police Pension + \$4,800, Old Pension + \$20,800, Employee Claims + \$5,600, and \$500,000 provided for Pay Adjustments.

Contractual Services:

Expenses in this major code increased by \$152,955 or 25.9%. Various contributions have been increased: Civil Defense + \$8,924. Savannah Transit Authority + \$21,300 and Metropolitan Planning Commission + \$20,000. A Contingencies budget of \$142,668 has been included. Judgements and Losses has increased by \$9,000.

Debt Retirement:

The budget in this area increased by \$122,965 or 10.9%. The major additional expenses are the anticipated costs of a million dollar General Obligation Bond Issue in 1975 and another in 1976.

1976 BUDGET

Object Code	Interdepartmental 3600's		
	PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES	\$ 596,450	\$ 1,135,748	\$ + 539,298
CONTRACTUAL SERVICES	590,522	743,477	+ 152,955
COMMODITIES	0	0	0
REVOLVING FUND	0	0	0
CAPITAL OUTLAY	0	0	0
BOND AMORTIZATION	1,128,513	1,251,478	+ 122,965
Total	\$ 2,315,485	\$ 3,130,703	\$ + 815,218

INTERDEPARTMENTAL
BUDGET DETAIL

	<u>Activity</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
3611	Employee Pensions	\$ 548,299	\$ 581,979
3612	Employee Claims	48,151	53,769
3620	Judgements and Losses	75,000	84,000
3630	Contingencies	N/A	142,668
3640	Debt Service	1,130,813	1,254,278
3650	Pay Adjustments	N/A	500,000
3681	Other Expenses	11,395	880
3685	Contributions	<u>501,827</u>	<u>513,129</u>
	Total	\$ 2,315,485	\$ 3,130,703

PROPOSED CONTRIBUTIONS
ACTIVITY 3685

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	1975 <u>Projected</u>	1976 <u>Proposed</u>
Chamber of Commerce	\$ 5,000	\$ 5,000
Civil Defense	27,058	35,982
Animal Control	22,000	22,000
Science Museum	5,000	6,000
Board of Education-from Housing Authority	12,000	12,000
Red Carpet Tour	1,000	1,000
Goodwill Industries Water Service	624	624
Savannah Symphony Society	5,000	5,000
Telfair Academy	4,000	4,500
Senior Citizens Water Service	350	350
Summer Youth Program	7,500	7,500
Contribution to Golf Course Fund	103,804	72,885
Convention Bureau	6,250	0
Savannah Transit Authority	77,500	98,800
Metropolitan Planning Commission	184,862	204,961
APDC	25,000	25,000
GMA	10,479	11,527
Broughton Street Merchants	<u>4,400</u>	<u>0</u>
Total	\$501,827	\$513,129

PUBLIC DEVELOPMENT

BUREAU OF PUBLIC DEVELOPMENT ACTIVITIES

1976 BUDGET

4070	Bureau Chief's Office	\$ 181,541
4071	Human Services	100,992
4072	Planning, Programming, Budgeting	264,910
4073	CETA-MIS	43,865 ¹
4075	Contribution to CIP	4,347,817
4077	Homemaker Services	323,739
4078	SAMCA	80,000
4079	Day Care	763,845
4080	Program for the Blind	102,418
4081	Bureau of PD Services by Other Funds	60,079
4083	Housing Study	43,139
4085	Code Enforcement	40,000
4086	Comprehensive Planning Assistant Program	31,398 ¹
4088	Litter Control	212,000
4095	Georgia Infirmary	41,200 ²
4096	Senior Volunteer Program/Transportation	16,507 ¹
4097	Non-PD Day Care	17,235 ¹
4098	Non-PD Blind Program	19,736 ¹
4099	Housing Rehabilitation	2,000,000
4094	Urban Renewal	<u>1,900,000</u>
	TOTAL.....	\$ 10,590,421

¹ six-month budget

² six-month budget in which only the City's portion of the program cost is budgeted.

1976 BUDGET

OBJECT CODE	Activity Title: Bureau Chief's Office 4070			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 78,313	\$ 120,845	\$ 120,845
Contractual Services	0	10,210	30,670	30,670
Commodities	0	0	2,700	2,700
Revolving Funds	0	9,575	23,822	23,822
Capital Outlay	0	5,109	3,504	3,504
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 103,207	\$ 181,541	\$ 181,541

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Utilityman	1.00	1.00	20	\$ 7,400
Administrative Assistant	1.00	1.00	37	10,944
Clerk Steno II	1.00	1.00	28	8,681
Operations Analyst	1.00	1.00	51	14,850
Grants Administrator	1.00	1.00	51	15,690
Compliance Officer	1.00	1.00	55	16,682
Assistant City Mgr. Public Dev.	1.00	1.00	77	25,709
Total	7.00	7.00		

BUREAU CHIEF'S OFFICE - 4070

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Bureau Management		
a. Comprehensive Planning	\$ 54,461.00	1.75
b. Program and/or Project Analysis	36,310.00	1.25
c. Program and/or Project Evaluation	36,310.00	1.25
d. Funding Research	9,075.00	.50
e. Grants Administration	9,075.00	1.00
f. Compliance monitoring and reporting	36,310.00	1.25
 TOTAL	 <u>\$181,541.00</u>	 <u>7.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Human Services 4071			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 9,669	\$ 61,345	\$ 61,345
Contractual Services	0	1,211	19,115	19,115
Commodities	0	0	1,500	1,500
Revolving Funds	0	10,895	12,050	12,050
Capital Outlay	0	0	6,982	6,982
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 21,775	\$ 100,992	\$ 100,992

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk - Typist II	1.00	1.00	24	\$ 6,699
Human Services Administrator	1.00	1.00	59	15,331
Planner*	1.00	1.00	51	6,334
Contract Coordinator	2.00	2.00	43	21,456
Total	5.00	5.00		

* Allocation funded for six months.

HUMAN SERVICES - 4071

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Plan, develop, and administer an integrated system for coordinating social service delivery.	\$100,992.00	5.00
The City sponsored programs administered by this activity through contracts with outside agencies are as follows:		
a. Day Care Services		
50 blind adults		
466 preschool, economically disadvantaged children.		
b. Building and construction apprentice		
143 residents		
c. Homemaker services		
308 clients/families		
TOTAL	<u>\$100,992.00</u>	<u>5.00</u>

1976 BUDGET

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OBJECT CODE	Activity Title: Planning, Programming, Budgeting 4072			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 52,051	\$ 174,432	\$ 174,432
Contractual Services	0	3,572	48,820	48,820
Commodities	0	0	5,400	5,400
Revolving Funds	0	19,723	27,644	27,644
Capital Outlay	0	0	8,614	8,614
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 75,346	\$ 264,910	\$ 264,910

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Accounts Clerk	1.00	1.00	28	\$ 6,400
Clerk III	1.00	1.00	28	7,056
Clerk Typist II	2.00	2.00	24	12,192
Senior Planner	1.00	1.00	55	13,634
Senior Analyst	1.00	1.00	51	11,894
Planner	2.00	2.00	51	23,550
Senior Evaluator	1.00	1.00	47	11,778
Program Evaluator	3.00	3.00	43	27,684
PPB Administrator	1.00	1.00	57	14,670
Research Technician	2.00	2.00	28	12,800
Total	15.00	15.00		

PLANNING/PROGRAMMING/BUDGETING DIVISION - 4072

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Planning/Programming		
a. Housing	\$ 52,981.00	3.00
- Plan and program the rehabilitation of over 200 non-standard housing stock units over 3 years.		
b. Paving	52,981.00	3.00
- Plan and program the paving of 16.10 miles of unpaved streets over 1 year.		
c. Drainage	26,490.00	1.50
- Plan and program drainage improvements in 519* lots over 1 year.		
d. Water	7,946.00	.45
- Plan and program water-line improvements in 291 lots.		
e. Sewage	15,893.00	.90
- Plan and program extension of sewer service to 169 lots.		
f. Street Name Signs	1,324.00	.07
g. Sidewalks	265.00	.02
- Plan and program the installation of 1 sidewalk		

* Does not include 700 lots in Carver Village Study.

PLANNING/PROGRAMMING/BUDGETING DIVISION - 4072

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
h. Litter	\$ 1,060.00	.06
- Implement litter control plans in 11 planning units.		
2. Evaluation		
a. Monitor and evaluate the aforementioned capital improvement programs.	31,789.00	1.80
b. Evaluate and monitor 3 CETA I and Manpower Programs	18,544.00	1.05
c. Evaluate and monitor other projects	2,649.00	.15
3. Budget		
a. Develop budgets for 1 federally funded program	26,491.00	1.50
b. Monitor expenditures for 1 federally funded program under Bureau's jurisdiction	21,197.00	1.20
c. Coordinate and monitor 1 non-federally funded program under Bureau's jurisdiction.	5,300.00	.30
TOTAL	<u>\$264,910.00</u>	<u>15.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: CETA-MIS 4073			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 23,347	\$ 13,641	\$ 13,641
Contractual Services	0	3,420	16,754	16,754
Commodities	0	0	5,000	5,000
Revolving Funds	0	1,151	7,470	7,470
Capital Outlay	0	0	1,000	1,000
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 27,918	\$ 43,865	\$ 43,865

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Program Evaluator	.50	.50	43	\$ 4,614
Research Technician	<u>1.00</u>	<u>1.00</u>	28	6,400
Total	1.50	1.50		

MANPOWER ACTIVITIES

		<u>1976 Budget</u>
4430	Prime Sponsor Staff	\$ 63,858
4460	OIC	51,959
4465	CETA Title VI	366,014
4470	CETA Public Service Employment	256,305
4492	CETA Summer Youth	600,000
4495	CETA Work Experience	52,697
4440	Mayor's Council on Youth Opportunity	<u>7,500</u>
	TOTAL	<u><u>\$ 1,398,333</u></u>

1976 BUDGET

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OBJECT CODE	Activity Title: Prime Sponsor Staff 4430			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 51,802	\$ 50,662	\$ 50,662
Contractual Services	0	6,587	6,065	6,065
Commodities	0	0	615	615
Revolving Funds	0	7,045	6,516	6,516
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 65,434	\$ 63,858	\$ 63,858

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Administrative Assistant	1.00	1.00	37	\$ 9,383
Clerk Typist II	1.00	1.00	24	6,569
Assistant Manpower Planning Coord.	1.00	1.00	47	10,893
Manpower Planning Coordinator	1.00	1.00	59	17,043
Total	4.00	4.00		

PRIME SPONSOR STAFF - 4430

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administer Manpower Programs (contracted)	\$ 63,858.00	4.00
a. Classroom training 585 participants		
b. Public Service Employment 561 participants		
c. Work experience 675 participants		
d. Pre-trial Intervention Program 360 participants		
e. Services to Clients		
TOTAL	<u>\$ 63,858.00</u>	<u>4.00</u>

1976 BUDGET

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OBJECT CODE	Activity Title: OIC 4460			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 33,686	\$ 44,974	\$ 44,974
Contractual Services	0	4,985	5,374	5,374
Commodities	0	0	1,611	1,611
Revolving Funds	0	1,106	0	0
Capital Outlay	0	700	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 0	\$ 40,477	\$ 51,959	\$ 51,959

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Executive Director	.42	.50	N/A	\$ 5,762
Intake Counselor	.42	.50	N/A	3,485
Counselor	.42	.50	N/A	3,691
Instructor	1.08	1.28	N/A	9,366
Interviewer I	.50	.60	N/A	2,400
Interviewer II	.42	.50	N/A	3,351
Counselor/External Service	.42	.50	N/A	3,877
Bookkeeper	.42	.50	N/A	3,333
Central Record Unit Keeper	.26	.31	N/A	4,652
Janitor	.16	.19	N/A	957
Total	4.52	5.38		

REVOLVING FUND

COMPARISON OF EXPENDITURES BY FUNCTIONREVOLVING FUND

<u>Account</u>	1975 <u>Projected*</u>	1976 <u>Proposed</u>
Data Processing	\$ 607,230	\$ 659,788
Engineering	193,096	184,833
Central Garage	2,165,107	2,139,368
Buildings and Grounds Maintenance	322,179	377,204
Services & Supplies Management	1,448,371	59,831**
Automotive Supplies	1,081,874	71,940**
Central Switchboard	116,828	121,357
Custodial & Messenger Services	172,182	171,415
Buildings & Electrical Maintenance	122,720	124,526
Electronic Equipment Repair	<u>56,648</u>	<u>56,466</u>
TOTAL	\$ 6,286,235	\$ 3,966,728
Less Intrafund Charges	<u>1,385,864</u>	<u>0</u>
GRAND TOTAL	\$ <u>4,900,371</u>	\$ <u>3,966,728</u>

1976 ESTIMATED REVENUE BY FUND
REVOLVING FUND

General Fund	\$ 3,216,520
Public Development Fund	77,502
Golf Fund	59,069
Water and Sewer Fund	221,735
I & D Water Fund	37,711
Outside Agencies	<u>354,191</u>
Total	\$ 3,966,728

* Projected as of September 30, 1975.

** The large reductions in 1976 are due to a policy change whereby commodity purchases are budgeted in using rather than warehousing activities.

PROGRAM EXPENDITURE SUMMARY
REVOLVING FUND

	<u>1975</u> <u>Projected*</u>	<u>1976</u> <u>Proposed</u>
Personal Services	\$ 1,625,185	\$ 1,774,144
Contractual Services	873,501**	951,643
Commodities	2,372,058	1,191,742***
Revolving Fund	1,399,223**	0
Capital Outlay	<u>16,268</u>	<u>49,199</u>
 TOTAL	 \$ 6,286,235	 \$ 3,966,728

* Projected as of September 30, 1976.

** Revolving Fund intrafund charges of \$1,385,864 should be subtracted to give a more comparable total of \$4,900,371. To better compare 1975 and 1976 the remaining \$13,359 in the Revolving Fund Chargebacks should be added to Contractual Services for a 1975 total of \$886,860.

*** The decrease is due to a budgeting change whereby Commodity items are budgeted in the using activities rather than the warehouse activities.

COMPARISON OF CONTRACTUAL SERVICES

199

REVOLVING FUND

1975 Projected and 1976 Proposed

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Utilities	\$ 57,336	\$ 72,495
Communications	64,817	66,770
Transportation	4,323	5,865
Police Expenses	0	0
Advertising	866	0
Insurance	44,980	28,344
Rentals	260,404	312,060
Dues, Memberships & Subscriptions	844	1,042
Fees, Professional Svc.	28,238	36,300
Building Repair	19,511	21,793
Equipment Maintenance	21,377	21,531
Outside Vehicle Repair	339,498	350,000
Subsidies & Contributions	0	0
Vehicle Replacement Contribution*	13,359	23,293
Temporary Labor	1,087	0
Photocopying	0	3,000
Medical Costs	0	0
Surplus Sales Expenses	5,186	0
Other Contractual Svc.	<u>25,034</u>	<u>9,150</u>
Total	\$ 886,860	\$ 951,643

*Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$13,359 is shown for comparison purposes.

REVOLVING FUND
1976 Commodities

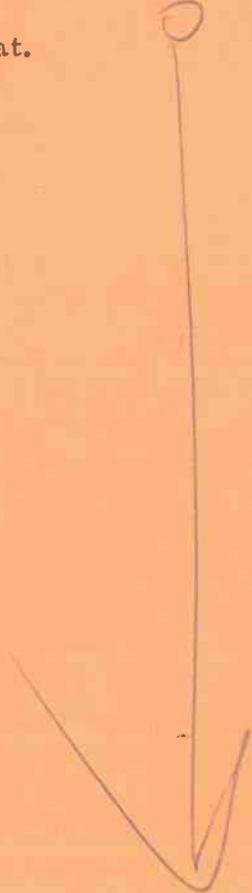


Account

75
ACT

1976 Proposed

Printing-Office Supplies-Postage	\$ 8,250
Foods, Medical & Housekeeping Mat.	13,200
Operating Supplies	61,989
Sports & Crafts Supplies	0
Contruction Supplies & Materials	37,850
Water & Sewer Const. Materials	0
Water Meters	0
Tools & Shop Materials	25,875
Vehicle Parts	560,750
Gasoline	373,980
Diesel Fuel	109,848
Total	<u><u>\$1,191,742</u></u>



1976 BUDGET

Object Code	REVOLVING FUND RE-CAP			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 1,625,185	\$ 1,774,144	\$ + 148,959
CONTRACTUAL SERVICES		873,501	951,643	+ 78,142
COMMODITIES		2,372,058	1,191,742	-1,180,316
REVOLVING FUND		1,399,223	0	-1,399,223
CAPITAL OUTLAY		16,268	49,199	+ 32,931
BOND AMORTIZATION		0	0	0
Total		\$ 6,286,235	\$ 3,966,728	\$ -2,319,507
	STAFF - YEARS	167.5	174.5	

REVOLVING FUND

Explanation of Changes:

The Proposed 1976 Budgets for the Revolving Fund Activities show a decrease of \$2,319,507 or 36.8% from the Projected 1975 Expenditures. Due to a budgetary system change Commodities were taken out of the Services and Supplies Management and Automotive Supplies activities and budgeted in each activity's Commodities account in 1976. There will be no funds budgeted for revolving chargebacks in the Revolving Fund Activities' budgets in 1976. These changes account for the decrease from the Projected 1975 Expenditures.

Personal Services:

Expenses in this area increased by \$148,959 or 9.1%. The full-year cost of 1975 anniversary and across-the-board pay raise and the 1976 anniversary pay raise account for the additional expense. There was also the addition of eight positions to the Buildings and Grounds activity in 1976 at an additional cost of approximately \$54,000.

Contractual Services:

Expenses in this major code increased by \$78,142 or 8.9%. The major cost increases are in the Utilities +\$15,159 and Rental +\$51,657. The addition of the newly created Vehicle Replacement Contribution account to the Contractuals budget increased the budget by \$23,293. These increases are offset by decreases in the Insurance and Other Contractual Services accounts.

Commodities:

Commodities are budgeted at \$1,191,742 in 1976. This is a decrease of \$1,180,316 under the 1975 projected expenditures of \$2,372,058. This decrease is due to a budgetary system change removing the Commodities from the Service and Supplies Management and Automotive Supplies activities and budgeting them in each activity's Commodities account in 1976.

Revolving Funds:

Due to a budgetary system change no revolving chargebacks will be budgeted in Revolving Fund Activities in 1976.

Capital Outlay:

The cost of the Capital Outlays increased \$32,931 or 202%. Among items budgeted for purchase this year are: one scaffold ladder-\$1,600; various servicing equipment- \$13,800; two 1" drive air impact wrenches-\$1,300; one 20-ton floor jack-\$1,100; one surveyor's transit-\$1,750; one 24,000 B.T.U. air conditioner-\$450; and one disk storage cabinet-\$400.

1976 BUDGET

205

OBJECT CODE	Activity Title: Data Processing			5010
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 276,449	\$ 300,431	\$ 331,230	\$ 331,230
Contractual Services	261,346	262,443	309,858	309,858
Commodities	0	0	17,700	17,700
Revolving Funds	25,422	44,017	0	0
Capital Outlay	3,126	339	1,000	1,000
Bond Amortization	0	0	0	0
TOTAL	\$ 566,343	\$ 607,230	\$ 659,788	\$ 659,788

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976
	1975	1976		Allocation
Clerk III	4.00	4.00	28	\$ 26,159
Clerk IV	1.00	1.00	37	8,198
Keypunch Operator	5.00	5.00	24	30,714
Keypunch Supervisor	1.00	1.00	32	9,929
Computer Operator	2.00	2.00	37	18,429
Senior Computer Operator	3.00	3.00	45	32,226
Peripheral Equipment Supervisor	1.00	1.00	45	12,462
Data Processing Programmer	5.00	5.00	45	52,375
Senior Programmer	1.00	1.00	47	10,975
Systems Analyst	2.00	2.00	47	21,879
Senior Systems Analyst	2.00	2.00	51	24,771
Data Processing Administrator	1.00	1.00	59	18,021
Assistant Administrator Operations	1.00	1.00	55	12,461
Total	29.00	29.00		

DATA PROCESSING - 5010

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide Data Processing for 22 City agencies and 17 outside agencies		
a. Systems Analysis	\$ 66,287.00	6.00
b. Programming	84,014.00	6.00
c. Key punching/Clerical	67,831.00	10.00
d. Monitoring	11,817.00	1.00
e. Computing	429,839.00	6.00
 TOTAL	 <u>\$659,788.00</u>	 <u>29.00</u>

1976 BUDGET

207

OBJECT CODE	Activity Title: Engineering 5015			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 146,336	\$ 155,575	\$ 166,753	\$ 166,753
Contractual Services	6,432	9,127	12,530	12,530
Commodities	0	0	2,750	2,750
Revolving Funds	21,030	27,994	0	0
Capital Outlay	0	400	2,800	2,800
Bond Amortization	0	0	0	0
TOTAL	\$ 173,798	\$ 193,096	\$ 184,833	\$ 184,833

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk III	1.00	1.00	28	\$ 9,006
Engineering Clerk	1.00	1.00	28	6,565
Engineering Aide II	3.00	3.00	30	20,824
Engineering Aide III	2.00	2.00	34	18,535
Engineering Aide IV	2.00	2.00	37	21,109
Engineering Technician	1.00	1.00	49	13,115
Civil Engineer	2.00	2.00	55	32,312
Engineering Administrator	1.00	1.00	61	18,631
Total	13.00	13.00		

ENGINEERING - 5015

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide 35 feasibility studies	\$ 28,464.00	2.00
2. Administer 63 Capital Improvement Projects	85,393.00	6.00
3. Provide general engineering services to the public and to City Departments	35,489.00	2.50
4. Review petitions, requests and other plans.	28,464.00	2.00
5. Update and maintain City maps	7,023.00	.50
TOTAL	<u>\$184,833.00</u>	<u>13.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Central Garage 5020			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 597,068	\$ 552,435	\$ 586,838	\$ 586,838
Contractual Services	438,406	421,461	408,013	408,013
Commodities	0	0	1,103,317	1,103,317
Revolving Funds	1,412,599	1,185,323	0	0
Capital Outlay	5,719	5,888	41,200	41,200
Bond Amortization	0	0	0	0
TOTAL	\$2,453,792	\$2,165,107	\$2,139,368	\$2,139,368

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Clerk I	1.00	1.00	20	\$ 5,702
Clerk II	1.00	1.00	24	5,910
Clerk III	1.00	1.00	28	7,263
Fire Equipment Supervisor	1.00	1.00	41	12,367
Laborer	1.00	1.00	18	5,170
Auto Serviceman	7.00	7.00	18	38,789
Auto Mechanic Helper	7.00	7.00	24	41,779
Auto Mechanic I	25.00	25.00	35	207,882
Auto Mechanic II	6.00	6.00	41	58,263
Auto Shop Supervisor	6.00	6.00	45	58,140
Auto Shop Superintendent	1.00	1.00	47	12,682
Assistant Garage Director	1.00	1.00	51	13,517
Central Garage Director	1.00	1.00	61	17,560
Total	59.00	59.00		

CENTRAL GARAGE - 5020

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide the following services to City Departments using City vehicles.		
a. Administrative		
(1) Collect and disseminate vehicle operating and cost data		
(2) Provide technical maintenance advice.		
(3) Prepare detailed technical specifications.		
b. Repair and service vehicular equipment.		

The cost of providing these services and the required staff allocations are as follows:

1. Public Services		
a. Drainage	\$ 106,968.00	3.00
b. Streets Maintenance	105,062.00	3.00
c. Refuse Collection	375,386.00	10.30
d. Refuse Disposal	68,460.00	1.35
e. Street Cleaning	310,441.00	8.50
f. Commercial Refuse	333,741.00	9.20
g. Water and Sewer	143,571.00	4.25
h. I and D Water	10,697.00	.10
i. Others	34,676.00	1.20

CENTRAL GARAGE - 5020

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
2. Fire	91,350.00	3.00
3. Police	410,758.00	10.00
4. Leisure Services	33,160.00	1.15
5. Park and Tree	49,205.00	1.60
6. Public Development	34,444.00	1.05
7. Other Administrative Departments	31,449.00	1.30
TOTAL	<u>\$2,139,368.00</u>	<u>59.00</u>

1976 BUDGET

213

OBJECT CODE	Activity Title: Buildings & Grounds 5030			
	Actual 1974	Projected 1975	Proposed * 1976	Final 1976
Personal Services	\$ 232,491	\$ 243,971	\$ 310,215	\$ 310,215
Contractual Services	7,663	9,476	35,635	35,635
Commodities	0	0	29,600	29,600
Revolving Funds	55,965	64,612	0	0
Capital Outlay	1,948	4,120	1,754	1,754
Bond Amortization	0	0	0	0
TOTAL	\$ 298,067	\$ 322,179	\$ 377,204	\$ 377,204

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	1975	1976		
Buildings & Grounds Administrator	1.00	1.00	59	\$ 15,958
Auto Shop Supervisor	1.00	1.00	45	10,801
Recreation Supervisor	0.00	1.00	41	12,157
Rec. Maintenance Foreman	1.00	2.00	32	19,067
Painter	1.00	1.00	32	9,765
Park Maintenance Supervisor	1.00	1.00	32	7,968
Clerk Stenographer II	1.00	1.00	28	8,995
Equipment Operator II	4.00	4.00	26	27,245
Equipment Operator I	3.00	3.00	24	18,445
Custodial Worker II	2.00	1.00	20	6,152
Concession Stand Operator	0.00	2.00	20	14,732
Utilityman	6.00	6.00	20	37,371
Custodial Worker I	3.50	8.50	18	50,141
Laborer	4.00	4.00	18	21,930
Total	28.50	36.50		

*Grayson Stadium expenditures are budgeted here in 1976.

BUILDINGS AND GROUNDS - 5030

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Maintain 184 recreational facilities	\$324,584.00	31.03
2. Maintain professional baseball facility for 100 events, 85,500 viewers	52,620.00	5.47
TOTAL	<u>\$377,204.00</u>	<u>36.50</u>

1976 BUDGET

215

OBJECT CODE	Activity Title: Warehouse 5035			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 27,504	\$ 66,066	\$ 54,526	\$ 54,526
Contractual Services	3,098	4,261	4,405	4,405
Commodities	2,594,090	1,366,982	600	600
Revolving Funds	6,731	8,910	0	0
Capital Outlay	70	2,152	300	300
Bond Amortization	0	0	0	0
TOTAL	\$2,631,493	\$1,448,371	\$ 59,831	\$ 59,831

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Clerk Typist I	1.00	1.00	20	\$ 5,975
Storekeeper	2.00	2.00	24	14,929
Senior Storekeeper	1.00	1.00	32	9,929
Cost & Inventory Contract Coord.	1.00	1.00	47	11,027
Service /Supplies Mgt. Admin.	1.00	0.00	N/A	0
Total	6.00	5.00		

WAREHOUSE - 5035

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Administration and Inventory Control	\$ 35,898.00	3.00
2. Issue 350,000 commodities to using activities	23,933.00	2.00
TOTAL	<u>\$ 59,831.00</u>	<u>5.00</u>

1976 BUDGET

217

OBJECT CODE	Activity Title: Automotive Supplies 5036			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	0	\$ 68,854	\$ 70,690	\$ 70,690
Contractual Services	0	303	500	500
Commodities	0	1,005,076	750	750
Revolving Funds	0	4,797	0	0
Capital Outlay	0	2,844	0	0
Bond Amortization	0	0	0	0
TOTAL	0	\$ 1,081,874	\$ 71,940	\$ 71,940

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Storekeeper	5.00	5.00	24	\$ 33,723
Senior Storekeeper	1.00	1.00	32	9,374
Parts & Services Coordinator	1.00	1.00	47	10,714
Total	7.00	7.00		

AUTOMOTIVE SUPPLIES - 5036

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Issue 540,000 parts to Central Garage.	\$ 48,301.00	4.70
2. Process outside vehicle repairs; 2,000 units	5,150.00	.50
3. Order parts; 65,000 requests	5,137.00	.50
4. Pick-up Emergency Parts; 400 trips	3,079.00	.30
5. Control Inventory	10,273.00	1.00
TOTAL	<u>\$ 71,940.00</u>	<u>7.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Central Switchboard 5040			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 47,326	\$ 55,529	\$ 58,452	\$ 58,452
Contractual Services	43,221	61,273	62,700	62,700
Commodities	0	0	205	205
Revolving Funds	62	26	0	0
Capital Outlay	160	0	0	0
Bond Amortization	0	0	0	0
TOTAL	\$ 90,769	\$ 116,828	\$ 121,357	\$ 121,357

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Switchboard Operator	7.00	7.00	24	\$ 46,839

CENTRAL SWITCHBOARD - 5040

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Provide switchboard services to all City departments	\$121,357.00	7.00
TOTAL	<u>\$121,357.00</u>	<u>7.00</u>

1976 BUDGET

221

OBJECT CODE	Activity Title: Custodial and Messenger Services 5045			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 54,828	\$ 61,428	\$ 63,057	\$ 63,057
Contractual Services	77,548	95,648	103,793	103,793
Commodities	0	0	4,500	4,500
Revolving Funds	11,204	15,106	0	0
Capital Outlay	0	0	65	65
Bond Amortization	0	0	0	0
TOTAL	\$ 143,580	\$ 172,182	\$ 171,415	\$ 171,415

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Messenger Clerk	1.00	1.00	20	\$ 7,409
Duplicating Machine Operator	1.00	1.00	20	7,409
Custodial Worker I	1.00	1.00	18	5,053
Custodial Worker II	3.00	3.00	20	21,238
Building Superintendent	1.00	1.00	32	9,525
Total	7.00	7.00		

CUSTODIAL AND MESSENGER SERVICES - 5045

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Postal and messenger services	\$ 41,311.00	3.00
2. Printing services	9,085.00	1.00
3. Freight services	6,342.00	1.00
4. Building Maintenance	114,677.00	2.00
 TOTAL	 <u>\$171,415.00</u>	 <u>7.00</u>

1976 BUDGET

223

OBJECT CODE	Activity Title: Building and Electrical Maintenance 5050			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 67,408	\$ 78,693	\$ 87,597	\$ 87,597
Contractual Services	6,842	8,587	12,279	12,279
Commodities	0	0	23,050	23,050
Revolving Funds	31,496	35,315	0	0
Capital Outlay	578	125	1,600	1,600
Bond Amortization	0	0	0	0
TOTAL	\$ 106,324	\$ 122,720	\$ 124,526	\$ 124,526

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Carpenter	3.00	3.00	32	\$ 24,955
Painter	2.00	2.00	32	19,267
Building Maintenance Supervisor	1.00	1.00	41	10,316
Electrician	<u>2.00</u>	<u>2.00</u>	37	17,789
Total	8.00	8.00		

BUILDING AND ELECTRICAL MAINTENANCE - 5050

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. 110 Carpentry projects	\$ 56,036.00	3.40
2. 95 Painting projects	36,735.00	2.10
3. Electrical maintenance	25,528.00	2.20
4. Emergency repairs	6,227.00	.30
TOTAL	<u>\$124,526.00</u>	<u>8.00</u>

1976 BUDGET

OBJECT CODE	Activity Title: Electronic Equipment Repair			5055
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 35,061	\$ 42,203	\$ 44,786	\$ 44,786
Contractual Services	751	922	1,930	1,930
Commodities	0	0	9,270	9,270
Revolving Funds	12,662	13,123	0	0
Capital Outlay	105	400	480	480
Bond Amortization	0	0	0	0
TOTAL	\$ 48,579	\$ 56,648	\$ 56,466	\$ 56,466

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Electronic Technician	2.00	2.00	37	\$ 20,757
Equipment Repair Supervisor	1.00	1.00	45	12,682
Total	3.00	3.00		

ELECTRONIC EQUIPMENT REPAIR - 5055

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Electronic equipment installation and removal	\$ 5,656.00	.30
2. Electronic equipment maintenance	50,810.00	2.70
TOTAL	<u>\$ 56,466.00</u>	<u>3.00</u>

GOLF FUND

ESTIMATED REVENUES- GOLF COURSE FUND

<u>Source</u>	1975 <u>Projected</u>	1976 <u>Projected</u>
Greens Fees	\$ 83,000	\$ 89,500
Memberships	20,000	23,016
Golf Club Rental	500	1,000
Roll Cart Rental	3,000	4,000
Electric Cart Rental	53,000	58,000
Pro-Shop	2,500	3,500
Concessions	18,000	21,000
General Fund Contribution	<u>103,804</u>	<u>72,885</u>
Total	\$ 283,804	\$ 272,901

COMPARISON OF CONTRACTUAL SERVICES

GOLF FUND

1975 Projected and 1976 Proposed

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Utilities	\$ 17,260	\$ 19,000
Communications	888	1,015
Transportation	698	300
Police Expenses	0	0
Advertising	75	0
Insurance	2,900	2,796
Rentals	400	1,300
Dues, Memberships & Subscriptions	288	500
Fees, Professional Svc.	0	0
Building Repair	4,216	1,800
Equipment Maintenance	996	300
Outside Vehicle Repair	0	0
Subsidies & Contributions	23,195	6,730
Vehicle Replacement Contribution*	10,769	22,128
Temporary Labor	2,066	0
Photocopying	0	0
Medical Costs	0	0
Surplus Sales Expenses	0	0
Other Contractual Svc.	<u>1,955</u>	<u>500</u>
Total	\$ 65,706	\$ 56,369

*Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$10,769 is shown for comparison purposes.

GOLF FUND
1976 Commodities

231

<u>Account</u>	<u>1976 Proposed</u>
Printing-Office Supplies-Postage	\$ 1,225
Foods, Medical & Housekeeping Mat.	894
Operating Supplies	28,036
Sports & Crafts Supplies	1,000
Contruction Supplies & Materials	6,000
Water & Sewer Const. Materials	0
Water Meters	0
Tools & Shop Materials	1,000
Vehicle Parts	0
Gasoline	0
Diesel Fuel	<u>0</u>
Total	<u>\$ 38,155</u>

1976 BUDGET

Object Code	Golf Course 6000's			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 81,270	\$ 88,963	\$ + 7,693
CONTRACTUAL SERVICES		54,937	56,639	+ 1,702
COMMODITIES		0	38,155	+ 38,155
REVOLVING FUND		93,227	59,069	- 34,158
CAPITAL OUTLAY		27,070	4,000	- 23,070
BOND AMORTIZATION		27,300	26,075	- 1,225
Total		\$ 283,804	\$ 272,901	\$ - 10,903
	STAFF - YEARS	10.0	10.0	

Explanation of Changes:

The total Golf Course budget shows a decrease from the Projected 1975 Expenditures of \$10,903 or 3.8%.

Personal Services:

Expenses in this area increased by \$7,693 or 9.4%. The full year cost of 1975 anniversary and across-the-board increases and the 1976 anniversary increase account for the increase. There was also the addition of Temporary Labor +\$3,200 to the Personal Services budget in 1976. This was budgeted in the Other Contractual Services account in 1975.

Contractual Services:

Expenses in this major code increased by \$1,702 or 3.1%. Decreases of \$16,465 in Subsidies and Contributions, \$2,416 in Maintenance, Buildings, and Improvements, and \$2,066 in Temporary Labor, are offset by the addition of \$22,128 for the newly created Vehicle Replacement Contribution account.

Commodities:

The 1976 proposed budget is \$38,155. A program improvement of +\$10,461 was added for Chemicals in the 1976 budget.

Revolving Funds:

The Revolving Funds are budgeted at \$59,069, a \$34,158 or a 36.6% decrease from the Projected 1975 Expenditure. However, two accounts included as Revolving Funds in the Projected 1975 Expenditures have been removed and displayed elsewhere in the Proposed 1976 Budget. Warehouse charges are now included in the Commodities budget-\$38,155 have been budgeted for 1976. Equipment Depreciation is now included in the Contractuals budget as the Vehicle Replacement Contribution-\$22,128 have been budgeted for 1976. Had Vehicle Replacement and Commodities been shown as part of the Revolving Funds in the Proposed 1976 Budget, the Revolving Fund total would have been \$119,352-a \$26,125 or 28.0% increase over the Projected 1975 Expenditure of \$93,227. That increase is due to an increase in the 1976 Commodities budget over the 1975 projected Warehouse expenditure and an increase in the 1976 Vehicle Replacement Contribution over the 1975 projected Equipment Depreciation expenditure. A decrease in the 1976 Buildings and Grounds Maintenance budget from the 1975 projected expenditure only partially offset the increases in the other accounts.

Capital Outlay:

The cost of Capital Outlays decreased \$23,070 or 85.2%. Budgeted for purchase this year is one greens mower (\$4,000).

Debt Retirement:

The budget for this area has decreased by \$1,225 or 4.5%. Sinking Fund Payments will be lower in 1976.

1976 BUDGET

OBJECT CODE	Activity Title: Golf Course 6051			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 111,445	\$ 81,270	\$ 88,963	\$ 88,963
Contractual Services	51,296	54,937	56,639	56,639
Commodities	0	0	38,155	38,155
Revolving Funds	97,873	93,227	59,069	59,069
Capital Outlay	2,700	27,070	4,000	4,000
Bond Amortization	0	27,300	26,075	26,075
TOTAL	\$ 263,314	\$ 283,804	\$ 272,901	\$ 272,901

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk III	1.00	1.00	28	\$ 7,263
Parks/Maint. Supervisor	1.00	1.00	32	9,508
Concession Stand Operator	2.00	2.00	20	11,200
Golf Course Superintendent	1.00	1.00	45	10,955
Utilityman	1.00	1.00	20	5,390
Equipment Operator II	4.00	4.00	26	26,164
Total	10.00	10.00		

GOLF COURSE - 6051

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Maintain golf course	\$145,374.00	6.00
a. 18 holes		
b. 53 traps		
2. Operate Pro Shop 81 hours/week, 600 players/week	63,687.00	2.00
3. Operate Concessions facilities 46 hours/week, 500 customers	63,840.00	2.00
 TOTAL	 <u>\$272,901.00</u>	 <u>10.00</u>

WATER AND SEWER FUND

ESTIMATED REVENUES - WATER & SEWER FUND

	<u>1975</u> <u>Projected</u>	<u>1976</u> <u>Proposed</u>
Water & Sewer Fund		
Water Customers		
Inside City	\$ 2,465,000	\$ 2,515,000
Outside City	1,243,582	1,277,214
Sewer Customers		
Inside City	1,448,000	1,480,000
Outside City	550,000	586,415
County Contribution from Tax Levy	994,000	994,000
Sewer Connection Fees	50,000	50,000
Water Line Tap-In Fees	42,000	50,000
Water Line Extensions	33,441	33,441
Water Cut-On Fees	7,500	7,500
Interest on Investments	13,000	13,000
Interest on Water Meter Deposits	9,600	9,600
Services to I & D Fund	120,000	120,000
Cont. for Debt Service from I & D Fund	<u>57,889</u>	<u>56,474</u>
 TOTAL	 \$ 7,034,012	 \$ 7,192,644

DEPARTMENTAL EXPENDITURE SUMMARY

WATER & SEWER FUND	1975	1976
	<u>Projected</u>	<u>Proposed</u>
Water Supply & Treatment	\$ 590,386	\$ 653,522
Water Distribution	614,043	672,934
Sewer Maintenance	538,755	555,627
Lift Station Maintenance	266,590	287,254
President Street Plant	816,045	843,491
Small Plant Operation	221,979	235,102
Total	<u>\$ 3,047,798</u>	<u>\$ 3,247,930</u>
Other W & S Contractual Services		
Water and Sewer Billing Office	\$ 356,567	\$ 382,671
Administrative Support	328,361	306,613
Debt Services	4,356	4,120
Total Operating Cost	<u>\$ 3,737,082</u>	<u>\$ 3,941,334</u>
Water and Sewer General Obligation Bonds	\$ 316,490	\$ 304,652
Bond Retirement	2,089,000	2,004,000
Contributions to General Fund	822,013	942,658
Contingencies	<u>69,427</u>	<u> </u>
GRAND TOTAL-W&S FUND	\$ 7,034,012	\$ 7,192,644

COMPARISON OF CONTRACTUAL SERVICES

WATER AND SEWER FUND

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1975 Projected and 1976 Proposed¹

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Utilities	\$ 728,776	\$ 839,070
Communications	19,397	21,413
Transportation	4,366	3,680
Police Expenses	0	0
Advertising	701	900
Insurance	48,266	63,840
Rentals	2,168	0
Dues, Memberships & Subscriptions	806	570
Fees, Professional Svc.	4,740	4,120
Building Repair	18,634	15,100
Equipment Maintenance	58,952	59,450
Outside Vehicle Repair	0	0
Subsidies & Contributions	1,511,297	1,631,942
Vehicle Replacement Contribution*	52,474	74,834
Temporary Labor	0	0
Photocopying	0	1,290
Medical Costs	0	0
Surplus Sales Expenses	0	0
Other Contractual Svc.	97,318	19,450
Total	\$2,547,895	\$2,735,659

*Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$ 52,474 is shown for comparison purposes.

WATER AND SEWER FUND

1976 Commodities

<u>Account</u>	<u>1976 Proposed</u>
Printing-Office Supplies-Postage	\$ 2,437
Foods, Medical & Housekeeping Mat.	1,325
Operating Supplies	188,716
Sports & Crafts Supplies	0
Contruction Supplies & Materials	28,070
Water & Sewer Const. Materials	73,000
Water Meters	50,000
Tools & Shop Materials	10,425
Vehicle Parts	0
Gasoline	0
Diesel Fuel	<u>0</u>
Total	<u>\$ 353,973</u>

WATER AND SEWERFunction:

The Water and Sewer Fund is responsible for providing potable water, collecting waste water and appropriately treating and disposing of waste for the connected population.

1976 BUDGET

Object Code	Water and Sewer 7000's		
	PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES	\$ 1,423,814	\$ 1,514,880	\$ + 91,066
CONTRACTUAL SERVICES	2,495,421	2,735,659	+ 240,238
COMMODITIES	0	353,973	+ 353,973
REVOLVING FUND	607,398	221,735	- 385,663
CAPITAL OUTLAY	106,245	57,745	- 48,500
BOND AMORTIZATION	2,401,134	2,308,652	- 92,482
Total	\$ 7,034,012	\$ 7,192,644	\$ + 158,632
	STAFF - YEARS	152.0	152.0

Explanation of Changes:

The Proposed 1976 Budgets for the Water and Sewer Activities show an increase of \$158,632 or 2.2% over the Projected 1975 Expenditures. The Revolving Fund Chargebacks have been transferred from the Revolving Accounts to Contractual Services and Commodities.

Personal Services:

Expenses for Personal Services increased by \$91,066 or 6.4%. Reasons for the increase include the full year cost of the 1975 anniversary and the across-the-board increases and the 1976 anniversary increase.

Contractual Services:

Expenses for Contractual Services increased \$240,238 or 9.6%. The increase is a result of increases in the Electricity costs (+\$110,294) due to the recent SEPCO rate increases and expansion of Water and Sewer services. Additionally, \$74,834 for the newly created Vehicle Replacement Contributions account were added to the Contractual Services budget, and Insurance costs increased by \$15,574. Finally, an increase in Subsidies and Contributions by \$120,645 is partially offset by a decrease of \$77,868 in other Contractual Services.

Commodities:

The 1976 Proposed Budget is \$353,973 of which \$10,000 is for purchasing chemicals for the water fluoridation program. The Proposed 1976 Budget is \$28,582 or 7.5% lower than the Projected 1975 Expenditure of \$382,555. In 1974 and 1975 the Commodities were budgeted in the Warehouse account of the Revolving Funds.

Revolving Funds:

The Revolving Funds are budgeted at \$221,735, a \$385,663 or 163.5% decrease from the Projected 1975 Expenditure. However, two accounts included as Revolving Funds in the Projected 1975 Expenditures have been removed and displayed elsewhere in the Proposed 1976 Budget. Warehouse charges are now included in the Commodities budget, and \$353,973 have been budgeted for 1976. Equipment Depreciation is now included in the Contractuals budget as the Vehicle Replacement Contribution, and \$74,834 have been budgeted for 1976. Had Vehicle Replacement and Commodities been shown as part of the Revolving Funds in the Proposed 1976 Budget, the Revolving Fund total would have been \$650,542- a \$43,144 or 7.1% increase over the Projected 1975 Expenditure of \$607,398. That increase is due to an increase in the 1976 Vehicle Replacement Contribution over the 1975 projected Equipment Depreciation expenditure, an increase in Building and Electrical Maintenance, and an increase in Equipment Rental.

Capital Outlay:

The Capital Outlay budget decreased \$48,500 or 45.6% to \$57,745. Items budgeted for purchase include: booster pumps, a quarter ton pick-up truck with mobile radio (for fluoridation program), a v-notch chlorinator, auxiliary power units, a pipe tapping machine, an air conditioner, automatic sump pumps, bulk lime handling equipment and dissolver, and a tractor-mower.

Bond Amortization:

The 1976 Bond Amortization budget decreased by \$92,482 or 3.9% from the 1975 projected expenditure.

1976 BUDGET

OBJECT CODE	Activity Title: Water Supply & Treatment 7010			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 170,020	\$ 198,027	\$ 204,007	\$ 204,007
Contractual Services	274,805	351,926	393,349	393,349
Commodities	0	0	26,377	26,377
Revolving Funds	31,037	39,371	24,039	24,039
Capital Outlay	0	1,062	5,750	5,750
Bond Amortization	0	0	0	0
TOTAL	\$ 475,862	\$ 590,386	\$ 653,522	\$ 653,522

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Water & Sewer Engineer	1.00	1.00	55	\$ 12,562
Water & Sewer Administrator	1.00	1.00	61	20,098
Water Plant Operator	12.00	12.00	34	104,967
Water Pump Operator Supervisor	1.00	1.00	37	9,961
Utilityman	1.00	1.00	20	5,626
Electrician	1.00	1.00	37	11,203
Total	17.00	17.00		

WATER SUPPLY AND TREATMENT - 7010

<u>Work Program</u>	<u>Cost Allocation *</u>	<u>Staff Allocation ** (No. Of Staff Years)</u>
1. Well operations and maintenance - 4 systems.		
a. Operate 25 wells	\$451,584.00	11.00
b. Maintain/Service 25 wells	201,938.00	6.00
TOTAL	<u>\$653,522.00</u>	<u>17.00</u>

* These costs do not include \$5,766 from CETA funds.

** These staff figures do not include 1 CETA Staff Year.

1976 BUDGET

OBJECT CODE	Activity Title: Water Distribution 7020			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 350,279	\$ 376,577	\$ 404,387	\$ 404,387
Contractual Services	11,934	3,316	38,296	38,296
Commodities	0	0	153,225	153,225
Revolving Funds	225,975	229,694	68,126	68,126
Capital Outlay	0	4,456	8,900	8,900
Bond Amortization	0	0	0	0
TOTAL	\$ 588,188	\$ 614,043	\$ 672,934	\$ 672,934

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Clerk II	1.00	1.00	24	7,344
Water Serviceman	20.00	20.00	24	144,853
Water Distribution Foreman	7.00	7.00	32	67,659
Water Meter Repairman	1.00	1.00	24	8,130
Water Meter Shop Foreman	1.00	1.00	26	8,539
Water Distribution Supervisor	1.00	1.00	47	14,226
Laborer	7.00	7.00	18	37,147
Equipment Operator I	2.00	2.00	24	14,379
Equipment Operator II	1.00	1.00	26	6,531
Equipment Operator III	1.00	1.00	30	8,682
Total	42.00	42.00		

WATER DISTRIBUTION - 7020

<u>Work Program</u>	<u>Cost Allocation*</u>	<u>Staff Allocation** (No. Of Staff Years)</u>
1. Water Meters		
a. Maintain 46,200 meters	\$ 76,300.00	4.75
b. Repair 25 meters per month.	15,184.00	1.00
c. Install 50 meters per month.	80,079.00	5.00
2. Fire Hydrants		
a. Maintain 3,500 hydrants	20,859.00	1.25
b. Repair/service 125 hydrants per month	47,800.00	3.00
c. Install 12 hydrants per year	15,454.00	1.00
3. Distribution Lines		
a. Maintain 400 miles distribution lines	98,424.00	5.75
b. Install new service lines 400' per month	80,078.00	5.00
c. Repair 6" or larger mains 10 per month.	84,216.00	5.25
d. Repair other lines - 225 per month	154,540.00	10.00
TOTAL	<u>\$672,934.00</u>	<u>42.00</u>

* These costs do not include \$11,532 from CETA funds.

** These staff figures do not include 2 CETA Staff years.

1976 BUDGET

255

OBJECT CODE	Activity Title: Sewer Maintenance 7050			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 369,286	\$ 384,280	\$ 402,073	\$ 402,073
Contractual Services	13,456	7,162	37,673	37,673
Commodities	0	0	41,420	41,420
Revolving Funds	134,946	130,103	66,616	66,616
Capital Outlay	1,792	17,210	7,845	7,845
Bond Amortization	0	0	0	0
TOTAL	\$ 519,480	\$ 538,755	\$ 555,627	\$ 555,627

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range</u>	<u>1976</u>
	<u>1975</u>	<u>1976</u>	<u>Number</u>	<u>Allocation</u>
Sewer & Drainage Serviceman I	9.00	9.00	20	\$ 49,836
Sewer & Drainage Serviceman II	18.00	18.00	24	130,792
Sewer & Drainage Foreman	6.00	6.00	32	50,820
Sewer & Drainage Supervisor	2.00	2.00	37	21,548
Sewer & Drainage Superintendent	1.00	1.00	47	14,316
Laborer	2.00	2.00	18	11,078
Equipment Operator II	5.00	5.00	26	39,127
Equipment Operator III	1.00	1.00	30	7,187
Total	44.00	44.00		

SEWER MAINTENANCE - 7050

<u>Work Program</u>	<u>Cost Allocation*</u>	<u>Staff Allocation** (No. Of Staff Years)</u>
1. Maintain 430 mile collector system		
a. Lineal feet cleaning Avg. 40 miles/year	\$120,015.00	9.75
b. MH Cleaning 3500/year	24,447.00	2.00
c. Cave-in repair 250/year	212,249.00	17.00
2. Constructions		
a. Install MH 100/yr.	142,796.00	10.75
b. L. F. installed 1000' yr.	56,120.00	4.50
 TOTAL	 <u>\$555,627.00</u>	 <u>44.00</u>

* These cost figures do not include \$11,532 from CETA funds.

** These Staff figures do not include 2 CETA Staff Years.

1976 BUDGET

257

OBJECT CODE	Activity Title: Lift Station Maintenance 7060			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 92,152	\$ 88,151	\$ 94,728	\$ 94,728
Contractual Services	90,271	118,925	144,357	144,357
Commodities	0	0	23,090	23,090
Revolving Funds	31,575	47,039	22,879	22,879
Capital Outlay	0	12,475	2,200	2,200
Bond Amortization	0	0	0	0
TOTAL	\$ 213,998	\$ 266,590	\$ 287,254	\$ 287,254

PERSONNEL SCHEDULE

Class Title	Staff-Years		Range Number	1976 Allocation
	1975	1976		
Sewer & Drainage Serviceman II	1.00	1.00	24	\$ 6,199
Lift Station Maintenceman	3.00	3.00	24	20,677
Sewer Treatment Supt.	1.00	1.00	47	12,157
Laborer	1.00	1.00	18	5,122
Pump Repair Mechanic	4.00	4.00	35	34,571
Total	10.00	10.00		

LIFT STATION MAINTENANCE - 7060

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Maintain 75 lift/pumping stations.	\$287,254.00	10.00
TOTAL	<u>\$287,254.00</u>	<u>10.00</u>

* This cost figure does not include \$5,766 from CETA funds.

** This staff figure does not include 1 CETA Staff Year.

1976 BUDGET

259

OBJECT CODE	Activity Title: President Street Plant 7070			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 95,497	\$ 282,512	\$ 309,326	\$ 309,326
Contractual Services	15,026	340,664	390,216	390,216
Commodities	0	0	88,000	88,000
Revolving Funds	39,101	122,577	25,949	25,949
Capital Outlay	43,567	70,292	30,000	30,000
Bond Amortization	0	0	0	0
TOTAL	\$ 193,191	\$ 816,045	\$ 843,491	\$ 843,491

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Administrative Assistant	1.00	1.00	37	\$ 8,624
Clerk Typist I	3.00	3.00	20	16,693
Laboratory Assistant	1.00	1.00	22	6,520
Laboratory Supervisor	1.00	1.00	43	10,975
Chemist	1.00	1.00	51	15,443
Water Pollution Control Admin.	1.00	1.00	59	18,631
S & D Serviceman I	3.00	3.00	20	20,828
S & D Serviceman II	3.00	3.00	24	18,302
Sewer Treatment Plant Operator	6.00	6.00	34	46,962
Sewer Treatment Plant Supervisor	5.00	5.00	37	44,802
Sewerage Treatment Superintendent	1.00	1.00	47	11,362
Pump Repair Mechanic	2.00	2.00	35	18,863
Electrician Technician	1.00	1.00	43	9,787
Total	29.00	29.00		

PRESIDENT STREET PLANT - 7070

<u>Work Program</u>	<u>Cost Allocation*</u>	<u>Staff Allocation** (No. Of Staff Years)</u>
1. Operate and Maintain 1 Water Pollution Control Plant - 20 MGD Design Capacity	\$843,491.00	29.00
TOTAL	<u>\$843,491.00</u>	<u>29.00</u>

* This figure does not include \$28,830 from CETA funds.

** This staff figure does not include 5 CETA Staff Years.

1976 BUDGET

OBJECT CODE	Activity Title: Small Plant Operation 7080			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 87,393	\$ 94,267	\$ 100,359	\$ 100,359
Contractual Services	67,350	88,348	95,706	95,706
Commodities	0	0	21,861	21,861
Revolving Funds	26,400	38,614	14,126	14,126
Capital Outlay	669	750	3,050	3,050
Bond Amortization	0	0	0	0
TOTAL	\$ 181,812	\$ 221,979	\$ 235,102	\$ 235,102

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Sewer & Drainage Serviceman I	2.00	2.00	20	\$ 11,220
Sewer Treatment Plant Opr.	4.00	4.00	34	32,110
Sewer Treatment Plant Supv.	3.00	3.00	37	26,505
Sewer Treatment Superintendent	1.00	1.00	47	11,481
Total	10.00	10.00		

SMALL PLANT OPERATION - 7080

<u>Work Program</u>	<u>Cost Allocation*</u>	<u>Staff Allocation** (No. Of Staff Years)</u>
1. Operate and Maintain 5 Sewage Treatment Plants - 4.51 MGD Design Capacity	\$235,102.00	10.00
TOTAL	<u>\$235,102.00</u>	<u>10.00</u>

* This figure does not include \$23,064 from CETA funds.

** This Staff figure does not include 4 CETA Staff Years.

1976 BUDGET

OBJECT CODE	Water & Sewer Interdepartmental 7400's			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	1,295,471	1,585,080	1,636,062	1,636,062
Commodities	0	0	0	0
Revolving Funds	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	2,633,717	2,401,134	2,308,652	2,308,652
TOTAL	\$ 3,929,188	\$ 3,986,214	\$ 3,944,714	\$ 3,944,714

SPECIAL FUNDS

I & D Water Fund
Vehicle Replacement Fund
Employee Benefits Fund
Pension Fund
Debt Retirement Fund
Revenue Sharing Fund
Special Assessments Fund
Capital Improvement Fund

ESTIMATED REVENUES-I & D WATER FUND

267

<u>Source</u>	1975 <u>Projected</u>	1976 <u>Proposed</u>
Sale of Water to Industry	<u>\$1,327,505</u>	<u>\$1,275,602</u>

EXPENDITURES BY FUNCTION-I & D WATER FUND

<u>Function</u>	1975 <u>Projected</u>	1976 <u>Proposed</u>
Operations	\$ 953,294	\$1,042,037
Debt Service	336,120	191,474
Services by General Fund	<u>38,091</u>	<u>42,091</u>
Total	<u>\$1,327,505</u>	<u>\$1,275,602</u>

COMPARISON OF CONTRACTUAL SERVICES

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I & D WATER FUND

1975 Projected and 1976 Proposed

<u>Account</u>	<u>1975 Projected</u>	<u>1976 Proposed</u>
Utilities	\$ 350,959	\$400,000
Communications	3,365	3,857
Transportation	2,000	1,300
Police Expenses	0	0
Advertising	74	0
Insurance	17,494	15,047
Rentals	350	400
Dues, Memberships & Subscriptions	145	150
Fees, Professional Svc.	15,000	15,000
Building Repair	2,500	2,000
Equipment Maintenance	2,000	2,000
Outside Vehicle Repair	0	0
Subsidies & Contributions	0	42,091
Vehicle Replacement Contribution*	5,559	5,359
Temporary Labor	0	0
Photocopying	0	0
Medical Costs	0	0
Surplus Sales Expenses	0	0
Other Contractual Svc.	<u>38,256</u>	<u>4,000</u>
Total	\$ 437,702	\$491,204

*Vehicle Replacement Contribution was budgeted in Revolving Fund in 1975. This figure of \$ 5,559 is shown for comparison purposes.

I & D WATER FUND
1976 Commodities

269

<u>Account</u>	<u>1976 Proposed</u>
Printing-Office Supplies-Postage	\$ 975
Foods, Medical & Housekeeping Mat.	0
Operating Supplies	250,560
Sports & Crafts Supplies	0
Contruction Supplies & Materials	0
Water & Sewer Const. Materials	0
Water Meters	0
Tools & Shop Materials	500
Vehicle Parts	0
Gasoline	0
Diesel Fuel	<u>0</u>
Total	<u>\$ 252,035</u>

INDUSTRIAL AND DOMESTIC WATER SUPPLYFunction:

This division provides safe potable water with a zero coliform count to 28 existing industrial customers at a static pressure of not less than 28 p. s. i. in quantities desired, up to a total for all customers of 42 MGD.

The I & D Water Plant can also serve as an emergency source of water supply for the City's domestic water system as required.

1976 BUDGET

Object Code	Industrial and Domestic Water Supply 8002			
		PROJECTED 1975	PROPOSED 1976	DIFFERENCE
PERSONAL SERVICES		\$ 283,077	\$ 292,178	\$ + 9,101
CONTRACTUAL SERVICES		432,143	491,204	+ 59,061
COMMODITIES		0	252,035	+ 252,035
REVOLVING FUND		233,743	37,711	- 196,032
CAPITAL OUTLAY		42,422	11,000	- 31,422
BOND AMORTIZATION		336,120	191,474	- 144,646
Total		\$ 1,327,505	\$ 1,275,602	\$ - 51,903
	STAFF - YEARS	25.0	25.0	

I & D WATER

Explanation of Changes:

The Proposed 1976 Budget for I & D Water shows a \$51,903 or 3.9% decrease from the Projected 1975 Expenditures.

Personal Services:

The amount budgeted for Personal Services in 1976 is \$9,101 or 3.2% greater than the projected 1975 figure. The full year cost of the 1975 anniversary and across-the-board increases and the 1976 anniversary increase cause the change.

Contractual Services:

The Contractual Services budget has been increased by \$59,061 or 13.7% over the projected 1975 amount. The addition of the newly created Vehicle Replacement Contribution account to the Contractuals budget is responsible for \$5,359 of the increase. A large increase in Electricity (+\$49,041) which is only partially offset by decreases in the other contractuals accounts (including a \$34,256 decrease in Other Contractual Services) is responsible for part of the increase. The inclusion of \$42,091 in the Subsidies and Contributions accounts to pay for services by the General Fund is responsible for the remainder of the increase.

Commodities:

The 1976 Projected Budget is \$252,035, an increase of \$32,710 or 14.9% over the Projected 1975 Expenditure of \$219,325. In 1974 and 1975 the Commodities were budgeted in the Warehouse account of the Revolving Funds.

Revolving Funds:

The Revolving Funds are budgeted at \$37,711, a \$196,032 or 83.9% decrease from the Projected 1975 Expenditure. However, two accounts included as Revolving Funds in the Projected 1975 Expenditures have been removed and displayed elsewhere in the Proposed 1976 Budget. Warehouse charges are now included in the Commodities budget, and \$252,035 have been budgeted for 1976. Equipment Depreciation is now included in the Contractuals budget as the Vehicle Replacement Contribution, and \$5,359 have been budgeted for 1976. Had Vehicle Replacement and Commodities been shown as part of the Revolving Funds in the Proposed 1976 Budget, the Revolving Fund total would have been \$295,105—a \$61,362 or 26.2% increase over the Projected 1975 Expenditure of \$233,743. That increase is a result of a substantial increase in the 1976 Commodities budget over the 1975 projected Warehouse expenditure and a smaller increase in Equipment Rental costs.

Capital Outlay:

The Capital Outlay budget has been decreased by \$31,422 or 74.1% to \$11,000. Budgeted items include: an office chair, five metal file cabinets, platform scales, a chlorine dector, a tractor-mower, a two-way radio, and a chain-fall hoist.

Bond Amortization:

The 1976 Proposed Budget is \$144,646 or 43.0% less than the 1975 Projected Expenditures for Bond Amortization.

1976 BUDGET

277

OBJECT CODE	Activity Title: I & D Water 8002			
	Actual 1974	Projected 1975	Proposed 1976	Final 1976
Personal Services	\$ 246,133	\$ 283,077	\$ 292,178	\$ 292,178
Contractual Services	480,800	432,143	491,204	491,204
Commodities	0	0	252,035	252,035
Revolving Funds	205,506	233,743	37,711	37,711
Capital Outlay	0	42,422	11,000	11,000
Bond Amortization	0	336,120	191,474	191,474
TOTAL	\$ 932,439	\$ 1,327,505	\$ 1,275,602	\$ 1,275,602

PERSONNEL SCHEDULE

<u>Class Title</u>	<u>Staff-Years</u>		<u>Range Number</u>	<u>1976 Allocation</u>
	<u>1975</u>	<u>1976</u>		
Administrative Assistant	1.00	1.00	37	\$ 10,578
Lab Technician	1.00	1.00	34	7,895
Filtration Plant Operator	12.00	12.00	34	107,720
Water Treatment Superintendent	1.00	1.00	47	14,316
Water Utility Director	1.00	1.00	57	18,405
Filtration Plant Utilityman	5.00	5.00	24	30,707
Maintenance Mechanic	3.00	3.00	41	30,396
Master Maintenance Mechanic	<u>1.00</u>	<u>1.00</u>	45	11,789
Total	25.00	25.00		

I & D WATER - 8002

<u>Work Program</u>	<u>Cost Allocation</u>	<u>Staff Allocation (No. Of Staff Years)</u>
1. Operate pumping station	\$ 382,681.00	2.00
a. 36 Million gallons per day		
b. Crews, 2		
2. Operate filtration plant	829,141.00	22.50
a. 36 Million gallons per day		
3. Operate distribution system at an average of 30 p.s.i.		
a. Total yearly distribution 12 B. G. Y.		
b. Average distribution 36 M. G. D.		
c. Peak distribution 42 M. G. D.		
4. Bill 23 customers per month.	63,780.00	.50
 TOTAL	 <u>\$1,275,602.00</u>	 <u>25.00</u>

1976 VEHICLE REPLACEMENT PROGRAM

70,000

Estimated Cash Forward

5

\$ 538,000

Budgeted Vehicle Replacement Charges

764,343

Estimated cost of Scheduled 1976 Replacements

\$ 1,302,343

Don't include

Include

1976 VEHICLE REPLACEMENT PROGRAM

<u>Bureau/Department</u>	<u>Estimated Cost</u>
Finance and Administrative Services	\$ 31,600
Management Services	3,600
Public Services	756,443
Public Development	18,000
Police	166,100
Fire	217,200
Leisure Services	50,200
Park & Tree	<u>59,200</u>
GRAND TOTAL	<u><u>\$ 1,302,343</u></u>

1976 VEHICLE REPLACEMENT PROGRAM

281

*Included*Bureau Finance and Administrative Services

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
1401	123- 1970 Sedan	\$ 3,600
1441	348- 1970 Sedan	3,600
1441	392- 1970 Sedan	3,600
1444	*472- 1970 $\frac{1}{2}$ Ton Pick-up Truck	3,600
1444	654- 1973 Sedan	3,600
1444	655- 1973 Sedan	3,600
5036	629- 1972 Van	5,000
5050	367- 1962 Stakebody Truck	5,000
	Total	<u>\$ 31,600</u>

*To be replaced with subcompact sedan.

Bureau Management Services

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
1501	124- 1970 Sedan	\$ 3,600
	Total	\$ 3,600

Bureau Public Services

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
2054	710- 1972 Commercial Refuse Truck	\$ 35,000
2054	711- 1972 Commercial Refuse Truck	35,000
2054	713- 1972 Commercial Refuse Truck	35,000
2053	791- 1973 Street Sweeper	61,000
2053	793- 1973 Street Sweeper	61,000
7050	209- 1971 Sewer Rodder	18,500
7050	1330- 1965 Well Point Pump	14,500
2052	202- 1969 Landfill Compactor	74,943
2035	217- 1970 Mowing Tractor	6,800
8002	None- 1964 Mowing Tractor	6,800
7020	490- 1968 Tool & Equipment Truck	6,800
7020	491- 1968 Tool & Equipment Truck	6,800
2051	1161- 1968 Leaf Machine	5,000
2051	1215- 1968 Leaf Machine	5,000
2035	382- 1964 4-6 Ton Road Roller	10,000
2035	378- 1966 Dump Truck	9,500
2051	216- 1962 Dump Truck	9,500
2051	158- 1966 Dump Truck	9,500
2051	159- 1966 Dump Truck	9,500
2051	160- 1966 Dump Truck	9,500

Bureau Public Services continued

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
2073	509- 1964 Dump Truck	\$ 9,500
2074	377- 1964 Dump Truck	9,500
7050	259- 1964 Dump Truck	9,500
2010	100- 1970 Sedan	4,300
2031	344- 1970 Sedan	4,300
2033	122- 1969 Sedan	4,300
2035	632- 1973 Sedan	4,300
2051	645- 1973 Sedan	4,300
2051	647- 1973 Sedan	4,300
2053	648- 1973 Sedan	4,300
7020	88- 1970 Sedan	4,300
7050	651- 1973 Sedan	4,300
7060	656- 1973 Sedan	4,300
8002	409- 1970 Sedan	4,300
7080	304- 1970 Pick-up Truck	3,200
7060	266- 1970 Pick-up Truck	3,200
7010	505- 1971 Pick-up Truck	3,200
7020	242- 1970 Pick-up Truck	3,200
2051	130- 1969 Pick-up Truck	3,200
2051	230- 1969 Pick-up Truck	3,200
5020	453 1970 Pick-up Truck	3,200
7010	277- 1971 Pick-up Truck	3,200
2033	251- 1965 Stake Body Truck	8,400
7050	274- 1965 Air Compressor	5,000
2035	1371- 1960 Air Compressor	5,000
2051	211- 1971 Refuse Truck	23,000
2051	700- 1972 Refuse Truck	23,000
2051	701- 1972 Refuse Truck	23,000
2051	702- 1972 Refuse Truck	23,000
2051	703- 1972 Refuse Truck	23,000
2051	704- 1972 Refuse Truck	23,000
2051	705- 1972 Refuse Truck	23,000
2051	706- 1972 Refuse Truck	23,000
2051	707- 1972 Refuse Truck	23,000
	Total	<u>\$756,443</u>

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
2310	641- 1973 Sedan	\$ 3,600
2310	642- 1973 Sedan	3,600
2310	646- 1973 Sedan	3,600
2310	650- 1973 Sedan	3,600
2310	652- 1973 Sedan	<u>3,600</u>
	Total	\$ 18,000

Bureau Police

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
2620	Sedan (25)	\$107,500
2631	Sedan (5)	21,500
2620	Tri-Wheel Motorcycle (2)	7,000
2620	Solo Motorcycle (7)*	<u>30,100</u>
	Total	\$166,100

*To be replaced by solo motorcycle or subcompact sedans.

Bureau Fire

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
2830	806- 1971 Sedan	\$ 4,300
2840	800- 1970 Sedan	4,300
2840	801- 1969 Sedan	4,300
2840	803- 1969 Sedan	4,300
2840	826- 1942 Aerial Ladder	<u>200,000</u>
	Total	\$217,200

Bureau Leisure Services

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
3031	40- 1971 Sedan	\$ 3,600
5030	419- 1958 Tractor	5,500
5030	421- 1963 Dump Truck	11,000
5030	463- 1971 $\frac{1}{2}$ Ton Pick-up Truck	4,000
5030	615- 1972 Sedan	3,600
6051	15 Golf Carts	<u>22,500</u>
	Total	\$ 50,200

Department Park and Tree

<u>Activity Number</u>	<u>Vehicle</u>	<u>Estimated Cost</u>
3220	501- 1967 Dump Truck	\$ 11,000
3220	514- 1965 Dump Truck	11,000
3220	523- 1969 Chipper	5,200
3220	500- 1968 Forestry Truck	<u>32,000</u>
	Total	\$ 59,200

1976 EMPLOYEE BENEFITS FUND*

Budget	<u>1975 Projected**</u>	<u>1976 Budget</u>	<u>Change</u>
	\$3,003,208	\$3,208,033	\$+204,825

CITY CONTRIBUTIONS

	<u>1975 Projected**</u>	<u>1976 Proposed</u>
Social Security	\$ 550,152	\$ 586,750
Group Insurance	610,294	710,230***
Pension (New Plan)	1,294,463	1,329,074
Pension (Old Plan)	<u>548,299</u>	<u>581,979</u>
TOTAL	\$ 3,003,208	\$ 3,208,033

EMPLOYEE CONTRIBUTIONS

	<u>1975 Projected**</u>	<u>1976 Proposed</u>
Social Security	\$ 550,152	\$ 586,750
Group Insurance	262,069	263,000
Pension	385,577	403,273
Pension (Old Plan)	<u>800</u>	<u>800</u>
TOTAL	\$ 1,198,598	\$ 1,253,823

* Does not include grant funded Funds.

** Projected as of September 30, 1975.

*** In January \$68,000 will be transferred from Group Insurance to Contingencies.
This represents the anticipated savings from the self-insurance program.

ESTIMATED CURRENT REVENUE BY FUND AND SOURCECITY CONTRIBUTION TO PENSION FUND

	1975 <u>Projected</u>	1976 <u>Proposed</u>
GENERAL FUND		
General Administration	\$ 20,384	\$ 20,258
Finance and Administrative Services	65,858	64,010
Management Services	28,285	28,176
Public Services	259,140	272,966
Public Development (GF)	17,378	15,734
Police	303,550	302,731
Recorder's Court	12,212	12,101
Fire	219,160	225,544
Leisure Services	61,856	60,504
Park and Tree	<u>31,734</u>	<u>33,261</u>
Total	\$ 1,019,557	\$ 1,035,285
REVOLVING FUND		
Total	\$ 130,157	\$ 142,169
GOLF COURSE FUND		
Total	6,416	6,495
WATER AND SEWER FUND		
Total	116,419	121,387
I & D WATER FUND		
Total	21,914	23,738
GRANT FUND*		
Total	<u>99,005</u>	<u>113,137</u>
GRAND TOTAL	<u>\$ 1,393,468</u>	<u>\$ 1,442,211</u>

* This includes grants funded Public Development and Manpower programs.

ESTIMATED CURRENT REVENUE BY FUND AND SOURCEDEBT RETIREMENT FUND

<u>Source</u>	1975	1976
	<u>Projected*</u>	<u>Proposed</u>
General Fund G. O. Bonds	\$ 1,130,813	\$ 1,254,278
Revenue Bonds (Golf)	27,300	26,075
Water and Sewer G. O. Bonds	316,490	304,652
Water and Sewer Revenue Bonds	2,089,000	2,008,120
Debt Service I & D Sinking Fund	158,231	157,755
Special Assessments Contribution	152,506	149,671
I & D Debt Service	<u>199,616</u>	<u>191,474</u>
TOTAL	<u>\$ 4,073,956</u>	<u>\$ 4,092,025</u>

EXPENDITURES AND RESERVE BY FUNCTIONDEBT RETIREMENT FUND

<u>Account</u>	1975	1976
	<u>Projected*</u>	<u>Proposed</u>
General Obligation Bonds	\$ 1,447,303	\$ 1,558,930
Golf Revenue Bonds	27,300	26,075
Water and Sewer Revenue Bonds	2,155,206	2,165,875
Reserve for Sinking Fund	92,025	0
Assessment Bonds	152,506	149,671
I & D Debt Service	<u>199,616</u>	<u>191,474</u>
TOTAL	<u>\$ 4,073,956</u>	<u>\$ 4,092,025</u>

*Projected as of September 30, 1975.

REVENUE SHARING FUND

	<u>Projected 1975*</u>	<u>Proposed 1976</u>	<u>Change</u>
Revenue	\$ 2,275,470	\$ 2,310,415	\$ +34,945
Budget	\$ 2,275,470	\$ 2,310,415	\$ +34,945

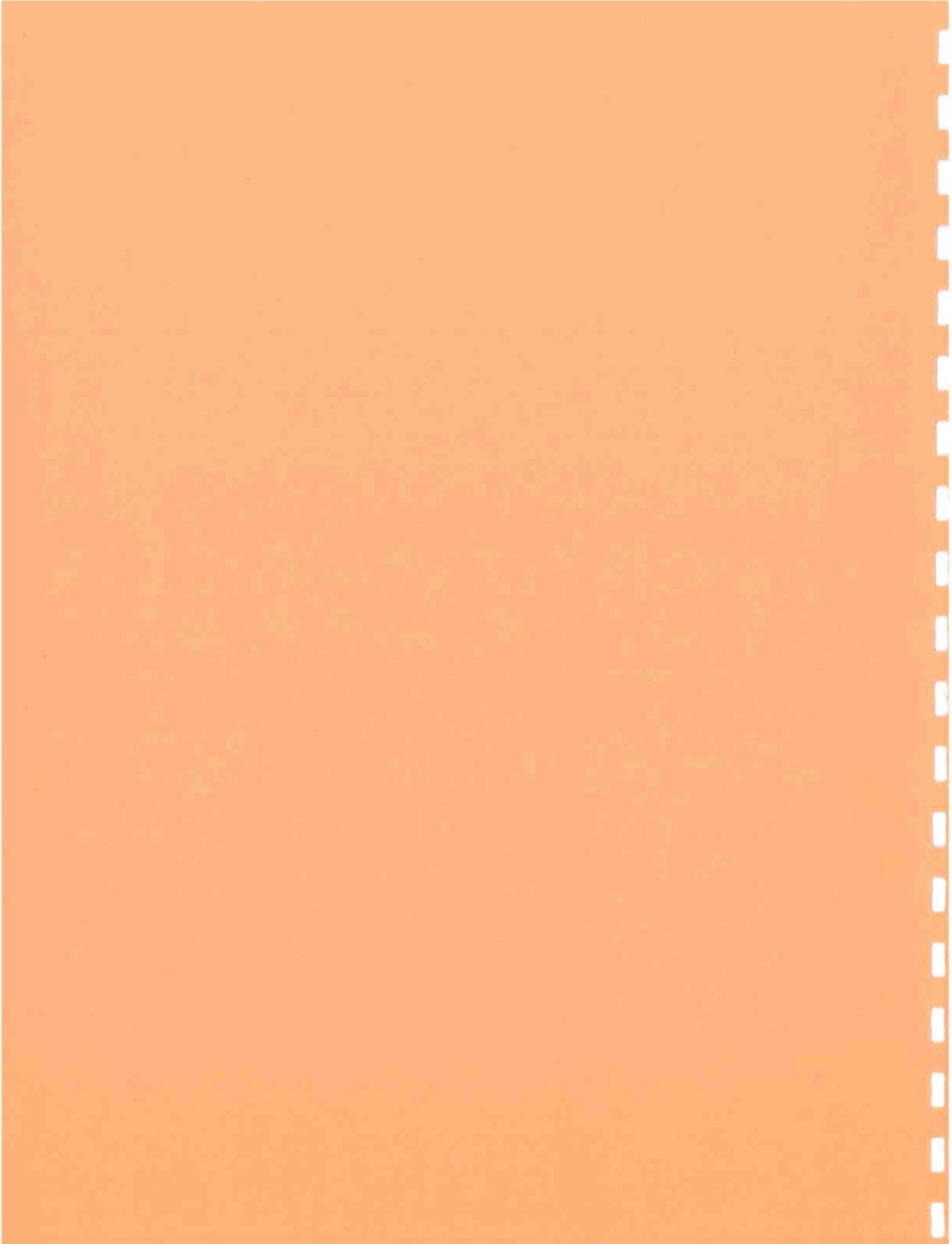
Budget Comments

The total amount of Revenue Sharing Funds received by the City will be used to cover expenditures in the following priority areas during 1976.

Proposed 1976 Contribution to General Fund

Fire	\$ 860,415
Sanitation	<u>1,450,000</u>
Total	\$ 2,310,415

* Projected as of September 30, 1975.



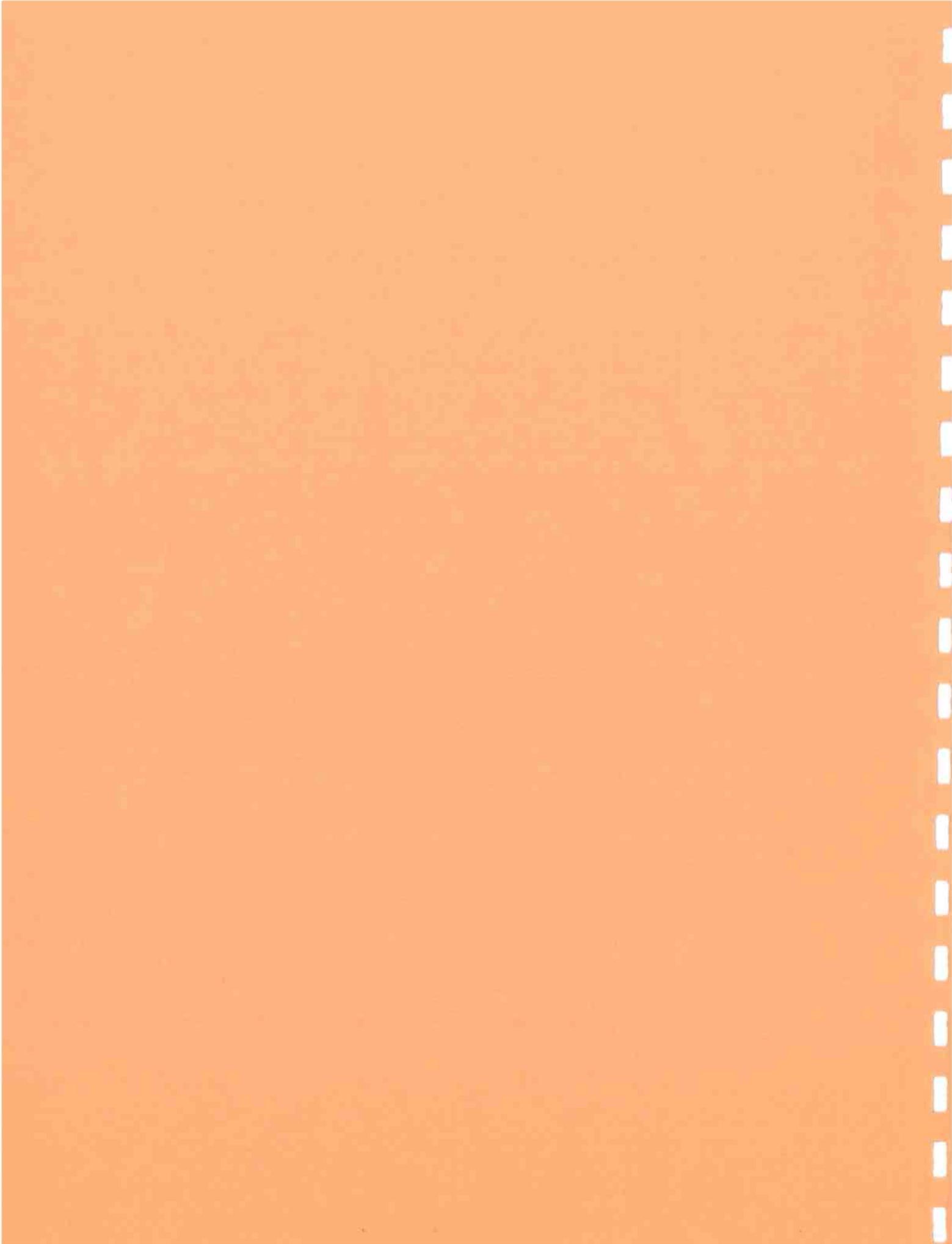
ESTIMATED CURRENT REVENUE BY FUND AND SOURCESPECIAL ASSESSMENTS

<u>Source</u>	1975 <u>Projected*</u>	1976 <u>Proposed</u>
Receipts from Special Assessments	\$ <u>152,506</u>	\$ <u>149,671</u>

COMPARISON OF EXPENDITURES BY FUNCTIONSPECIAL ASSESSMENTS

<u>Account</u>	1975 <u>Projected*</u>	1976 <u>Proposed</u>
Contribution to Debt Retirement Fund		
Principal	\$ 118,232	\$ 117,826
Interest	<u>34,274</u>	<u>31,845</u>
TOTAL	\$ <u>152,506</u>	\$ <u>149,671</u>

*Projected as of September 30, 1975.



CAPITAL IMPROVEMENT FUND

1976 PETITION PAVING PROJECTS

1. Appropriation:	\$618,200	
2. Funds		
a. General Obligation Bonds and CIP Funds		\$ 464,495
b. Property Assessments		<u>153,705</u>
Total		\$ 618,200

Paving Projects

- a. 43rd-Skidaway to Levy
- b. Greenville St. -Screven to Atkinson
- c. Forrest St. -Elgin to Greenville
- d. Utah St. -Nevada to Oregon
- e. Bolling St. -Treat to Georgia
- f. 59th-Guatemala to Salvador
- g. 59th-Salvador to Cedar
- h. Kentucky Ave. -Gordonston to Atkinson
- i. Virginia Ave. -Kentucky to Gordonston
- j. Battey St. -Victory Dr. to 44th
- k. Wessels Ave. -40th to 42nd
- l. Salvador St. - DeLesseps to 59th
- m. 63rd St. -1900 Block East
- n. 70th St. -Paulsen to Brazil
- o. 51st St. -Bee to Grenoble
- p. Lawton Ave. -Gwinnett to Greenville
- q. 56th St. -Cuba to Honduras
- r. Utah St. -2200 Block
- s. Forrest Ave. -Duval to Capital

APPENDIX

CITY OF SAVANNAH
PERSONNEL SALARY SCHEDULE

<u>Range Number</u>	<u>Annual Salary Range</u>
12	\$ 4,332 - \$ 6,095
13	4,439 - 6,246
14	4,549 - 6,400
15	4,661 - 6,558
16	4,776 - 6,720
17	4,894 - 6,886
18	5,015 - 7,056
19	5,139 - 7,230
20	5,265 - 7,409
21	5,395 - 7,592
22	5,529 - 7,779
23	5,665 - 7,972
24	5,805 - 8,168
25	5,949 - 8,370
26	6,095 - 8,577
27	6,246 - 8,789
28	6,400 - 9,006
29	6,558 - 9,228
30	6,720 - 9,456
31	6,886 - 9,690
32	7,056 - 9,929
33	7,230 - 10,174
34	7,409 - 10,425
35	7,592 - 10,683
36	7,779 - 10,946
37	7,972 - 11,217
38	8,168 - 11,494
39	8,370 - 11,778
40	8,577 - 12,069
41	8,789 - 12,367
42	9,006 - 12,672
43	9,228 - 12,985
44	9,456 - 13,306

PERSONNEL SALARY SCHEDULE (continued)

<u>Range Number</u>	<u>Annual Salary Range</u>
45	\$ 9,690 - \$13,634
46	9,929 - 13,971
47	10,174 - 14,316
48	10,425 - 14,669
49	10,683 - 15,032
50	10,946 - 15,403
51	11,217 - 15,783
52	11,494 - 16,173
53	11,778 - 16,572
54	12,069 - 16,982
55	12,367 - 17,401
56	12,672 - 17,831
57	12,985 - 18,271
58	13,306 - 18,722
59	13,634 - 19,185
60	13,971 - 19,658
61	14,316 - 20,144
62	14,669 - 20,641
63	15,032 - 21,151
64	15,403 - 21,673
65	15,783 - 22,209
66	16,173 - 22,757
67	16,572 - 23,319
68	16,982 - 23,895
69	17,401 - 24,485
70	17,831 - 25,090
71	18,271 - 25,709
72	18,722 - 26,344
73	19,185 - 26,995
74	19,658 - 27,661
75	20,144 - 28,344
76	20,641 - 29,044
77	21,151 - 29,761
78	21,673 - 30,496
79	22,209 - 31,250
80	22,757 - 32,021

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