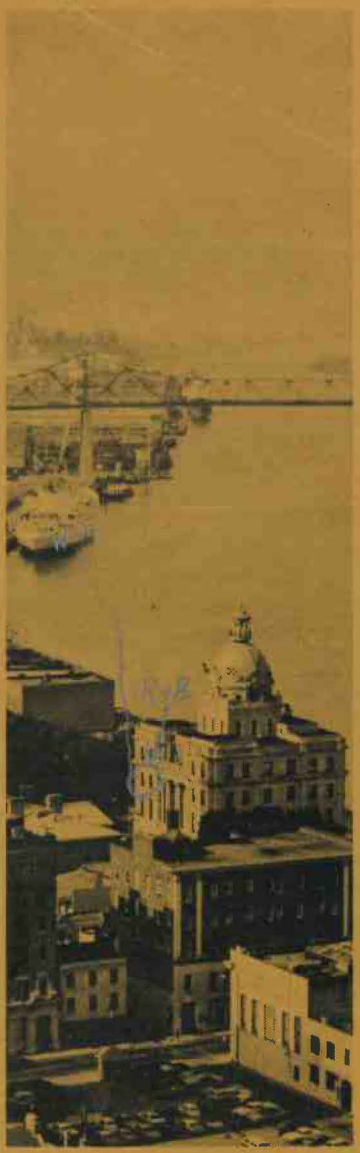

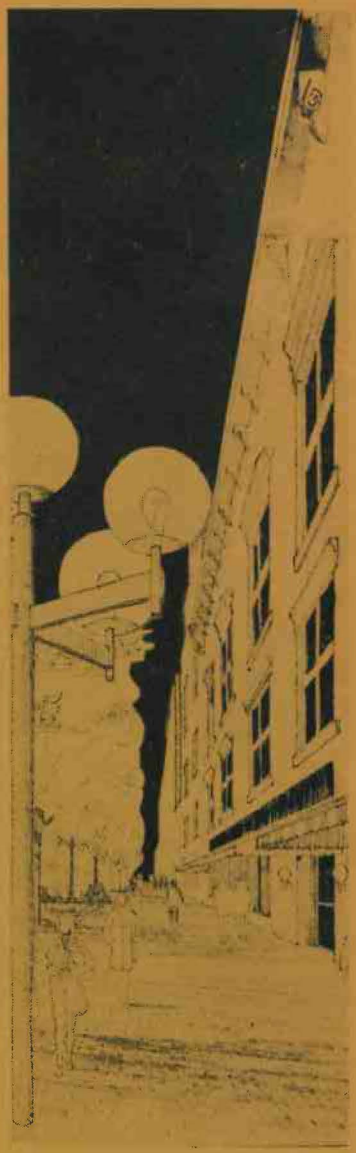

CITY OF SAVANNAH

1973 SERVICE PROGRAM & BUDGET

Property OF:
Richard N. TUTTLE
(Super-Analyst)

CITY OF SAVANNAH, GEORGIA

SERVICE PROGRAM AND BUDGET

FISCAL YEAR

January 1, 1973 through December 31, 1973

MAYOR

John P. Rousakis

ALDERMEN

Frank P. Rossiter
Mayor Pro-tem

F. M. Chambers, Jr.

H. C. Morrison

Bowles C. Ford
Chairman of Council

Leo Center
Vice-Chairman of Council

C. Esbey Thompson

CITY MANAGER

Arthur A. Mendonsa

TABLE OF CONTENTS

SUMMARY OF TABLES

BUDGET FORMAT

Page Color	Title	Description
Ivory	Table of Contents	
	General Budget Summaries	
White	City Manager's Presentation of the Budget to the Mayor and Aldermen	City Manager's Letter of Transmittal which notes major Program Improvements and highlights of the 1973 program.
Yellow	Budget Comments	Divider pages with a brief comment describing the reorganization of each Fund.
	Revenue and Expenditure Summaries	
Tangerine	Estimated Current Revenue	A two year comparative table of Current Revenue Sources for each Fund.
Tangerine	Comparison of Expenditures	Detailed comparative tables for expenditures for a three year period, by Function, by Object, and by Department.
	Departmental Budget Details	
Ivory	Program Expenditure Summary	Indicates Program Improvements and expenditures by Object Code and Department within each Function.
Green	Narrative Summary	A detailed narrative of the Departmental work program. Notes major program and cost changes and program improvements. Compares cost of operations over a two year period.
Green	Expenditure Summary	Presents a three year comparison of departmental expenditures by Object and Activity; indicates total allotted man years of the Department; and the estimated requirements needed for 1973.

Page Color	Title	Description
White	Activity Detail	Presents a comparison of expenditures by Object for each Activity. Also included is a Personnel Schedule which shows the classification, salary range, and number of man years allotted to each Activity for the last three years.
White	Performance Data	Describes the functional programs, comments on Current Level Changes and Program Improvements; and presents workload statistics for each function.

CITY OF SAVANNAH
office of the city manager
p.o. box 1027 savannah, georgia 31402

December 1, 1972

The Mayor and Aldermen
of the City of Savannah

Gentlemen:

Submitted for your consideration is the work program for 1973 and the budget proposed to finance it. The work program consists of those functions and activities assigned to the City by State law, Council action, and the City's Charter.

As proposed, the work program for 1973 will continue efforts to produce timely, adequate, effective, and efficient public services. In addition to this general objective, the work program for 1973 will continue to pursue a number of specific objectives.

1. To secure a physical environment free of trash, debris, unsafe structures, and other detrimental conditions. A number of programs will be directed toward this end in 1973:

   a. The junk vehicle removal program will be improved. The existing program is not adequate. Junk vehicles are accumulating on the streets and vacant lots faster than they can be removed. If this problem is to be controlled, removal of vehicles must be more certain and it must be at a much higher rate than under the present program.

   b. The frequency of street sweeping in residential neighborhoods will be increased. Presently, residential streets are swept once every eight to ten weeks. If the streets are to be kept clean, they must be swept every one to three weeks. Funds are provided in the budget to add the equipment and personnel needed to accomplish this.

   c. More emphasis will be given to enforcement of environmental improvement codes. The City's environmental improvement code program is now more complaint oriented than protection

and improvement oriented. To change this orientation, the code enforcement program will be reorganized to create a special division on environmental improvement inspection. This division will be responsible for weed control enforcement, junk car control enforcement, dilapidated building removal enforcement, and related enforcement programs. Its function will be to carry out a systematic enforcement program directed to improving the physical appearance of the City.

d. Streets and drainage will be improved. Funds are provided to resurface nearly 20 miles of paved streets, and to pave or treat the surface of 9.1 miles of unpaved streets. Funds are also provided to improve the drainage system.

e. Street and drainage maintenance will be further improved. Inventories are being completed to determine the needed frequency of maintenance for streets and drainage structures. On the basis of information developed from these inventories, the drainage and street maintenance programs will be reorganized and modified to achieve a more effective performance.

f. More emphasis will be given to fire prevention efforts. Presently, the primary emphasis of the City's fire protection program is fire suppression. Needed is a program to help prevent fires from starting in the first place. To this end, special emphasis will be given to fire prevention inspections in 1973 within the high fire frequency neighborhoods.

g. Those programs directed to renewing and upgrading the downtown area of the City will continue in 1973. Plans are now being made to move ahead with the River Front Urban Renewal Project, the Model Cities Urban Renewal Project and the Broughton Street Improvement Project. In addition, the Central Area Urban Renewal Project will be placed into full execution in 1973.

h. A department to oversee and coordinate all community development activities will be created and placed into operation in 1973. Community development activities are now performed by a number of different agencies. Coordination of planning and scheduling of project execution under this arrangement is difficult. The new department is being created to correct this situation. This department will be created from existing operations. The cost of operating the new department will be paid in part from a Federal Grant and from the budget allocations of the operations to be consolidated.

2. <u>To increase safety from crime.</u> Work will continue on programs designed to prevent and reduce crime in the community. The intensified crime

control program started in 1972 will continue in 1973, and if found effective will be expanded to cover the entire City. Analysis will continue of the services demands made on the Police Department in an effort to find ways to increase the amount of department effort devoted to crime control efforts.

3. To improve the quality of water of the rivers and streams in the community. Work will continue on the City's $27 million water pollution abatement program. To this end, pollution abatement project contracts totalling an estimated $9,613,000 will be let in 1973.

4. To provide convenient and wanted recreational and leisure time opportunities. Funds are provided to install a sprinkler system at the Golf Course and to improve playgrounds and recreation centers. The program started in 1972 to improve and equip playground areas in all sections of the City will continue. Special emphasis will also be placed on developing and operating youth programs in areas with high delinquency levels.

5. To improve the performance of the City's operating agencies. If we are to achieve our program objectives, we must strengthen the administration of our operating agencies. Each agency must be able to define precisely what its mission is, and be able to evaluate its performance in accomplishing this mission. It must be able to achieve efficient use of available money and must be able to identify and correct any inefficiencies in its operations. Therefore, in addition to the program goals listed above, we will also have as an objective the improvement of the operating procedures and management of the City's operating agencies. To achieve this objective, we will begin a program in 1973 to study each department to determine the specific function it performs, the cost allocated to each function, the efficiency with which it performs each function, and the effectiveness of each function. Where necessary to achieve effective operations, changes will be made in organization and operating procedures of the operating agencies.

Proposed Budgets for 1973

To carry out the program objectives established for 1973 and to finance the on-going activities of the City, budgets are proposed for each of the City's eight operating funds. The totals for each of these budgets are shown below. For comparison, the budgets authorized for 1972 are also shown. The totals cannot be added because of interfund transfers. The net amount of funds needed to fund the budgets totals approximately $35 million. Of this amount, approximately $26 million will be obtained from current revenue and approximately $9 million from bond funds.

Fund	1973 Proposed Budget	1972 Adopted Budget
General Fund	$16,928,962	$15,827,961
Water & Sewer Fund	6,151,751	6,361,500
Model Cities Fund	2,035,355	1,867,656
Working Capital Fund	4,915,683	2,838,408
Capital Improvement Fund	13,583,170	1,432,431
I & D Water Fund	1,072,398	1,008,044
Special Assessments Fund	128,669	165,043
Revenue Sharing Fund	4,178,378	--

General Fund

The proposed budget for the General Fund totals $16,928,962, an increase over the budget adopted for 1972 of $1,101,001. Personal Services account for much of this increase. The reasons for the increase in Personal Services are the changes in the Social Security coverage formula, merit pay adjustment costs, and the cost of funding for a full year the pay adjustments authorized in the third quarter of 1972.

The budget proposed is a current level budget. Cost increases result from increases in fixed cost items such as personnel costs rather than from program changes. Although no major program changes are proposed, several projects should be noted:

1. Street Lighting. The street lighting program is continued at the same level as in 1972. As in 1972, the residential street lighting program will add 441 lights and the arterial lighting program will add 115 lights.

2. Junk car removal. Funds are included in the budget to upgrade and strengthen this program. The goal for 1973 is to remove two hundred junk vehicles per month from the streets.

3. Sanitation. In 1972, the Federal Emergency Employment Act funded some 29 positions in the Sanitation Division. This program will be phased out in 1973. To maintain sanitation services at the required level, at least 22 of these positions must be continued. Funds are included in the budget for this purpose.

4. Street Sweeping. This program is far from adequate as evidenced by the accumulation of debris on the streets. To correct this problem, the street sweeping program will be expanded to reduce the time between sweepings from the present eight to ten weeks down to one to three weeks.

5. Contributions. Funds are provided for contributions to the following agencies:

a.	Youth Museum	$5,000
b.	Tourism Program	5,000
c.	Port Fire Protection	5,000
d.	Red Carpet Tour	1,000

6. City Code. The City Code is not up to date. Ordinances and charter changes adopted during the past five years have not been entered into the Code. As a consequence, it is extremely difficult to determine whether or not regulations have been amended, repealed or added without a time-consuming examination of the minutes of council meetings. To correct this problem, funds are provided to update and modernize the City Code.

Water and Sewer Fund

The Water and Sewer Fund budget for 1973 totals $6,151,751, a decrease of some $210,000 below the 1972 budget. The decrease is caused by a drop in revenue from interest earnings. This decrease does not effect operations, but it does decrease the net income of the Water and Sewer Fund.

No major changes are proposed in the work programs of this fund. The significant program item for 1973 is the pollution abatement program. As now scheduled, another $9,613,000 in pollution abatement contracts will be awarded in the new budget year. A listing of the scheduled projects is included in the Capital Improvement Budget.

Capital Improvement Fund

The proposed budget for the Capital Improvement Fund totals $13,583,170. A detailed listing of the projects to be carried out is contained in the budget.

The program set forth in the budget is, perhaps, the most comprehensive and ambitious capital improvement program ever undertaken by the City. Funds are provided for street improvements, drainage improvements, community development, sanitation facilities and traffic control. Fund allocations are as follows:

Street paving and resurfacing	$1,896,170
Recreation	147,000
Buildings and grounds	135,000
Sanitation	400,000
Drainage	180,000
Community development	227,000
Public Safety	250,000
Water and sewer improvements	685,000
Pollution abatement	9,613,000

An appropriation of $50,000 is also included to cover the cost of administering the Capital Improvement Program.

In addition to items to be financed from the budget, three major urban renewal projects are expected to begin in 1973: the Central Area Urban Renewal Project, the River Front Project and the Model Cities Renewal Project. Together these programs will spend a total of more than $24 million on community improvements over the next five or six years. Also not included in the budget is the cost of the Broughton Street Improvement Program. Construction of this project is expected to begin in 1973. The cost is to be financed through assessment against Broughton Street properties. Cost estimates for the project now being prepared will be available early in 1973.

Revolving Fund

The Revolving Fund serves the other departments and agencies of the City. Services of this fund are provided on a charge back basis. This means that the "revenue" to finance the revolving fund programs comes from "service charges" made to other departments and agencies. Operations included in the Revolving Fund are:

Data Processing	$ 535,025
Central Garage	2,559,479
Central Services	552,307
Building and Grounds Maintenance (services only the Leisure Services Division)	256,541
Group Insurance and Social Security (Funds are transferred from departments to this account in order to consolidate premium payments)	1,012,331

Specific attention is called to the Central Garage Operation. Funds are included for scheduled equipment replacements and for new equipment purchases. The equipment replacement appropriation totals $800,500 and the new equipment appropriation totals $51,700. Included in equipment replacements are 30 police cars and 14 refuse collection trucks.

Also as a part of the Central Garage program, an Equipment Replacement Revolving Fund will be established in 1973. Money for this fund will be obtained from charges made to departments for equipment depreciation. When the performance life of a piece of equipment has been fully depreciated, it will be replaced with money accumulated in this fund for this purpose from charges made for its depreciation. Money accumulated in the Equipment Replacement Fund will be reserved exclusively for equipment replacement. Two benefits will result from the establishment of an Equipment Replacement Revolving Fund:

1. The cost of annual equipment replacement will be stabilized. Now the cost fluctuates drastically from year to year because a reserve for equipment replacement has not been funded.

2. Equipment replacement purchases will no longer have to wait for the beginning of a budget year, but can be scheduled in a manner that will provide the equipment on a timely basis.

Tied to the creation of the Equipment Replacement Fund is the adoption of a rational schedule for replacing each piece of equipment. This schedule will insure that equipment will not be retained past the point that it can be operated and maintained safely and efficiently.

Model Cities Fund

The fiscal year for the Model Cities' budget is September 1 to August 31. This department operates on a different basis than other City departments in that it does not render services directly to the public, but instead purchases services from other agencies. Because of this feature, the budget is executed through contracts authorized by the Mayor and Aldermen.

The budget for the Model Cities' program, exclusive of funds requested under Title XVI and Title IV-A of the Social Security Act total $2,081,342. Grant funds requested and approved under the Social Security Act totalled $1,500,000. However, of this amount approximately $1,125,000 has been cancelled as a result of Congressional action.

In the past, the primary emphasis of the Model Cities' program has been on social services. This emphasis will continue. However, during this action year, as well as in subsequent action years, special emphasis will also be placed on improving the physical environment in the Model Neighborhood. Planning for an urban renewal project in the Model Cities' area is underway. In addition, more intensive clean-up and code enforcement programs are being developed for the Model Cities' neighborhood.

Revenue Sharing Fund

The Federal General Revenue Sharing program is now a reality. Money received under this program will be placed in the Revenue Sharing Fund and then be disbursed to the various operating funds.

The Revenue Sharing Fund will have $4,178,378 available for distribution in 1973. The proposed distribution is as follows:

General Funds	$1,063,178
Capital Improvements	2,263,000
Equipment Replacement	852,000

Within each of these categories funds are allocated to those programs authorized under the provision of the Federal Revenue Sharing Act.

Industrial and Domestic Water Supply Fund

The proposed budget for the Industrial and Domestic Water Supply Fund totals $937,398. This is some $70,000 less than the 1972 budget. This decrease in cost results from a decrease in debt service costs.

Special Assessment Fund

This fund retires the "baby bond" or assessment bonds issued for street paving. Bonds to be retired in 1973 total $128,669. Revenue to retire these bonds is obtained by assessing paving cost to the properties benefiting from the paving project. Projected revenues from assessments in 1973 equal the amount needed to retire the bonds scheduled for retirement.

Conclusion

The program of work projected for 1973 is ambitious and comprehensive. It will have a significant impact on the community, not only in terms of renewing and improving the streets and other public facilities, but also in terms of upgrading the quality and effectiveness of the services produced by the City. Placing this program into effect will be both a challenge and an opportunity - - a challenge to achieve the objectives established for the work program - - an opportunity to build and improve this community.

Respectfully submitted,

Arthur A. Mendonsa
City Manager

AN ORDINANCE TO PROVIDE FOR THE EXPENDITURE OF REVENUE OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH, TO BE RECEIVED IN THE YEAR 1973; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and Aldermen of the City of Savannah in Council assembled, and it is hereby ordained by authority thereof, that:

WHEREAS, the City Manager has submitted a budget for the expenditure of funds to be received by the City of Savannah in the fiscal year 1973.

NOW THEREFORE said budget as amended is hereby adopted and the amounts as shown therein as "Adopted Budget" are hereby appropriated to the various Departments for the fiscal year 1973.

****

AN ORDINANCE TO ASSESS AND LEVY TAXES AND RAISE REVENUE FOR THE CITY OF SAVANNAH; TO PROVIDE TAXES FOR BUSINESSES AND PROFESSIONS; TO PROVIDE FOR THE REGULATION OF CERTAIN KINDS OF BUSINESSES IN THE CORPORATE AND JURISDICTIONAL LIMITS OF SAID CITY; TO PROVIDE A TAX ON THE GROSS INCOME OF CERTAIN KINDS OF BUSINESSES; TO FIX PENALTIES FOR THE VIOLATION OF THE REVENUE ORDINANCES OF SAID CITY; AND FOR OTHER PURPOSES CONNECTED WITH TAXES AND REVENUE IN SAID CITY.

****

SUMMARY

DEFINITION OF MAJOR OBJECT CODES

Listed below is a description of the contents of each of the Major Object Codes used in the Budget Document:

100 PERSONAL SERVICES

This Major Object Code includes funds for salaries and wages, Social Security, Group Insurance, Employee Claims, Overtime, Longevity and Pensions.

200 CONTRACTUAL SERVICES

Funds allocated in this series provide the following services: utilities, long distance phone calls and telephones not on the Central Switchboard, travel allowances, advertising costs, insurance premiums (on buildings), rental expenses, dues for memberships and subscriptions, fees for professional services, maintenance services to buildings and equipment which is not performed by City workmen, subsidies and contributions and miscellaneous Contractual Services (e.g., Linen Service).

300 COMMODITIES

The minor codes in this series provide funds for: printing and office supplies, clothing and personal supplies allowances, food, medical and housekeeping supplies, operating supplies and materials, motor fuel, repair parts and tools.

400 REVOLVING FUNDS

These various services performed by the Revolving Fund Divisions for other City Departments. The costs are charged back to each using Department to show a more accurate cost for each Activity. Services included in this series are: Data Processing, Building and Electrical Maintenance, Electronic Equipment Repair, Custodial and Messenger Services, Switchboard Services, Equipment Rental (for cost of using City owned vehicles), Supplies Management (for use of the central storeroom), and Buildings and Grounds Maintenance (which serves Leisure Services).

500 CAPITAL OUTLAY

This series of codes provides funds for Capital Outlay expenditures. These expenditures are for: building and fixed equipment, office furniture and equipment, vehicular equipment, operational and construction equipment and purchase of land.

600 BOND AMORTIZATION AND INTEREST

This series of codes provides funds to meet scheduled payments on currently outstanding general obligations of the City.

SUMMARY OF REVENUE AND EXPENDITURES

GENERAL FUND

TABLE I

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

GENERAL FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Property Tax			
Real Property Tax (Current)	$ 4,060,000	$ 4,150,000	$ 4,639,526
Personal Property Tax (Current)	795,000	815,000	830,000
Vehicle Tax	527,000	518,500	590,000
Public Utility Tax (Current)	715,000	790,000	810,000
Real Property Tax (Delinquent)	350,000	370,000	370,000
Personal Property Tax (Delinquent)	90,000	110,000	75,000
Total	$ 6,537,000	$ 6,753,500	$ 7,314,526
Other Taxes			
Liquor Tax	$ 275,000	$ 285,000	$ 290,000
Beer and Wine Tax	961,000	800,000	825,000
Life Insurance Premium Tax	225,000	217,000	220,000
Other Insurance Premium Tax	280,000	300,000	305,000
Total	$ 1,741,000	$ 1,602,000	$ 1,640,000
Tax Fees and Interest			
Execution Fees	$ 23,000	$ 24,000	$ 23,000
Interest (Delinquent Tax)	10,000	15,000	10,000
Total	$ 33,000	$ 39,000	$ 33,000
Licenses and Permits			
Business Licenses	$ 1,370,000	$ 1,405,100	$ 1,405,000
Street Maintenance Decals	107,000	110,800	110,000
Parking Meters	300,000	195,000	215,000
Dog Tags	10,000	12,000	10,000
Total	$ 1,787,000	$ 1,722,900	$ 1,740,000
Fines, Forfeits and Penalties			
Court Fines	$ 325,000	$ 290,000	$ 300,000
Traffic Citations (Non-Moving)	111,000	100,000	105,000
Total	$ 436,000	$ 390,000	$ 405,000
Interest Earned			
General Investments	$ 90,000	$ 66,200	$ 68,000
Perpetuity Lots	68,000	54,000	63,000
Bond Fund Investments	4,000	4,119	0
Ground Rents	250	250	100
Pension Fund Investments, Etc.	38,000	(2,147)	4,000
Discounts Earned	12,000	5,700	6,000
Total	$ 212,250	$ 128,122	$ 141,100

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Rents - General			
Gamble Building	$ 4,380	$ 3,600	$ 3,600
Park and Shop Garage	15,000	15,000	15,000
Recorder's Court	19,200	19,200	19,200
Miscellaneous	2,280	2,500	3,200
Total	$ 40,860	$ 40,300	$ 41,000
Stadiums and Auditoriums			
Golf Course	$ 159,000	$ 132,000	$ 132,000
Civic Center	100,000	170,000	150,000
Sports Center	6,000	5,000	5,000
Grayson Stadium	2,000	2,000	2,000
Memorial Stadium	8,000	10,000	8,000
Swimming Pools	6,000	5,800	6,000
Concessions	70,000	75,000	75,000
Total	$ 351,000	$ 399,800	$ 378,000
Other Agencies	$ 0	$ 5,900	$ 0
State Intangible Tax	100,000	99,108	100,000
General Purpose Grant	616,000	655,000	615,000
Savannah Housing Authority	80,000	99,542	80,000
Services Provided for Model Cities	125,065	125,065	130,336
Miscellaneous Federal Grants	262,235	262,235	322,486
Total	$ 1,183,300	$ 1,246,850	$ 1,247,822
Inspection Fees			
Building Inspection	$ 25,000	$ 28,000	$ 28,000
Electrical Inspection	30,000	26,000	28,000
Plumbing Inspection	25,000	21,000	25,000
Gas Inspection	650	600	600
Mechanical Inspection	5,000	6,000	5,400
Total	$ 85,650	$ 81,600	$ 87,000
Cemetery Fees	$ 58,000	$ 58,000	$ 58,000
Refuse Fees			
Refuse Collection and Disposal	$ 420,000	$ 450,000	$ 460,000
Refuse Dumping Fees	45,000	35,000	40,000
Total	$ 465,000	$ 485,000	$ 500,000
Interfund and Intrafund Fees			
Interdepartmental Fees	$ 7,500	$ 7,500	$ 7,500
Services to Water and Sewer Fund	529,920	529,920	638,087
Contributions from W & S Fund	2,216,981	2,216,976	1,165,749
Services to I & D Water Comm.	24,000	24,000	24,000
Total	$ 2,778,401	$ 2,778,396	$ 1,835,336

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
General Services			
Accident Reporting	$ 8,000	$ 8,000	$ 8,000
Traffic Moving Reporting	3,200	1,000	1,000
Fire Protection	34,000	34,000	34,000
Harbor Fees	20,000	32,000	28,000
Parking Lot	12,500	12,000	12,000
Recreation Fees	8,000	12,000	12,000
Total	$ 85,700	$ 99,000	$ 95,000
Contribution From Revenue Sharing Fund	$ 0	$ 0	$ 1,063,178
Other Revenue			
Advertising	$ 2,000	$ 4,200	$ 3,000
Telephone Locations	1,800	1,800	1,800
Grass Cutting Fees	3,000	7,000	5,200
Sale of Land and Property	1,000	12,000	1,000
Miscellaneous Revenue	26,000	50,000	39,000
Unencumbered cash forwarded from Prior Years	0	0	300,000
Total	$ 33,800	$ 75,000	$ 350,000
TOTAL	$15,827,961	$15,899,468	$16,928,962

TABLE II

COMPARISON OF EXPENDITURES BY FUNCTION

GENERAL FUND

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
GENERAL ADMINISTRATION				
Legislative				
Mayor and Aldermen	$ 95,055	$ 94,494	$ 95,636	$ 102,388
Clerk of Council	26,670	28,892	28,836	27,083
Total	$ 121,725	$ 123,386	$ 124,472	$ 129,471
City Manager	$ 120,756	$ 114,935	$ 117,102	$ 121,405
Legal	$ 34,168	$ 38,758	$ 38,952	$ 42,856
MANPOWER DEVELOPMENT				
Manpower Development	$ 22,655	$ 56,334	$ 189,264	$ 236,726
FINANCE AND ADMINISTRATIVE SERVICES				
Director's Office	$ 39,158	$ 29,684	$ 29,856	$ 43,295
Research and Budget				
Research and Budget	$ 92,731	$ 122,775	$ 125,565	$ 133,664
Contract Coordination	0	22,189	20,225	24,980
Total	$ 92,731	$ 144,964	$ 145,790	$ 158,644
Finance				
Finance Administration	$ 37,479	$ 28,823	$ 28,946	$ 30,502
Accounting	160,463	229,551	230,485	285,290
Tax Assessor	60,000	75,000	75,000	75,000
Revenue and Delinquent Revenue	176,745	187,503	187,791	212,041
Parking	5,018	12,584	13,002	15,266
Water and Sewer Revenue	241,603	259,727	260,410	299,154
Total	$ 681,308	$ 793,188	$ 795,634	$ 917,253

* Adjusted as of June 30, 1972

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Purchasing and Central Services	$ 60,966	$ 64,629	$ 64,612	$ 89,998
PERSONNEL				
Personnel	$ 148,615	$ 134,687	$ 145,935	$ 158,393
PUBLIC SERVICES				
DPS Director				
Director's Office	$ 123,873	$ 114,940	$ 126,459	$ 126,122
Engineering	136,864	159,110	155,626	173,265
Total	$ 260,737	$ 274,050	$ 282,085	$ 299,387
Streets, Traffic and Drainage				
Traffic	$ 505,741	$ 583,995	$ 599,465	$ 695,509
Drainage and Rights-of-Way Maintenance	308,831	415,392	416,409	416,488
Streets Maintenance	411,531	535,703	537,977	480,607
Total	$ 1,226,103	$ 1,535,090	$ 1,553,851	$1,592,604
Sanitation				
Residential Refuse Collection	$ 1,226,212	$ 1,269,287	$ 1,244,415	$1,808,947
Refuse Disposal	185,246	175,844	197,147	184,377
Street Cleaning	169,931	181,100	200,301	237,634
Commercial Refuse Collection	278,397	379,781	372,149	401,165
Total	$ 1,859,786	$ 2,006,012	$ 2,014,012	$2,632,123
Cemeteries				
Cemetery Operations and Maintenance	$ 198,925	$ 219,553	$ 219,980	$ 257,522
Inspections				
Construction, Zoning and Housing Code Enforcement	$ 254,870	$ 259,475	$ 260,710	$ 284,043

* Adjusted as of June 30, 1972

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
CRIMINAL JUSTICE				
Police				
Administrative Bureau	$ 120,677	$ 136,027	$ 128,977	$ 153,056
Patrol Bureau	1,259,058	1,220,255	1,257,093	1,758,845
Investigations Bureau	556,758	625,326	630,344	682,652
Service Bureau	664,707	645,862	663,448	877,870
Total	$ 2,601,200	$ 2,627,470	$ 2,679,862	$3,472,423
Recorder's Court	$ 84,174	$ 94,451	$ 94,588	$ 119,241
BUILDING SAFETY				
Fire				
Administrative Division	$ 43,049	$ 52,555	$ 52,727	$ 56,863
Services Division	71,509	89,211	89,267	107,293
Operations Division	1,547,020	1,682,511	1,689,446	2,286,358
Total	$ 1,661,578	$ 1,824,277	$ 1,831,440	$2,450,514
LEISURE SERVICES				
Director's Office	$ 0	$ 0	$ 13,257	$ 40,145
Recreation Division	478,136	536,214	493,086	543,580
Civic Center	80,677	394,713	392,611	446,304
Facilities Division	266,974	202,661	210,819	252,500
Total	$ 825,787	$ 1,133,588	$ 1,109,773	$1,282,529
Park and Tree				
Director's Office	$ 44,167	$ 47,007	$ 47,035	$ 51,901
Park and Tree Maintenance	287,260	294,623	296,508	328,984
Total	$ 331,427	$ 341,630	$ 343,543	$ 380,885

* Adjusted as of June 30, 1972

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
INTERDEPARTMENTAL				
Interdepartmental				
Employee Pensions				
New Plan	$ 0	$ 950,000	$ 950,000	$ 0
Old Plan	400,588	416,748	416,748	446,748
Employee Claims	34,703	18,000	26,000	53,753
Judgments and Losses	21,274	20,000	20,000	19,500
Contingencies	2,118	389,983	217,743	306,794
Debt Retirement	1,181,341	1,310,950	1,310,950	1,118,354
Pay Adjustments	0	536,000	536,000	46,000
Contributions to Capital Improvements	431,994	300,000	299,575	0
Metropolitan Planning Commission	118,830	124,646	124,646	147,515
Regional Development	73,559	28,283	28,283	28,243
Savannah River Basin Commission	0	6,000	6,000	6,000
Miscellaneous Contributions	91,518	75,255	79,711	85,765
Registrations and Elections	812	978	978	978
Total	$ 2,356,737	$ 4,176,843	$ 4,016,634	$ 2,259,650
GRAND TOTAL	$12,983,406	$15,993,004	$16,058,095	$16,928,962

* Adjusted as of June 30, 1972

TABLE III

COMPARISON OF EXPENDITURES BY OBJECT

GENERAL FUND

Object	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Personal Services	$ 7,656,615	$ 9,942,707	$ 8,991,164	$10,880,015
Contractual Services	1,342,617	1,958,706	2,773,133	1,948,740
Commodities	558,239	583,629	593,198	462,352
Revolving Funds	1,676,213	1,819,111	1,960,087	2,421,369
Capital Outlay	571,575	381,401	433,063	99,879
Bond Amortization and Interest	1,178,147	1,307,450	1,307,450	1,116,607
TOTAL	$12,983,406	$15,993,004	$16,058,095	$16,928,962

* Adjusted as of June 30, 1972

TABLE IV

COMPARISON OF EXPENDITURES BY DEPARTMENT

GENERAL FUND

Account	1972 Adopted Budget	1972 Adjusted Budget*	1973 Current Level	1973 Program Improve.	1973 Recom.	1973 Adopted
Legislative	$ 123,386	$ 124,472	$ 129,471	$ 0	$ 129,471	$ 129,471
City Manager	114,935	117,102	121,405	0	121,405	121,405
Legal	38,758	38,952	42,856	0	42,856	42,856
Manpower Development	56,334	189,264	236,726	0	236,726	236,726
Finance and Administrative Services	1,032,465	1,035,892	1,209,190	0	1,209,190	1,209,190
Personnel	134,687	145,935	158,393	0	158,393	158,393
Public Services	4,294,180	4,330,638	4,894,847	+170,832	5,065,679	5,065,679
Police	2,627,470	2,679,862	3,472,423	0	3,472,423	3,472,423
Recorder's Court	94,451	94,588	119,241	0	119,241	119,241
Fire	1,824,277	1,831,440	2,450,514	0	2,450,514	2,450,514
Leisure Services	1,133,588	1,109,773	1,282,529	0	1,282,529	1,282,529
Park and Tree	341,630	343,543	380,885	0	380,885	380,885
Interdepartmental	4,176,843	4,016,634	2,259,650	0	2,259,650	2,259,650
GRAND TOTAL	$15,993,004	$16,058,095	$16,758,130	$ +170,832	$16,928,962	$16,928,962

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

MODEL CITIES

TABLE V

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

MODEL CITIES FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Federal Funds	$1,802,625	$2,844,451	$2,035,355
General Fund (City's Share)*	65,031	65,031	45,987
GRAND TOTAL	$1,867,656	$2,909,482	$2,081,342

* This represents in-kind services to the Model Cities Administration Activity.

TABLE VI

COMPARISON OF EXPENDITURES BY FUNCTION

MODEL CITIES FUND

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Model Cities				
Model Cities Administration	$ 433,785	$ 150,684	$ 333,564	$ 281,157
Other Agency Programs	1,885,146	1,589,007	2,306,652	1,623,862
Total	$ 2,318,931	$1,739,691	$2,640,216	$ 1,905,019
Services by General Fund:				
Finance and Administrative Services				
Research and Budget	$ 17,070	$ 14,779	$ 23,200	$ 16,771
Accounting	34,969	33,422	48,373	30,232
Total	$ 52,039	$ 48,201	$ 71,573	$ 47,003
Police				
Police Community Relations	$ 58,394	$ 37,361	$ 43,271	$ 0
Leisure Services				
Recreation Leaders	$ 55,547	$ 26,870	$ 32,493	$ 0
Golden Age	37,203	15,533	15,231	0
Leisure Services Program	0	0	41,667	83,333
Total	$ 92,750	$ 42,403	$ 89,391	$ 83,333
GRAND TOTAL	$ 2,522,114	$1,867,656	$2,844,451	$ 2,035,355

* Adjusted as of June 30, 1972

TABLE VII

COMPARISON OF EXPENDITURES BY OBJECT

MODEL CITIES FUND

Object	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Personal Services	$ 293,349	$ 114,941	$ 258,319	$ 231,294
Contractual Services	2,179,421	1,726,447	2,555,904	1,777,971
Commodities	19,771	2,400	6,886	6,763
Revolving Funds	1,324	12,411	13,793	15,493
Capital Outlay	28,258	11,457	9,549	3,834
GRAND TOTAL	$ 2,522,114	$ 1,867,656	$ 2,844,451	$ 2,035,355

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

REVOLVING FUND

TABLE VIII

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

REVOLVING FUNDS

Activity	Bldg. & Grounds Maint.	Data Proc.	Radio Maint.	Bldg. & Elect. Maint.	Equip. Rental, Dep. & Repl.	Cust. & Mess.	Switch-board	Supplies Mgt.	Soc. Sec. & Group Insurance
Mayor and Aldermen	$	$	$ 224	$	$	$ 7,259	$ 1,062	$ 28	$ 5,637
Clerk of Council						3,624	534		1,399
City Manager's Office			224		1,241	10,588	2,149	66	4,722
Legal						330	400	28	2,633
Manpower Planning - CAMPS					560				2,409
Manpower Planning - Youth									825
Emergency Employment									18,995
Finance Director's Office					314	1,292	800	28	2,464
Research and Budget		3,432		500		2,733	1,275	120	8,388
Contract Coordination									1,660
Finance Administration				1,250		1,391	1,400	40	1,536
Accounting		69,868				2,943	2,180	75	14,184
Tax Assessor									
Revenue		35,237		2,600		2,192	1,400	60	5,045
Delinquent Revenue		13,495		862	2,476	2,192	400	40	4,282
Parking				400					1,266
Water and Sewer Revenue		69,867		2,700	4,073	4,199	1,400	28	15,410
Purchasing and Central Services		12,890		1,317	244	3,584	2,839	60	5,014
Personnel		7,821		1,500	344	12,744	1,600	75	6,606
Public Services Director's Office			224	1,000	793	2,183	6,640	452	5,964
Engineering			763		4,982	8,360	1,600	148	10,693
Traffic		4,413	1,147	1,300	15,104	14,706	1,512	28,027	15,978
Drainage and Right-of-Way			599	5,000	104,510			14,271	24,218
Streets Maintenance			937	2,000	80,198			9,128	26,335
Residential Refuse/Trash Collection			1,170	150	475,505			14,665	98,507
Refuse Disposal			440	1,000	62,133			6,079	6,076
Street Cleaning			1,321		107,153			2,763	9,692
Commercial Refuse Collection		7,821	1,500		199,933			6,286	13,480
Cemetery Operations								13	792
Bonaventure/Greenwich				700	5,407			1,513	11,912

Activity	Bldg. & Grounds Maint.	Data Proc.	Radio Maint.	Bldg. & Elect. Maint.	Equip. Rental, Dep. & Repl.	Cust. & Mess.	Switch-board	Supplies Mgt.	Soc. Sec. & Group Insurance
Laurel Grove North	$	$	$	$ 700	$ 1,464	$	$	$ 669	$ 4,507
Laurel Grove South				700	384			375	3,245
Construction and Zoning and Housing Code Enforcement		1,191	562	850	8,288	3,975	1,200	93	10,698
Police Chief's Office			587		687	1,191	1,200	13	3,367
Staff and Inspections			184		1,293		2,000	26	6,161
Patrol			10,392		260,265	3,984	2,668	60	90,781
Traffic Safety and Control			1,190		13,912	992	534		23,076
Investigations Administration			389		1,585				2,382
Investigations Unit			1,897		21,021		2,000	13	20,437
Drugs and Vice Control			2,212		8,422	1,191	1,200	40	9,416
Youth Unit			1,221		4,722		800		9,742
Records and Communications		115,116	4,549		2,144	2,984	4,224	40	33,944
Central Detention and Services			212	7,595			2,000	5,851	13,649
Recorder's Court		1,191				661	2,000	34	6,976
Fire Chief's Office			286			1,191		13	3,097
Fire Training									
Fire Alarms and Communications			1,361		20,315			109	3,392
Fire Prevention/Investigations			375		1,847				22,327
Firefighting			4,000	9,970				1,938	141,680
Leisure Services Director's Office									2,362
Recreation Administration	7,886			1,400		1,191	1,200	109	2,295
Sports	47,459							544	1,402
Playgrounds	54,187			1,550	50			1,686	7,707
Golden Age	12,457			1,000	528	330		204	3,581
Swimming Pools	12,458			3,250				509	1,355
Civic Center	98,177			1,200	723	3,895	1,443	5,340	9,229
Golf Course	8,145		253	2,087	4,778	1,191		2,462	7,719
Grayson Stadium			375	6,900	609			515	645

Activity	Bldg. & Grounds Maint.	Data Proc.	Radio Maint.	Bldg. & Elect. Maint.	Equip. Rental, Dep. & Repl.	Cust. & Mess.	Switch-board	Supplies Mgt.	Soc. Sec. & Group Insurance
Memorial Stadium	$ 7,886	$	$ 314	$ 4,500	$	$	$	$ 421	$ 611
Sports Center	7,886		253	2,000				205	590
Park and Tree Director's Office			236	250	239	1,191	1,200	6	3,214
Park and Tree Maintenance			1,049	2,100	33,382			1,254	24,643
Metropolitan Planning Commission					412				
TOTAL GENERAL FUND	$256,541	$342,342	$ 40,446	$ 68,331	$ 1,452,040	$104,287	$ 50,860	$106,522	$ 800,352
Data Processing	$	$	$	$ 2,000	$ 394	$ 12,601	$ 1,260	$ 2,000	$ 22,483
Central Garage		8,300	1,230	3,500	91,135	2,400	1,260	8,659	35,792
Electronic Equipment Repair				1,345	2,142	1,200	840	70	2,548
Building and Grounds Maintenance				1,350	7,764			2,045	19,011
Supplies Management		1,250		300	27	600	1,260	25	2,210
Central Switchboard									1,873
Custodial & Messenger Service				7,500	412	300	840	2,508	4,524
Building & Electrical Maintenance			112	2,000	932	147	46	2,812	4,875
TOTAL REVOLVING FUNDS	$	$ 9,550	$ 1,342	$ 17,995	$ 102,806	$ 17,248	$ 5,506	$ 18,119	$ 93,316
Water Supply and Treatment	$	$	$ 937	$	$ 5,263	$ 150	$ 845	$ 5,285	$ 11,846
Water Distribution			2,000		32,017	1,802	400	115,477	27,897
Sewer Maintenance			1,620		49,446			22,985	29,632
Sewage Treatment and Disposal			862	6,500	13,983			5,570	14,396
TOTAL WATER & SEWER FUND	$	$	$ 5,419	$ 6,500	$ 100,709	$ 1,952	$ 1,245	$149,317	$ 83,771

Activity	Bldg. & Grounds Maint.	Data Proc.	Radio Maint.	Bldg. & Elect. Maint.	Equip. Rental, Dep. & Repl.	Cust. & Mess.	Switch-board	Supplies Mgt.	Soc. Sec. & Group Insurance
Model Cities Administration	$	$ 11,720	$	$	$ 2,411	$ 1,302	$	$ 60	$ 17,383
TOTAL MODEL CITIES	$	$ 11,720	$	$	$ 2,411	$ 1,302	$	$ 60	$ 17,383
Treatment and Distribution	$	$	$ 1,260	$	$ 846	$	$	$ 3,063	$ 17,509
TOTAL I AND D WATER	$	$	$ 1,260	$	$ 846	$	$	$ 3,063	$ 17,509
County Charges	$	$139,213	$	$	$	$	$	$	$
Other Agency Charges		32,200							
TOTAL COUNTY & OTHER AGY.	$	$171,413	$	$	$	$	$	$	$
Contribution from Revenue Sharing	$	$	$	$	$ 852,200	$	$	$	$
GRAND TOTAL	$256,541	$535,025	$ 48,467	$ 92,826	$2,511,012	$124,789	$ 57,611	$277,081	$1,012,331

TABLE IX

COMPARISON OF EXPENDITURES BY FUNCTION

REVOLVING FUND

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget****	1973 Budget
Data Processing				
Data Processing	$ 463,660	$ 389,008	$ 390,678	$ 535,025
Leisure Services				
Buildings and Grounds Maintenance	$ 97,393	$ 109,144	$ 109,696	$ 256,541
Central Garage				
Vehicle Maintenance, Replacement & Depreciation	1,156,891	1,495,720	$1,563,002	2,511,012
Electronic Equipment Repair	31,436	41,807	42,098	48,467
Total	$1,188,327	$1,537,527	$1,605,100	$2,559,479
Purchasing and Central Services				
Supplies Management	$ 55,475	$ 55,965	$ 33,190	$ 277,081*
Central Switchboard	49,084	55,839	56,357	57,611**
Custodial and Messenger Service	100,644	116,819	117,053	124,789
Building and Electrical Maintenance	154,333	87,743	87,639	92,826
Total	$ 359,536	$ 316,366	$ 294,239	$ 552,307
Interdepartmental				
Group Insurance and Social Security	$ 541,078	$ 595,507	$ 676,444	$1,012,331***
GRAND TOTAL	$2,649,994	$2,947,552	$3,076,157	$4,915,683

* Supplies Management Budget increases due to changes in the charge-back system for the warehouse.

** Central Switchboard will increase an additional $22,900 in 1973 to provide 24 hour service. Funds have been set aside in the Contingencies Account for this purpose.

*** Social Security and Group Insurance costs increase due to increased rates, increase in City payroll and additional cost for Police and Fire Social Security benefits.

**** Adjusted as of June 30, 1972.

TABLE X

COMPARISON OF EXPENDITURES BY OBJECT

REVOLVING FUND

Object	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Personal Services	$ 1,319,268	$ 1,372,875	$ 1,462,795	$ 2,119,532
Contractual Services	368,407	294,491	295,077	663,558
Commodities	679,568	483,444	496,663	1,098,332
Revolving Funds	103,060	122,820	122,820	172,566
Capital Outlay	179,691	673,922	698,802	861,695
GRAND TOTAL	$ 2,649,994	$ 2,947,552	$ 3,076,157	$ 4,915,683

* Adjusted as of June 30, 1972

TABLE XI

COMPARISON OF EXPENDITURES BY DEPARTMENT

REVOLVING FUND

Account	1972 Adopted Budget	1972 Adjusted Budget *	1973 Current Level	1973 Program Improve.	1973 Recom.	1973 Adopted
Data Processing	$ 389,008	$ 390,678	$ 535,025	$ 0	$ 535,025	$ 535,025
Leisure Services	109,144	109,696	256,541	0	256,541	256,541
Central Garage	1,537,527	1,605,100	2,559,479	0	2,559,479	2,559,479
Purchasing and Central Services	316,366	294,239	552,307	0	552,307	552,307
Interdepartmental	595,507	676,444	1,012,331	0	1,012,331	1,012,331
GRAND TOTAL	$ 2,947,552	$ 3,076,157	$ 4,915,683	$ 0	$ 4,915,683	$ 4,915,683

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

REVENUE SHARING

TABLE XII

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

REVENUE SHARING FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
1972 Revenue Sharing Appropriation	$ 0	$ 0	$2,089,189
1973 Revenue Sharing Appropriation	0	0	2,089,189
GRAND TOTAL	$ 0	$ 0	$4,178,378

TABLE XIII

COMPARISON OF EXPENDITURES BY FUNCTION

REVENUE SHARING FUND

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Contribution to Capital Improvements Fund	$ 0	$ 0	$ 0	$ 2,263,000
Contribution to General Fund				
Police	$ 0	$ 0	$ 0	$ 292,374
Fire	0	0	0	410,387
Inspections	0	0	0	35,085
Sanitation	0	0	0	325,332
Total	0	0	0	$ 1,063,178
Vehicular Equipment Replacement	$ 0	$ 0	$ 0	$ 852,200
GRAND TOTAL	$ 0	$ 0	$ 0	$ 4,178,378

* Adjusted as of June 30, 1972

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TABLE XIV

COMPARISON OF EXPENDITURES BY OBJECT CODE

REVENUE SHARING FUND

Object	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	0	3,326,178
Commodities	0	0	0	0
Revolving Fund	0	0	0	0
Capital Outlay	0	0	0	852,200
GRAND TOTAL	$ 0	$ 0	$ 0	$ 4,178,378

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

WATER AND SEWER FUND

TABLE XV

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

WATER AND SEWER FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Water Customers			
Inside City	$2,136,000	$2,100,000	$2,150,000
Outside City	816,000	830,000	850,000
Sewer Customers			
Inside City	1,200,000	1,125,000	1,250,000
Outside City	365,000	385,000	400,000
County Contribution from Tax Levy	994,000	994,000	994,000
Pollution Abatement	0	28,638	0
Sewer Connection Fees	10,000	18,000	75,000
Water Line Tap-In Fees	32,000	90,000	60,000
Water Line Extensions	33,500	33,441	33,441
Water Cut-On Fees	6,000	6,000	6,000
Interest on Sinking Fund	33,000	4,868	0
Interest on Investments	590,000	590,400	188,310
Interest on Water Meter Deposits	11,000	9,600	10,000
I and D Water Supply	135,000	135,000	135,000
Miscellaneous	0	543	0
GRAND TOTAL	$6,361,500	$6,350,490	$6,151,751

TABLE XVI

COMPARISON OF EXPENDITURES BY FUNCTION

WATER AND SEWER FUND

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Public Works				
Water Operations				
Water Supply & Treat.	$ 286,727	$ 281,486	$ 307,421	$ 332,072
Water Distribution	458,858	492,910	463,819	506,970
Sewer Operations				
Sewer Maintenance	435,337	489,800	488,730	487,896
Sewage Treat. & Disposal	165,724	170,414	174,432	256,577
Total	$ 1,346,646	$ 1,434,610	$ 1,434,402	$ 1,583,515
Interdepartmental				
Debt Service				
General Obligation Bonds	$ 382,680	$ 379,938	$ 376,238	$ 367,920
Revenue Bonds	999,069	1,793,300	1,793,300	2,383,100
Bond Redemption Exp.	0	0	3,700	3,380
Services by General Fund				
Water Service Office	241,604	259,727	259,727	299,154
Administrative Services	204,000	229,916	229,916	295,780
Engineering Services	36,000	40,277	40,277	43,153
Contingencies	0	0	0	10,000
Capital Improvements	270,894	6,751	6,959	0
Contributions to General Fund	0	2,216,981	2,216,981	1,165,749
Total	$ 2,134,247	$ 4,926,890	$ 4,927,098	$ 4,568,236
GRAND TOTAL	$ 3,480,893	$ 6,361,500	$ 6,361,500	$ 6,151,751

* Adjusted as of June 30, 1972

TABLE XVII

COMPARISON OF EXPENDITURES BY OBJECT

WATER AND SEWER FUND

Object	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Personal Services	$ 741,503	$ 833,887	$ 836,215	$ 994,614
Contractual Services	725,898	2,986,657	2,987,981	2,086,200
Commodities	191,578	191,894	189,536	45,720
Revolving Funds	141,898	164,648	163,146	265,142
Capital Outlay	298,267	14,876	15,084	0
Bond Amortization and Interest	1,381,749	2,169,538	2,169,538	2,760,075
GRAND TOTAL	$ 3,480,893	$ 6,361,500	$ 6,361,500	$ 6,151,751

* Adjusted as of June 30, 1972

TABLE XVIII

COMPARISON OF EXPENDITURES BY DEPARTMENT

WATER AND SEWER FUND

Account	1972 Adopted Budget	1972 Adjusted Budget*	1973 Current Level	Program Improve.	1973 Recom.	1973 Adopted
Water and Sewer	$ 1,434,610	$ 1,434,402	$ 1,562,109	$ 21,406	$ 1,583,515	$ 1,583,515
Interdepartmental	4,926,890	4,927,098	4,568,236	0	4,568,236	4,568,236
GRAND TOTAL	$ 6,361,500	$ 6,361,500	$ 6,130,345	$ 21,406	$ 6,151,751	$ 6,151,751

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

INDUSTRIAL AND DOMESTIC WATER SUPPLY

TABLE XIX

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

INDUSTRIAL AND DOMESTIC WATER SUPPLY

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Sale of Water to Industry	$ 826,104	$ 1,008,004	$ 1,072,398
GRAND TOTAL	$ 826,104	$ 1,008,004	$ 1,072,398

TABLE XX

SUMMARY OF EXPENDITURES BY FUNCTION

INDUSTRIAL AND DOMESTIC WATER SUPPLY

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Treatment and Distribution	$ 642,129	$ 692,106	$ 693,507	$ 755,778
Debt Service	159,975	291,938	291,938	292,620
Services by General Fund	24,000	24,000	24,000	24,000
GRAND TOTAL	$ 826,104	$ 1,008,044	$ 1,009,445	$ 1,072,398

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

SPECIAL ASSESSMENTS

TABLE XXI

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

SPECIAL ASSESSMENTS

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Receipts from Special Assessments	$ 0	$ 0	$ 128,669
Revenue from General Fund	165,043	165,043	0
GRAND TOTAL	$ 165,043	$ 165,043	$ 128,669

TABLE XXII

COMPARISON OF EXPENDITURES BY FUNCTION

SPECIAL ASSESSMENTS

Account	1971 Actual	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
Contribution to Debt Retirement Fund	$ 166,065	$ 165,043	$ 165,043	$ 128,669
GRAND TOTAL	$ 166,065	$ 165,043	$ 165,043	$ 128,669

* Adjusted as of June 30, 1972

SUMMARY OF REVENUE AND EXPENDITURES

CAPITAL IMPROVEMENTS FUND

TABLE XXIII

ESTIMATED CURRENT REVENUE

CAPITAL IMPROVEMENT FUND

Revenues:	1973
REVENUE SHARING FUND	$ 2,263,000
REVENUE BOND 1973 ISSUE	8,650,000
GENERAL OBLIGATION BOND (1973)	600,000
PROPERTY OWNERS	281,000
FEDERAL AND STATE GRANTS	1,789,170
TOTAL	$13,583,170

52, 72 (87)

TABLE XXIV

COMPARISON OF EXPENDITURES BY PROJECT

REVENUE SHARING FUND	1973
Street Paving:	
Resurfacing	$ 628,000
Sand Asphalt	246,000
Other Projects:	
Drainage	180,000
Traffic Control	50,000
Recreation	147,000
Public Buildings	135,000
Other Projects	877,000
GENERAL OBLIGATION BOND (1973)	
Street Paving:	
Resurfacing	$ 100,000
City-State Project	150,000
"Baby Bond" Paving Projects:	
By Petition - $141,950	
By Resolution - 208,050	350,000
REVENUE BOND 1973 ISSUE	
Pollution Abatement and Water and Sewer Improvement	$ 8,650,000

- continued -

TABLE XXIV
(continued)

COMPARISON OF EXPENDITURES BY PROJECT

PROPERTY OWNERS		1973
"Baby Bond" Paving Projects:		
By Petition -	$113,800	
By Resolution -	$167,200	$ 281,000
FEDERAL AND STATE GRANTS		
City-State Paving		$ 141,170
Pollution Abatement Projects		1,648,000
TOTAL		$13,583,170

SUMMARY OF REVENUES

PENSION FUND

TABLE XXV

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

CITY CONTRIBUTION TO PENSION FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
GENERAL FUND			
General Administration	$ 0	$ 0	$ 10,523
Manpower Development	0	0	11,142
Finance & Administrative Services	0	0	48,901
Personnel	0	0	4,333
Public Services	0	0	211,342
Police	0	0	296,537
Recorder's Court	0	0	7,354
Fire	0	0	246,269
Leisure Services	0	0	63,138
Park and Tree	0	0	25,379
Interdepartmental	950,000	563,000	0
Total	$ 950,000	$ 563,000	$ 924,918
MODEL CITIES FUND			
Administration	$ 0	$ 0	$ 16,713
Total	$ 0	$ 0	$ 16,713
REVOLVING FUND			
Data Processing	$ 0	$ 0	$ 17,951
Central Garage	0	0	32,040
Leisure Services	0	0	8,666
Purchasing & Central Services	0	0	12,380
Total	$ 0	$ 0	$ 71,037
WATER AND SEWER FUND			
Operations	$ 0	$ 0	$ 70,566
Interdepartmental	0	0	0
Total	$ 0	$ 0	$ 70,566
I AND D WATER SUPPLY FUND			
Operations	$ 0	$ 0	$ 14,237
Total	$ 0	$ 0	$ 14,237
GRAND TOTAL	$ 950,000	$ 563,000	$ 1,097,471

SUMMARY OF REVENUE AND EXPENDITURES

DEBT RETIREMENT FUND

TABLE XXVI

ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

DEBT RETIREMENT FUND

Source	1972 Adopted Budget	1972 Projected	1973 Proposed
Contribution From General Fund	$1,310,950	$1,310,950	$1,118,354
Contribution From W&S Fund	2,173,238	2,173,238	2,754,400
Contribution From I&D Water Fund	291,938	291,938	292,620
Contribution From Special Assessments	165,043	165,043	128,669
TOTAL	$3,941,169	$3,941,169	$4,294,043

TABLE XXVII

COMPARISON OF EXPENDITURES BY FUNCTION

DEBT RETIREMENT FUND

Account	1972 Adopted Budget	1972 Adjusted Budget*	1973 Budget
General Obligation Bonds	$1,661,788	$1,661,788	$1,463,327
Revenue Bonds	1,972,138	1,972,138	2,561,920
Debt Service (I&D Water Supply)	135,000	135,000	135,000
Bond Redemption Expense	7,200	7,200	5,127
Retirement of Assessment Bonds	165,043	165,043	128,669
TOTAL	$3,941,169	$3,941,169	$4,294,043

* Adjusted as of June 30, 1972

GENERAL FUND

	1973	1972	Change
Revenue	$16,928,962	$16,058,095	+$870,867
Budget	$16,928,962	$16,058,095	+$870,867

Budget Comments

1. Departments are grouped into ten categories as follows:

   a. General Administration
   b. Manpower Development
   c. Finance and Administrative Services
   d. Personnel
   e. Public Services
   f. Criminal Justice
   g. Building Safety
   h. Leisure Services
   i. Park and Tree
   j. Interdepartmental

2. The Leisure Services Department is newly formed, combining the Recreation Department, Facilities Management, and Bacon Park Golf Course. The Buildings and Grounds Maintenance Activity has been reorganized to provide services to all other activities in the Department.

3. Several Program adjustments should be noted:

   a. The Fire Inspections function has been transferred from Building Safety to the Inspections Division of Public Services. The Vehicle Maintenance function has been transferred to the Central Garage.

   b. A turf specialist position has been added to Leisure Services Programs.

   c. An additional 22 positions have been provided for Sanitation Activities.

   d. It is anticipated that the Police Department will be reorganized in 1973 as a result of Crime Prevention Studies presently being conducted.

      Also, the Tactical Unit is included in the Patrol Activity for 1973.

PROGRAM EXPENDITURE SUMMARY

General Administration

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget Cur. Lev.	Pro. Imp.	Total	1973 Adopted
Personal Services	$169,205	$196,195	$ 0	$196,195	$196,195
Contractual Services	59,650	54,915	0	54,915	54,915
Commodities	13,576	13,865	0	13,865	13,865
Revolving Funds	35,200	27,757	0	27,757	27,757
Capital Outlay	2,895	1,000	0	1,000	1,000
TOTAL	$280,526	$293,732	$ 0	$293,732	$293,732

Summary by Departments

Legislative	$124,472	$129,471	$ 0	$129,471	$129,471
City Manager	117,102	121,405	0	121,405	121,405
Legal	38,952	42,856	0	42,856	42,856
TOTAL	$280,526	$293,732	$ 0	$293,732	$293,732

LEGISLATIVE

The Legislative Department is composed of the following Activities:

Mayor and Aldermen: This Activity consists of the Mayor and Aldermen and their appointed staff.

The Mayor and Aldermen establish the overall policies for the City's operation and appoint members to various authorities and commissions as required by law.

Clerk of Council: The Clerk of Council is the official custodian of the Seal of the City and maintains all records and minutes for meetings of the Mayor and Aldermen and other official transactions.

The total 1973 Budget for the Legislative Department is $129,471. This is $4,999 or 4.0% more than the 1972 appropriation of $124,472.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to pay increases granted all City employees, the increase in the Mayor's salary, and the upgrading of the Confidential Secretary and Clerk of Council positions. In addition, the City's share of Social Security and Group Insurance costs will increase in 1973.	11,050	
2.	Maintenance, Buildings and Improvements requirements will decrease in 1973.		2,000
3.	Advertising costs will decrease in 1973.		300
4.	Other Contractual Services costs will decrease in 1973.		1,750
5.	Miscellaneous Contractual Services will increase in 1973.	350	
6.	Printing and Office Supplies costs will increase in 1973.	500	
7.	Miscellaneous Commodities requirements will increase in 1973.	200	
8.	Revolving Fund charge-backs for Building and Electrical Maintenance will decrease in 1973.		2,000

	Increase	Decrease
9. Capital Outlay requirements will decrease in 1973.	$	$ 1,000

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Legislative	0110-0115	General Administration	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 47,522	$ 66,620	$ 77,675	$ 77,675
Contractual Services	48,214	34,470	30,800	30,800
Commodities	8,832	6,550	7,265	7,265
Revolving Fund	17,041	14,832	12,731	12,731
Capital Outlay	116	2,000	1,000	1,000
Bond Amortization	0	0	0	0
TOTAL	$ 121,725	$ 124,472	$ 129,471	$ 129,471
Budgeted Man Years	4.00	4.00	4.00	4.00

SUMMARY BY ACTIVITIES

Mayor and Aldermen	$ 95,055	$ 95,636	$ 102,388	$ 102,388
Clerk of Council	26,670	28,836	27,083	27,083
GRAND TOTAL	$ 121,725	$ 124,472	$ 129,471	$129,471

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Mayor and Aldermen	0110	Legislative

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 31,652	$ 48,692	$ 61,375	$ 61,375
Contractual Services	43,414	29,587	26,400	26,400
Commodities	7,032	4,725	5,040	5,040
Revolving Fund Charge-Backs	12,841	10,632	8,573	8,573
Capital Outlay	116	2,000	1,000	1,000
Bond Amortization	0	0	0	0
TOTAL	$ 95,055	$ 95,636	$ 102,388	$ 102,388

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Mayor	N/A	$Elected	N/A	N/A	N/A	$ 7,500	$ 12,500
Alderman	N/A	Elected	N/A	N/A	N/A	14,400	14,400
Special Assistant to the Mayor	38	514-686	1.00	1.00	1.00	14,690	14,725
Confidential Secretary	25	278-369	1.00	1.00	1.00	8,710	9,161
TOTAL						$ 45,300	$ 50,786
Less Salary Savings						1,777	0
TOTAL 105						$ 43,523	$ 50,786
Social Security						2,029	2,793
Group Insurance						3,140	2,844
Pension						0	4,952
GRAND TOTAL			2.00	2.00	2.00	$ 48,692	$ 61,375
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Clerk of Council	0115	Legislative

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 15,870	$ 17,928	$ 16,300	$ 16,300
Contractual Services	4,800	4,883	4,400	4,400
Commodities	1,800	1,825	2,225	2,225
Revolving Fund Charge-Backs	4,200	4,200	4,158	4,158
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 26,670	$ 28,836	$ 27,083	$ 27,083

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Clerk of Council	28	$320-425	1.00	1.00	1.00	$ 9,568	$ 8,451
Clerk Steno II	19	210-277	1.00	1.00	1.00	7,207	5,471
TOTAL						$ 16,775	$ 13,922
Less Salary Savings						78	0
TOTAL 105						$ 16,697	$ 13,922
Social Security						843	767
Group Insurance						388	632
Pension						0	619
Longevity						0	360
GRAND TOTAL			2.00	2.00	2.00	$ 17,928	$ 16,300
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Clerk of Council	0115	Legislative

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Clerk of Council					
Minutes Recorded	28	28	28		28
Petitions Received	700	800	900		900
Ordinances Passed	140	125	190		190
Resolutions Adopted	150	125	105		105
Other Documents Filed and Recorded for Permanent Record:					
Deeds (City Property)	20	30	32		32
Contracts	140	120	163		163
Miscellaneous	10	10	17		17
Proclamations Typed at Direction of the Mayor	90	100	96		96
Deeds Recorded (Cemetery)	70	70	50		50
License Bonds Filed and Marshal Notified (Contractors, Plumbers, Electricians, Private Investigators, House Movers)	360	370	400		400
Summary					
Total Cost Allocated	$ 26,670	$ 28,836	$ 27,083		$ 27,083
Total Man Years Allocated	2.00	2.00	2.00		2.00

CITY MANAGER

The City Manager is appointed by the Mayor and Aldermen to serve as the Chief Executive Officer of the Administrative Branch of the City Government. His authority is such that he may, with the approval of the Mayor and Aldermen, change, abolish or consolidate any of the existing Departments or Divisions which are within his jurisdiction.

Responsibilities of the City Manager include:

1. Preparing agendas for City Council meetings.

2. Planning, coordinating, and implementing the work programs of all City Departments.

3. Advising the Mayor and Aldermen of the financial condition of the City.

4. Preparing reports and making recommendations to the Council concerning all phases of the City's operation throughout the year.

5. Preparing and submitting the Annual Budget of the City to the Mayor and Aldermen and administering it after its adoption.

6. Preparing and submitting to the Mayor and Aldermen, at the close of each fiscal year, a complete annual report on the financial and administrative programs of the City for the preceding year.

7. Operating the research library for use by all City Departments.

The proposed 1973 Budget for the City Manager's Office is $121,405. This is an increase of $4,303 or 3.7% over the 1972 allocation of $117,102.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees, increased rate for the City's share of Social Security and Group Insurance costs, and the up-grading of two positions within the Activity.	7,000	
2.	Miscellaneous Contractual Services will decrease in 1973.		1,200
3.	Miscellaneous Commodities will decrease in 1973.		250
4.	Revolving Fund charge-backs for Equipment Rental will increase in 1973.	500	

		Increase	Decrease
5.	Data Processing Services will decrease in 1973.	$	$ 1,000
6.	Building and Electrical Maintenance costs will decrease in 1973.		500
7.	Equipment Replacement costs decrease in 1973.		850
8.	Revolving Fund charge-backs for Custodial Services will increase in 1973.	600	
9.	Miscellaneous Revolving Fund charge-backs will increase in 1973.	900	
10.	Capital Outlay requirements will decrease in 1973.		900

PROGRAM IMPROVEMENTS

1. None

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
City Manager's Office	0202	City Manager

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	86,870	76,110	83,112	83,112
Contractual Services	12,791	19,234	18,025	18,025
Commodities	6,164	6,270	6,000	6,000
Revolving Fund Charge-Backs	13,990	14,593	14,268	14,268
Capital Outlay	941	895	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 120,756	$ 117,102	$ 121,405	$ 121,405

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
City Manager	--	$Appointed	1.00	1.00	1.00	$ 28,000	$ 28,000
Assistant City Manager	40	566-755	1.00	1.00	1.00	17,004	17,420
Community Services Officer	36	468-623	1.00	0	0	0	0
Special Assistant to the City Manager	28	320-424	1.00	1.00	1.00	10,530	10,891
Research Librarian	25	277-368	0	.50	1.00	3,608	7,397
Clerk Stenographer II	19	210-277	2.00	3.00	2.00	16,380	11,497
Information Clerk	19	210-277	1.00	.17	0	930	0
Clerk Steno I	17	191-253	1.00	.25	0	1,244	0
TOTAL						$ 77,696	$ 75,205
Less Salary Savings						5,976	0
TOTAL 105						$ 71,720	$ 75,205
Social Security						2,335	2,826
Group Insurance						2,055	1,896
Pension						0	3,095
Longevity						0	90
GRAND TOTAL			8.00	6.92	6.00	$ 76,110	$ 83,112
Less Leave Time			.64	.55	.48		
Net Productive Time Available			7.36	6.37	5.52		

NOTE: Funds in the amount of $2,500 are budgeted in the contingency account to cover additional Personal Services costs.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
City Manager's Office	0202	City Manager

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Supervision, Direction and Coordination					
Cost Allocated	$ 120,756	$ 109,255	$ 109,556		$ 109,556
Man Years Allocated	8.00	6.42	5.00		5.00
City Library					
Cost Allocated	$ 0	$ 7,847	$ 11,849		$ 11,849
Man Years Allocated	0	.50	1.00		1.00
Summary					
Total Cost Allocated	$ 120,756	$ 117,102	$ 121,405		$ 121,405
Total Man Years Allocated	8.00	6.92	6.00		6.00

LEGAL

The Legal Department represents the City in all suits, hearings, and other litigations. This Department advises the Mayor and Aldermen on all legal questions and decisions.

Other functions of the Legal Department include: preparing ordinances and documents, preparing or reviewing all City contracts, and administering the legal instruments required by the Mayor and Aldermen.

The above services are performed by the City Attorney and two Assistant City Attorneys.

The proposed 1973 Budget for the Legal Department is $42,856. This represents an increase of $3,904 or 10.0% over the 1972 allocation of $38,952.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of pay increases granted to City employees, and increased rates for the City's share of Social Security and Group Insurance.	8,950	
2.	Contractual Services requirements will increase in 1973.	100	
3.	Commodities costs will decrease in 1973.		150
4.	Revolving Fund charge-backs for Data Processing Services will decrease in 1973.		5,000

PROGRAM IMPROVEMENTS

1. None

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Legal	0305	Legal

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 26,623	$ 26,475	$ 35,408	$ 35,408
Contractual Services	5,719	5,946	6,090	6,090
Commodities	1,250	756	600	600
Revolving Fund Charge-Backs	576	5,775	758	758
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 34,168	$ 38,952	$ 42,856	$ 42,856

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
City Attorney	37	$Unclass.	.50	.50	.50	$ 11,319	$ 14,726
Assistant City Attorney	24	Unclass.	.50	.50	.50	6,790	7,961
Assistant City Attorney	24	Unclass.	.50	.50	.50	6,790	7,961
TOTAL						$ 24,899	$ 30,648
Less Salary Savings						458	0
TOTAL 105						$ 24,441	$ 30,648
Social Security						1,174	1,685
Group Insurance						860	948
Pension						0	1,857
Longevity						0	270
GRAND TOTAL			1.50	1.50	1.50	$ 26,475	$ 35,408
Less Leave Time			.12	.12	.12		
Net Productive Time Available			1.38	1.38	1.38		

NOTE: In addition to the above costs, $5,000 has been set aside in the contingency account for overhead reserve and $10,000 has been reserved for updating the City Code.

PROGRAM EXPENDITURE SUMMARY

Manpower Development

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget			1973 Adopted
		Cur. Lev.	Pro. Imp.	Total	
Personal Services	$164,422	$181,319	$+46,910	$228,229	$228,229
Contractual Services	18,723	7,707	0	7,707	7,707
Commodities	3,119	230	0	230	230
Revolving Funds	801	560	0	560	560
Capital Outlay	2,199	0	0	0	0
TOTAL	$189,264	$189,816	$+46,910	$236,726	$236,726

Summary by Departments

Manpower Development	$189,264	$189,816	$+46,910	$236,726	$236,726

MANPOWER DEVELOPMENT

The Manpower Planning function performs on the basis outlined by the Cooperative Area Manpower Planning System (CAMPS) under a 100% United States Department of Labor Grant.

The Youth Manpower Program, established in 1972 under an Office of Economic Opportunity (OEO) Grant, funds manpower programs aimed at area young people. These programs include the Summer Youth Opportunity, the Student Intern Program, SPUR and Summer Youth Transportation.

In 1972 the manpower positions funded by the Emergency Employment Act were budgeted in the activity utilizing their services. In 1973 these positions have been transferred to a single activity to be administered by the Manpower Coordinator.

The Youth Manpower Program is supplemented by the Summer Youth Transportation Program which is funded by grants from the United States Department of Transportation and Labor.

The 1973 Proposed Budget for the Manpower Development Department is $236,726. This is an increase of $47,462 or 25.1% over the 1972 allocation of $189,264.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to pay increases granted in 1972 and increased rates for the City's Group Insurance Program. The total increase is partially offset by deletion of two positions in the Youth Manpower Program.	16,900	
2.	Contractual Service costs decrease due to non-renewal of Office of Economic Opportunity Grant.		11,000
3.	Commodities costs decrease due to non-renewal of Office of Economic Opportunity Grant.		2,900
4.	Revolving funds decrease.		250
5.	Capital Outlay requirements decrease.		2,200

PROGRAM IMPROVEMENTS

1.	Creation of 15.8 Refuse Collector Positions (9.33 man years) in the Emergency Employment Activity, to be funded by EEA Grant.	46,900	

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Manpower Development	0430-0440 0450-0470	Manpower Development	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 16,442	$ 164,422	$ 228,229	$ 228,229
Contractual Services	4,815	18,723	7,707	7,707
Commodities	129	3,119	230	230
Revolving Fund	1,269	801	560	560
Capital Outlay	0	2,199	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 22,655	$ 189,264	$ 236,726	$ 236,726
Budgeted Man Years	2.00	58.99	43.10	43.10

SUMMARY BY ACTIVITIES

Manpower Planning-CAMPS	$ 22,655	$ 33,000	$ 37,238	$ 37,238
Manpower Planning-Youth	0	51,500	16,444	16,444
Emergency Employment	0	104,764	178,844	178,844
Summer Youth Transportation	0	0	4,200	4,200
GRAND TOTAL	$ 22,655	$ 189,264	$ 236,726	$ 236,726

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Manpower Planning - CAMPS	0430	Manpower Development

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 16,442	$ 27,445	$ 32,941	$ 32,941
Contractual Services	4,815	3,785	3,507	3,507
Commodities	129	969	230	230
Revolving Fund Charge-Backs	1,269	801	560	560
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 22,655	$ 33,000	$ 37,238	$ 37,238

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Manpower Coordinator	37	$ 490-654	1.00	1.00	1.00	$ 12,937	$ 13,910
Assistant Manpower Coordinator	30	352-468	.50	1.00	1.00	8,520	9,161
Administrative Assistant	25	277-368	.50	1.00	1.00	6,739	7,250
TOTAL						$ 28,196	$ 30,321
Less Salary Savings						2,885	1,027
TOTAL 105						$ 25,311	$ 29,294
Social Security						1,468	1,461
Group Insurance						666	948
Pension *						0	1,238
GRAND TOTAL			2.00	3.00	3.00	$ 27,445	$ 32,941
Less Leave Time			.16	.24	.24		
Net Productive Time Available			1.84	2.76	2.76		

NOTE: This activity is funded by a Federal Grant from January 1 through December 31, 1973.
The City funds costs for pensions in 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Manpower Planning - CAMPS	0430	Manpower Development

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Manpower Planning - CAMPS					
No. of City Manpower Programs Administered	5	5	2		2
No. of Agencies Participating in CAMPS Planning	18	37	45		45
No. of MAPC Meetings Attended	10	25	35		35
No. of LMAC Meetings Attended	0	2	6		6
Summary					
Total Cost Allocated	$ 22,655	$ 33,000	$ 37,238		$ 37,238
Total Man Years Allocated	2.00	3.00	3.00		3.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Manpower Planning - YOUTH	0440	Manpower Development

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 32,213	$ 16,444	$ 16,444
Contractual Services	0	14,938	0	0
Commodities	0	2,150	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	2,199	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 51,500	$ 16,444	$ 16,444

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Administrative Assistant *	24	$ 265-352	0	.67	0	$ 4,696	$ 0
Clerk III *	19	210-277	0	1.00	0	9,006	0
Summer Workers **	--		0	31.86	8.66	16,500	15,000
TOTAL 105						$ 30,202	$ 15,000
Social Security						1,050	825
Group Insurance						961	0
Pension						0	619
GRAND TOTAL			0	33.53	8.66	$ 32,213	$ 16,444
Less Leave Time			0	2.68	.69		
Net Productive Time Available			0	30.85	7.97		

* These positions funded by a Federal Grant in 1972 which will not be renewed in 1973.

** Summer workers previously budgeted in Activity 0460.

BUDGET

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Manpower Planning - Youth	0440	Manpower Development

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Manpower Planning - Youth					
No. of SPUR Interns Placed	91	30	0		0
No. of Summer Workers Placed	0	0	400		400
No. of Interviews Conducted in Survey of Unemployed, etc.	0	1,800	0		0
Summary					
Total Cost Allocated	$ 0	$ 51,500	$ 16,444		$ 16,444
Total Man Years Allocated	0	33.53	8.66		8.66

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Emergency Employment	0450	Manpower Development

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 104,764	$ 178,844	$ 178,844
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 104,764	$ 178,844	$ 178,844

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Sanitation Methods Analyst	33	$ 405-540	0	.41	.67	$ 5,019	$ 9,407
Planning and Research Analyst	33	405-540	0	.41	0	3,951	0
Police Patrolman	25	277-368	0	.41	.67	2,322	4,835
Firefighter	24	265-352	0	2.05	3.35	11,100	23,105
Refuse Collector	16	183-241	0	18.36	25.31	78,132	120,063
Clerk I	14	166-219	0	.82	1.34	3,540	5,814
TOTAL						$ 104,064	$ 163,224
Less Salary Savings						7,500	12,660
TOTAL 105						$ 96,564	$ 150,564
Social Security						3,994	8,668
Group Insurance						4,206	10,327
Pension						0	9,285
GRAND TOTAL			0	22.46	31.44	$ 104,764	$ 178,844
Less Leave Time			0	1.80	2.52		
Net Productive Time Available			0	20.66	28.92		

Note: This activity is funded 90% by a Federal Grant. City share of 10% is provided by in-kind service.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Emergency Employment	0450	Manpower Development

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Emergency Employment					
No. of PEP Employees Placed	0	120	200	0	200
Allocation of Employees					
Refuse Collection:					
Cost Allocated	$ 0	$ 82,051	$ 94,592	$ 46,910	$ 141,502
Man Years Allocated	0	18.77	16.75	9.33	26.08
Police:					
Cost Allocated	$ 0	$ 6,765	$ 5,313	$ 0	$ 5,313
Man Years Allocated	0	.82	.67	0	.67
Fire:					
Cost Allocated	$ 0	$ 12,056	$ 25,435	$ 0	$ 25,435
Man Years Allocated	0	2.05	3.35	0	3.35
Personnel:					
Cost Allocated	$ 0	$ 1,946	$ 3,297	$ 0	$ 3,297
Man Years Allocated	0	.41	.67	0	.67
Revenue Collection:					
Cost Allocated	$ 0	$ 1,946	$ 3,297	$ 0	$ 3,297
Man Years Allocated	0	.41	.67	0	.67
Summary					
Total Cost Allocated	$ 0	$ 104,764	$ 131,934	$ +46,910*	$ 178,844
Total Man Years Allocated	0	22.46	22.11	+ 9.33	31.44

* Additional Refuse Collectors in anticipation of a 25% increase in grant funds. Fourteen (14) positions at 2/3 year or 9.33 man years.

105	$47,856
Less Salary Savings	6,502
Total 105	$41,354
110	2,274
120	3,282
	$46,910

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Summer Youth Transportation	0470	Manpower Development

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	4,200	4,200
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 0	$ 4,200	$ 4,200

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

NOTE: This activity funded by a Federal Grant.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Summer Youth Transportation	0470	Manpower Development

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Summer Youth Transportation					
No. of Youth Served by Summer Youth Transportation Grant	0	0	600		600
Summary					
Total Cost Allocated	$ 0	$ 0	$ 4,200		$ 4,200
Total Man Years Allocated	0	0	0		0

PROGRAM EXPENDITURE SUMMARY

Finance and Administrative Services

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget Cur. Lev.	Pro. Imp.	Total	1973 Adopted
Personal Services	$ 600,342	$ 751,578	$ 0	$ 751,578	$ 751,578
Contractual Services	142,579	136,638	0	136,638	136,638
Commodities	66,952	66,078	0	66,078	66,078
Revolving Funds	221,095	254,196	0	254,196	254,196
Capital Outlay	4,924	700	0	700	700
TOTAL	$1,035,892	$1,209,190	$ 0	$1,209,190	$1,209,190

Summary by Divisions

Director's Office	$ 29,856	$ 43,295	$ 0	$ 43,295	$ 43,295
Research and Budget	145,790	158,644	0	158,644	158,644
Finance	795,634	917,253	0	917,253	917,253
Purchasing and Central Services	64,612	89,998	0	89,998	89,998
TOTAL	$1,035,892	$1,209,190	$ 0	$1,209,190	$1,209,190

Revolving Funds

Data Processing	$ 390,676	$ 535,025	$ 0	$ 535,025	$ 535,025
Central Garage	1,605,100	2,559,509	0	2,559,509	2,559,509
Purchasing and Central Services	294,239	552,307	0	552,307	552,307

FINANCE AND ADMINISTRATIVE SERVICES

The Finance and Administrative Services Director's Office is responsible for the performance of the Finance Division, Research and Budget Division, Purchasing and Central Services Division, Data Processing, Central Garage, and the Internal Auditor function.

RESEARCH AND BUDGET DIVISION

Research and Budget: The Research and Budget Activity provides planning, coordination and control of the City's Service Program, prepares and administers the annual Operating and Capital Improvements Budgets, and conducts a program of Management Research and Planning.

Contract Coordination: The Contract Coordination Activity prepares, processes and coordinates all contracts for the City, including the administration of Federal grants and insurance programs. In 1972 these functions were transferred from the Research and Budget and Purchasing Activities.

FINANCE DIVISION

Finance Administration: This Activity plans and coordinates the entire work program of the Finance Division and is responsible for the administration and review of the City's financial activities.

Accounting: The Accounting Division maintains the general and subsidiary ledgers and related records of the City and Model Cities and prepares the annual Financial Report. It also maintains payroll, Social Security, and leave records for all City and Model Cities Administrative employees.

Tax Assessor: Under State laws the County is required to provide the City of Savannah with assessment values of all City Ad Valorem Taxes. The City's Board of Tax Assessors make assessments accordingly.

Revenue and Delinquent Revenue: The Revenue Activities are responsible for the collection and deposit of revenues from all available sources.

Parking: The Municipal Parking Lot is a 138 space, single-level facility and there are 2,050 parking meters in service in the City.

Operational Cost Versus Revenue:

Activity	1973 Projected Operational Cost	1973 Projected Revenue
Parking Lot	$ 15,266	$ 15,000
Parking Meters	31,269	215,000
Total	$ 46,535	$230,000

Water and Sewer Revenue: The Water and Sewer Revenue Activity is responsible for providing customer service to all water and sewer utility accounts. This office also handles billing procedures for the refuse collection and disposal fee system. The water system serves approximately 33,150 customers within the City and an additional 7,500 customers in various other County areas.

PURCHASING AND CENTRAL SERVICES DIVISION

Purchasing: The Purchasing Activity is responsible for all procurement, receipt, inspection, storage and issuance of commodities, supplies, materials and equipment of desired grade and quality at most favorable prices for the City. This Activity also advertises, receives, and tabulates contract bids let by various departments. The coordination of insurance and contracts function has been transferred to the Contract Coordination Activity.

The proposed 1973 Operating Budget for the Finance and Administrative Services Department is $1,209,190. This is an increase of $173,298 or 16.7% over the 1972 appropriation of $1,035,892.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to a full year's cost for the Internal Auditor position added in 1972, the new pension program, the 1973 cost of pay increases and increased rates for the City's share of Social Security and Group Insurance payments.	151,200	
2.	Contractual Services decrease due to reduced transportation requirements in Research and Budget, and Water and Sewer Revenue activities, and reduced Building Maintenance costs in Research and Budget.		5,950
3.	Commodities decrease.		900
4.	Revolving Fund charges increase due to increases in Personal Services and the new pension plan cost in the Revolving Fund Activities.	33,100	
5.	Capital Outlay requirement decreases.		4,200

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Finance and Administrative Services	1401-05-08-10-20-30-41-42-43-44-50	Finance and Administrative Services	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 510,825	$ 600,342	$ 751,578	$ 751,578
Contractual Services	115,056	142,579	136,638	136,638
Commodities	50,295	66,952	66,078	66,078
Revolving Fund	197,536	221,095	254,196	254,196
Capital Outlay	451	4,924	700	700
Bond Amortization	0	0	0	0
TOTAL	$ 874,163	$ 1,035,892	$ 1,209,190	$ 1,209,190
Budgeted Man Years	78.45	78.20	81.50	81.50

SUMMARY BY ACTIVITIES

Director's Office	$ 39,158	$ 29,856	$ 43,295	$ 43,295
Research & Budget Division				
Research and Budget	92,731	125,565	132,591	132,591
Contract Coordination	0	20,225	26,053	26,053
Finance Division				
Finance Administration	37,479	28,946	30,502	30,502
Accounting	160,463	230,485	285,290	285,290
Tax Assessor	60,000	75,000	75,000	75,000
Revenue and Delinquent Revenue	176,745	187,791	212,041	212,041
Parking	5,018	13,002	15,266	15,266
Water and Sewer Revenue	241,603	260,410	299,154	299,154
Purchasing & Central Services Division				
Purchasing	60,966	64,612	89,998	89,998
GRAND TOTAL	$ 874,163	$ 1,035,892	$ 1,209,190	$ 1,209,190

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Director's Office	1401	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 34,155	$ 23,530	$ 38,676	$ 38,676
Contractual Services	639	1,386	1,035	1,035
Commodities	1,026	1,275	1,150	1,150
Revolving Fund Charge-Backs	3,338	3,665	2,434	2,434
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 39,158	$ 29,856	$ 43,295	$ 43,295

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Finance and Administrative Services Director	40	$ 566-755	0	1.00	1.00	$ 16,594	$ 18,205
Management and Engineering Services Director	38	515-686	1.00	0	0	0	0
Assistant Management and Engineering Director	33	405-540	.46	0	0	0	0
Internal Auditor	33	405-540	0	.50	1.00	5,610	10,744
Administrative Assistant	25	277-368	1.00	0	0	0	0
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,659	6,025
TOTAL						$ 27,863	$ 34,974
Less Salary Savings						5,665	0
TOTAL 105						$ 22,198	$ 34,974
Social Security						762	1,516
Group Insurance						570	948
Pension						0	1,238
GRAND TOTAL			3.46	2.50	3.00	$ 23,530	$ 38,676
Less Leave Time			.28	.20	.24		
Net Productive Time Available			3.18	2.30	2.76		

100

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Research and Budget	1405	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 72,351	$ 90,390	$ 115,456	$ 115,456
Contractual Services	2,727	9,021	5,295	5,295
Commodities	2,468	4,450	3,780	3,780
Revolving Fund Charge-Backs	15,185	19,906	8,060	8,060
Capital Outlay	0	1,798	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 92,731	$ 125,565	$ 132,591	$ 132,591

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Research and Budget Administrator	37	$ 490-654	1.00	1.00	1.00	$ 15,067	$ 16,291
Senior Management Analyst	33	405-540	2.00	2.00	4.00	20,546	44,570
Senior Analyst *	33	405-540	.66	1.34	0	13,766	0
Budget Analyst	30	352-467	1.34	0	0	0	0
Management Analyst	30	352-467	3.00	3.00	3.00	26,814	28,400
Administrative Assistant	25	277-368	1.00	0	0	0	0
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,495	6,101
Budget Clerk	19	210-277	1.00	1.00	1.00	5,337	6,035
TOTAL						$ 87,025	$ 101,397
Less Salary Savings						3,451	0
TOTAL 105						$ 83,574	$ 101,397
Social Security						4,093	5,228
Group Insurance						2,623	3,160
Pension						0	5,571
Overtime						100	100
GRAND TOTAL			11.00	9.34	10.00	$ 90,390	$ 115,456
Less Leave Time			.88	.75	.80		
Net Productive Time Available			10.12	8.59	9.20		

* These positions were funded by a Model Cities Federal Grant in 1972.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Research and Budget	1405	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Operating Budget					
Preparation and Administration					
Cost Allocated	$ 48,894	$ 53,776	$ 52,639		$ 52,639
Man Years Allocated	5.80	4.00	4.00		4.00
Budget Requests Reviewed Annually	109	106	107		107
Copies of Budget Prepared and Distributed	150	150	150		150
Quarterly Allotments Established	109	106	107		107
Budget Adjustments Processed	600	1,400	800		800
Capital Outlay Requests Processed	300	200	200		200
Travel Requests Processed	250	240	240		240
Personnel Quota Revisions Processed	128	120	100		100
Employee Requisitions Processed	708	1,000	900		900
Budget Status Reports Prepared	12	12	12		12
Capital Budget					
Preparation and Administration					
Cost Allocated	$ 10,116	$ 10,083	$ 6,405		$ 6,405
Man Years Allocated	1.20	.75	.50		.50
No. Requests for CIP Projects Processed	111	49	90		90
Administrative Assistance					
Cost Allocated	$ 8,430	$ 6,722	$ 6,404		$ 6,404
Man Years Allocated	1.00	.50	.50		.50
Correspondence Prepared for Other Agencies	150	200	225		225
Special Reports Prepared for Other Agencies	50	65	65		65
Research and Planning					
Cost Allocated	$ 8,431	$ 37,006	$ 40,284		$ 40,284
Man Years Allocated	1.00	2.75	3.00		3.00
No. Project Level Studies	22	70	75		75

102

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Research and Budget	1405	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Support Services Provided For Model Cities					
Cost Allocated	$ 16,860	$ 17,978	$ 26,859		$ 26,859
Man Years Allocated	2.00	1.34	2.00		2.00
Summary					
Total Cost Allocated	$ 92,731	$ 125,565	$132,591		$ 132,591
Total Man Years Allocated	11.00	9.34	10.00		10.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Contract Coordination	1408	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 15,444	$ 23,053	$ 23,053
Contractual Services	0	2,000	2,000	2,000
Commodities	0	1,000	1,000	1,000
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	1,781	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 20,225	$ 26,053	$ 26,053

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Contract Administrator	33	$405-540	0	1.00	1.00	$ 10,273	$ 13,600
Administrative Assistant	25	277-368	0	1.00	1.00	7,291	7,174
TOTAL						$ 17,564	$ 20,774
Less Salary Savings						3,440	0
TOTAL 105						$ 14,124	$ 20,774
Social Security						847	1,024
Group Insurance						473	636
Pension						0	619
GRAND TOTAL			0	2.00	2.00	$ 15,444	$ 23,053
Less Leave Time			0	.16	.16		
Net Productive Time Available			0	1.84	1.84		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Contract Coordination	1408	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Grant Preparation and Administration					
Cost Allocated	$ 0	$ 11,123	$ 14,517		$ 14,517
Man Years Allocated	0	1.10	1.10		1.10
Contract Administration					
Cost Allocated	$ 0	$ 9,102	$ 11,536		$ 11,536
Man Years Allocated	0	.90	.90		.90
Summary					
Total Cost Allocated	$ 0	$ 20,225	$ 26,053		$ 26,053
Total Man Years Allocated	0	2.00	2.00		2.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Finance Administration	1410	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 30,472	$ 22,139	$ 24,501	$ 24,501
Contractual Services	1,848	1,932	1,342	1,342
Commodities	738	578	578	578
Revolving Fund Charge-Backs	4,421	4,297	4,081	4,081
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 37,479	$ 28,946	$ 30,502	$ 30,502

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Finance Administrator	37	$490-654	1.00	1.00	1.00	$ 15,063	$ 16,168
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,742	5,559
TOTAL 105						$ 20,805	$ 21,727
Social Security						767	900
Group Insurance						567	636
Pension						0	1,238
GRAND TOTAL			2.00	2.00	2.00	$ 22,139	$ 24,501
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Accounting	1420	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	77,328	134,704	176,337	176,337
Contractual Services	28,771	26,102	26,787	26,787
Commodities	6,662	6,200	6,400	6,400
Revolving Fund Charge-Backs	47,251	62,419	75,066	75,066
Capital Outlay	451	1,060	700	700
Bond Amortization	0	0	0	0
TOTAL	$ 160,463	$ 230,485	$ 285,290	$ 285,290

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Chief of Accounting	33	$405-540	1.00	1.00	1.00	$ 12,454	$ 12,441
Accountant II	31	368-490	1.00	3.00	3.00	28,452	32,021
Accountant II *	31	368-490	.50	.67	1.00	6,269	9,856
Accountant I *	29	335-445	3.00	2.00	2.00	13,793	17,466
Accountant I	29	335-445	2.00	.67	1.00	5,204	8,733
Administrative Aide	27	299-405	1.00	0	0	0	0
Account Clerk	19	210-277	5.00	5.00	5.00	32,130	32,917
Account Clerk*	19	210-277	1.50	2.01	3.00	10,728	17,340
Bookkeeping Machine Operator	19	210-277	1.00	1.00	1.00	7,034	7,202
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,450	6,063
Clerk Stenographer I *	17	191-253	1.00	.67	1.00	3,310	5,256
Student Trainee	9	132-174	0	.50	.50	1,573	1,727
TOTAL						$126,397	$ 151,022
Less Salary Savings						2,965	1,500
TOTAL 105						$123,432	$ 149,522
Social Security						6,228	8,180
Group Insurance						5,044	6,004
Pension						0	11,761
Longevity						0	870
GRAND TOTAL			18.00	17.52	19.50	$134,704	$ 176,337
Less Leave Time			1.44	1.40	1.56		
Net Productive Time Available			16.56	16.12	17.94		

* These positions are totally funded by a Model Cities Federal Grant in 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Accounting	1420	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Accounting					
Cost Allocated	$ 125,494	$ 202,315	$ 238,379		$ 238,379
Man Years Allocated	13.00	13.50	13.50		13.50
No. Daily Cash and Investment Reports	260	260	260		260
No. Bills Paid	14,649	17,000	17,600		17,600
No. Purchase Orders Processed	6,729	7,600	7,800		7,800
No. Service Orders Processed	7,920	8,700	9,000		9,000
No. Monthly Expenditure Reports Prepared	12	12	12		12
No. Monthly Capital Improvement Status Reports Prepared	12	12	12		12
No. Monthly Cash Receipts Reports Prepared	12	12	12		12
No. Monthly Personnel Leave Reports Prepared	12	12	12		12
No. Times Bank Accounts Reconciled	12	12	12		12
No. Times Accounts Receivable Reconciled	12	12	12		12
No. of Post Audits of Expenditures	12	12	12		12
No. of Administrative Audits	12	12	12		12
Plus Services Performed for Model Cities					
Cost Allocated	$ 34,969	$ 28,170	$ 46,911		$ 46,911
Man Years Allocated	5.00	4.02	6.00*		6.00*
Summary					
Total Cost Allocated	$ 160,463	$ 230,485	$ 285,290		$ 285,290
Total Man Years Allocated	18.00	17.52	19.50		19.50

* Each Model City position is budgeted for 2/3 of a man year in 1972 and one full man year in 1973.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Tax Assessor	1430	Finance And Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	60,000	75,000	75,000	75,000
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 60,000	$ 75,000	$ 75,000	$ 75,000

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Revenue and Delinquent Revenue	1441-1442	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 100,044	$ 99,131	$ 116,987	$ 116,987
Contractual Services	11,862	15,351	14,900	14,900
Commodities	10,239	20,064	19,200	19,200
Revolving Fund Charge-Backs	54,600	52,960	60,954	60,954
Capital Outlay	0	285	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 176,745	$ 187,791	$ 212,041	$ 212,041

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Revenue Administrator	33	$405-540	1.00	1.00	1.00	$ 12,454	$ 14,041
Clerk IV	24	265-352	1.00	1.00	1.00	8,928	9,161
Chief Revenue Investigator	25	277-368	1.00	1.00	1.00	8,513	9,564
Revenue Investigator	23	253-335	2.00	2.00	2.00	12,692	13,828
Account Clerk	19	210-277	3.00	3.00	3.00	19,274	20,648
Clerk II	17	191-253	5.00	5.00	5.00	29,447	31,242
TOTAL						$ 91,308	$ 98,484
Less Salary Savings						615	351
TOTAL 105						$ 90,693	$ 98,133
Social Security						4,593	5,219
Group Insurance						3,445	4,108
Pension						0	8,047
Longevity						0	1,080
Overtime						400	400
GRAND TOTAL			13.00	13.00	13.00	$ 99,131	$ 116,987
Less Leave Time			1.04	1.04	1.04		
Net Productive Time Available			11.96	11.96	11.96		

110

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Revenue and Delinquent Revenue	1441-1442	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Revenue					
Cost Allocated	$ 119,079	$ 123,377	$ 134,423		$ 134,423
Man Years Allocated	7.00	7.00	7.00		7.00
Tax Accounts:					
Real Property	31,454	31,638	31,800		31,800
Personal Property	4,235	4,361	4,500		4,500
Insurance Premium Tax	1,317	1,320	1,320		1,320
Licenses and Permits:					
Business Licenses	4,818	4,800	4,800		4,800
Street Maintenance Decals	3,775	3,800	3,800		3,800
Dog Badges	4,465	5,500	6,000		6,000
Special Assessments	0	0	0		0
Utility Bills	245,500	248,000	258,000		258,000
Traffic Citations	77,256	70,000	72,000		72,000
Delinquent Revenue					
Cost Allocated	$ 57,666	$ 64,414	$ 77,618		$ 77,618
Man Years Allocated	6.00	6.00	6.00		6.00
Income from Delinquent Fees and Interest	$ 33,861	$ 34,000	$ 33,000		$ 33,000
No. of Delinquent Accounts:					
Real Property	7,863	7,725	7,500		7,500
Personal Property	10,004	6,700	5,500		5,500
Business Licenses	1,223	1,191	1,200		1,200
Special Assessments	898	950	1,000		1,000
Summary					
Total Cost Allocated	$ 176,745	$ 187,791	$ 212,041		$ 212,041
Total Man Years Allocated	13.00	13.00	13.00		13.00

NOTE: In 1972 the billing of Harbor Fees was transferred from the Department of Public Services to the Delinquent Revenue Activity.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Parking	1443	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 4,794	$ 12,152	$ 14,061	$ 14,061
Contractual Services	157	350	355	355
Commodities	67	450	450	450
Revolving Fund Charge-Backs	0	50	400	400
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 5,018	$ 13,002	$ 15,266	$ 15,266

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Parking Meter Coin Collector	16	$183-241	1.00	1.00	1.00	$ 6,136	$ 6,266
Laborer	15	174-230	1.00	1.00	1.00	4,717	5,011
TOTAL 105						$ 10,853	$ 11,277
Social Security						563	630
Group Insurance						541	636
Pension						0	1,238
Longevity						0	180
Overtime						195	100
GRAND TOTAL			2.00	2.00	2.00	$ 12,152	$ 14,061
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Parking	1443	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Parking					
Total Revenue Collected	$ 153,579	$ 207,000	$ 227,000		$ 227,000
Parking Meters in Service	2,000	2,050	2,100		2,100
Revenue from Parking Meters	$ 141,342	$ 195,000	$ 215,000		$ 215,000
Parking Spaces in Parking Lot	138	138	138		138
Revenue from Parking Lot	$ 12,237	$ 15,000	$ 15,000		$ 15,000
Summary					
Total Cost Allocated	$ 5,018	$ 13,002	$ 15,266		$ 15,266
Total Man Years Allocated	2.00	2.00	2.00		2.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Water and Sewer Revenue	1444	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 144,308	$ 154,999	$ 179,957	$ 179,957
Contractual Services	5,838	7,530	6,430	6,430
Commodities	26,108	30,500	30,500	30,500
Revolving Fund Charge-Backs	65,349	67,381	82,267	82,267
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 241,603	$ 260,410	$ 299,154	$ 299,154

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Clerk IV	24	$ 265-352	1.00	1.00	1.00	$ 8,513	$ 9,135
Clerk III	19	210-277	2.00	2.00	2.00	13,888	14,434
Water Service Representative	19	210-277	6.00	6.00	6.00	34,988	36,996
Water Meter Reader	18	200-265	6.00	6.00	6.00	35,640	36,720
Clerk II	17	191-253	7.00	7.00	7.00	42,273	42,284
Clerk Typist II	17	191-253	1.00	1.00	1.00	6,573	6,578
TOTAL						$ 141,875	$ 146,147
Less Salary Savings						1,043	636
TOTAL 105						$ 140,832	$ 145,511
Social Security						7,378	8,138
Group Insurance						5,789	7,272
Pension						0	14,856
Longevity						0	3,180
Overtime						1,000	1,000
GRAND TOTAL			23.00	23.00	23.00	$ 154,999	$ 179,957
Less Leave Time			1.84		1.84		
Net Productive Time Available			21.16	21.16	21.16		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Water and Sewer Revenue	1444	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Water and Sewer Revenue					
Billing of Accounts:					
Cost Allocated	$ 103,303	$ 111,000	$ 131,087		$ 131,087
Man Years Allocated	8.30	8.30	8.30		8.30
Water Service Accounts Billed	247,037	250,000	250,000		250,000
Sewer Service Accounts Billed	41,036	245,000	245,000		245,000
Refuse Collection Service Accounts Billed	193,484	195,000	195,000		195,000
Pollution Abatement Accounts Billed	247,037	0	0		0
No. of Water Meters Read	261,605	265,000	270,000		270,000
Customer Service:					
Cost Allocated	$ 85,500	$ 92,000	$ 102,959		$ 102,959
Man Years Allocated	9.50	9.50	9.50		9.50
No. Meters Turned On	9,410	9,450	8,500		8,500
No. Meters Cut Off	7,722	7,900	7,200		7,200
No. Inspections	4,732	4,500	4,500		4,500
Collect Delinquent Accounts:					
Cost Allocated	$ 52,800	$ 57,410	$ 65,108		$ 65,108
Man Years Allocated	5.20	5.20	5.20		5.20
No. Delinquent Accounts	33,266	33,500	34,000		34,000
Meters Cut Off for Non-Payment	5,833	5,400	5,500		5,500
Summary					
Total Cost Allocated	$ 241,603	$ 260,410	$ 299,154		$ 299,154
Total Man Years Allocated	23.00	23.00	23.00		23.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Purchasing	1450	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	47,373	47,853	62,550	62,550
Contractual Services	3,214	3,907	3,494	3,494
Commodities	2,987	2,435	3,020	3,020
Revolving Fund Charge-Backs	7,392	10,417	20,934	20,934
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 60,966	$ 64,612	$ 89,998	$ 89,998

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$
Purchasing and Central Services Administrator	37	490-654	1.00	1.00	1.00	12,123	13,385
Buyer	25	277-368	2.00	2.00	2.00	15,115	16,325
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,960	6,579
Clerk III	19	210-277	0	.84	1.00	4,516	5,718
Clerk Typist II	17	191-253	1.00	1.00	1.00	5,051	5,225
Clerk II	17	191-253	1.00	1.00	1.00	5,840	6,291
TOTAL						$ 48,605	$ 53,523
Less Salary Savings						4,187	500
TOTAL 105						$ 44,418	$ 53,023
Social Security						2,189	2,802
Group Insurance						1,246	2,212
Pension						0	4,333
Longevity						0	180
GRAND TOTAL			6.00	6.84	7.00	$ 47,853	$ 62,550
Less Leave Time			.48	.55	.56		
Net Productive Time Available			5.52	6.29	6.44		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Purchasing and Central Services	1450	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Purchasing					
Service Orders Received	704	730	650		650
Requisitions Received	6,687	7,000	7,500		7,500
Purchase Orders Issued	6,687	7,000	7,500		7,500
Invitations to Bids Issued and Processed	284	310	350		350
Value of Purchases Made	$2,605,300	$2,853,494	$2,766,500		$2,766,500
Cost per $1.00 to Administer Purchasing Program	$ .023	$ .025	$ .028		$ .028
Summary					
Total Cost Allocated	$ 60,966	$ 64,612	$ 89,998		$ 89,998
Total Man Years Allocated	6.00	6.84	7.00		7.00

PROGRAM EXPENDITURE SUMMARY

Personnel

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget			1973 Adopted
		Cur. Lev.	Pro. Imp.	Total	
Personal Services	$ 78,843	$ 85,811	$ 0	$ 85,811	$ 85,811
Contractual Services	39,002	43,048	0	43,048	43,048
Commodities	4,700	5,450	0	5,450	5,450
Revolving Funds	23,390	24,084	0	24,084	24,084
Capital Outlay	0	0	0	0	0
TOTAL	$ 145,935	$ 158,393	$ 0	$ 158,393	$ 158,393

Summary by Departments

Personnel	$ 145,935	$ 158,393	$ 0	$ 158,393	$ 158,393

PERSONNEL

The Personnel Department gives staff support to other City Departments to assist them in their efforts to provide needed public services efficiently and economically. The Personnel Department is divided into three functions:

Recruitment and Selection: This service is designed to assist all City Departments in their efforts to fill positions with the most qualified persons available. The objective is to obtain a sufficient number of applications from persons who meet specified requirements in order to provide for selectivity. On the basis of education, experience, and other merit factors, those best qualified to perform the job duties involved are identified. Information concerning these qualified applicants is then communicated to appointing authorities for employment of those selected. This program promotes Equal Employment Opportunity and assists in implementation of Manpower programs in cooperation with the City Manpower Planning Coordinator.

Employee Services: This program handles employee services such as processing insurance enrollments, maintaining employee service records, providing employee counseling, conducting an annual pay survey, processing personnel actions, maintaining the City's pay schedule and classification system and coordinating the retirement and workmen's compensation programs. Funds are also provided in this function for the cost of medical services for City employees.

Employee Development: This function strives to meet Departmental needs by developing the potential of all City Employees through expanded training courses and programs. An attempt is made to maximize the City's policy of promotion from within. Included in the training program is the promotion of safety consciousness among employees in order to reduce accidents and injuries. Community service activities for City employees such as the U.C.A. Campaign and Red Cross blood program are coordinated by this function.

The proposed 1973 Budget for the Personnel Department is $158,393. This is an increase of $12,458 or 8.5% over the 1972 allocation of $145,935.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	7,500	
2.	Requirements for Dues Memberships and Subscriptions will increase in order to obtain information on pension plan administration and employee benefits	100	

		Increase $	Decrease $
3.	Other Contractural Services will increase due to an increase in the number of patients seen by the City Physician and increased costs for medical supplies and all other related Workmen's Compensation medical expenses.	3,950	
4.	Miscellaneous Commodities increase for 1973.	750	
5.	Miscellaneous Revolving Fund charge-backs will increase.	200	

PROGRAM IMPROVEMENTS

1. None

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Personnel	1610	Personnel

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 71,070	$ 78,843	$ 85,811	$ 85,811
Contractual Services	52,682	39,002	43,048	43,048
Commodities	5,790	4,700	5,450	5,450
Revolving Fund Charge-Backs	18,112	23,390	24,084	24,084
Capital Outlay	961	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 148,615	$ 145,935	$ 158,393	$ 158,393

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Personnel Director	38	$ 514-686	1.00	1.00	1.00	$ 17,401	$ 17,836
Assistant Personnel Director	31	368-490	.50	0	0	0	0
Personnel Coordinator	30	352-467	0	1.00	2.00	9,999	20,801
Training Coordinator	29	335-445	1.00	.50	0	5,356	0
Senior Personnel Technician	29	335-445	1.00	.50	0	4,643	0
Personnel Technician	26	292-386	0	1.00	2.00	7,109	16,202
Administrative Assistant	24	265-352	0	.50	0	3,480	0
Personnel Assistant	24	265-352	1.50	1.00	0	7,499	0
Personnel Clerk	19	210-277	2.00	2.00	3.00	12,619	17,502
Clerk Stenographer II	19	210-277	1.00	.50	0	2,811	0
City Physician	--	Unclass.	N/A	N/A	N/A	2,866	2,866
TOTAL						$ 73,783	$ 75,207
Less Salary Savings						836	500
TOTAL 105						$ 72,947	$ 74,707
Social Security						3,417	3,762
Group Insurance						2,454	2,844
Pension						0	4,333
Longevity						0	120
Overtime						25	45
GRAND TOTAL			8.00	8.00	8.00	$ 78,843	$ 85,811
Less Leave Time			.64	.64	.64		
Net Productive Time Available			7.36	7.36	7.36		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Personnel	1610	Personnel

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Recruitment and Selection					
Cost Allocated	$ 40,822	$ 55,375	$ 58,905		$ 58,905
Man Years Allocated	3.25	4.00	4.00		4.00
Applications Received	2,476	3,500	3,500		3,500
Average No. of Days to Certify an Eligible	8.5	7.0	7.0		7.0
Percentage of Employees Granted Permanent Status	85%	85%	85%		85%
Total No. of Applicants Examined	1,271	1,100	1,100		1,100
Total No. of Tests Administered (Oral, Written, Performance, Ratings of Training and Experience)	434	400	400		400
Total No. of Employee Requisitions Processed for Appointments to Permanent and Temporary Positions, Including Promotions and Transfers	756	900	900		900
Employee Services					
Cost Allocated	$ 81,684	$ 77,420	$ 85,245		$ 85,245
Man Years Allocated	2.25	3.00	3.00		3.00
Personnel Actions Processed (Annual Increases, Probationary Increases, Promotions, Demotions, Suspensions, and Transfers)	1,627	2,000	2,000		2,000
Pension Applications Processed	N/A	60	60		60
No. of Pre-Employment Physicals	N/A	270	270		270
No. of Examinations and Treatments of Employees Injured on the Job	N/A	208	210		210
Employee Development					
Cost Allocated	$ 26,109	$ 13,140	$ 14,243		$ 14,243
Man Years Allocated	2.50	1.00	1.00		1.00
No. of Employees Trained	775	615	615		615
No. of Employees Promoted	110	150	150		150

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Personnel	1610	Personnel

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Summary					
Total Cost Allocated	$ 148,615	$ 145,935	$ 158,393		$ 158,393
Total Man Years Allocated	8.00	8.00	8.00		8.00

PROGRAM EXPENDITURE SUMMARY

Public Services

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget			1973 Adopted
		Cur. Lev.	Pro. Imp.	Total	
Personal Services	$2,423,264	$2,849,401	$ 170,832	$3,020,233	$3,020,233
Contractual Services	590,341	669,968	0	669,968	669,968
Commodities	187,990	123,173	0	123,173	123,173
Revolving Funds	1,098,963	1,226,000	0	1,226,000	1,226,000
Capital Outlay	30,080	26,305	0	26,305	26,305
TOTAL	$4,330,638	$4,894,847	$ 170,832	$5,065,679	$5,065,679
Summary by Divisions					
Director's Office	$ 282,085	$ 299,387	$ 0	$ 299,387	$ 299,387
Streets, Traffic and Drainage	1,553,851	1,592,604	0	1,592,604	1,592,604
Sanitation	2,014,012	2,461,291	170,832	2,632,123	2,632,123
Cemeteries	219,980	257,522	0	257,522	257,522
Inspections	260,710	284,043	0	284,043	284,043
TOTAL	$4,330,638	$4,894,847	$ 170,832	$5,065,679	$5,065,679
Water and Sewer Fund					
Water and Sewer	$1,434,402	$1,562,109	$ 21,406	$1,583,515	$1,583,515

PUBLIC SERVICES

(General Fund)

The Department of Public Services is responsible for providing Street Traffic and Drainage Maintenance, Sanitation, Cemetery Operations, Inspections, and other general public services which are required by the citizens and approved by the Mayor and Aldermen. The Department is composed of five functional divisions:

1. Director's Office Division
2. Streets, Traffic, and Drainage
3. Sanitation
4. Cemeteries
5. Inspections

DIRECTOR'S OFFICE DIVISION

Director's Office: This Activity is responsible for planning, staffing and coordinating the entire work program of the Department. Included in this Activity are the maintenance of timekeeping and payroll records for the Public Services employees.

Engineering: This Activity supervises, implements, and administers the City's Capital Improvement Program consisting of projects normally accomplished by construction contracts, to include street paving, sewer and water extensions, and the Pollution Abatement Program. It reviews and makes recommendations concerning petitions submitted to the Mayor and Aldermen for various types of Capital Improvement Projects.

STREETS, TRAFFIC AND DRAINAGE

The Streets, Traffic and Drainage Division is divided into the three functional Activities described below:

Traffic: The Traffic Activity directs the operations of the Streets, Traffic and Drainage Division and makes studies concerning traffic problems on the City's streets. This Activity is also responsible for the installation and maintenance of all traffic and street signs, traffic signals, pavement markings, and parking meters throughout the City. In addition, it assists in movement of houses and protects City property while houses are in transit. Any traffic signals or electrical fixtures interfering with such house moving are temporarily removed. Funds are also provided in this Activity for the operation and maintenance costs for street lights, lights in parks and squares, and traffic signals.

Drainage and Rights-of-Way Maintenance: This Activity is responsible for maintaining the City's extensive system of drainage facilities. its functions include maintenance and repair of drainage ditches, canals, floodgates, culverts, headwalls, and related drainage facilities. This Activity also maintains the grass within the rights-of-way of all streets and lanes, including State and Federal Highways within the City limits and along all City property which is not maintained by other Departments.

Street Maintenance: This Activity is responsible for maintaining all paved and unpaved streets, sidewalks, and lanes within the City.

SANITATION

It is the responsibility of the Sanitation Division to ensure that refuse is collected, transported and disposed of so that nuisances are not created and public health is protected. This Division is also responsible for the City's street sweeping program. To meet these responsibilities, the Division consists of four functional Activities.

Residential Refuse Collection: This Activity has responsibilities which include the collection of garbage and trash from residential areas. The objectives for 1973 are to provide garbage collections twice weekly and trash collections weekly.

Refuse Disposal: The sanitary landfill operation consists of the disposal of refuse and the prompt covering of the material with sufficient earth to prevent health hazards. In addition, this Activity operates two dry trash landfills. During 1973, a new sanitary landfill site will be selected to be initially utilized in February 1974.

Street Cleaning: This Activity is responsible for the sweeping of City streets to maintain public safety, attractiveness and sanitation. Presently five routes are provided, three day and two night. During 1973, the program will be studied to determine more effective sweeping schedules.

Commercial Refuse Collection: This Activity provides for the collection of refuse from business firms and institutions which rent City commercial refuse containers. In providing this service, the City maintains five collection routes.

CEMETERIES

The Cemeteries Division is responsible for the maintenance and operation of the four City-owned cemeteries. Administrative services include the processing of all personnel and accounting reports. The maintenance operations performed are interments and disinterments, maintenance of annual and perpetual care lots, and maintenance of 323 acres of general care area including special services to lot owners such as removal and trimming of trees and installation of water facilities.

INSPECTIONS

The Inspections Division is responsible for the administration of the codes and ordinances of the City pertaining to Zoning, Building, Electrical, Plumbing, Housing, Mechanical and Sanitation. The administrative function plans and coordinates the work program of the Inspections Division and issues and processes permits for the City's inspection activities. The Construction and Zoning function is responsible for insuring that all structures for which permits are to be issued comply with the respective Codes

before the permit is issued. The Housing Code Enforcement service is performed by the Chatham County Health Department for the City on a contractual basis. This Activity is responsible for bringing all substandard structures within the City limits into compliance with the Housing Code over a ten year period. This enforcement program is coordinated with the overall work program of the Inspections Division.

The proposed 1973 Budget for the Public Services Department is $5,065,679. This is an increase of $735,041 or 17.0% over the 1972 allocation of $4,330,638.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services Costs increase due to the new pension plan, cost of pay increases granted City employees and the increased rate for the City's share of Social Security and Group Insurance. In addition, the position of Street Administrator was created in mid-1972; one Fire Prevention Inspector I position was transferred from the Fire Department to the Inspection Division. This increase is partially offset by the deletion of one (1) Street Superintendent, one (1) Engineering Aide II and three (3) Watchman positions during 1972.	502,150	
2.	Utilities costs will increase in 1973 due to the installation of street lights under the TOPICS Program.	64,100	
3.	Requirements for Subsidies and Contributions will increase due to the increased cost of services performed by the Chatham County Health Department.	4,150	
4.	Requirements for transportation funds decrease in the Director's Office and in the Inspections Activity due to the use of fewer private vehicles by Inspectors and a reduction in the number of miles traveled for all scheduled trips.		6,850
5.	Dues, Memberships and Subscriptions decrease.		550
6.	Fees for Professional Service increase due to City Lot Security contract (+$16,400) and decreased in the Sanitation Activity (-$6,550).	9,850	
7.	Requirements for Other Contractual Services increase due to U.S. Geological Survey.	3,600	

		Increase $	Decrease $
8.	Communications costs increase.	350	
9.	Costs for Maintenance, Machinery and Equipment will decrease.		2,500
10.	Equipment Depreciation costs will decrease (-$91,128) due to establishment of a new replacement system. This decrease is partially offset by an increase (+$2,365) in Equipment Rental due to updating charge-back system to reflect actual cost.		88,750
11.	Miscellaneous Commodities will decrease due to change in Revolving Fund charging system.		67,600
12.	Miscellaneous Contractual Services will decrease in 1973.		36,650
13.	Requirements for Printing and Office Supplies will increase (+$850) for 1973. This increase is partially offset by a decrease (-$100) in Operating Supplies and Materials cost.	750	
14.	Charges for Equipment Rental will increase due to updating charge-back system to reflect actual cost.	367,950	
15.	Equipment Replacement charge-backs decrease.		235,700
16.	Transfer of the purchase of Motor Fuels from the Central Garage results in an increase.	1,050	
17.	Building and Electrical Maintenance charges increase.	1,400	
18.	Warehouse charges will increase due to changes in the charge-back system.	68,400	
19.	Requirements for Data Processing charges will decrease for 1973.		800
20.	Miscellaneous Revolving Fund charge-backs will increase in 1973.	2,850	
21.	Capital Outlay costs will decrease in 1973.		3,850

PROGRAM IMPROVEMENTS

1.	Sanitation Methods Analyst position is created under City funding.	15,450	

		Increase $	Decrease $
2.	Overtime funds are provided for trash pickup during peak seasons.	65,300	
3.	Funds are provided to implement a program for removal of abandoned vehicles.	50,000	
4.	Three (3) Packer Truck Operator man years are provided to meet necessary residential pickup schedules.	20,900	

132

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Public Services	2010-81	Public Services	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 2,181,605	$ 2,423,264	$ 3,020,233	$ 3,020,233
Contractual Services	478,771	590,341	669,968	669,968
Commodities	192,818	187,990	123,173	123,173
Revolving Fund	924,595	1,098,963	1,226,000	1,226,000
Capital Outlay	22,632	30,080	26,305	26,305
Bond Amortization	0	0	0	0
TOTAL	$ 3,800,421	$ 4,330,638	$ 5,065,679	$ 5,065,679
Budgeted Man Years	360.83	361.75	378.00	378.00

SUMMARY BY ACTIVITIES

Director's Office	$ 123,873	$ 126,459	$ 126,122	$ 126,122
Engineering	136,864	155,626	173,265	173,265
Traffic	505,741	599,465	695,509	695,509
Drainage and Rights-of-Way Maintenance	308,831	416,409	416,488	416,488
Streets Maintenance	411,531	537,977	480,607	480,607
Residential Refuse Collection	1,226,212	1,244,415	1,808,947	1,808,947
Refuse Disposal	185,246	197,147	184,377	184,377
Street Cleaning	169,931	200,301	237,634	237,634
Commercial Refuse Collection	278,397	372,149	401,165	401,165
Cemetery Operations	4,220	8,334	9,747	9,747
Cemetery Maintenance:				
Bonaventure/Greenwich	117,038	128,135	144,772	144,772
Laurel Grove North	46,460	48,895	58,917	58,917
Laurel Grove South	31,207	34,616	44,086	44,086
Inspections	254,870	260,710	284,043	284,043
GRAND TOTAL	$ 3,800,421	$ 4,330,638	$ 5,065,579	$ 5,065,679

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Director's Office	2010	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services 100	107,740	101,669	86,421	86,421
Contractual Services 200	5,355	7,017	24,111	24,111
Commodities 300	1,791	3,278	3,548	3,548
Revolving Fund Charge-Backs 400	8,300	13,300	11,292	11,292
Capital Outlay 500	687	1,195	750	750
Bond Amortization 600	0	0	0	0
TOTAL	$ 123,873	$ 126,459	$ 126,122	$ 126,122

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$
Assistant City Manager-Public Services	44	686-915	0	1.00	1.00	19,157	20,634
Public Works Director	41	594-790	1.00	0	0	0	0
Asst. Public Works Director	35	445-593	1.00	0	0	0	0
Asst. to Public Works Director	33	405-540	0	1.00	1.00	12,300	13,220
Administrative Assistant	25	277-368	1.00	1.00	1.00	8,513	9,135
Engineering Aide II	21	230-306	0	.31	0	1,856	0
Clerk III	19	210-277	3.00	2.00	2.00	14,252	14,404
Clerk Stenographer II	19	210-277	2.00	1.00	1.00	5,550	5,904
Clerk Typist II	17	191-253	1.00	1.00	1.00	5,840	6,255
Clerk II	17	191-253	0	1.27	1.00	7,013	5,173
Utilityman	16	183-241	1.00	.50	0	2,116	0
Watchman	14	167-220	3.00	.99	0	14,779	0
TOTAL 105						$ 91,376	$ 74,725
Social Security						4,124	3,436
Group Insurance						2,669	2,528
Pension						0	4,952
Longevity						0	180
Overtime						3,500	600
GRAND TOTAL			13.00	10.07	8.00	$ 101,669	$ 86,421
Less Leave Time			1.04	.81	.64		
Net Productive Time Available			11.96	9.26	7.36		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Director's Office	2010	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration, Supervision, and Coordination					
Cost Allocated	$ 45,397	$ 47,300	$ 56,617		$ 56,617
Man Years Allocated	3.00	3.00	3.00		3.00
Harbormaster Function *					
Cost Allocated	$ 3,500	$ 0	$ 0		$ 0
Man Years Allocated	.50	0	0		0
Services Provided on Inquiries and Complaints **					
Cost Allocated	$ 6,876	$ 10,300	$ 11,205		$ 11,205
Man Years Allocated	1.00	1.50	1.50		1.50
No. of Service Request Calls Received and Processed:					
Initial Requests	14,497	24,000	12,000		12,000
Repeat Requests	3,091	3,600	3,000		3,000
Calls Referred to Other Agencies	296	280	280		280
No. of Times General Information Provided	13,836	3,272	3,500		3,500
Sanitation Study					
Cost Allocated	$ 0	$ 3,500	$ 0		$ 0
Man Years Allocated	0	.58	0		0
Personnel Transactions					
Cost Allocated	$ 46,500	$ 45,759	$ 40,965		$ 40,965
Man Years Allocated	5.50	4.00	3.50		3.50
No. of Personnel Records Maintained	499	525	525		525
Personnel Forms Processed per Year	2,495	2,620	2,600		2,600
City Lot Security					
Cost Allocated	$ 21,600	$ 19,600	$ 17,335		$ 17,335
Man Years Allocated	3.00	.99	0		0
Hours of Surveillance:					
Weekdays	80	80	80		80
Weekends	48	48	48		48
Investigations	0	0	12		12

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Director's Office	2010	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Summary					
Total Cost Allocated	$ 123,873	$ 126,459	$ 126,122		$ 126,122
Total Man Years Allocated	13.00	10.07	8.00		8.00

* Harbormaster Function transferred to Revenue and Delinquent Revenue Activity in 1972.

** Information Desk transferred to Public Services Office in 1972.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Engineering	2015	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 114,926	$ 120,233	$ 138,108	$ 138,108
Contractual Services	2,875	15,649	16,627	16,627
Commodities	2,152	2,791	2,427	2,427
Revolving Fund Charge-Backs	16,586	16,173	15,853	15,853
Capital Outlay	325	780	250	250
Bond Amortization	0	0	0	0
TOTAL	$ 136,864	$ 155,626	$ 173,265	$ 173,265

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Engineering Administrator	38	$ 514-686	1.00	1.00	1.00	$ 15,434	$ 16,210
Civil Engineer	34	424-566	2.00	2.00	3.00	21,200	34,846
Asst. Engineering Administrator	33	405-540	1.00	1.00	0	14,036	0
Engineering Technician	31	369-491	.33	1.00	1.00	8,519	9,640
Engineering Aide IV	25	278-369	2.00	2.00	2.00	14,604	15,551
Engineering Aide III	23	253-336	1.00	1.00	1.00	6,490	7,270
Engineering Aide II	21	230-306	5.00	4.25	4.00	22,495	25,132
Engineering Clerk	19	210-277	1.00	1.00	1.00	6,674	7,142
Clerk III	19	210-277	1.00	1.00	1.00	6,345	6,806
TOTAL						$ 115,797	$ 122,597
Less Salary Savings						3,630	3,060
TOTAL 105						$ 112,167	$ 119,537
Social Security						4,736	6,269
Group Insurance						3,330	4,424
Pension						0	7,428
Longevity						0	450
GRAND TOTAL			14.33	14.25	14.00	$ 120,233	$ 138,108
Less Leave Time			1.15	1.14	1.12		
Net Productive Time Available			13.18	13.11	12.88		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Engineering	2015	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Capital Project Design and Administration					
Cost Allocated	$ 94,888	$ 108,369	$ 118,028		$ 118,028
Man Years Allocated	9.94	9.87	9.70		9.70
Projects Designed by Engineering Division:					
Paving	1	20	20		20
Other	16	19	20		20
Projects Designed by Consulting Engineer:					
Paving	20	4	4		4
Pollution Abatement	5	5	5		5
Other	12	3	3		3
Engineering Service Contracts Administered	27	27	30		30
Construction Contracts Administered	37	40	40		40
Water and Sewer Agreements Executed	19	35	25		25
Inspections Made for All Projects by City Inspectors	1,320	1,430	1,540		1,540
Review of Petitions					
Cost Allocated	$ 27,442	$ 29,508	$ 34,679		$ 34,679
Man Years Allocated	2.87	2.78	2.70		2.70
Residential Street Paving Petitions Reviewed	21	32	35		35
Miscellaneous Petitions Reviewed	58	48	50		50
Services Provided for Other Departments					
Cost Allocated	$ 14,534	$ 17,749	$ 20,558		$ 20,558
Man Years Allocated	1.52	1.60	1.60		1.60
No. of Field Surveys	90	100	100		100
No. of Designs Prepared	20	25	25		25
Summary					
Total Cost Allocated	$ 136,864	$ 155,626	$ 173,265		$ 173,265
Total Man Years Allocated	14.33	14.25	14.00		14.00

BUDGET

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Traffic	2031	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 119,589	$ 179,777	$ 202,762	$ 202,762
Contractual Services	253,313	308,389	372,743	372,743
Commodities	40,460	60,194	42,735	42,735
Revolving Fund Charge-Backs	87,429	44,105	66,209	66,209
Capital Outlay	4,950	7,000	11,060	11,060
Bond Amortization	0	0	0	0
TOTAL	$ 505,741	$ 599,465	$ 695,509	$ 695,509

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Streets, Traffic & Drain. Adm.	38	$ 514-686	1.00	1.00	1.00	$ 17,401	$ 17,836
Traffic Operations Administrator	31	368-490	1.00	.50	1.00	4,795	9,766
City Electrician	31	368-490	1.00	1.00	1.00	12,750	12,740
Assistant to Administrator	26	292-386	1.00	.50	0	4,812	0
Traffic Signal Electrician	25	278-369	3.00	3.00	3.00	24,614	25,539
Electrician	24	265-352	2.00	2.00	2.00	14,190	14,434
Traffic Analyst II	23	253-335	.50	.50	.50	3,796	4,198
Traffic Maintenance Foreman	21	230-306	1.00	1.00	1.00	7,376	7,961
Engineering Aide II	21	230-306	1.00	1.00	1.00	5,797	5,987
Traffic Analyst I	20	219-292	2.00	2.00	2.00	12,329	13,312
Clerk Steno II	19	210-277	1.00	1.00	1.00	5,775	6,878
Traffic Maintenanceman II	17	191-253	2.00	2.00	2.00	12,262	12,833
Parking Meter Repair. Supv.	17	191-253	1.00	1.00	1.00	6,573	6,578
Traffic Maintenanceman I	16	183-241	3.00	3.00	3.00	17,673	17,494
Laborer	15	175-230	0	.76	0	3,426	0
Clerk I	14	166-219	1.50	1.50	1.50	6,680	6,800
TOTAL						$ 160,249	$ 162,356
Less Salary Savings						2,301	0
TOTAL 105						$ 157,948	$ 162,356
Social Security						7,738	9,026
Group Insurance						5,691	6,952
Pension						0	13,618
Longevity						0	810
Overtime						8,400	10,000
GRAND TOTAL			22.00	21.76	21.00	$ 179,777	$ 202,762
Less Leave Time			1.76	1.74	1.68		
Net Productive Time Available			20.24	20.02	19.32		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Traffic	2031	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration and Planning					
Cost Allocated	$ 97,102	$ 114,797	$ 91,500		$ 91,500
Man Years Allocated	9.00	8.50	6.00		6.00
Traffic Control and Flow:					
Average Speed on City Streets	24	24	24		24
No. of Accidents Reported	6,681	6,680	6,500		6,500
No. of Injuries	1,277	1,500	1,500		1,500
No. of Fatalities	17	18	18		18
Traffic Planning Studies and Surveys:					
Parking Studies	60	75	60		60
Accident Studies	240	240	240		240
Signal Surveys	93	75	100		100
Painting Surveys	148	175	175		175
Sign Surveys	227	1,000	600		600
Street Lighting Surveys	263	400	280		280
Traffic Operations					
Cost Allocated	$ 0	$ 0	$ 604,009		$ 604,009
Man Years Allocated	0	0	15.00		15.00
Operations Administration					
Cost Allocated	$ 0	$ 0	$ 32,691		$ 32,691
Man Years Allocated	0	0	2.00		2.00
Street Markings					
Cost Allocated	$ 21,241	$ 25,117	$ 25,328		$ 25,328
Man Years Allocated	1.75	2.01	1.75		1.75
Center and Lane Lines:					
Miles Newly Painted	6.8	7.5	5.0		5.0
Miles Repainted	75	40	50		50
Miles Removed	0	.25	.25		.25
Crosswalks:					
No. Newly Painted	68	50	50		50
No. Repainted	306	100	100		100
No. New Plastic	9	10	15		15
Curb:					
No. Feet Newly Painted	830	150	300		300
No. Feet Repainted	3,244	5,000	5,000		5,000
No. Feet Blanked Out	250	200	200		200
Parking Stalls:					
No. Newly Painted	22	30	30		30
No. Repainted	3,006	500	2,500		2,500
No. Removed	15	15	15		15

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Traffic	2031	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Channelization:					
No. Feet Newly Painted	474	500	500		500
No. Feet Repainted	1,045	2,000	5,000		5,000
No. Feet Removed	58	500	500		500
Pavement Markings:					
No. Newly Painted	8	50	50		50
No. Repainted	15	300	300		300
No. New Plastic	0	5	15		15
Sign Construction and Maintenance					
Cost Allocated	$ 39,448	$ 46,638	$ 50,735		$ 50,735
Man Years Allocated	3.25	3.25	3.25		3.25
Traffic Control Signs:					
No. Constructed	2,336	2,500	2,500		2,500
No. Installed	971	1,500	2,000		2,000
No. Repaired	10	500	250		250
Street Name Signs:					
No. Constructed	761	700	300		300
No. Installed	614	700	300		300
No. Repaired	16	25	75		75
Stanchions:					
Meter Posts Installed	30	50	50		50
Meter Posts Painted	1	15	1,500		1,500
Sign Posts Installed	1,087	1,000	1,000		1,000
Sign Posts Removed	102	200	200		200
Sign Posts Straightened	329	150	500		500
Miscellaneous:					
Portable Signs Installed	223	200	200		200
Stimsonite Markers Installed	529	150	150		150
Art Work	69	75	75		75
Signal Maintenance					
Cost Allocated	$ N/A	$ N/A	$ N/A		$ N/A
No. Intersections Signalized January 1st	141	141	141		141
Percent of Intersections Which Meet State Standards	80%	85%	90%		90%
Parking Meter Maintenance					
Cost Allocated	$ 24,276	$ 28,714	$ 31,269		$ 31,269
Man Years Allocated	2.00	2.00	2.00		2.00
No. Metered Parking Spaces in City	2,100	2,050	2,050		2,050
No. Meters Serviced:					
On Street	0	500	250		250
In Shop	0	300	200		200

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Traffic	2031	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
No. Meters Repaired:					
On Street	571	500	500		500
In Shop	259	200	200		200
No. Meters Newly Installed	27	50	50		50
Street Lighting					
Cost Allocated	$ 231,855	$ 277,614	$ 334,318		$ 334,318
No. in Operation Jan. 1st	4,706	5,332	5,888		5,888
Arterial Street Lighting:					
No. in Operation Jan. 1st	1,895	2,053	2,168		2,168
New Lights Added	158	115	115		115
Existing Lights Improved	138	170	170		170
Percent of Arterial Streets with Standard Lighting	20%	20%	25%		25%
Residential Street Lighting:					
No. in Operation Jan, 1st	2,811	3,279	3,720		3,720
New Lights Added	468	441	441		441
Existing Lights Improved	213	175	140		140
Interstate Highway 16 Lighting:					
No. in Operation Jan. 1st	250	250	250		250
Percent of Highway in City With Standard Lighting	100%	100%	100%		100%
Park and Square Lighting					
Cost Allocated	$ 3,391	$ 4,111	$ 4,537		$ 4,537
No. in Operation Jan. 1st	134	154	154		154
Gas Lights	44	44	44		44
Other Lights	90	90	90		90
Traffic Signals					
Cost Allocated	$ 15,678	$ 16,400	$ 17,931		$ 17,931
No. Signalized Intersections January 1st	141	141	141		141
No. New Intersections Signalized	0	1	1		1
No. Signalized Intersections Modified	61	40	60		60
No. Intersections Which Meet State Standards	111	135	140		140
Signal and Controller Maintenance					
Cost Allocated	$ 41,200	$ 48,782	$ 53,076		$ 53,076
Man Years Allocated	3.40	3.40	3.40		3.40

142

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Traffic	2031	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
No. Signal Installations Maintained	141	141	141		141
No. Jobs Performed	1,606	1,700	1,700		1,700
I-16 Maintenance					
Cost Allocated	$ 1,817	$ 2,150	$ 2,358		$ 2,358
Man Years Allocated	.15	.15	.15		.15
No. Luminars Maintained	250	250	250		250
No. Floodlights Maintained	48	48	48		48
No. Jobs Performed	127	135	135		135
Chatham County Traffic Signal Maintenance and Housemoving Escorts					
Cost Allocated	$ 3,030	$ 3,550	$ 3,916		$ 3,916
Man Years Allocated	.25	.25	.25		.25
No. Jobs Performed	94	100	100		100
Labor for Capital Improvement Projects Requiring Electrical Service					
Cost Allocated	$ 26,703	$ 31,592	$ 34,389		$ 34,389
Man Years Allocated	2.20	2.20	2.20		2.20
No. Jobs Performed	189	200	200		200
Summary					
Total Cost Allocated	$ 505,741	$ 599,465	$ 695,509		$695,509
Total Man Years Allocated	22.00	21.76	21.00		21.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Drainage and Rights-of-Way Maintenance	2033	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 207,429	$ 237,467	$ 284,333	$ 284,333
Contractual Services	1,469	8,465	2,605	2,605
Commodities	14,349	14,440	3,810	3,810
Revolving Fund Charge-Backs	84,029	154,787	124,380	124,380
Capital Outlay	1,555	1,250	1,360	1,360
Bond Amortization	0	0	0	0
TOTAL	$ 308,831	$ 416,409	$ 416,488	$ 416,488

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Drainage Engineer	33	$ 405-540	0	1.00	1.00	$ 14,040	$ 14,040
Sewer & Drainage Supervisor	24	265-352	1.00	1.00	1.00	7,956	8,334
Sanitation Supervisor	22	241-320	1.00	1.00	1.00	6,266	6,897
Equipment Operator III	20	219-292	3.00	3.00	3.00	20,982	22,081
Sewer & Drainage Foreman I	19	210-277	3.00	3.00	3.00	18,122	19,264
Equipment Operator II	18	200-265	8.00	8.00	8.00	46,980	51,485
Equipment Operator I	17	191-253	1.00	1.00	1.00	5,200	5,471
Sewer & Drain. Serviceman II	16	183-241	3.00	3.00	3.00	18,798	18,798
Sewer & Drain. Serviceman I	15	175-230	11.00	11.00	11.00	59,930	61,503
Laborer	15	175-230	5.00	5.00	5.00	21,996	23,415
TOTAL						$ 220,270	$ 231,288
Less Salary Savings						6,037	0
TOTAL 105						$ 214,233	$ 231,288
Social Security						11,316	12,526
Group Insurance						9,118	11,692
Pension						0	20,427
Longevity						0	4,400
Overtime						2,800	4,000
GRAND TOTAL			36.00	37.00	37.00	$ 237,467	$ 284,333
Less Leave Time			2.88	2.96	2.96		
Net Productive Time Available			33.12	34.04	34.04		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Drainage and Rights-of-Way Maintenance	2033	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration					
Cost Allocated	$ 9,584	$ 17,781	$ 21,105		$ 21,105
Man Years Allocated	1.00	1.89	2.00		2.00
Canal Maintenance					
Cost Allocated	$ 39,956	$ 51,843	$ 54,716		$ 54,716
Man Years Allocated	5.18	2.99	3.00		3.00
No. Canal Miles in City	14.7	14.7	14.7		14.7
No. Miles Cleaned	6.00	4.78	8.0		8.0
Cost per Mile Cleaned	$ 6,659	$ 11,925	$ 7,278		$ 7,278
Mechanical Ditch Maintenance					
Cost Allocated	$ 23,572	$ 25,443	$ 27,574		$ 27,574
Man Years Allocated	2.18	1.65	2.50		2.50
No. of Miles City Responsibility	41.6	41.6	41.6		41.6
No. Miles Cleaned	7.15	4.86	9.0		9.0
Cost per Mile Cleaned	$ 3,297	$ 5,761	$ 3,249		$ 3,249
Hand Ditch Maintenance					
Cost Allocated	$ 39,820	$ 68,374	$ 59,809		$ 59,809
Man Years Allocated	8.43	8.80	8.00		8.00
No. Miles City Responsibility	72	72	72		72
No. of Miles Cleaned	21.65	20.02	22.00		22.00
Cost per Mile Cleaned	$ 1,839	$ 3,756	$ 2,839		$ 2,839
Storm Sewer Cleaning					
Cost Allocated	$ 6,506	$ 27,608	$ 27,924		$ 27,924
Man Years Allocated	1.64	1.71	1.75		1.75
No. Miles City Responsibility	160	160	160		160
No. Miles Cleaned	2.03	2.08	2.10		2.10
Cost per Mile Cleaned	$ 3,205	$ 14,587	$ 14,070		$ 14,070
Catch Basin Cleaning					
Cost Allocated	$ 21,440	$ 29,481	$ 29,648		$ 29,648
Man Years Allocated	1.76	1.68	1.75		1.75
No. of Catch Basins	5,245	5,245	5,245		5,245
No. Cleaned	6,578	4,394	5,300		5,300
Cost per Catch Basin Cleaned	$ 3.25	$ 7.37	$ 6.99		$ 6.99

PERFORMANCE DATA

Activity Title: Drainage Rights-of-Way Maintenance	Account Number: 2033	Department: Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Miscellaneous Drainage Functions					
Cost Allocated	$ 83,174	$ 107,350	$ 110,680		$ 110,680
Man Years Allocated	8.28	9.65	9.50		9.50
Cave-Ins Repaired	16	38	35		35
Manhole Basins Repaired and Installed	38	90	100		100
Feet of Sewer Line Installed	400	1,044	1,000		1,000
Feet of Culvert	0	560	500		500
Street and Highway Grass Cutting					
Cost Allocated	$ 38,217	$ 59,380	$ 55,029		$ 55,029
Man Years Allocated	5.20	5.60	5.50		5.50
Miles of Rights-of-Way Maintained	634	634	634		634
No. of Acres Maintained:					
Lanes	510	510	510		510
Streets	385	385	385		385
Ditch Banks	40	40	40		40
No. of Times Mowed per Year	4	4	4		4
Feet of Curbing Trimmed	1,500	8,000	10,000		10,000
Interstate and Westside By-Pass Grass Cutting					
Cost Allocated	$ 35,257	$ 2,832	$ 2,727		$ 2,727
Man Years Allocated	4.80	.25	.25		.25
Miles of Rights-of-Way Maintained	12	.71	.71		.71
No. of Acres Maintained	34.00	6.23	6.23		6.23
No. of Times Mowed per Year	2	4	4		4
Miscellaneous and Work for Other Activities					
Cost Allocated	$ 16,610	$ 26,317	$ 27,276		$ 27,276
Man Years Allocated	2.00	2.78	2.75		2.75
City Owned Lots Cut	94	54	54		54
Plus Services Provided for Other Activities					
Cost Allocated	$ 30,303	$ 16,865	$ 17,198		$ 17,198
Man Years Allocated	3.03	1.50	1.50		1.50
Street Cleaning	2.03	1.00	1.00		1.00
Water and Sewer Fund	1.00	.50	.50		.50

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Drainage Rights-of-Way Maintenance	2033	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Less Services Received From Other Activities					
Cost Allocated	$ 35,608	$ 16,865	$ 17,198		$ 17,198
Man Years Allocated	7.50	1.50	1.50		1.50
Sewage Collection	7.50	1.50	1.50		1.50
Summary					
Total Cost Allocated	$ 308,831	$ 416,409	$ 416,488		$ 416,488
Total Man Years Allocated	36.00	37.00	37.00		37.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Streets Maintenance	2035	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 235,160	$ 260,546	$ 306,840	$ 306,840
Contractual Services	21,375	28,645	22,445	22,445
Commodities	64,984	67,520	59,059	59,059
Revolving Fund Charge-Backs	89,667	179,416	92,263	92,263
Capital Outlay	345	1,850	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 411,531	$ 537,977	$ 480,607	$ 480,607

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Streets Administrator	33	$ 405-540	0	.58	1.00	$ 5,265	$ 10,739
Streets Superintendent	26	292-386	1.00	.42	0	5,510	0
Streets Inspector	23	253-335	1.00	1.00	1.00	7,956	8,306
Streets Maintenance Supervisor	22	241-320	2.00	2.00	2.00	15,912	16,262
Equipment Operator III	20	219-292	6.00	6.00	6.00	39,074	41,967
Street Maintenance Foreman	18	200-265	3.00	3.00	3.00	19,734	20,262
Equipment Operator II	18	200-265	2.00	2.00	2.00	11,726	13,188
Equipment Operator I	17	191-253	15.00	15.00	15.00	85,035	90,975
Streets Maintenanceman II	16	183-241	3.00	3.00	3.00	18,512	18,743
Streets Maintenanceman I	15	174-230	6.00	6.00	6.00	30,940	31,854
TOTAL						$ 239,664	$ 252,296
Less Salary Savings						2,725	0
TOTAL 105						$ 236,939	$ 252,296
Social Security						12,376	14,011
Group Insurance						10,031	12,324
Pension						0	22,284
Longevity						0	4,725
Overtime						1,200	1,200
GRAND TOTAL			39.00	39.00	39.00	$ 260,546	$ 306,840
Less Leave Time			3.12	3.12	3.12		
Net Productive Time Available			35.88	35.88	35.88		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Streets Maintenance	2035	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Paved Street Maintenance					
Cost Allocated	$ 174,120	$ 191,764	$ 190,738		$ 190,738
Man Years Allocated	16.50	17.00	17.00		17.00
Miles of Paved Streets:	270	273	275		275
Asphalt	208	211	213		213
Concrete	53	53	53		53
Other (Brick, Stone)	9	9	9		9
Sq. Yds. of Repairs Made:	12,000	12,100	12,100		12,100
Asphalt	10,000	10,000	10,000		10,000
Concrete	2,000	2,100	2,100		2,100
Cost per Mile Maintained:					
Asphalt	$ 645	$ 702	$ 717		$ 717
Concrete	$ 645	$ 702	$ 717		$ 717
Maintenance for Other Activities:					
Man Years Allocated	2.20	2.20	2.20		2.20
Refuse Collection	1.10	1.10	1.10		1.10
Water Distribution	.60	.60	.60		.60
Others	.50	.50	.50		.50
Streets Code Enforcement					
Cost Allocated	$ 10,551	$ 13,772	$ 12,326		$ 12,326
Man Years Allocated	1.00	1.00	1.00		1.00
No. Street Cut Inspections Made	300	300	300		300
Sidewalk Maintenance					
Cost Allocated	$ 70,000	$ 58,901	$ 63,575		$ 63,575
Man Years Allocated	7.50	5.50	5.50		5.50
Miles of Sidewalk Maintained	200	202	202		202
Sq. Yds. of Repairs Made:					
Along Streets	7,000	5,000	5,000		5,000
In Parks and Squares	350	350	350		350
Feet of Curb Repaired	700	800	800		800
Cost per Mile Maintained	$ 350	$ 291	$ 325		$ 325
Unpaved Street Maintenance					
Cost Allocated	$ 117,292	$ 222,954	$ 159,084		$ 159,084
Man Years Allocated	10.25	11.00	11.00		11.00
Miles of Unpaved Streets Maintained	80	80	80		80
Total Streets Graded	350	350	350		350
Average Times Graded per Year	4	4	4		4
Miles Stabilized	0	0	5		5
Cost per Mile Maintained	$ 1,466	$ 2,786	$ 2,057		$ 2,057

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Streets Maintenance	2035	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Maintenance for Other Activities:					
Man Years Allocated	1.00	1.00	1.00		1.00
Refuse Collection	1.00	1.00	1.00		1.00
Lane Maintenance					
Cost Allocated	$ 39,568	$ 50,586	$ 54,884		$ 54,884
Man Years Allocated	3.75	4.50	4.50		4.50
Miles of Lanes Maintained	98	98	98		98
Total Miles Graded via Service Request	15	15	15		15
Shoulders Maintained:					
Graded and Cleaned	400	400	400		400
Total Acres	300	300	300		300
Cost per Mile Maintained	$ 404	$ 516	$ 579		$ 579
Summary					
Total Cost Allocated	$ 411,531	$ 537,977	$ 480,607		$ 480,607
Total Man Years Allocated	39.00	39.00	39.00		39.00

150

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Residential Refuse Collection	2051	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 786,776	$ 870,586	$ 1,256,771	$ 1,256,771
Contractual Services	16,972	16,824	59,353	59,353
Commodities	36,091	8,954	1,333	1,333
Revolving Fund Charge-Backs	373,283	338,691	491,490	491,490
Capital Outlay	13,090	9,360	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 1,226,212	$ 1,244,415	$ 1,808,947	$ 1,808,947

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Sanitation Administrator	38	$ 515-686	0	1.00	1.00	$ 13,058	$ 15,953
Residential Refuse Collection Administrator	33	405-540	0	.50	1.00	5,137	10,808
Sanitation Methods Analyst	33	405-540	0	0	1.00	0	14,042
Public Works Administrator	33	405-540	1.00	0	0	0	0
Sanitation Superintendent	27	306-405	2.00	1.33	1.00	12,973	8,733
Refuse Collection Supervisor	25	278-369	0	3.00	6.00	22,032	47,895
Sanitation Supervisor	22	241-320	3.00	2.50	2.00	21,637	14,858
Sanitation Code Inspector	19	210-278	0	.67	1.00	4,570	6,447
Packer Truck Operator	18	200-265	36.00	38.50	45.00	239,015	282,318
Equipment Operator II	18	200-265	1.00	1.00	4.00	6,138	24,962
Equipment Operator I	17	191-253	6.00	6.00	2.00	33,532	9,956
Labor Foreman	17	191-253	1.00	1.00	0	4,750	0
Refuse Collector	16	183-242	89.00	88.50	101.00	430,100	539,910
Laborer	15	174-230	4.00	4.00	4.00	20,227	19,598
TOTAL						$ 813,169	$ 995,480
Less Salary Savings						35,443	39,264
TOTAL 105						$ 777,726	$ 956,216
Social Security						42,015	49,643
Group Insurance						33,245	48,864
Pension						0	90,637
Longevity						0	13,511
Overtime						17,600	97,900
GRAND TOTAL			143.00	148.00	169.00	$ 870,586	$1,256,771
Less Leave Time			11.44	11.84	13.52		
Net Productive Time Available			131.56	136.16	155.48		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Residential Refuse Collection	2051	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration					
Cost Allocated	$ 24,610	$ 30,251	$ 33,966	$ 15,452	$ 49,418
Man Years Allocated	2.00	2.00	2.00	1.00	3.00
Sanitation Code Enforcement					
Cost Allocated	$ 0	$ 15,628	$ 22,464	$ 0	$ 22,464
Man Years Allocated	0	2.00	2.00	0	2.00
No. Properties Inspected	400	5,000	10,000	0	10,000
Warning Citations Issued	248	3,500	7,000	0	7,000
Citations Issued	0	250	250	0	250
Convictions Rate-Recorder Court	0	90%	90%	0	90%
Refuse Collection					
Cost Allocated	$1,170,402	$1,314,998	$1,541,537	$ 105,380	$1,646,917
Man Years Allocated	136.00	167.00	152.00	6.00	158.00
Collection District I:					
Garbage Collection:					
Cost Allocated	$ 154,493	$ 141,931	$ 182,900	$ 1,546	$ 184,446
Man Years Allocated	18.00	20.00	21.00	- 1.00	20.00
Garbage Routes	4	5	5	0	5
Average No. of Dwellings per Route	N/A	1,055	1,055	0	1,055
Average Cost per Route	$ 38,623	$ 28,386	$ 35,268	$ 309	$ 35,577
Average Cost per Dwelling per Year	$ N/A	$ 26.70	$ 33.43	$ 0.29	$ 33.72
Trash Collection:					
Cost Allocated	$ N/A	$ 35,483	$ 36,228	$ 0	$ 36,228
Man Years Allocated	N/A	4.00	3.00	0	3.00
Average Cost per Route	$ N/A	$ 7,097	6,986	0	6,986
Average Cost per Dwelling per Year	$ N/A	$ 6.72	$ 6.62	$ 0	$ 6.62
Collection District II:					
Garbage Collection:					
Cost Allocated	$ 154,493	$ 141,931	$ 172,221	$ 1,546	$ 173,767
Man Years Allocated	18.00	16.00	16.00	0	16.00
Garbage Routes	4	4	4	0	4
Average No. of Dwellings per Route	N/A	1,383	1,383	0	1,383
Average Cost per Route	$ 38,623	$ 35,483	$ 41,511	$ 386	$ 41,896
Average Cost per Dwelling per Year	$ N/A	$ 25.66	$ 30.01	$ 0.27	$ 30.28

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Residential Refuse Collection	2051	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Trash Collection:					
Cost Allocated	$ N/A	$ 35,483	$ 36,341	$ 0	$ 36,341
Man Years Allocated	N/A	4.00	2.00	0	2.00
Average Cost per Route	$ N/A	$ 8,870	$ 8,760	$ 0	$ 8,760
Average Cost per Dwelling per Year	$ N/A	$ 6.41	$ 7.80	$ 0	$ 7.80
Collection District III:					
Garbage Collection:					
Cost Allocated	$ 172,634	$ 162,545	$ 194,069	$ 1,546	$ 195,615
Man Years Allocated	20.00	21.00	21.00	- 1.00	20.00
Garbage Routes	5	5	5	0	5
Average No. of Dwellings per Route	N/A	1,106	1,106	0	1,106
Average Cost per Route	$ 34,526	$ 32,509	$ 37,422	$ 309	$ 37,731
Average Cost per Dwelling per Year	$ N/A	$ 29.39	$ 33.84	$ 0.28	$ 34.12
Trash Collection:					
Cost Allocated	$ N/A	$ 40,637	$ 39,030	$ 0	$ 39,030
Man Years Allocated	N/A	5.00	3.00	0	3.00
Average Cost per Route	$ N/A	$ 8,127	$ 7,526	$ 0	$ 7,526
Average Cost per Dwelling per Year	$ N/A	$ 7.34	$ 6.80	$ 0	$ 6.80
Collection District IV:					
Garbage Collection:					
Cost Allocated	$ 172,634	$ 162,545	$ 194,069	$ 1,546	$ 195,615
Man Years Allocated	20.00	21.00	21.00	- 1.00	20.00
Garbage Routes	5	5	5	0	5
Average No. of Dwellings per Route	N/A	1,242	1,242	0	1,242
Average Cost per Route	$ 34,526	$ 32,509	$ 37,422	$ 309	$ 37,731
Average Cost per Dwelling per Year	$ N/A	$ 26.17	$ 30.13	$ 0.25	$ 30.38
Trash Collection:					
Cost Allocated	$ N/A	$ 40,637	$ 39,020	$ 0	$ 39,020
Man Years Allocated	N/A	5.00	3.00	0	3.00
Average Cost per Route	$ N/A	$ 8,127	$ 7,526	$ 0	$ 7,526
Average Cost per Dwelling per Year	$ N/A	$ 6.54	$ 6.06	$ 0	$ 6.06

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Residential Refuse Collection	2051	Public Services

WORK ACTIVITY:	ACTUAL 1972	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Collection District V:					
Garbage Collection:					
Cost Allocated	$ 154,493	$ 162,545	$ 194,069	$ 1,546	$ 195,615
Man Years Allocated	18.00	21.00	21.00	- 1.00	20.00
Garbage Routes	4	5	5	0	5
Average No. of Dwellings per Route	N/A	909	909	0	909
Average Cost per Route	$ 38,623	$ 32,509	$ 37,422	$ 309	$ 37,731
Average Cost per Dwelling per Year	$ N/A	$ 35.76	$ 41.17	$ 0.34	$ 41.51
Trash Collection:					
Cost Allocated	$ N/A	$ 40,637	$ 38,584	$ 0	$ 38,584
Man Years Allocated	N/A	5.00	3.00	0	3.00
Average Cost per Route	$ N/A	$ 8,127	$ 7,440	$ 0	$ 7,440
Average Cost per Dwelling per Year	$ N/A	$ 8.98	$ 8.18	$ 0	$ 8.18
Collection District VI:					
Garbage Collection:					
Cost Allocated	$ 163,850	$ 165,356	$ 200,189	$ 1,546	$ 201,735
Man Years Allocated	19.00	21.00	21.00	0	21.00
Garbage Routes	4	5	5	0	5
Average No. of Dwellings per Route	N/A	959	959	0	959
Average Cost per Route	$ 40,963	$ 33,071	$ 38,602	$ 309	$ 38,911
Average Cost per Dwelling per Year	$ N/A	$ 34.49	$ 40.25	$ 0.32	$ 40.57
Trash Collection:					
Cost Allocated	$ N/A	$ 41,340	$ 34,676	$ 0	$ 34,676
Man Years Allocated	N/A	5.00	2.00	0	2.00
Average Cost per Route	$ N/A	$ 8,268	$ 6,687	$ 0	$ 6,687
Average Cost per Dwelling per Year	$ N/A	$ 8.62	$ 6.97	$ 0	$ 6.97
Tactical Unit:					
Cost Allocated	$ 197,803	$ 92,168	$ 173,138	$ 52,752	$ 225,890
Man Years Allocated	23.00	11.00	14.00	3.00	17.00
No. General Collection Crews	9	0	0	0	0
No. Special Collection Crews	0	4	4	2	6
No. Loads of Trash Collected/Week	0	45	45	0	45
Cost per Daily Unit	$ 6.20	$ 2.89	$ 5.28	$ 1.66	$ 6.94

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Residential Refuse Collection	2051	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Shuttle Program:					
Cost Allocated	$ 0	$ 51,760	$ 7,003	$ 43,352	$ 50,355
Man Years Allocated	0	8.00	1.00	7.00	8.00
Average No. Day Shuttle	0	12	0	12	12
Average No. Night Shuttle	0	32	8	24	32
Dry Trash Disposal					
Cost Allocated	$ 3,200	$ 6,400	$ 6,961	$ 0	$ 6,961
Man Years Allocated	0	1.00	1.00	0	1.00
No. Sites Maintained	1	2	2	0	2
Acres Filled	1.0	.5	1.5	0	1.5
Litter Control					
Cost Allocated	$ 28,000	$ 28,000	$ 33,187	$ 0	$ 33,187
Man Years Allocated	5.00	5.00	5.00	0	5.00
Miles of Street R. O. W. Cleaned Weekly	30	30	30	0	30
Abandoned Vehicle Removal					
Cost Allocated	$ 0	$ 0	$ 0	$ 50,000	$ 50,000
Total Residential Refuse Collection Function					
Total Dwelling Units Served	31,887	31,887	31,887	0	31,887
Average Cost per Dwelling Unit Served	$ 38.45	$ 43.76	$ 49.54	$ 5.35	$ 54.89
Cost Allocated	$1,226,212	$1,395,277	$1,579,325	$ 170,832	$1,750,157
Man Years Allocated	143.00	172.00	162.00	7.00	169.00
Less Personnel Received From Other Activities					
Cost Allocated	$ 0	$ 150,862	$ 0	$ 0	$ 0
Man Years Allocated	0	29.00	0	0	0
Summary					
Total Cost Allocated	$1,226,212	$1,244,415	$1,638,115	$ 170,832	$1,808,947
Total Man Years Allocated	143.00	148.00	162.00	7.00	169.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Refuse Disposal	2052	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 59,136	$ 63,334	$ 72,540	$ 72,540
Contractual Services	56,643	63,659	40,694	40,694
Commodities	10,847	7,690	1,371	1,371
Revolving Fund Charge-Backs	58,620	62,464	69,652	69,652
Capital Outlay	0	0	120	120
Bond Amortization	0	0	0	0
TOTAL	$ 185,246	$ 197,147	$ 184,377	$ 184,377

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Landfill Supervisor	23	$253-335	1.00	1.00	1.00	$ 6,885	$ 7,592
Equipment Operator III	20	219-292	3.00	3.00	4.00	23,520	28,501
Clerk III	19	210-278	1.00	.33	0	2,200	0
Clerk II	17	191-253	0	.67	1.00	4,529	6,579
Equipment Operator I	17	191-253	1.00	1.00	1.00	5,989	6,579
Refuse Collector	16	183-242	2.00	2.00	2.00	10,285	9,518
TOTAL 105						$ 53,408	$ 58,769
Social Security						1,763	3,232
Group Insurance						1,698	2,844
Pension						0	3,095
Longevity						0	1,800
Overtime						6,465	2,800
GRAND TOTAL			8.00	8.00	9.00	$ 63,334	$ 72,540
Less Leave Time			.64	.64	.72		
Net Productive Time Available			7.36	7.36	8.28		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Refuse Disposal	2052	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Landfill Operation					
Cost Allocated	$ 185,246	$ 197,147	$ 182,010	$ 2,367	$ 184,377
Man Years Allocated	8.00	8.00	8.00	1.00	9.00
Shift A (7-3:30; Mon. - Sat.)	0	0	5.00*	+ 1.20	6.20
Shift B (9-5:30; Tues. - Fri.)	0	0	0	+ .80	.80
Shift B (9-5:30; Mon. - Fri.)	0	0	1.00	- 1.00	0
Shift C (3:30-11:30; Mon. -Fri.)	0	0	2.00	0	2.00
Tons Refuse Received:	100,345	107,000	112,000	0	112,000
City Forces	83,222	90,000	92,000	0	92,000
Private Contractors	17,123	17,000	20,000	0	20,000
Cubic Yards Dirt Purchased	50,384	0	0	0	0
Landfill Acreage	31	21	21	0	21
Per Cent Used	100%	40%	90%	0	90%
Plus Cost of Opening New Landfill	$ 0	$ 49,695	$ 49,695	$ 0	$ 49,695
Total Landfill Operation					
Total Cost Allocated	$ 185,246	$ 246,842	$ 231,705	$ 2,367	$ 234,072
Cost Per Ton Refuse Received	$ 1.85	$ 2.31	$ 2.01	$ .02	$ 2.03
Man Years Allocated	8.00	8.00	8.00	+ 1.00	9.00
Less Cost Reimbursed By Capital Improvement Fund	$ 0	$ 49,695	$ 49,695	$ 0	$ 49,695
Summary					
Total Cost Allocated	$ 185,246	$ 197,147	$ 182,010	$ 2,367	$ 184,377
Total Man Years Allocated	8.00	8.00	8.00	+ 1.00	9.00

* .4 Man Years required in overtime, equivalent to .6 Man Years in straight time.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Street Cleaning	2053	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 106,642	$ 135,906	$ 125,707	$ 125,707
Contractual Services	2,900	1,520	640	640
Commodities	11,000	11,250	50	50
Revolving Fund Charge-Backs	49,389	51,625	111,237	111,237
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 169,931	$ 200,301	$ 237,634	$ 237,634

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Street Cleaning Administrator	31	$ 369-491	1.00	1.00	1.00	$ 13,625	$ 9,590
Street Cleaning Supervisor	22	241-320	1.00	1.00	1.00	7,463	6,579
Packer Truck Operator	18	200-265	1.00	1.00	1.00	5,337	5,225
Equipment Operator II	18	200-265	10.00	9.67	9.00	60,538	58,408
Citation Writer	16	183-241	2.00	2.00	2.00	10,514	11,050
Refuse Collector	16	183-241	5.00	5.00	3.00	26,788	14,743
TOTAL						$ 124,265	$ 105,595
Less Salary Savings						0	453
TOTAL 105						$ 124,265	$ 105,142
Social Security						5,421	5,727
Group Insurance						4,920	5,172
Pension						0	8,666
Overtime						1,300	1,000
GRAND TOTAL			20.00	19.67	17.00	$ 135,906	$ 125,707
Less Leave Time			1.60	1.57	1.36		
Net Productive Time Available			18.40	18.10	15.64		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Street Cleaning	2053	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration					
Cost Allocated	$ 8,496	$ 10,215	$ 13,778	0	$ 13,778
Man Years Allocated	1.00	1.00	1.00	0	1.00
Zoned Street Sweeping (Night)					
Cost Allocated	$ 59,476	$ 71,307	$ 83,581	0	$ 83,581
Man Years Allocated	7.00	7.00	7.00	0	7.00
Curb Miles Scheduled for Sweeping Per Week	260	308	308	0	308
Average No. Curb Miles Swept Per Week	225	225	225	0	225
Sweeping Zone Violation Citations Issued Per Wk.	120	120	120	0	120
Litter Control - CBD (Night)					
Cost Allocated	$ 25,490	$ 30,446	$ 41,252	0	$ 41,252
Man Years Allocated	3.00	3.00	3.00	0	3.00
Miles of Streets and Lanes Cleaned Daily	4	4	5	0	5
Loads Collected Daily	2	2	2	0	2
Non-Zoned Sweeping (Day)					
Cost Allocated	$ 76,469	$ 88,333	$ 120,565	-21,542*	$ 99,023
Man Years Allocated	9.00	8.67	10.00	- 4.00	6.00
Curb Miles to be Swept:					
Arterial Streets	28	28	28		28
Collector Streets	19	19	19		19
Residential Streets	462	470	478		478
Curb Miles Swept Per Wk:					
Arterial Streets	17	17	17	39	56
Collector Streets	11	11	11	8	19
Residential Streets	212	212	212	13	225
Loads of Refuse Removed Per Week	45	45	45	1	46
Yards Removed Per Week	360	360	360	90	450
Summary					
Total Cost Allocated	$ 169,931	$ 200,301	$ 259,176	-21,542	$ 237,634
Total Man Years Allocated	20.00	19.67	21.00	- 4.00	17.00

* This improvement is contingent upon available revenue sharing funds for the replacement of two sweepers ($76,000). Positions have been transferred to 2051 until purchase is made.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Commercial Refuse Collection	2054	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 143,222	$ 138,986	$ 169,966	$ 169,966
Contractual Services	7,127	21,000	6,625	6,625
Commodities	2,000	2,400	34	34
Revolving Fund Charge-Backs	126,048	209,763	215,540	215,540
Capital Outlay	0	0	9,000	9,000
Bond Amortization	0	0	0	0
TOTAL	$ 278,397	$ 372,149	$ 401,165	$ 401,165

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Commercial Refuse Collection		$				$	$
Administrator	33	405-540	0	.67	1.00	7,113	10,820
Welder	23	253-335	0	.33	1.00	1,736	6,579
Sanitation Supervisor	22	241-320	1.00	1.00	1.00	7,109	6,897
Dumpmaster Truck Operator	20	219-292	6.00	6.00	6.00	37,912	40,203
Equipment Operator II	18	200-265	1.00	1.00	1.00	6,573	5,225
Refuse Collector	16	183-241	10.00	10.00	10.00	55,570	60,466
TOTAL 105						$ 116,013	$ 130,190
Social Security						9,710	7,160
Group Insurance						5,863	6,320
Pension						0	12,380
Longevity						0	3,916
Overtime						7,000	10,000
GRAND TOTAL			18.00	19.00	20.00	$ 138,986	$ 169,966
Less Leave Time			1.44	1.52	1.60		
Net Productive Time Available			16.56	17.48	18.40		

NOTE: The Activity was shown as part of 2051 in the 1972 Budget.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Commercial Refuse Collection	2054	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Administration					
Cost Allocated	$ 0	$ 7,998	$ 15,403		$ 15,403
Man Years Allocated	0	.67	1.00		1.00
General Collection Routes					
Cost Allocated	$ 230,228	$ 312,176	$ 307,511		$ 307,511
Man Years Allocated	12.00	12.00	12.00		12.00
Cost Per Yard Collected	$ .31	$ .42	$ .47		$ .47
Cost Per Container Collected	$ 1.55	$ 2.09	$ 2.31		$ 2.31
Route #1:					
No. Containers on Route	106	109	115		115
No. Containers Emptied Per Week	424	437	455		455
No. Cubic Yards of Refuse Collected Per Week	2,258	2,323	2,323		2,323
Percent of Scheduled Collections Missed	N/A	35%	2%		2%
Route #2:					
No. Containers on Route	115	118	124		124
No. Containers Emptied Per Week	494	507	525		525
No. Cubic Yards of Refuse Collected Per Week	2,336	2,290	2,290		2,290
Percent of Scheduled Collections Missed	N/A	30%	2%		2%
Route #3:					
No. Containers on Route	150	147	152		152
No. Containers Emptied Per Week	501	492	510		510
No. Cubic Yards of Refuse Collected Per Week	2,336	2,290	2,290		2,290
Percent of Scheduled Collections Missed	N/A	30%	2%		2%
Route #4:					
No. Containers on Route	142	139	145		145
No. Containers Emptied Per Week	511	501	519		519
No. Cubic Yards of Refuse Collected Per Week	2,315	2,267	2,267		2,267
Percent of Scheduled Collections Missed	N/A	30%	2%		2%

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Commercial Refuse Collection	2054	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Route #5:					
No. Containers on Route	154	154	154		154
No. Containers Emptied Per Week	924	924	924		924
No. Cubic Yards of Refuse Collected Per Week	4,992	4,992	4,992		4,992
Percent of Scheduled Collections Missed	20%	20%	2%		2%
Special Collection Route					
Cost Allocated	$ 14,569	$ 17,195	$ 24,646		$ 24,646
Man Years Allocated	2.00	2.00	2.00		2.00
No. Containers on Route	12	12	12		12
No. Containers Emptied Per Week	30	30	30		30
No. Cubic Yards Collected Per Week	180	180	200		200
Percent of Scheduled Collections Missed	10%	10%	10%		10%
Cost per Cubic Yard Dumped	$ 1.55	$ 1.84	$ 2.00		$ 2.00
Cost per Cubic Container Dumped	$ 9.34	$ 11.02	$ 13.34		$ 13.34
Container Renewal and Replacement					
Cost Allocated	$ 33,600	$ 34,780	$ 53,605		$ 53,605
Man Years Allocated	4.00	4.33	5.00		5.00
No. Containers Repaired	260	390	750		750
No. Containers Replaced	0	34	34		34
Summary					
Total Cost Allocated	$ 278,397	$ 372,149	$ 401,165		$ 401,165
Total Man Years Allocated	18.00	19.00	20.00		20.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Cemetery Operations and Maintenance	2071-72-73-74	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 176,924	$ 198,130	$ 233,862	$ 233,862
Contractual Services	4,465	3,983	5,771	5,771
Commodities	3,626	3,808	2,774	2,774
Revolving Fund Charge-Backs	12,230	8,634	11,925	11,925
Capital Outlay	1,680	5,425	3,190	3,190
Bond Amortization	0	0	0	0
TOTAL	$ 198,925	$ 219,980	$ 257,522	$ 257,522

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Public Works Administrator	33	$ 405-540	1.00	0	0	$ 0	$ 0
Cemeteries Superintendent	28	320-424	0	1.00	1.00	7,238	8,650
Cemetery Supervisor	22	241-320	3.00	3.00	3.00	20,335	19,161
Equipment Operator II	18	200-265	1.00	1.00	1.00	6,138	6,579
Equipment Operator I	17	191-253	3.00	3.00	3.00	17,823	19,145
Parks Maintenanceman II	16	183-241	5.00	5.00	5.00	30,317	29,899
Parks Maintenanceman I	15	174-230	5.00	5.00	5.00	29,622	25,661
Clerk Typist I	15	174-230	.50	0	0	0	0
Laborer	15	174-230	14.00	14.00	14.00	70,250	78,467
TOTAL						$ 181,723	$ 187,562
Less Salary Savings						2,362	0
TOTAL 105						$ 179,361	$ 187,562
Social Security						9,496	10,344
Group Insurance						7,496	10,112
Pension						0	19,808
Longevity						0	2,536
Overtime						1,777	3,500
GRAND TOTAL			32.50	32.00	32.00	$ 198,130	$ 233,862
Less Leave Time			2.60	2.56	2.56		
Net Productive Time Available			29.90	29.44	29.44		

PERFORMANCE DATA

Activity Title: Cemetery Operations and Maintenance	Account Number: 2071-72-73-74	Department: Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Cemetery Operations					
Cost Allocated	$ 4,220	$ 8,334	$ 9,747		$ 9,747
Man Years Allocated	1.50	1.00	1.00		1.00
Bonaventure/Greenwich					
Cost Allocated	$ 117,038	$ 128,135	$ 144,772		$ 144,772
Man Years Allocated	19.00	19.00	19.00		19.00
Interments - Bonaventure:					
No. of Interments	275	275	275		275
Man Hours per Interment	3.72	4.00	4.00		4.00
Cost per Interment	$ 13.48	$ 14.00	$ 14.00		$ 14.00
Interments - Greenwich:					
No. of Interments	95	95	95		95
Man Hours per Interment	3.37	3.50	3.50		3.50
Cost per Interment	$ 13.48	$ 14.00	$ 14.00		$ 14.00
Perpetual and Annual Care:					
Bonaventure:					
No. of Lots in Care	2,791	2,871	2,974		2,974
No. of Lots Cleaned/Week	1,800	1,900	2,025		2,025
Cost of Care per Lot/Year	$ 20.96	$ 22.31	$ 23.55		$ 23.55
Greenwich:					
No. of Lots in Care	4,102	4,152	4,200		4,200
No. of Lots Cleaned/Week	1,700	1,800	1,900		1,900
Cost of Care per Lot/Year	$ 5.75	$ 6.00	$ 6.25		$ 6.25
General Care:					
No. Acres Maintained	121.22	121.22	121.22		121.22
No. Acres Mowed/Year	337.00	350.00	350.00		350.00
Special Services to Lot Owners (Remove Small Trees, Trim Trees and Bushes, Install Water Facilities, Disinterments)	1,750	1,750	1,700		1,700
Cost of Care per Acre	$ 407.65	$ 453.00	$ 524.00		$ 524.00
Laurel Grove North					
Cost Allocated	$ 46,460	$ 48,895	$ 58,917		$ 58,917
Man Years Allocated	7.00	7.00	7.00		7.00

PERFORMANCE DATA

Activity Title: Cemetery Operations and Maintenance	Account Number: 2071-72-73-74	Department: Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Interments:					
No. of Interments	58	61	60		60
Man Hours per Interments	9.90	10.00	10.00		10.00
Cost per Interment	$ 26.00	$ 28.00	$ 30.10		$ 30.10
Perpetual and Annual Care:					
No. of Lots in Care	797	804	815		815
No. of Lots Cleaned/Week	605	603	612		612
Cost of Care per Lot/Year	$ 23.00	$ 24.15	$ 25.00		$ 25.00
General Care:					
No. of Acres Maintained	77	77	77		77
No. of Acres Mowed	275	300	300		300
Special Services to Lot Owners	67	70	70		70
Cost of Care per Acre	$ 345	$ 360	$ 420		$ 420
Laurel Grove South					
Cost Allocated	$ 31,207	$ 34,616	$ 44,086		$ 44,086
Man Years Allocated	5.00	5.00	5.00		5.00
Interments:					
No. of Interments	95	95	96		96
Man Hours per Interment	9.82	9.00	9.00		9.00
Cost per Interment	$ 22.13	$ 23.80	$ 25.00		$ 25.00
Perpetual and Annual Care:					
No. of Lots in Care	36	37	39		39
No. of Lots Cleaned/Year	1,728	1,776	1,872		1,872
Cost of Care per Lot/Year	$ 11.00	$ 12.00	$ 13.00		$ 13.00
General Care:					
No. of Acres Maintained	90	90	90		90
No. of Acres Mowed	540	600	600		600
Special Services to Lot Owners	440	400	400		400
Cost of Care per Acre	$ 318	$ 354	$ 340		$ 340
Combined Summary					
Total Cost Allocated	$ 198,925	$ 219,980	$ 257,522		$ 257,522
Total Man Years Allocated	32.50	32.00	32.00		32.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Construction, Zoning and Housing Code Enforcement	2081	Public Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	124,061	116,630	142,923	142,923
Contractual Services	106,277	115,190	118,354	118,354
Commodities	5,518	5,665	6,032	6,032
Revolving Fund Charge-Backs	19,014	20,005	16,159	16,159
Capital Outlay	0	3,220	575	575
Bond Amortization	0	0	0	0
TOTAL	$ 254,870	$ 260,710	$ 284,043	$ 284,043

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Inspections Administrator	38	$ 514-686	1.00	1.00	1.00	$ 17,836	$ 17,836
Building Inspector II	28	320-424	1.00	1.00	1.00	9,568	10,467
Electrical Inspector II	28	320-424	1.00	1.00	1.00	8,320	9,161
Plumbing Inspector II	28	320-424	1.00	1.00	1.00	9,568	10,046
Mechanical Inspector II	28	320-424	1.00	1.00	1.00	8,710	8,334
Building Inspector I	26	292-386	2.00	1.00	1.00	7,202	7,961
Electrical Inspector I	26	292-386	1.00	1.00	1.00	7,202	7,592
Plumbing Inspector I	26	292-386	2.00	1.00	1.00	8,710	7,592
Zoning Inspector	26	292-386	1.00	1.00	1.00	8,710	9,161
Sanitation Inspector	26	292-386	1.00	1.00	1.00	8,710	9,161
Fire Prevention Inspector I *	26	292-386	0	0	1.00	0	9,161
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	5,460	5,685
Clerk Typist II	17	191-253	1.00	1.00	1.00	5,200	5,505
Permit Clerk	17	191-253	1.00	1.00	1.00	4,966	5,083
TOTAL						$ 110,162	$ 122,745
Less Salary Savings						2,617	0
TOTAL 105						$ 107,545	$ 122,745
Social Security						5,126	6,274
Group Insurance						3,959	4,424
Pensions						0	8,047
Longevity						0	1,433
GRAND TOTAL			15.00	13.00	14.00	$ 116,630	$ 142,923
Less Leave Time			1.20	1.04	1.12		
Net Productive Time Available			13.80	11.96	12.88		

* Transferred from Fire Department for 1973

PERFORMANCE DATA

Activity Title: Construction, Zoning and Housing Code Enforcement	Account Number: 2081	Department: Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
New and Renewal Construction					
Administration					
Positions Allocated	5.00	5.00	5.00		5.00
Permits Issued:					
Electrical	3,930	3,000	3,000		3,000
Building	1,783	1,300	1,600		1,600
Plumbing	1,142	1,100	1,500		1,500
Mechanical	838	700	800		800
Sewer Connection	596	650	750		750
Zoning Appeals Cases Prepared	78	72	75		75
Electrical Inspections					
Cost Allocated	$ 38,230	$ 40,106	$ 43,959		$ 43,959
Fees Collected	$ 31,629	$ 28,000	$ 30,000		$ 30,000
No. of Inspector Positions Allocated	2.00	2.00	2.00		2.00
No. Inspections per Year	4,000	3,500	5,000		5,000
Average Inspections per Day	16	14	20		20
Building Inspections					
Cost Allocated	$ 49,900	$ 47,136	$ 45,395		$ 45,395
Fees Collected	$ 33,289	$ 28,000	$ 30,000		$ 30,000
No. of Inspector Positions Allocated	3.00	2.00	2.00		2.00
No. Inspections per Year	10,634	7,000	7,000		7,000
Average Inspections per Day	42	28	28		28
No. Stop Work Orders Issued	212	96	100		100
No. Certificates of Occupancies Issued	270	330	350		350
Condemnation Notice	80	141	150		150
Buildings Razed by Owner	66	125	150		150
Buildings Razed by City	27	30	40		40
Cost of Razing Buildings by City	$ 11,260	$ 13,000	$ 15,000		$ 15,000
Plumbing Inspections					
Cost Allocated	$ 42,254	$ 38,767	$ 35,216		$ 35,216
Fees Collected	$ 29,795	$ 25,000	$ 25,000		$ 25,000
No. of Inspector Positions Allocated	3.00	2.00	2.00		2.00
No. Inspections per Year	4,500	4,000	4,000		4,000
Average Inspections per Day	18	16	10		10

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Construction, Zoning and Housing Code Enforcement	2081	Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Mechanical Inspections					
Cost Allocated	$ 22,938	$ 27,847	$ 25,986		$ 25,986
Fees Collected	$ 4,235	$ 3,900	$ 4,500		$ 4,5[illegible]
No. of Inspector Positions Allocated	1.00	1.00	1.00		1.00
No. Inspections per Year	1,100	1,200	1,500		
Average Inspections per Day	5	5	6		6
Summary of New and Renewal Construction					
Cost Allocated	$ 153,322	$ 153,856	$ 150,556		$ 150,556
Fees Collected	$ 98,948	$ 84,900	$ 89,500		$ 89,500
No. of Inspector Positions Allocated	14.00	12.00	12.00		12.00
No. Inspections per Year	20,234	15,700	17,500		17,500
Average Inspections per Day	81	63	70		70
Buildings, Health and Safety Inspections					
Sanitation (Weed Cutting)					
Cost Allocated	$ 20,789	$ 23,442	$ 24,061		$ 24,061
No. of Inspector Positions Allocated	1.00	1.00	1.00		1.00
No. Inspections Made for Private Property	3,893	4,000	4,500		4,500
No. Inspections Made for City Property	283	300	350		350
Average Inspections per Day	17	18	19		19
No. Lots Cleared:					
By Owner	1,658	2,000	2,500		2,500
By Contract	91	684	750		750
Fire Inspections					
Cost Allocated	$ N/A	$ N/A	$ 17,940		$ 17,940
Man Years Allocated	N/A	N/A	1.60*		1.60*
No. Inspections per Year	N/A	N/A	5,000		5,000
Average Inspections per Day	N/A	N/A	20		20

* One (1) man year is budgeted in the Fire Department.

PERFORMANCE DATA

Activity Title: Construction, Zoning and Housing Code Enforcement	Account Number: 2081	Department: Public Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Fire Safety Instructions					
Cost Allocated	$ N/A	$ N/A	$ 4,017		$ 4,017
Man Years Allocated	N/A	N/A	.40		.40
No. of Instructions Given	N/A	N/A	50		50
Housing Code Enforcement					
Cost Allocated	$ 80,759	$ 83,412	$ 87,469		$ 87,469
No. of Inspector Positions Allocated	*7.00	*7.00	*7.00		*7.00
No. of Dwelling Units Inspected	1,249	1,500	1,500		1,500
No. Dwelling Units Brought Into Compliance	1,082	1,080	1,080		1,080
No. Inspections per Year	15,582	15,000	15,000		15,000
Average Inspections per Day	63	60	60		60
Summary Buildings, Health and Safety Inspections					
Cost Allocated	$ 101,548	$ 106,854	$ 133,487		$ 133,487
No. of Inspector Positions Allocated	1.00	1.00	2.00		2.00
No. Inspections per Year	24,031	23,900	24,850		24,850
Average Inspections per Day	97	95	98		98
Combined Summary Inspections Department					
Total Cost Allocated	$ 254,870	$ 260,710	$ 284,043		$ 284,043
Total Fees Collected	$ 98,948	$ 84,900	$ 89,500		$ 89,500
Total No. of Positions Allocated	15.00	13.00	14.00		14.00
Total No. of Inspections per Year	44,265	39,600	42,350		42,350
Total No. of Inspections per Day	178	158	168		168

* Seven (7) positions provided by the County. These seven (7) positions and the one (1) position budgeted in the Fire Department are not included in the total positions allocated shown above in the Combined Summary.

PROGRAM EXPENDITURE SUMMARY

Criminal Justice

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget			1973 Adopted
		Cur. Lev.	Pro. Imp.	Total	
Personal Services	$2,097,704	$2,850,888	$ 0	$2,850,888	$2,850,888
Contractual Services	137,279	124,227	0	124,227	124,227
Commodities	131,957	98,002	0	98,002	98,002
Revolving Funds	354,955	496,492	0	496,492	496,492
Capital Outlay	52,555	22,055	0	22,055	22,055
TOTAL	$2,774,450	$3,591,664	$ 0	$3,591,664	$3,591,664

Summary by Departments

Police	$2,679,862	$3,472,423	$ 0	$3,472,423	$3,472,423
Recorder's Court	94,588	119,241	0	119,241	119,241
TOTAL	$2,774,450	$3,591,664	$ 0	$3,591,664	$3,591,664

POLICE

The Police Department is responsible for enforcement of the laws and statutes of the City of Savannah. In addition, the Police Department provides assistance to the public in cases of emergency, conducts traffic safety campaigns, provides law enforcement information to citizens and provides special programs designed to prevent crime.

The Police Department has four Divisions. Each Division is responsible for one or more phases of the total Police Program.

ADMINISTRATIVE BUREAU

Chief's Office: The Chief's Office plans, directs and coordinates the work of all Police Department Activities.

Staff and Inspections: This Activity is responsible for recruiting, personnel development, personnel practices, and preparing and administering the budget. It also analyzes crime trends, develops plans for efficient deployment of available resources and conducts the training program. In addition, it is the responsibility of this Activity to conduct Police studies and surveys, and to identify, define and evaluate problems affecting the execution of the department mission.

PATROL BUREAU

Patrol: This Activity prevents violation of laws, ordinances; suppresses disturbances; arrests offenders; and aides citizens by giving information and other help required. This Activity also contains a special squad of Plain Clothes Policemen who are responsible for preventing or apprehending those who commit Part I (major) crimes.

Traffic Safety and Control: This Activity enforces traffic laws, regulates the flow of traffic and educates the public in traffic safety. Included also in this Activity are the School Crossing Guards and the Parking Meter Checkers.

INVESTIGATIONS BUREAU

Investigations Administration: This Activity is responsible for all investigative functions. Included in this Activity is the Criminal Intelligence operation which is responsible for maintaining intelligence on all known criminals and organized crime. The Criminal Intelligence function is 75% funded by a Federal Grant.

Investigations: This Activity is responsible for the detection, apprehension and prosecution of criminals and the recovery of lost and/or stolen property.

Drugs and Vice Control: This Activity works in conjunction with the County and other municipalities to combat the growing illicit drug problem on an area-wide basis. It also investigates liquor law violations, prostitution and other related offenses, bolita and other gambling activities.

Youth Unit: This Activity is responsible for detention, care and rehabilitation of juvenile offenders.

Community Relations - (Model Cities): Discontinued in 1973.

SERVICES BUREAU

Records and Communications: This Activity is responsible for complaint reception, dispatch of Police assignments, maintenance and analysis of all criminal and traffic records, all fingerprints and identification services and staff review of Police reports.

Central Detention and Services: This Activity is responsible for the custody and care of prisoners at the City Jail and the Travis Field Stockade. Also included in this Activity is the Police Department's share of Medical Services.

The proposed 1973 Budget for the Police Department is $3,472,423. This is an increase of $792,561 or 29.5% over the 1972 allocation of $2,679,862.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the full year's cost of three additional patrolman positions created in 1972; the cost of the new pension program; the 1973 pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs. This increase is partially offset by the transfer of one patrolman position to the Recorder's Court activity ($-11,387).	730,900	
2.	Contractual Services costs decrease due to the deletion of the Model Cities-Community Relations Program ($-9,200) and reduced requirements for Medical Services in the Central Detention Activity ($-10,900). The decrease is partially offset by departmental increases in transportation requirements ($+3,400) and costs for the purchase of evidence and information for the Drug and Vice Control Activity ($+1,000).		15,000

		Increase $	Decrease $
3.	Requirements for Printing and Office Supplies decrease.		1,850
4.	Requirements for Clothing and Personal Supplies decrease.		9,250
5.	Requirements for Food, Medical and Housekeeping Supplies decrease.		9,500
6.	Miscellaneous Commodities requirements for the Police Department will decrease in 1973.		16,150
7.	Revolving Fund charge-backs for Data Processing Services increase primarily due to the addition of the Savannah Area Law Enforcement System ($100,000) for 1973.	75,800	
8.	Radio Maintenance charges will increase.	3,900	
9.	Central Garage charges for vehicular maintenance increase.	28,700	
10.	Vehicular Depreciation charges will increase in 1973 due to a redistribution of charge-backs.	27,100	
11.	Warehouse charges increase due to a redistribution of charge-backs.	5,650	
12.	Miscellaneous Revolving Fund charges will increase.	2,700	
13.	Capital Outlay requirements decrease in 1973.		30,400

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Police	2610-42	Criminal Justice	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 1,930,239	$ 2,020,042	$ 2,750,952	$ 2,750,952
Contractual Services	91,808	131,370	116,343	116,343
Commodities	106,411	128,503	91,772	91,772
Revolving Fund	395,395	348,798	492,606	492,606
Capital Outlay	77,347	51,149	20,750	20,750
Bond Amortization	0	0	0	0
TOTAL	$ 2,601,200	$ 2,679,862	$ 3,472,423	$ 3,472,423
Budgeted Man Years	290.02	275.80	275.18	

SUMMARY BY ACTIVITIES

Administrative Bureau				
Police Chief's Office	$ 45,059	$ 50,364	$ 49,245	$ 49,245
Staff and Inspections	75,618	78,613	103,811	103,811
Patrol Bureau				
Patrol	1,126,574	1,078,768	1,531,649	1,531,649
Traffic Safety and Control	132,484	178,325	227,196	227,196
Investigations Bureau				
Investigations Admin.	0	37,200	43,283	43,283
Investigations	230,072	264,103	323,148	323,148
Drug and Vice Control	160,717	176,241	187,331	187,331
Youth Unit	108,935	109,529	128,890	128,890
Community Relations	57,034	43,271	0	0
Services Bureau				
Records and Communications	474,634	427,884	619,162	619,162
Central Detention and Services	190,073	235,564	258,708	258,708
GRAND TOTAL	$ 2,601,200	$ 2,679,862	$ 3,472,423	$ 3,472,423

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Chief's Office	2610	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 36,514	$ 42,143	$ 41,360	$ 41,360
Contractual Services	3,852	2,851	2,927	2,927
Commodities	1,165	983	1,180	1,180
Revolving Fund Charge-Backs	3,528	4,387	3,678	3,678
Capital Outlay	0	0	100	100
Bond Amortization	0	0	0	0
TOTAL	$ 45,059	$ 50,364	$ 49,245	$ 49,245

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Police Chief	38	$ 514-686	1.00	1.00	1.00	$ 17,394	$ 17,836
Sergeant	28	320-424	1.00	1.00	1.00	8,513	10,028
Police Patrolman	25	277-368	1.00	1.00	0	7,871	0
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	6,722	7,190
TOTAL 105						$ 40,500	$ 35,054
Social Security						349	1,601
Group Insurance						1,294	948
Pension						0	2,947
Longevity						0	810
GRAND TOTAL			4.00	4.00	3.00	$ 42,143	$ 41,360
Less Leave Time			.32	.32	.24		
Net Productive Time Available			3.68	3.68	2.76		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Staff and Inspections	2611	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 61,170	$ 58,167	$ 84,400	$ 84,400
Contractual Services	6,339	7,147	9,243	9,243
Commodities	4,285	5,117	5,050	5,050
Revolving Fund Charge-Backs	3,374	6,490	3,503	3,503
Capital Outlay	450	1,692	1,615	1,615
Bond Amortization	0	0	0	0
TOTAL	$ 75,618	$ 78,613	$ 103,811	$ 103,811

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Captain	34	$ 424-566	1.00	1.00	1.00	$ 12,431	$ 13,702
Planning & Research Analyst *	33	405-540	0	.50	1.00	5,313	10,530
Police Systems Analyst *	31	368-490	0	.42	.50	4,850	4,794
Planning & Research Supv.	31	368-490	1.00	0	0	0	0
Lieutenant	31	368-490	2.00	2.00	2.00	19,969	22,478
Police Patrolman	25	277-368	5.00	1.00	1.00	7,201	8,320
Clerk Stenographer I	17	191-253	1.00	1.00	1.00	6,573	6,578
Clerk Typist II	17	191-253	1.00	1.00	1.00	5,240	5,604
TOTAL						$ 61,577	$ 72,006
Less Salary Savings						6,481	1,000
TOTAL 105						$ 55,096	$ 71,006
Social Security						877	3,791
Group Insurance						2,194	2,370
Pension						0	6,513
Longevity						0	720
GRAND TOTAL			11.00	6.92	7.50	$ 58,167	$ 84,400
Less Leave Time			.88	.55	.60		
Net Productive Time Available			10.12	6.37	6.90		

* Budgeted in Planning Unit (2615) for 1972. Police Systems Analyst is 100% funded and Planning and Research Analyst is 50% funded for six months by the Model Neighborhood Crime Prevention Study.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Staff and Inspections	2611	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Budget Preparation and Administration					
Cost Allocated	$ 30,450	$ 34,736	$ 44,206		$ 44,206
Man Years Allocated	4.00	3.00	3.00		3.00
Budgets Prepared and Administered	11	12	12		12
Internal Security Investigations	17	20	22		22
Staff Inspections	1	2	2		2
Special Reports	52	25	16		16
Complaints Personnel	82	60	80		80
Planning and Research					
Cost Allocated	$ 10,400	$ 15,276	$ 27,451		$ 27,451
Man Years Allocated	1.00	1.92	2.50		2.50
Spot Maps Prepared	36	36	36		36
Policy Manuals Prepared	1	1	1		1
Special Studies	9	10	12		12
Classroom Training					
Cost Allocated	$ 27,401	$ 20,601	$ 23,357		$ 23,357
Man Years Allocated	4.88	1.88	1.88		1.88
Applicants Investigated	103	150	150		150
No. of Recruit Training Courses	3	2	2		2
No. In-Service Roll Call Training Courses	39	35	37		37
Firearms Qualification					
Cost Allocated	$ 4,995	$ 5,000	$ 5,397		$ 5,397
Man Years Allocated	1.12	.12	.12		.12
No. of Qualifications	148	155	159		159
College Courses and Management Training					
Cost Allocated	$ 2,372	$ 3,000	$ 3,400		$ 3,400
Special Courses Offered	1	1	2		2
Conferences and Seminars	36	50	53		53
Summary					
Total Cost Allocated	$ 75,618	$ 78,613	$ 103,811		$ 103,811
Total Man Years Allocated	11.00	6.92	7.50		7.50

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Patrol	2621	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 900,452	$ 848,461	$ 1,222,746	$ 1,222,746
Contractual Services	4,217	4,099	4,215	4,215
Commodities	23,888	33,802	23,859	23,859
Revolving Fund Charge-Backs	165,198	165,991	277,369	277,369
Capital Outlay	32,819	26,415	3,460	3,460
Bond Amortization	0	0	0	0
TOTAL	$ 1,126,574	$ 1,078,768	$ 1,531,649	$ 1,531,649

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Major	36	$ 467-623	.25	1.00	1.00	$ 13,058	$ 12,237
Captain *	34	425-566	.75	0	1.00	0	13,658
Lieutenant	31	368-490	5.00	5.00	5.00	49,580	58,316
Sergeant	28	320-424	11.00	11.00	11.00	94,674	110,079
Police Patrolman	25	277-368	114.00	97.00	100.00	675,817	793,485
TOTAL						$ 833,129	$ 987,775
Less Salary Savings						27,816	20,000
TOTAL 105						$ 805,313	$ 967,775
Social Security						0	54,403
Group Insurance						32,180	37,288
Pension						0	133,860
Longevity						0	8,370
Overtime						8,220	10,750
Overtime - Court						2,748	10,300
GRAND TOTAL			131.00	114.00	118.00	$ 848,461	$1,222,746
Less Leave Time			10.48	9.12	9.44		
Net Productive Time Available			120.52	104.88	108.56		

* Transferred from the Youth Unit Activity for 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Patrol	2621	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Patrol Activities					
Cost Allocated	$1,030,105	$ 979,256	$1,403,479		$1,403,479
Man Years Allocated	120.00	103.00	107.00		107.00
Percent on Patrol	70%	70%	70%		70%
Percent on Call:					
Part I Crime	3%	3%	3%		3%
Part II Crime	7%	7%	8%		8%
Community Service	11%	11%	10%		10%
Traffic	9%	9%	9%		9%
Calls Answered	89,182	68,750	75,852		75,852
Citations Issued	19,454	21,498	21,500		21,500
Parking Tickets Issued	28,446	28,000	25,000		25,000
Number of Arrests	6,198	6,289	5,420		5,420
Stolen Automobiles Recovered	194	220	190		190
Part I Crimes Investigated	10,369	8,550	9,196		9,196
Part II Crimes Investigated	12,388	14,200	12,938		12,938
Tactical Activities					
Cost Allocated	$ 96,469	$ 99,512	$ 128,170		$ 128,170
Man Years Allocated	11.00	11.00	11.00		11.00
Calls Answered	1,157	1,200	1,000		1,000
Number of Arrests	180	200	300		300
Percent on Suppression Patrol	92%	92%	93%		93%
Percent on Call - Part I Crime	8%	8%	7%		7%
Summary					
Total Cost Allocated	$1,126,574	$1,078,768	$1,531,649		$1,531,649
Total Man Years Allocated	131.00	114.00	118.00		118.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Traffic Safety and Control	2623	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 109,209	$ 143,806	$ 205,338	$ 205,338
Contractual Services	0	181	30	30
Commodities	4,420	5,454	5,200	5,200
Revolving Fund Charge-Backs	18,855	28,884	16,628	16,628
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 132,484	$ 178,325	$ 227,196	$ 227,196

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Lieutenant	31	$ 368-490	1.00	1.00	1.00	$ 9,916	$ 10,248
Sergeant	28	320-424	1.00	1.00	1.00	8,607	10,511
Police Patrolman	25	277-368	7.00	7.00	7.00	48,314	56,858
Parking Meter Checker	16	183-241	3.00	3.00	3.00	13,250	14,715
School Crossing Guard	9	132-174	13.68	13.68	13.68	50,083	54,880
TOTAL 105						$ 130,170	$ 147,212
Social Security						3,262	7,908
Group Insurance						9,342	15,168
Pensions						0	32,760
Longevity						0	990
Overtime						780	1,000
Overtime-Court						252	300
GRAND TOTAL			25.68	25.68	25.68	$ 143,806	$ 205,338
Less Leave Time			2.05	2.05	2.05		
Net Productive Time Available			23.63	23.63	23.63		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Traffic and Safety Control	2623	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
School Crossing Guards					
Cost Allocated	$ 46,106	$ 51,998	$ 58,721		$ 58,721
Man Years Allocated	13.68	13.68	13.68		13.68
Number Employed	36	36	36		36
Locations Assigned	39	39	39		39
Meter Checkers					
Cost Allocated	$ 14,013	$ 15,965	$ 20,694		$ 20,694
Man Years Allocated	3.00	3.00	3.00		3.00
Meters in Service	2,050	2,050	2,100		2,100
Parking Citations Issued	45,251	41,500	42,068		42,068
Accident Investigations and Selective Enforcement					
Cost Allocated	$ 62,065	$ 99,261	$ 135,110		$ 135,110
Man Years Allocated	8.00	8.00	8.00		8.00
Traffic Accidents Investigated	913	900	925		925
Claims Against City Investigated	15	20	20		20
Locations Receiving Selective Enforcement	56	60	60		60
Goal Enforcement Index	8	15	15		15
Safety Programs					
Cost Allocated	$ 10,300	$ 11,101	$ 12,671		$ 12,671
Man Years Allocated	1.00	1.00	1.00		1.00
Safety Programs Conducted	87	36	40		40
Summary					
Total Cost Allocated	$ 132,484	$ 178,325	$ 227,196		$ 227,196
Total Man Years Allocated	25.68	25.68	25.68		25.68

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Investigations Administration	2630	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 28,977	$ 35,985	$ 35,985
Contractual Services	0	400	3,374	3,374
Commodities	0	1,450	1,590	1,590
Revolving Fund Charge-Backs	0	998	1,974	1,974
Capital Outlay	0	5,375	360	360
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 37,200	$ 43,283	$ 43,283

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Major	36	$ 467-623	0	1.00	1.00	$ 13,677	$ 15,391
Sergeant	28	320-424	0	1.00	1.00	8,513	9,340
Clerk Stenographer II	19	210-277	0	1.00	1.00	5,550	5,925
TOTAL 105						$ 27,740	$ 30,656
Social Security						288	1,434
Group Insurance						949	948
Pensions						0	2,947
GRAND TOTAL			0	3.00	3.00	$ 28,977	$ 35,985
Less Leave Time			0	.24	.24		
Net Productive Time Available			0	2.76	2.76		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Investigations Unit	2631	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 187,156	$ 200,354	$ 282,281	$ 282,281
Contractual Services	882	801	2,771	2,771
Commodities	5,910	5,464	6,330	6,330
Revolving Fund Charge-Backs	36,049	56,104	24,931	24,931
Capital Outlay	75	1,380	6,835	6,835
Bond Amortization	0	0	0	0
TOTAL	$ 230,072	$ 264,103	$ 323,148	$ 323,148

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Captain	34	$ 424-566	1.00	1.00	1.00	$ 11,751	$ 13,244
Lieutenant	31	368-490	1.00	1.00	1.00	9,785	11,549
Sergeant	28	320-424	4.00	4.00	4.00	34,052	39,864
Police Patrolman	25	277-368	19.00	19.00	19.00	140,216	163,157
TOTAL						$195,804	$ 227,814
Less Salary Savings						2,880	1,500
TOTAL 105						$192,924	$ 226,314
Social Security						0	12,537
Group Insurance						7,430	7,900
Pension						0	29,100
Longevity						0	3,330
Overtime						0	3,000
Overtime - Court						0	100
GRAND TOTAL			25.00	25.00	25.00	$200,354	$ 282,281
Less Leave Time			2.00	2.00	2.00		
Net Productive Time Available			23.00	23.00	23.00		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Investigations Unit	2631	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Criminal Investigation					
Homicide:					
Estimated Number	22	22	24		24
Percent of Effort	12%	12%	12%		12%
Robbery:					
Estimated Number	393	400	400		400
Percent of Effort	8%	8%	8%		8%
Burglary:					
Estimated Number	3,372	2,736	2,800		2,800
Percent of Effort	12%	12%	14%		14%
Aggravated Assault:					
Estimated Number	414	612	550		550
Percent of Effort	4%	4%	4%		4%
Non-aggravated Assault:					
Estimated Number	1,009	800	900		900
Percent of Effort	4%	4%	2%		2%
Larceny - Over $50:					
Estimated Number	2,106	1,754	1,800		1,800
Percent of Effort	8%	8%	8%		8%
Larceny - Under $50:					
Estimated Number	2,251	22,188	2,200		2,200
Percent of Effort	8%	8%	8%		8%
Rape:					
Estimated Number	86	62	65		65
Percent of Effort	4%	4%	4%		4%
Auto Theft:					
Estimated Number	716	600	600		600
Percent of Effort	12%	12%	12%		12%
Part II Crimes:					
Estimated Number	12,388	12,938	12,990		12,990
Percent of Effort	28%	28%	28%		28%
Summary					
Total Cost Allocated	$ 230,072	$ 264,103	$ 323,148		$ 323,148
Total Man Years Allocated	25.00	25.00	25.00		25.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Drugs and Vice Control	2632	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	101,156	108,953	139,675	139,675
Contractual Services	11,090	31,455	28,241	28,241
Commodities	18,988	10,770	5,950	5,950
Revolving Fund Charge-Backs	6,120	14,253	13,065	13,065
Capital Outlay	23,363	10,810	400	400
Bond Amortization	0	0	0	0
TOTAL	$ 160,717	$ 176,241	$ 187,331	$ 187,331

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Major	36	$ 468-623	.25	0	0	$ 0	$ 0
Captain	34	424-566	1.00	1.00	1.00	11,835	13,385
Chief Inspector	33	405-540	.75	0	0	0	0
Sergeant	28	320-424	2.00	2.00	2.00	17,393	19,467
Police Patrolman	25	277-368	5.50	8.00	8.00	58,690	66,011
Clerk Stenographer II	19	210-277	2.00	1.00	1.00	5,550	5,613
TOTAL						$ 93,468	$ 104,476
Less Salary Savings						1,000	1,000
TOTAL 105						$ 92,468	$ 103,476
Social Security						289	5,624
Group Insurance						2,978	3,792
Pensions						0	13,423
Longevity						0	360
Overtime						13,218	13,000
GRAND TOTAL			11.50	12.00	12.00	$108,953	$ 139,675
Less Leave Time			.92	.96	.96		
Net Productive Time Available			10.58	11.04	11.04		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Drug and Vice Control	2632	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Drug Abuse					
Cost Allocated	$ 77,144	$ 105,745	$ 112,706		$ 112,706
Percent of Effort	48%	60%	60%		60%
Estimated Arrests:					
Heroin	56	40	41		41
Marijuana	113	85	104		104
Other Drugs	134	110	100		100
Estimated Charges	480	345	300		300
Other Vices					
Cost Allocated	$ 83,573	$ 70,496	$ 74,625		$ 74,625
Percent of Effort	52%	40%	40%		40%
Estimated Cases:					
Prostitution	5	20	15		15
Gambling	93	90	100		100
Alcohol	122	60	60		60
Summary					
Total Cost Allocated	$ 160,717	$ 176,241	$ 187,331		$ 187,331
Total Man Years Allocated	11.50	12.00	12.00		12.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Youth Unit	2633	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 98,923	$ 96,457	$ 118,536	$ 118,536
Contractual Services	518	1,274	1,661	1,661
Commodities	1,172	2,270	1,650	1,650
Revolving Fund Charge-Backs	8,322	8,703	6,743	6,743
Capital Outlay	0	825	300	300
Bond Amortization	0	0	0	0
TOTAL	$ 108,935	$ 109,529	$ 128,890	$ 128,890

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Captain *	34	$ 424-566	.42	1.00	0	$ 12,104	$ 0
Lieutenant	31	368-490	1.42	2.00	2.00	19,365	22,269
Sergeant	28	320-424	1.00	1.00	1.00	8,513	8,485
Police Patrolman	25	277-368	8.00	6.00	6.00	46,481	50,049
Policewoman	25	277-368	2.00	2.00	2.00	14,380	17,001
TOTAL						$ 100,843	$ 97,804
Less Salary Savings						7,880	1,000
TOTAL 105						$ 92,963	$ 96,804
Social Security						242	5,356
Group Insurance						3,252	3,476
Pension						0	11,640
Longevity						0	1,260
GRAND TOTAL			12.84	12.00	11.00	$ 96,457	$ 118,536
Less Leave Time			1.02	.96	.88		
Net Productive Time Available			11.82	11.04	10.12		

* Transferred to Patrol Activity for 1973.

BUDGET

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Youth Unit	2633	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Juvenile Cases					
Cost Allocated	$ 29,413	$ 41,621	$ 48,699		$ 48,699
Percent of Effort	27%	38%	38%		38%
Number of Cases:					
Part I Crimes	555	400	560		560
Part II Crimes	226	280	300		300
Missing Persons	548	500	550		550
Prevention of Delinquency					
Cost Allocated	$ 75,165	$ 63,526	$ 74,605		$ 74,605
Percent of Effort	69%	58%	58%		58%
Teen Centers Operated	8	6	4		4
Street Contacts with Juveniles	72,405	54,300	54,300		54,300
Drop-outs Returned to School	150	90	150		150
Women's Crimes					
Cost Allocated	$ 4,357	$ 4,382	$ 5,586		$ 5,586
Percent of Effort	4%	4%	4%		4%
Number of Cases	99	140	100		100
Summary					
Total Cost Allocated	$ 108,935	$ 109,529	$ 128,890		$ 128,890
Total Man Years Allocated	12.84	12.00	11.00		11.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Community Relations	2634	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 16,305	$ 23,103	$ 0	$ 0
Contractual Services	19,587	9,209	0	0
Commodities	3,084	8,209	0	0
Revolving Fund Charge-Backs	443	108	0	0
Capital Outlay	17,615	2,642	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 57,034	$ 43,271*	$ 0	$ 0

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	BUDGET 1972	BUDGET 1973
Patrolman	25	$277-368	2.00	2.00	0	$ 14,350	$ 0
Center Leader	17	191-253	3.00	3.00	0	14,993	0
TOTAL						$ 29,343	$ 0
Less Salary Savings						9,251	0
TOTAL 105						$ 20,092	$ 0
Social Security						1,501	0
Group Insurance						1,510	0
GRAND TOTAL			5.00	5.00	0	$ 23,103	$ 0
Less Leave Time			.40	.40	0		
Net Productive Time Available			4.60	4.60	0		

*NOTE: This Activity was totally funded by the Model Cities Federal Grant. Discontinued in 1973.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Records and Communications	2641	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 298,971	$ 338,972	$ 453,466	$ 453,466
Contractual Services	17,760	20,534	20,650	20,650
Commodities	9,170	12,349	12,249	12,249
Revolving Fund Charge-Backs	147,386	54,519	129,057	129,057
Capital Outlay	1,347	1,510	3,740	3,740
Bond Amortization	0	0	0	0
TOTAL	$ 474,634	$ 427,884	$ 619,162	$ 619,162

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Major	36	$ 467-623	.25	1.00	1.00	$ 13,058	$ 15,568
Captain	34	425-566	.75	0	0	0	0
Lieutenant	31	368-490	1.00	1.00	1.00	10,252	9,766
Sergeant	28	320-424	6.00	6.00	6.00	51,863	61,495
Police Patrolman	25	277-368	21.00	21.00	21.00	147,846	169,041
Clerk III	19	210-277	5.00	5.00	5.00	32,229	33,773
Police Cadet	18	200-265	2.00	2.00	2.00	10,057	10,345
Clerk Stenographer I	17	191-253	2.00	2.00	2.00	10,588	10,710
Clerk Typist I*	15	174-230	6.00	10.20	11.00	51,680	58,102
TOTAL						$327,573	$ 368,800
Less Salary Savings						5,982	1,000
TOTAL 105						$321,591	$ 367,800
Social Security						5,437	20,040
Group Insurance						11,944	13,904
Pension						0	47,152
Longevity						0	3,990
Overtime						0	500
Overtime - Court						0	80
GRAND TOTAL			44.00	48.20	49.00	$338,972	$ 453,466
Less Leave Time			3.52	3.86	3.92		
Net Productive Time Available			40.48	44.34	45.08		

* If approved five (5) of these positions will be funded by a Federal Grant through September 1973. (60% Federal - 40% City)

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Records and Communications	2641	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Records and Identification					
Records Station:					
Cost Allocated	$ 140,433	$ 175,434	$ 207,607		$ 207,607
Percent of Effort	41%	41%	41%		41%
Records Filed	85,797	95,000	96,000		96,000
Records Checked	24,646	25,000	25,500		25,500
Report Review:					
Cost Allocated	$ 28,105	$ 29,951	$ 36,472		$ 36,472
Percent of Effort	7%	7%	7%		7%
No. Case Reports Checked	48,416	48,500	48,600		48,600
Identification Section:					
Cost Allocated	$ 40,558	$ 47,067	$ 57,318		$ 57,318
Percent of Effort	11%	11%	11%		11%
No. Mug Shots Taken	4,508	4,531	4,531		4,531
No. Fingerprinted	4,598	4,600	4,650		4,650
No. Persons Processed	5,980	6,000	6,000		6,000
Savannah Area Law Enforcement System:					
Cost Allocated	$ 123,199	$ 114,944*	$ 100,000		$ 100,000
Communications					
Cost Allocated	$ 124,745	$ 149,759	$ 186,496		$ 186,496
Percent of Effort	35%	35%	35%		35%
Calls Dispatched	46,613	47,000	47,000		47,000
Miscellaneous Services Performed for Recorder's Court					
Cost Allocated	$ 17,594	$ 25,673	$ 31,269		$ 31,269
Percent of Effort	6%	6%	6%		6%
Subpoenas Processed	4,759	4,800	4,900		4,900
Summary					
Total Cost Allocated	$ 474,634	$ 427,884	$ 619,162		$ 619,162
Total Man Years Allocated	44.00	48.20	49.00		49.00

* Not included in total

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Central Detention and Services	2642	Police

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 120,383	$ 130,649	$ 167,165	$ 167,165
Contractual Services	27,563	53,419	43,231	43,231
Commodities	34,329	42,635	28,714	28,714
Revolving Fund Charge-Backs	6,120	8,361	15,658	15,658
Capital Outlay	1,678	500	3,940	3,940
Bond Amortization	0	0	0	
TOTAL	$ 190,073	$ 235,564	$ 258,708	$ 258,708

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Lieutenant	31	$ 368-490	1.00	1.00	1.00	$ 10,273	$ 11,549
Sergeant	28	320-424	2.00	2.00	2.00	17,458	20,529
Police Patrolman	25	277-368	3.00	4.00	4.00	25,811	34,882
Storekeeper	18	200-265	1.00	1.00	1.00	6,722	6,890
Police Cadet	18	200-265	1.00	0	0	0	0
Guard	16	183-241	5.00	5.00	5.00	27,106	27,078
Matron	16	183-241	5.00	5.00	5.00	24,698	25,713
Utilityman	15	174-230	1.00	1.00	1.00	5,980	5,980
Cook	13	159-210	1.00	1.00	1.00	5,337	5,460
TOTAL						$ 123,385	$ 138,081
Less Salary Savings						500	3,460
TOTAL 105						$ 122,885	$ 134,621
Social Security						3,321	7,330
Group Insurance						4,443	6,319
Pension						0	16,195
Longevity						0	2,700
GRAND TOTAL			20.00	20.00	20.00	$ 130,649	$ 167,165
Less Leave Time			1.60	1.60	1.60		
Net Productive Time Available			18.40	18.40	18.40		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Central Detention & Services	2642	Police

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
City Jail					
Cost Allocated	$ 104,026	$ 117,782	$ 149,876		$ 149,876
Percent of Effort	50%	50%	50%		50%
Average Daily Prisoner Count	40	35	35		35
Travis Field Stockade					
Cost Allocated	$ 56,662	$ 70,669	$ 68,123		$ 68,123
Percent of Effort	30%	30%	30%		30%
Average Daily Prisoner Count	19	13	13		13
Booking Office					
Cost Allocated	$ 29,385	$ 47,113	$ 40,709		$ 40,709
Percent of Effort	20%	20%	20%		20%
Average Daily Bookings	17	15	15		15
Summary					
Total Cost Allocated	$ 190,073	$ 235,564	$ 258,708		$ 258,708
Total Man Years Allocated	20.00	20.00	20.00		20.00

RECORDER'S COURT

The Recorder's Court is the officially designated Court of Record for the City. It has jurisdiction to try all offenses against the laws and ordinances of the City of Savannah. By virtue of a contract with the County Commissioners, the Court also has jurisdiction to try all offenses against the laws and ordinances of Chatham County. The regular caseload of the County has increased since the new Georgia State Patrol Office was opened in Savannah in 1968. All violations that occur in the County are handled by Recorder's Court with the Court serving as a Committal Court in those cases concerning State offenses.

In holding about 1,050 sessions each year, the Court, together with the Traffic Violations Bureau, handles approximately 28,000 traffic cases and nearly 8,000 criminal cases.

The total cost to operate the Court for 1973 is estimated to be $101,664. This total is offset by $19,200 paid into the City's General Fund by Chatham County. This payment is made to cover the County's share of the Court operating costs. Chatham County also pays $5,000 directly to the Judge. This amount is in addition to what the City budgets for the Judge's salary.

The City's share of anticipated revenue from fines, forfeits and penalties received by the Court is $300,000 for 1973. Chatham County's share of the 1973 anticipated revenue is $200,000.

The proposed 1973 Budget for this Department is $119,241. This is an increase of $24,653 or 26.0% over the 1972 allocation of $94,588.

RECOMMENDED 1973 BUDGET
MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of transferring one Police Patrolman position from the Police Chief's office, the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rate for the City's share of Social Security and Group Insurance costs.	22,300	
2.	Maintenance of Machinery and Equipment requirements will increase in 1973.	200	
3.	Other Contractual Services will increase because Traffic School instructors are now being paid through this account, and their rate of pay has been increased.	1,050	
4.	Miscellaneous Contractual Services will increase in 1973.	750	
5.	Printing and Office Supplies will increase as a result of the implementation of a Defensive Driving Course sponsored by the National Safety Council. The funds will cover the cost of materials.	2,800	

	Increase $	Decrease $
6. Data Processing charge-backs will decrease for 1973.		300
7. Building and Electrical Maintenance charge-backs will decrease in 1973.		1,900
8. Miscellaneous Revolving Funds will decrease in 1973.		100
9. Appropriations for Capital Outlay items will decrease in 1973.		100

PROGRAM IMPROVEMENTS

1. None

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Recorder's Court	2710	Recorder's Court

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 72,305	$ 77,662	$ 99,936	$ 99,936
Contractual Services	5,752	5,909	7,884	7,884
Commodities	2,455	3,454	6,230	6,230
Revolving Fund Charge-Backs	3,413	6,157	3,886	3,886
Capital Outlay	249	1,406	1,305	1,305
Bond Amortization	0	0	0	0
TOTAL	$ 84,174	$ 94,588	$ 119,241	$ 119,241

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Judge Recorder's Court	--	$ N/A	1.00	1.00	1.00	$ 14,367	$ 14,367
Court Administrator	31	368-490	1.00	1.00	1.00	9,801	11,044
Police Patrolman *	25	277-368	0	0	1.00	0	9,135
Deputy Clerk of Court	21	230-306	1.00	1.00	1.00	6,579	7,190
Courtroom Clerk	20	210-277	2.00	2.00	2.00	11,552	12,566
Bailiff	19	210-277	1.00	1.00	1.00	5,196	5,595
Clerk Steno II	19	210-277	1.00	1.00	1.00	6,419	5,613
Cashier Clerk	18	200-265	1.00	1.00	1.00	6,138	6,566
Clerk II	17	191-253	0	.67	1.00	2,989	5,119
Docket Clerk	17	191-253	1.00	1.00	1.00	5,098	5,137
Clerk I	15	175-230	1.00	.33	0	2,489	0
TOTAL 105						$ 70,628	$ 82,332
Social Security						3,351	4,318
Group Insurance						2,357	3,476
Pension						0	7,354
Longevity						0	856
Overtime						1,126	1,400
Overtime - Court						200	200
GRAND TOTAL			10.00	10.00	10.00	$ 77,662	$ 99,936
Less Leave Time			.80	.80	.80		
Net Productive Time Available			9.20	9.20	9.20		

*Transferred from Police Chief's Office for 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Recorder's Court	2710	Recorder's Court

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Court Hearings					
Cost Allocated	$ 60,019	$ 66,837	$ 76,155		$ 76,155
Man Years Allocated	6.70	6.70	7.03		7.03
City Dockets Prepared	1,016	920	980		980
County Dockets Prepared	1,064	1,100	1,200		1,200
City Cases Heard	18,275	17,000	18,000		18,000
County Cases Heard	18,049	9,000	9,200		9,200
City Cases Processed After Hearing	3,693	3,200	3,300		3,300
County Cases Processed After Hearing	1,820	1,750	1,800		1,800
Violations Bureau					
Cost Allocated	$ 14,333	$ 15,961	$ 20,999		$ 20,999
Man Years Allocated	1.60	1.60	1.93		1.93
City Traffic Cases Processed without Court Hearing	3,512	3,600	3,650		3,650
County Traffic Cases Processed without Court Hearing	2,997	2,800	2,900		2,900
City Criminal Cases Processed without Court Hearing	1,168	1,300	1,400		1,400
County Criminal Cases Processed without Court Hearing	210	180	200		200
Warrants and Commitments					
Cost Allocated	$ 15,229	$ 16,959	$ 22,087		$ 22,087
Man Years Allocated	1.70	1.70	2.04		2.04
Warrants Processed	3,247	3,330	3,500		3,500
Commitments Processed	3,680	3,750	3,800		3,800
Summary					
Total Cost Allocated	$ 89,581	$ 99,757	$ 119,241		$ 119,241
Total Man Years Allocated	10.00	10.00	11.00		11.00

PROGRAM EXPENDITURE SUMMARY

Building Safety

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget Cur. Lev.	Pro. Imp.	Total	1973 Adopted
Personal Services	$1,675,076	$2,281,286	$ 0	$2,281,286	$2,281,286
Contractual Services	71,756	67,069	0	67,069	67,069
Commodities	48,565	46,789	0	46,789	46,789
Revolving Funds	21,518	41,405	0	41,405	41,405
Capital Outlay	14,525	13,965	0	13,965	13,965
TOTAL	$1,831,440	$2,450,514	$ 0	$2,450,514	$2,450,514

Summary By Departments

Fire	$1,831,440	$2,450,514	$ 0	$2,450,514	$2,450,514

FIRE

The Fire Department provides fire protection for all citizens and property within the City Limits and those businesses and industries located in Chatham County which are covered by Fire Protection Contracts.

The Fire Department has three Divisions:

ADMINISTRATION

Chief's Office: The Chief's Office is responsible for directing and coordinating the Activities of the Fire Department.

Fire Training: This Activity account includes funds used in the Department's basic training program for new recruits and post-entry training for experienced firemen. The training program is directed and coordinated by the Assistant Fire Chief assigned to the Firefighting Unit.

SERVICES

Fire Alarms and Communications: The primary responsibility of this Activity is to receive alarms for fires and other emergencies and dispatch the proper equipment and personnel to these emergencies.

Vehicle Maintenance: The Vehicle Maintenance Activity is deleted for 1973 and the overall maintenance and repair work for fire apparatus and equipment is assigned to the Central Garage Activity.

OPERATIONS

Fire Prevention/Investigations: This Unit provides fire prevention inspection services for the Inspections Department. It is also responsible for investigating and reporting the causes of all fires occurring within the Fire Department's jurisdiction. Fires where arson is suspected are further investigated by the Police Department to determine the persons responsible.

Firefighting: The Firefighting Activity's basic objective is to provide fire protection for life and property within the corporate limits of the City and for industries and businesses in the County which are covered by contracts for fire protection. In order to reach this objective, the Activity is organized as follows:

SOUTHSIDE BATTALION	NORTHSIDE BATTALION
3 Battalion Chiefs	3 Battalion Chiefs
	1 Captain (Unattached)
5 Engine Companies	6 Engine Companies
15 Captains	18 Captains
15 Engineers	18 Engineers
34 Firefighters	48 Firefighters

2 Truck Companies	1 Snorkle Company
6 Captains	3 Captains
6 Engineers	3 Engineers
17 Firefighters	19 Firefighters

During 1972, the Department answered 1,574 fire alarms of which 1,276 were for actual fires. In addition, it responded to 133 inhalator calls and 463 other calls requiring rescue or public safety service.

The proposed 1973 Budget for the Fire Department is $2,450,514. This is an increase of $619,074 or 33.8% over the 1972 allocation of $1,831,440.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rate for the City's share of Social Security and Group Insurance costs. This increase is partially offset by the transfer of one (1) Fire Prevention Inspector I position ($9,738) to the Inspections Department and one (1) Auto Mechanic I position ($7,192), and one (1) Fire Equipment Supervisor position ($10,146) to the Central Garage Activity.	606,250	
2.	Maintenance of Machinery and Equipment requirements for 1973 will decrease.		7,400
3.	Other Contractual Services costs will increase due to provisions made for approved laundry and dry cleaning service for firefighters as agreed upon in negotiations with the Fire Union.	4,000	
4.	Miscellaneous Contractual Services will decrease in 1973.		1,300
5.	Requirements for Clothing and Personal Supplies will increase in 1973.	1,900	
6.	Miscellaneous Commodities will decrease in 1973.		1,800
7.	Data Processing charge-backs will decrease for 1973.		3,000
8.	Equipment Replacement costs will increase due to the replacement of one two-door sedan.	200	

	Increase	Decrease
	$	$
9. Equipment Rental cost will increase to reflect the charge resulting from the transfer of the Vehicle Maintenance Activity to the Central Garage Activity.	21,000	
10. Appropriations for Capital Outlay items will decrease in 1973.		550

PROGRAM IMPROVEMENTS

1. None

204

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Fire	2810, 2821, 2822 2823, 2830, 2840	Building Safety	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
	$	$	$	$
Personal Services	1,539,342	1,675,076	2,281,286	2,281,286
Contractual Services	56,160	71,756	67,069	67,069
Commodities	41,366	48,565	46,789	46,789
Revolving Fund	13,477	21,518	41,405	41,405
Capital Outlay	11,233	14,525	13,965	13,965
Bond Amortization	0	0	0	0
TOTAL	$ 1,661,578	$ 1,831,440	$ 2,450,514	$ 2,450,514
Budgeted Man Years	219.00	219.00	216.00	216.00

SUMMARY BY ACTIVITIES

Administrative Division				
Chief's Office	$ 41,178	$ 50,500	$ 54,641	$ 54,641
Fire Training	1,871	2,227	2,222	2,222
Services Division				
Fire Alarms & Communications	54,846	73,087	107,293	107,293
Vehicle Maintenance *	16,663	16,180	0	0
Operations Division				
Fire Investigation/ Inspections	38,750	38,360	38,515	38,515
Firefighting	1,508,270	1,651,086	2,247,843	2,247,843
GRAND TOTAL	$ 1,661,578	$ 1,831,440	$ 2,450,514	$ 2,450,514

* Transferred to the Central Garage Activity for 1973.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Administrative Division	2810 - 2821	Fire

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 34,805	$ 40,213	$ 47,371	$ 47,371
Contractual Services	5,220	5,972	6,092	6,092
Commodities	1,743	2,047	1,810	1,810
Revolving Fund Charge-Backs	1,281	4,310	1,490	1,490
Capital Outlay	0	185	100	100
Bond Amortization	0	0	0	0
TOTAL	$ 43,049	$ 52,727	$ 56,863	$ 56,863

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Fire Chief	38	$514-686	1.00	1.00	1.00	$ 15,739	$ 16,973
Assistant Fire Chief	35	445-593	1.00	1.00	1.00	11,769	12,717
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	6,411	6,878
Clerk Typist I	15	174-230	1.00	1.00	1.00	4,640	4,854
TOTAL 105						$ 38,559	$ 41,422
Social Security						575	1,833
Group Insurance						1,079	1,264
Longevity						0	450
Pension							2,402
GRAND TOTAL			4.00	4.00	4.00	$ 40,213	$ 47,371
Less Leave Time			.32	.32	.32		
Net Productive Time Available			3.68	3.68	3.68		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Administrative Division	2810 - 2821	Fire

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Planning and Research					
Cost Allocated	$ 41,178	$ 50,500	$ 54,695		$ 54,695
Man Years Allocated	3.25	3.25	3.25		3.25
Man Hours Devoted to Fire-fighting by Type:					
Public Buildings	302	142	142		142
Dwellings	2,771	2,566	2,566		2,566
Mercantile	1,488	1,198	1,198		1,198
Manufacturing	72	72	72		72
Open Area	936	718	718		718
Vehicles	210	188	188		188
Others	304	368	368		368
Equipment Hours Devoted to Firefighting by Type:					
Public Buildings	36	38	38		38
Dwellings	493	558	558		558
Mercantile	225	270	270		270
Manufacturing	26	16	16		16
Open Area	168	164	164		164
Vehicles	35	54	54		54
Others	50	98	98		98
Training					
Cost Allocated	$ 1,871	$ 2,227	$ 2,168		$ 2,168
Man Years Allocated	.75	.75	.75		.75
New Recruits Training	15	14	14		14
Hours of Station Training per Firefighter	126	126	116		116
Hours of Field Training per Firefighter	40	32	32		32
Summary					
Total Cost Allocated	$ 43,049	$ 52,727	$ 56,863		$ 56,863
Total Man Years Allocated	4.00	4.00	4.00		4.00

1971 ACTUAL

CAUSES OF FIRES BY TYPES OF STRUCTURES

	Wood	Block	Brick	Metal	Vehicles
Defective or Overheated Chimneys, Flues	2		4	1	
Open Lights, Flames	4		3		
Combustibles near Heaters	1	1			
Oil Burners	1				
Careless Smoking	47	14	13		8
Defective Electric Wiring	54	25	53		55
Electric Appliances, Motors	1		1		
Careless Use of Flammable Liquids	4			1	
Gas and Appliances	9	1	2	2	
Grease or Food on Stove	66	14	29	3	
Lightning	3		2		
Incendiary	49	11	27	3	19
Miscellaneous Known Causes	41	18	20	2	152
Suspicious	11		1		
Unknown	37	9	19	1	40
Welding Equipment	1				2

1972 ESTIMATED

CAUSES OF FIRES BY TYPES OF STRUCTURES

	Wood	Block	Brick	Metal	Vehicles
Defective or Overheated Chimneys, Flues	12	2			
Open Lights, Flames	18	6	2		4
Combustibles near Heaters	4	2			
Oil Burners	6	2		2	
Careless Smoking	28	18	12		14
Children with Matches	28	12	6	2	
Defective Electric Wiring	34	16	20	2	38
Electric Appliances, Motors	8	4	22		
Careless Use of Flammable Liquids	4		2	2	
Gas and Appliances	10		2		
Grease or Food on Stove	52	34	32		
Spontaneous Ignition		2			
Lightning	2		2		
Incendiary	42	14	18	2	22
Miscellaneous Known Causes	12	4	4		146
Suspicious	18	6	2		4
Unknown	16		4	2	16
Welding Equipment		2		2	

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Services Division	2822 - 2823	Fire

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	33,324	48,457	47,961	47,961
Contractual Services	34,034	37,089	37,027	37,027
Commodities	717	1,035	420	420
Revolving Fund Charge-Backs	1,696	2,436	21,785	21,785
Capital Outlay	1,738	250	100	100
Bond Amortization	0	0	0	0
TOTAL	$ 71,509	$ 89,267	$ 107,293	$ 107,293

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Fire Alarms and Communications		$				$	$
Fire Alarm Operator	30	352-467	3.00	4.00	4.00	32,614	38,249
Vehicle Maintenance							
Fire Equipment Supervisor	26	292-386	1.00	1.00	0	8,432	0
Auto Mechanic I *	23	253-335	1.00	1.00	0	5,982	0
TOTAL 105						$ 47,028	$ 38,249
Social Security						0	2,128
Group Insurance						1,379	1,264
Pension						0	5,820
Longevity						0	450
Overtime						50	50
GRAND TOTAL			5.00	6.00	4.00	$ 48,457	$ 47,961
Less Leave Time			.40	.48	.32		
Net Productive Time Available			4.60	5.52	3.68		

* The Vehicle Maintenance Activity (2823) is transferred to the Central Garage Activity for 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Services Division	2822 - 2823 *	Fire

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Fire Alarms					
Cost Allocated	$ 54,846	$ 73,087	$ 107,293		$ 107,293
Man Years Allocated	3.00	4.00	4.00		4.00
Telephone - Actual	1,251	1,162	1,162		1,162
Telephone - False	187	204	204		204
Call Boxes - Actual	54	54	54		54
Call Boxes - False	56	88	88		88
ADT Alarms - Actual	8	2	2		2
ADT Alarms - False	6	6	6		6
Other Notifications	43	58	58		58
Total - Actual	1,356	1,276	1,276		1,276
Total - False	249	298	298		298
Total Alarms	1,605	1,574	1,574		1,574
Public Service and Inhalator Calls	574	596	596		596
Vehicle Maintenance *					
Cost Allocated	$ 16,663	$ 16,180	$ 0		$ 0
Man Years Allocated	2.00	2.00	0		0
Repairs Made	769	742	0		0
Cost per Repair	$ 22	$ 17	$ 0		$ 0
Summary					
Total Cost Allocated	$ 71,509	$ 89,267	$ 107,293		$ 107,293
Total Man Years Allocated	5.00	6.00	4.00		4.00

* Transferred to the Central Garage Activity for 1973.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Operations Division	2830-2840	Fire

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	1,471,213	1,586,406	2,185,954	2,185,954
Contractual Services	16,906	28,695	23,950	23,950
Commodities	38,906	45,483	44,559	44,559
Revolving Fund Charge-Backs	10,500	14,772	18,130	18,130
Capital Outlay	9,495	14,090	13,765	13,765
Bond Amortization	0	0	0	0
TOTAL	$ 1,547,020	$ 1,689,446	$ 2,286,358	$ 2,286,358

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Fire Investigations		$				$	$
Chief Fire Investigator	30	352-467	1.00	1.00	1.00	8,515	10,169
Fire Inspector II	28	320-424	1.00	1.00	1.00	9,312	10,046
Fire Investigator	27	306-405	1.00	1.00	1.00	7,533	8,829
Fire Prevention Inspector I *	26	292-386	1.00	1.00	0	8,432	0
Firefighting							
Assistant Fire Chief	35	445-593	1.00	1.00	1.00	12,315	13,340
Fire Battalion Chief	33	405-540	6.00	6.00	6.00	57,778	66,030
Fire Captain	30	352-467	43.00	43.00	43.00	367,042	437,267
Fire Engineer	27	306-405	42.00	42.00	42.00	318,005	369,053
Firefighter	24	265-352	114.00	113.00	113.00	742,281	851,180
TOTAL						$1,531,213	$1,765,914
Less Salary Savings						7,232	8,000
TOTAL 105						$1,523,981	$1,757,914
Social Security						0	98,279
Group Insurance						61,425	65,728
Pension						0	238,047
Longevity						0	24,986
Overtime						1,000	1,000
GRAND TOTAL			210.00	209.00	208.00	$1,586,406	$2,185,954
Less Leave Time			16.80	16.72	16.64		
Net Productive Time Available			193.20	192.28	191.36		

* Transferred to Inspections Department for 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Operations Division	2830 - 2840	Fire

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Fire Investigations					
Cost Allocated	$ 22,144	$ 19,427	$ 32,176		$ 32,176
Man Years Allocated	2.00	2.00	2.00		2.00
No. of Investigations	1,356	1,276	1,276		1,276
Average Cost per Investigation	17	9	20		20
Fire Prevention					
Cost Allocated	$ 16,606	$ 18,933	$ 12,288		$ 12,288
Man Years Allocated	2.00	2.00	1.00		1.00
No. of Inspections:	4,248	4,484	2,242		2,242
Public Buildings	213	252	117		117
Dwellings	302	112	56		56
Mercantile	2,991	3,658	1,802		1,802
Manufacturing	0	2	1		1
Other	742	460	230		230
No. of Public Appearances	65	72	36		36
Fire Protection					
Cost Allocated	$1,506,074	$1,648,564	$2,237,054		$2,237,054
Man Years Allocated	205.70	204.62	204.62		204.62
Actual Fires:					
Cost Allocated	$ 17,912	$ 16,435	$ 22,190		$ 22,190
Man Years Allocated	2.45	2.19	2.19		2.19
Estimated No. of Actual Fire Calls	1,356	1,276	1,276		1,276
Distribution of Fires by Type - Estimated No. of:					
Public Buildings	39	16	16		16
Dwellings	452	424	424		424
Mercantile	103	88	88		88
Manufacturing	7	8	8		8
Open Areas	277	288	288		288
Vehicles	273	250	250		250
Others	205	202	202		202
Stand-by and Training Time:					
Cost Allocated	$1,488,162	$1,632,111	$2,214,864		$2,214,864
Man Years Allocated	203.25	202.43	202.43		202.43
Emergency and Rescue Services					
Cost Allocated	$ 2,196	$ 2,522	$ 4,840		$ 4,840
Man Years Allocated	.30	.38	.38		.38
Public Safety Calls	574	596	596		596

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Operations Division	2830-2840	Fire

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Summary					
Total Cost Allocated	$1,547,020	$1,689,446	$ 2,286,358		$2,286,358
Total Man Years Allocated	210.00	209.00	208.00		208.00

PROGRAM EXPENDITURE SUMMARY

Leisure Services

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget Cur. Lev.	Pro. Imp.	Total	1973 Adopted
Personal Services	$ 523,439	$ 566,025	$ 0	$ 566,025	$ 566,025
Contractual Services	279,888	274,165	0	274,165	274,165
Commodities	128,399	100,689	0	100,689	100,689
Revolving Funds	156,387	309,556	0	309,556	309,556
Capital Outlay	21,660	32,094	0	32,094	32,094
TOTAL	$1,109,773	$1,282,529	$ 0	$1,282,529	$1,282,529

Summary by Divisions

Director's Office	$ 13,257	$ 40,145	$ 0	$ 40,145	$ 40,145
Recreation	493,086	543,580	0	543,580	543,580
Civic Center	392,611	446,304	0	446,304	446,304
Facilities	210,819	252,500	0	252,500	252,500
TOTAL	$1,109,773	$1,282,529	$ 0	$1,282,529	$1,282,529

Revolving Fund

Buildings and Grounds Maintenance	$ 109,696	$ 248,396	$ 8,145	$ 256,541	$ 256,541

LEISURE SERVICES

The Leisure Services Department Director's Office is responsible for the performance of the Recreation Division, Civic Center Division and Buildings and Grounds Division. The objective of each division is to provide suitable facilities and/or programs to satisfy needs of the community for entertainment and recreation.

RECREATION DIVISION

Recreation Administration: This Activity is responsible for providing continuous recreation program planning to insure that individuals are offered the best programs to gain the greatest satisfaction and benefit from their leisure time.

Sports: This Activity is responsible for providing its professional administrative resources to assist the Recreation Director in developing and planning sports programs for various age groups. Funds are included in the Activity's Budget for purchasing the equipment necessary to operate these programs and for the cost of fees for game officials. Through its organized programs of softball, baseball, football, basketball, and tennis, this Activity provides an opportunity for over 8,600 residents of Savannah and 1,000 residents of Chatham County to actively participate in recreational activities. In addition to active participants, these programs also benefit several thousand spectators each year.

Playgrounds: This Activity operates and administers the City's neighborhood playground program which offers a variety of playground apparatus and activities for pre-school children, youth, adults, and families. This program consists of forty-six playgrounds and the Westside and Tompkins Recreation Centers.

Golden Age: This Activity provides supervised arts and crafts, games, field trips, meal programs, and other social activities for the senior citizens of the community at the City's three Golden Age Centers and its nine City Clubs. The three Centers, with a combined membership of approximately 4,775, conduct nine to fourteen scheduled program sessions per week. The City Clubs, with a total membership of approximately 1,500, conduct twelve sessions per week.

Swimming Pools: This Activity operates the City's three swimming pools - Daffin Park, Sunshine Pool and Tompkins Center - throughout the swimming season which averages 98 days per year. This Activity conducts swimming and boating programs for people of all ages, and in 1973 will hold approximately 525 swimming lesson sessions and 220 boat safety classes. Citizen participation in these programs is expected to be: 4,150 swimming classes; 2,000 boating classes; and 44,200 total pool users for the 1973 season.

CIVIC CENTER DIVISION

The Civic Center Activity provides entertainment for the community in the form of sporting events, and dramatic and musical performances. It is anticipated that approximately 500,000 persons will attend events at this facility.

FACILITIES DIVISION

Stadiums: Memorial Stadium is used primarily for high school football games. Grayson Stadium is used predominantly for minor league baseball games and also high school football. The Sports Center is used for basketball games and musical concerts.

Bacon Park Golf Course: The City operates and maintains the Bacon Park Golf Course which is an 18 hole facility for public use. Prior to August, 1970, the Bacon Park Golf Course was operated under a lease agreement. It is estimated that 42,000 persons will use the facility during 1973.

The proposed 1973 Budget for the Leisure Services Department is $1,282,529. This is an increase of $172,756 or 15.6% over the 1972 allocation of $1,109,773.

RECOMMENDED 1973 BUDGET
MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the new pension program, the 1973 cost of pay increases and increased rates for the City's share of Social Security and Group Insurance costs. The total increase is partially offset by establishment of the Maintenance Activity as a Revolving Fund Account.	42,550	
2.	Contractual Services costs decrease.		5,700
3.	Commodities decrease due to lower operating costs in the Civic Center.		27,700
4.	Revolving Fund Charge-Backs increase due to the establishment of the Maintenance Activity as a Revolving Fund account.	153,150	
5.	Capital Outlay increases due to necessary replacement purchases in this department.	10,450	

PROGRAM IMPROVEMENTS

1. None

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Leisure Services	3005-21 thru 25 -31-41 thru 45		General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 457,536	$ 523,439	$ 566,025	$ 566,025
Contractual Services	154,952	279,888	274,165	274,165
Commodities	135,164	128,399	100,689	100,689
Revolving Fund	55,209	156,387	309,556	309,556
Capital Outlay	22,926	21,660	32,094	32,094
Bond Amortization	0	0	0	0
TOTAL	$ 825,787	$ 1,109,773	$ 1,282,529	$ 1,282,529
Budgeted Man Years	88.55	96.45	100.83	100.83

SUMMARY BY ACTIVITIES

Director's Office	$ 0	$ 13,257	$ 40,145	$ 40,145
Recreation Division				
Recreation Administration	56,146	55,210	55,585	55,585
Sports	81,293	119,187	125,032	125,032
Playgrounds	149,364	201,259	230,013	230,013
Golden Age	72,620	79,619	85,718	85,718
Swimming Pools	21,320	37,811	47,232	47,232
Civic Center Division				
Civic Center	80,677	392,611	446,304	446,304
Facilities Division				
* Building and Grounds Maint.	97,393	0	0	0
Stadiums	54,249	52,618	60,665	60,665
Sports Center	15,638	19,976	26,706	26,706
Bacon Park Golf Course	197,087	138,225	165,129	165,129
GRAND TOTAL	$ 825,787	$ 1,109,773	$ 1,282,529	$ 1,282,529

*Transferred to Revolving Fund after 1972.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Director's Office	3005	Leisure Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 13,257	$ 37,475	$ 37,475
Contractual Services	0	0	1,470	1,470
Commodities	0	0	1,200	1,200
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 13,257	$ 40,145	$ 40,145

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Leisure Services Director	42	$ 623-829	0	.54	1.00	$ 9,661	$ 18,346
Administrative Assistant	25	277-368	0	0	1.00	0	8,733
Clerk Stenographer II	19	210-277	0	.54	1.00	2,735	6,177
TOTAL 105						$ 12,396	$ 33,256
Social Security						645	1,414
Group Insurance						216	948
Pension						0	1,857
GRAND TOTAL			0	1.08	3.00	$ 13,257	$ 37,475
Less Leave Time			0	.09	.24		
Net Productive Time Available			0	.99	2.76		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Recreation Division	3021-22-23-24-25	Leisure Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 250,296	$ 268,399	$ 283,071	$ 283,071
Contractual Services	59,246	54,923	54,342	54,342
Commodities	54,402	49,402	45,909	45,909
Revolving Fund Charge-Backs	12,119	113,192	147,998	147,998
Capital Outlay	4,680	7,170	12,260	12,260
Bond Amortization	0	0	0	0
TOTAL	$ 380,743	$ 493,086	$ 543,580	$ 543,580

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Recreation Director	38	$ 514-686	1.00	1.00	0	$ 15,028	$ 0
Recreation Administrator	38	514-686	0	0	1.00	0	16,168
Recreation Supervisor	26	292-386	4.00	4.00	4.00	31,260	32,633
Administrative Assistant	25	278-369	1.00	1.00	0	8,124	0
Clerk Stenographer II	19	210-277	1.00	1.00	1.00	6,722	7,190
Recreation Leader II	18	201-265	4.00	4.00	4.00	23,582	25,130
Clerk Stenographer I	17	191-253	1.00	1.00	1.00	6,411	6,578
Laborer	15	175-230	1.29	1.29	0	5,613	0
Custodial Worker II	15	175-230	.50	.50	0	2,790	0
Recreation Leader I	14	166-219	22.97	22.97	22.97	111,328	116,784
Lifeguard	14	166-219	3.92	3.92	3.92	17,157	18,676
Custodial Worker I	14	166-219	3.01	3.01	0	14,558	0
Substitute Recreation Leader	14	166-219	.60	.60	.60	2,322	2,645
Recreation Aide	12	153-201	1.54	1.54	1.54	5,709	6,113
TOTAL						$ 250,604	$ 231,917
Less Salary Savings						9,053	0
TOTAL 105						$ 241,551	$ 231,917
Social Security						12,428	12,393
Group Insurance						12,197	3,947
Pension						0	27,236
Longevity						0	5,355
Overtime						2,223	2,223
GRAND TOTAL			45.83	45.83	40.03	$ 268,399	$ 283,071
Less Leave Time			3.67	3.67	3.20		
Net Productive Time Available			42.16	42.16	36.83		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Recreation Division	3021-22-23-24-25	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Recreation Administration					
Cost Allocated	$ 56,146	$ 55,210	$ 55,585		$ 55,585
Man Years Allocated	4.00	4.00	3.00		3.00
Payrolls Prepared	125	140	88		88
News Releases Prepared	35	60	75		75
No. Purchase Requisitions Prepared	382	582	590		590
Minutes of Meeting Recorded and Prepared	88	91	90		90
No. Personnel Requisitions Prepared	192	290	270		270
No. Service Orders Prepared	750	850	855		855
Sports					
Cost Allocated	$ 81,293	$ 119,187	$ 125,032		$ 125,032
Man Years Allocated	3.00	3.00	2.00		2.00
City Sponsored Athletic Programs:					
No. of Participants:	9,055	9,201	9,504		9,504
Softball	2,475	2,475	2,520		2,520
Baseball	2,464	2,464	2,354		2,354
Football	650	650	750		750
Basketball	440	440	420		420
Tennis	2,475	2,621	2,710		2,710
Miscellaneous Programs	551	551	750		750
Playgrounds					
Cost Allocated	$ 149,364	$ 201,259	$ 230,013		$ 230,013
Man Years Allocated	23.67	23.67	22.42		22.42
No. of Playgrounds	40	46	46		46
No. of Indoor Centers	2	2	2		2
No. of Participants:	66,192	75,552	91,767		91,767
Playgrounds	25,300	27,200	28,395		28,395
Low Organized Activities	7,342	10,205	25,162		25,162
Team Sports	12,650	14,600	14,510		14,510
Pick-Up Games	20,900	23,547	23,700		23,700
Special Programs (No. of Participants):	7,507	8,075	6,869		6,869
Teen Dances	5,665	6,122	4,812		4,812
Day Camp	385	410	610		610
Pre-School Group	220	220	225		225
Community Meetings	522	602	501		501
Health Department - Baby Stations	715	721	721		721

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Recreation Division	3021-22-23-24-25	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Golden Age					
Cost Allocated	$ 72,620	$ 79,619	$ 85,718		$ 85,718
Man Years Allocated	9.41	9.41	7.15		7.15
No. of Clubs	12	12	12		12
No. of Members	5,830	6,300	4,800		4,800
No. of Participants	99,100	100,000	96,000		96,000
No. of Activities	2,236	2,236	2,194		2,194
No. of Structured Activities	3,463	3,531	3,531		3,531
No. of Unstructured Activities	1,728	1,821	1,822		1,822
Swimming Pools					
Sunshine Pool:					
Cost Allocated	$ 3,058	$ 5,661	$ 7,938		$ 7,938
Man Years Allocated	.50	.50	.50		.50
Public Swimming Days per Season	98	98	85		85
No. of Users	1,375	465	1,120		1,120
Tompkins Pool:					
Cost Allocated	$ 6,020	$ 12,775	$ 18,610		$ 18,610
Man Years Allocated	2.30	2.30	2.30		2.30
Public Swimming Days per Season	98	98	85		85
No. of Users	12,166	13,400	13,400		13,400
Swimming Lesson Sessions	65	65	150		150
Swimming Lesson Participants	220	225	510		510
Daffin Park Pool:					
Cost Allocated	$ 12,242	$ 19,375	$ 20,684		$ 20,684
Man Years Allocated	2.95	2.95	2.66		2.66
Public Swimming Days per Season	98	98	85		85
No. of Users	30,335	30,800	30,900		30,900
Swimming Lesson Sessions	313	351	356		356
Swimming Lesson Participants	3,410	3,601	3,805		3,805
Boat Safety Classes	209	219	220		220
Boat Safety Participants	1,400	1,999	2,000		2,000
No. of Free Participants from ECA and Children's Homes	6,839	7,136	7,140		7,140

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Recreation Division	3021-22-23-24-25	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Income from Admissions:					
Daffin Park Pool	$ 4,210	$ 4,515	$ 3,787		$ 3,787
Tompkins Pool	$ 2,583	$ 3,208	$ 2,229		$ 2,229
Summary:					
Total Cost Allocated	$ 380,743	$ 493,086	$ 543,580		$ 543,580
Total Man Years Allocated	45.83	45.83	40.03		40.03

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Civic Center Division	3031	Leisure Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 37,867	$ 147,167	$ 142,137	$ 142,137
Contractual Services	25,192	171,676	162,034	162,034
Commodities	12,748	53,500	26,958	26,958
Revolving Fund Charge-Backs	4,633	15,768	110,778	110,778
Capital Outlay	237	4,500	4,397	4,397
Bond Amortization	0	0	0	0
TOTAL	$ 80,677	$ 392,611	$ 446,304	$ 446,304

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Civic Center Director	38	$515-686	1.00	0	0	$ 0	$ 0
Civic Center Manager	37	491-654	0	1.00	1.00	12,908	13,910
Asst. Civic Center Director	33	405-540	1.00	1.00	0	10,273	0
Box Office Manager	30	352-468	0	1.00	1.00	6,431	10,834
Building Maintenance Engineer	30	352-468	1.00	1.00	1.00	11,170	11,988
Stage Manager	30	352-468	.33	1.00	1.00	8,131	10,670
Concessions Supervisor	28	321-425	1.00	0	0	0	0
Operations Supervisor	25	278-369	0	1.00	0	6,737	0
Building Maintenanceman	24	265-352	.99	5.00	5.00	33,635	36,235
Electrician	24	265-352	.33	0	0	0	0
Box Office Supervisor	19	210-278	.42	0	0	0	0
Clerk III	19	210-278	1.00	1.00	1.00	6,419	6,878
Clerk Stenographer II	19	210-278	1.00	1.00	1.00	7,041	7,181
Clerk Stenographer I	17	191-253	1.00	1.00	1.00	4,857	5,182
Electrician's Helper	17	191-253	.33	0	0	0	0
Laborer	15	175-230	0	3.00	0	12,699	0
Custodial Worker I	14	167-220	2.32	2.00	0	8,082	0
TOTAL 105						$ 128,383	$ 102,878
Social Security						5,423	5,487
Group Insurance						3,361	3,742
Pension						0	24,760
Longevity						0	270
Overtime						10,000	5,000
GRAND TOTAL			11.72	19.00	12.00	$ 147,167	$ 142,137
Less Leave Time			.94	1.52	.96		
Net Productive Time Available			10.78	17.48	11.04		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Civic Center	3031	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Operations					
No. of Auditorium Events	2	90	135		135
No. of Coliseum Events	2	125	200		200
No. of Times Exhibition Hall Used	0	10	10		10
No. of Times Ballroom Used	0	10	15		15
Arena Attendance	6,500	200,000	400,000		400,000
Theater Attendance	2,000	50,000	75,000		75,000
Other Attendance	0	5,000	6,750		6,750
Class I Rentals	$ 1,100	$ 115,000	$ 235,000		$ 235,000
Class II Rentals	$ 0	$ 10,000	$ 22,950		$ 22,950
Summary					
Total Cost Allocated	$ 80,677	$ 392,611	$ 446,304		$ 446,304
Man Years Allocated	11.72	19.00	12.00		12.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Facilities Division	3041-42-43-44	Leisure Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	85,195	94,616	103,342	103,342
Contractual Services	68,988	53,289	56,319	56,319
Commodities	64,972	25,497	26,622	26,622
Revolving Fund Charge-Backs	29,810	27,427	50,780	50,780
Capital Outlay	18,009	9,990	15,437	15,437
Bond Amortization	0	0	0	0
TOTAL	$ 266,974	$ 210,819	$ 252,500	$ 252,500

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Golf Course Administrator	33	$ 405-540	1.00	1.00	0	$ 11,128	$ 0
Golf Pro Trainee	26	292-386	1.00	1.00	1.00	6,960	7,592
Parks Maintenance Supervisor	22	242-321	1.00	1.00	1.00	6,296	7,547
Building Superintendent	22	242-321	1.00	1.00	1.00	6,898	7,592
Clerk III	19	210-278	1.00	1.00	1.00	5,418	5,947
Parks Maintenance Foreman I	19	210-278	1.00	1.00	1.00	5,018	5,471
Equipment Operator II	18	201-265	2.00	2.00	2.00	9,524	10,696
Utilityman	16	183-242	5.50	5.50	5.50	27,962	28,566
Parks Maintenanceman I	15	175-230	2.00	2.00	2.00	8,996	9,336
TOTAL						$ 88,200	$ 82,747
Less Salary Savings						3,699	588
TOTAL 105						$ 84,501	$ 82,159
Social Security						4,444	4,825
Group Insurance						3,791	4,740
Pension						0	9,285
Longevity						0	450
Overtime						1,880	1,883
GRAND TOTAL			15.50	15.50	14.50	$ 94,616	$ 103,342
Less Leave Time			1.24	1.24	1.16		
Net Productive Time Available			14.26	14.26	13.34		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Facilities Division	3041-42-43-44	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Stadiums					
Cost Allocated	$ 54,249	$ 52,618	$ 60,665		$ 60,665
Man Years Allocated	2.00	2.00	2.00		2.00
No. of football Games	33	33	33		33
No. of Baseball Games	77	92	92		92
No. of Other Events	11	8	10		10
Sports Center					
Cost Allocated	$ 15,638	$ 19,976	$ 26,706		$ 26,706
Man Years Allocated	1.00	1.00	1.00		1.00
No. of Basketball Games	15	45	250		250
No. of Other Events	30	35	35		35
Bacon Park Golf Course					
Cost Allocated	$ 197,087	$ 138,225	$ 165,129		$ 165,129
Man Years Allocated	12.50	12.50	11.50		11.50
Income from Lease	$ 0	$ 0	$ 0		$ 0
No. of Club Members	125	220	220		220
No. of Rounds Played	33,000	40,000	42,000		42,000
No. of Tournaments	8	3	5		5
No. of Playing Days	365	365	365		365
Summary					
Total Cost Allocated	$ 266,974	$ 210,819	$ 252,500		$ 252,500
Total Man Years Allocated	15.50	15.50	14.50		14.50

PROGRAM EXPENDITURE SUMMARY

Park and Tree

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget			1973 Adopted
		Cur. Lev.	Prog. Imp.	Total	
Personal Services	$ 280,121	$ 323,269	$ 0	$ 323,269	$323,269
Contractual Services	4,155	5,023	0	5,023	5,023
Commodities	7,790	7,926	0	7,926	7,926
Revolving Funds	46,827	40,907	0	40,907	40,907
Capital Outlay	4,650	3,760	0	3,760	3,760
TOTAL	$ 343,543	$ 380,885	$ 0	$ 380,885	$380,885

Summary by Activities

Director's Office	$ 47,035	$ 51,901	$ 0	$ 51,901	51,901
Park & Tree Maintenance	296,508	328,984	0	328,984	328,984
TOTAL	$ 343,543	$ 380,885	$ 0	$ 380,885	$380,885

PARK AND TREE

The Park and Tree Department is responsible for the maintenance and improvement of parks, squares, grass plats, and the trimming and removal of trees in public rights-of-way. This Department is composed of the following Activities:

Director's Office: The function of this Activity is to plan and coordinate the work program of the Department and to receive and process service requests and inquiries from the general public. All records pertaining to the activities of the Department are compiled and maintained in this office.

Park Maintenance: This Activity provides for the development and maintenance of all parks, squares, and grass plats in the City excluding those recreational areas maintained in whole or in part by the Recreation Department. All tree and shrub planting or replanting is done by this Activity. Normal maintenance operations include mowing, raking, sweeping, spraying, pruning, fertilizing, and disposal of debris.

In 1973, approximately 50 acres of squares, 150 acres of quiet parks, and 100 acres of grass plats will be maintained. This care will require the mowing of about 300 acres of grass 20 times per year. A similar area will be raked or swept approximately the same number of times. An estimated 2,600 loads of trash and debris resulting from Park Maintenance operations will be collected and disposed of during the year.

An estimated 22,500 trees and shrubs will be planted under this Activity's Parks Development Program.

Tree Maintenance: The function of this Activity is tree and stump removal, tree trimming, special tree surgery and care, and disposal of all debris resulting from Tree Maintenance operations.

Approximately 8,000 trees will be trimmed or given special care in 1973. About 350 trees and 300 stumps will be removed.

The proposed 1973 Budget for the Park and Tree Department is $380,885. This is an increase of $37,342 or 10.9% over the 1972 allocation of $343,543.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	43,150	

		Increase $	Decrease $
2.	Transportation costs increase due to increased travel rates.	100	
3.	Utilities costs increase due to the increased lighting in the downtown squares.	750	
4.	Materials cost for Building and Improvements will increase due to construction of trash container holders in the downtown squares.	750	
5.	Miscellaneous Commodities will decrease for 1973.		600
6.	Radio Maintenance requirements will increase for 1973.	350	
7.	Funds required for Equipment Rental will increase for 1973.	6,300	
8.	Equipment Replacement cost will decrease for 1973.		13,800
9.	Miscellaneous Revolving Funds will increase for 1973.	1,200	
10.	Funds provided for Capital Outlay items will decrease for 1973.		900

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Park & Tree	3210-3220	Parks & Recreation	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 280,945	$ 280,121	$ 323,269	$ 323,269
Contractual Services	4,676	4,155	5,023	5,023
Commodities	7,481	7,790	7,926	7,926
Revolving Fund	35,600	46,827	40,907	40,907
Capital Outlay	2,725	4,650	3,760	3,760
Bond Amortization	0	0	0	0
TOTAL	$ 331,427	$ 343,543	$ 380,885	$ 380,885
Budgeted Man Years	48.00	43.75	43.00	43.00

SUMMARY BY ACTIVITIES

Director's Office	$ 44,167	$ 47,035	$ 51,901	$ 51,901
Park and Tree Maintenance	287,260	296,508	328,984	328,984
GRAND TOTAL	$ 331,427	$ 343,543	$ 380,885	$ 380,885

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Director's Office	3210	Park and Tree

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 38,241	$ 40,408	$ 46,531	$ 46,531
Contractual Services	1,692	1,630	1,758	1,758
Commodities	517	515	490	490
Revolving Fund Charge-Backs	3,717	3,592	3,122	3,122
Capital Outlay	0	890	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 44,167	$ 47,035	$ 51,901	$ 51,901

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Park and Tree Director	38	$ 514-686	1.00	1.00	1.00	$ 15,028	$ 16,180
Administrative Assistant	25	278-369	1.00	1.00	1.00	8,124	8,717
Parks Maintenance Supervisor	22	241-320	1.00	1.00	1.00	7,195	7,467
Account Clerk	19	210-277	1.00	1.00	1.00	7,211	7,217
TOTAL 105						$ 37,558	$ 39,581
Social Security						1,654	1,950
Group Insurance						1,196	1,264
Pension						0	2,476
Longevity						0	1,260
GRAND TOTAL			4.00	4.00	4.00	$ 40,408	$ 46,531
Less Leave Time			.32	.32	.32		
Net Productive Time Available			3.68	3.68	3.68		

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Park and Tree Maintenance	3220	Park and Tree

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 242,704	$ 239,713	$ 276,738	$ 276,738
Contractual Services	2,984	2,525	3,265	3,265
Commodities	6,964	7,275	7,436	7,436
Revolving Fund Charge-Backs	31,883	43,235	37,785	37,785
Capital Outlay	2,725	3,760	3,760	3,760
Bond Amortization	0	0	0	0
TOTAL	$ 287,260	$ 296,508	$ 328,984	$ 328,984

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Automotive Mechanic I	23	$ 253-336	1.00	1.00	1.00	$ 7,123	$ 7,961
Parks Maintenance Supervisor	22	241-320	1.00	1.00	1.00	7,149	7,899
Parks Maintenance Foreman I	19	210-277	2.00	2.00	2.00	12,525	12,368
Equipment Operator II	18	201-265	1.00	1.00	1.00	6,372	6,897
Equipment Operator I	17	191-253	7.00	6.00	6.00	35,952	37,012
Tree Trimmer II	17	191-253	5.00	5.00	5.00	30,309	31,434
Parks Maintenanceman II	16	183-241	1.00	1.00	1.00	6,138	6,291
Tree Trimmer I	16	183-241	4.00	4.00	4.00	20,933	22,160
Parks Maintenanceman I	15	174-230	7.00	6.00	6.00	37,005	35,922
Laborer	15	174-230	15.00	12.75	12.00	59,420	59,483
TOTAL						$ 222,926	$ 227,427
Less Salary Savings						7,221	5,000
TOTAL 105						$ 215,705	$ 222,427
Social Security						11,424	12,319
Group Insurance						10,184	12,324
Pension						0	22,903
Longevity						0	3,765
Overtime						2,400	3,000
GRAND TOTAL			44.00	39.75	39.00	$ 239,713	$ 276,738
Less Leave Time			3.52	3.18	3.12		
Net Productive Time Available			40.48	36.57	35.88		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Park and Tree Maintenance	3220	Park and Tree

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Park Development					
Cost Allocated	$ 13,058	$ 7,459	$ 8,175		$ 8,175
Man Years Allocated	2.00	1.00	1.00		1.00
Tree and Shrub Planting:					
No. Trees and Shrubs Planted	13,396	6,700	6,700		6,700
Cost per Planting	$ .69	$ .79	$ .79		$ .79
Man Hours per Planting	.22	.22	.22		.22
Parks Maintenance					
Cost Allocated	$ 195,853	$ 199,541	$ 218,176		$ 218,276
Man Years Allocated	30.00	26.75	26.00		26.00
Mowing:					
No. Acres Maintained at Standard 2" Height	300	300	300		300
No. Times Mowed per Year	20	20	20		20
Cost per Acre	$ 5.39	$ 6.14	$ 6.14		$ 6.14
Man Hours per Acre	1.71	1.71	1.71		1.71
Raking and Sweeping:					
No. Acres Raked and Swept	300	300	300		300
Cost per Acre	$ 12.60	$ 14.36	$ 14.36		$ 14.36
Man Hours per Acre	4.00	4.00	4.00		4.00
Trash Hauling:					
No. of Loads	2,600	1,850	1,850		1,850
Cost per Load	$ 5.61	$ 6.39	$ 6.39		$ 6.39
Man Hours per Load	1.78	1.78	1.78		1.78
Tree Development					
Cost Allocated	$ 44,724	$ 32,148	$ 39,588		$ 39,588
Man Years Allocated	6.85	4.31	4.40		4.40
Tree Removal:					
No. Trees Removed	662	350	350		350
Average Cost per Tree	$ 58.40	$ 66.56	$ 66.56		$ 66.56
Average Man Hours per Tree	18.54	18.54	18.54		18.54
Stump Removal:					
No. Stumps Removed	380	300	300		300

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Park and Tree Maintenance	3220	Park and Tree

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Average Cost per Stump	$ 16.38	$ 18.67	$ 18.67		$ 18.67
Average Man Hours per Stump	5.20	5.20	5.20		5.20
Tree Maintenance					
Cost Allocated	$ 33,625	$ 57,360	$ 62,945		$ 62,945
Man Years Allocated	5.15	7.69	7.60		7.60
Tree Trimming:					
No. Trees Trimmed	4,695	7,000	7,000		7,000
Average Cost per Trimming	$ 7.20	$ 8.19	$ 8.19		$ 8.19
Average Man Hours per Trimming	2.28	2.28	2.28		2.28
Summary					
Total Cost Allocated	$ 287,260	$ 296,508	$ 328,984		$ 328,984
Total Man Years Allocated	44.00	39.75	39.00		39.00

PROGRAM EXPENDITURE SUMMARY

Interdepartmental

FUND
General

	Adjusted 1972 Budget	1973 Recommended Budget Cur. Lev.	Pro. Imp.	Total	1973 Adopted
Personal Services	$ 978,748	$ 566,501	$ 0	$ 566,501	$ 566,501
Contractual Services	1,429,760	575,980	0	575,980	575,980
Commodities	150	150	0	150	150
Revolving Funds	951	412	0	412	412
Capital Outlay	299,575	0	0	0	0
Bond Amortization	1,307,450	1,116,607	0	1,116,607	1,116,607
TOTAL	$4,016,634	$2,259,650	$ 0	$2,259,650	$2,259,650
Summary by Departments					
Interdepartmental	$4,016,634	$2,259,650	$ 0	$2,259,650	$2,259,650
Water and Sewer Fund					
Interdepartmental	$4,927,098	$4,503,236	$ 0	$4,503,236	$4,503,236

INTERDEPARTMENTAL

(General Fund)

The Interdepartmental Account provides funds for the general debt obligations of the City, the City's expenses for retirement payments, employee claims and miscellaneous merit increases. It also provides funds for expenditures which cannot be reasonably forecast, for contributions to various agencies serving the general public and payments of current revenue to the Capital Improvement Program. Funds for the general expense of all City elections are also included in this Budget.

The proposed 1973 Budget for this Department is $2,259,650. This is a decrease of $1,756,984 or 43.7% under the 1972 allocation of $4,016,634.

RECOMMENDED 1973 BUDGET
MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	City Interdepartmental contribution to the new pension fund will decrease in 1973 due to re-appropriation of funds to City Departments for contribution to the Pension plan.		950,000
2.	Current level appropriation for Employee Pensions - Old Plan will increase.	30,000	
3.	Costs for Employee Claims will increase in 1973.	27,750	
4.	Costs of Judgments and Losses will decrease.		500
5.	The allocation for Contingencies will increase.	89,050	
6.	Funds provided for Contributions will increase.	6,050	
7.	Funds provided for Contributions to Planning will increase.	22,850	
8.	Pay Adjustments allocation will decrease.		490,000
9.	Requirements for Debt Service funds will decrease.		192,600
10.	Contribution to Capital Improvements will decrease.		299,600

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Interdepartmental	3610-3681	Interdepartmental	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 435,291	$ 978,748	$ 566,501	$ 566,501
Contractual Services	311,221	1,429,760	575,980	575,980
Commodities	84	150	150	150
Revolving Fund	0	951	412	412
Capital Outlay	431,994	299,575	0	0
Bond Amortization	1,178,147	1,307,450	1,116,607	1,116,607
TOTAL	$ 2,356,737	$ 4,016,634	$ 2,259,650	$ 2,259,650
Budgeted Man Years	N/A	N/A	N/A	N/A

SUMMARY BY ACTIVITIES

Employee Pensions				
New Plan	$ 0	$ 950,000	$ 0	$ 0
Old Plan	400,588	416,748	446,748	446,748
Employee Claims	34,703	26,000	53,753	53,753
Judgments and Losses	21,274	20,000	19,500	19,500
Contingencies	2,118	217,743*	306,794	306,794
Contributions - Miscellaneous	40,790	26,956	32,500**	32,500**
Georgia National Guard	1,500	1,500	1,500	1,500
Humane Society	10,800	9,000	9,000	9,000
Civil Defense	26,428	28,255	28,765	28,765
Savannah-Chatham County School Board	12,000	12,000	12,000	12,000
USO	0	2,000	2,000	2,000
Sub-Total	$ 550,201	$ 1,710,202	$ 912,560	$ 912,560
Contributions to Planning				
MPC	$ 118,830	$ 124,646	$ 147,515	$ 147,515
Regional Development	73,559	28,283	28,243	28,243
Savannah River Basin Comm.	0	6,000	6,000	6,000
Sub-Total	$ 192,389	$ 158,929	$ 181,758	$ 181,758
Contribution to Capital Improvements	$ 431,994	$ 299,575	$ 0	$ 0
Pay Adjustments	0	536,000	46,000	46,000

* This figure does not include $172,240 transferred to various departments in the first half of 1972.

** This amount includes contributions to the following: Youth Musuem, $5,000; Tourism Program, $5,000; Port Fire Protection, $5,000; and Red Carpet Tour, $1,000.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Interdepartmental	3610-3681	Interdepartmental	General

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
SUMMARY BY ACTIVITIES				
Contribution to Debt Retirement Fund	$ 1,181,341	$ 1,310,950	$ 1,118,354	$ 1,118,354
Registrations and Elections	812	978	978	978
GRAND TOTAL	$ 2,356,737	$ 4,016,634	$ 2,259,650	$ 2,259,650

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Interdepartmental	3610 - 3681	Interdepartmental

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Employee Pensions					
No. of Pensioners					
Old Plan	201	197	194		194
Cost Allocated	$ 304,847	$ 315,895	$ 345,895		$ 345,895
No. of Pensioners					
Supplement Plan	63	63	63		63
Cost Allocated	$ 95,741	$ 100,853	$ 100,853		$ 100,853
No. of Pensioners					
New Plan	N/A	40	0		0
Cost Allocated	$ N/A	$ 950,000	$ 0		$ 0
Employee Claims					
No. Being Paid January 1	11	6	8		8
No. Being Paid Sept. 30	16	6	10		10
Judgments and Losses					
Judgments Authorized	83	96	90		90

MODEL CITIES FUND

	1973	1972	Change
Budget	$2,035,355	$2,844,451	- $809,096

Budget Comments

1. The program will continue to be revamped during 1973. Services have been consolidated reducing the number of Operating Agencies administering Model Cities projects.

2. The future of several programs is still in question due to cutbacks in State funds available for Operating Agencies.

MODEL CITIES

In 1969, a Model Cities Department was established with the assistance of a Federal Grant, to implement a Model Cities Program for the City of Savannah. In 1971, a First Action Year Plan was adopted and completed based on the results of the 1969 Planning Program. For 1973, a Third Action Year Plan, approved by the Department of Housing and Urban Development (HUD) and the City of Savannah, will be operative from September 1, 1972 to August 31, 1973. The Third Action Year Plan is treated as a supplement to the City's 1973 Operating Budget.

The Third Action Year Plan is a continuous step in the implementation of a long-range Model Cities Program designed to rebuild or revitalize large slum and blighted areas of the City and to generally improve living conditions for residents of these areas with Federal assistance. In general, this program seeks to provide a rehabilitation of the physical, social and economic conditions in the Model Cities Neighborhood.

Funds of $2,603,000 have been made available to the City of Savannah and the Model Cities Department by HUD for the Third Action Year. These funds are predominantly allocated to projects performed by local agencies other than City Departments. City Departments will provide the following program services:

1. Finance Administration
2. Budget Administration
3. Leisure Services Programs

Of the $2,603,000 in HUD funds, $567,645 was allocated to the Model Cities Program for the period September through December 1972 and $2,035,355* is budgeted for the period January through August 1973.

The Model Cities 1972-73 Administration Budget is $386,468. This Budget will provide for such administrative functions as fiscal management; program development and evaluation - physical, social and economic resident participation and overall program planning. The City's primary contribution will consist largely of in-kind contributions from existing City personnel and/or other public (non-federal) agencies.

With the exception of the City's special projects, HUD requires only that the City maintain its current level of services to the Model Cities Neighborhood. However, HUD encourages the City to increase services in this area when possible.

* This figure does not include anticipated funds in the amount of $1,853,416 from supplemental Federal and State Grants.

252

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Model Cities	4010-11-12-20-30	Neighborhood Development	Model Cities

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 293,349	$ 258,319	$ 231,294	$ 231,294
Contractual Services	2,169,079	2,555,904	1,777,971	1,777,971
Commodities	2,179,412	6,886	6,763	6,763
Revolving Fund	1,324	13,793	15,493	15,493
Capital Outlay	28,258	9,549	3,834	3,834
Bond Amortization	0	0	0	0
TOTAL	$ 2,522,114	$ 2,844,451	$ 2,035,355	$ 2,035,355
Budgeted Man Years	23.80	27.71	21.44	

SUMMARY BY ACTIVITIES

Model Cities Administration	$ 433,785	$ 333,564	$ 281,157	$ 281,157
Other Agency Program	1,885,146	2,306,652	1,623,862	1,623,862
Services by General Fund	203,183	204,235	130,336	130,336
GRAND TOTAL	$ 2,522,114	$ 2,844,451	$ 2,035,355	$ 2,035,355

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Model Cities Administration	4010-11-12	Model Cities

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 293,349	$ 258,319	$ 231,294	$ 231,294
Contractual Services	91,083	45,017	23,773	23,773
Commodities	19,771	6,886	6,763	6,763
Revolving Fund Charge-Backs	1,324	13,793	15,493	15,493
Capital Outlay	28,258	9,549	3,834	3,834
Bond Amortization	0	0	0	0
TOTAL	$ 433,785	$ 333,564	$ 281,157	$ 281,157

PERSONNEL SCHEDULE

	JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973*
1	Model Neighborhood Director**	42	$623-829	1.00	1.00	.67	$ 18,720	$ 13,155
2	Deputy Director	37	490-654	1.00	1.00	.67	14,070	8,763
	Deputy Director-Operations Planning	35	445-598	.67	0	0	0	0
4	Administrative Support Services Administrator	35	445-598	0	.33	.67	4,634	9,407
5	Health, Education & Social Services Administrator	35	445-598	0	.33	.67	3,824	7,763
6	Housing Development & Environmental Services Adm.	35	445-598	0	.33	.67	3,824	7,763
7	Manpower & Economic Development Administrator	35	445-598	0	.33	.67	3,824	7,763
	Program Management Adm.	35	445-598	1.00	.67	0	8,954	0
	Research & Development Adm.	35	445-598	0	.58	0	6,711	0
	Planning Administrator	33	405-540	.33	0	0	0	0
8	Senior Analyst	33	405-540	0	1.82	1.34	19,768	14,210
	Senior Planner	33	405-540	0	.58	0	6,107	0
	Senior Systems Analyst	33	405-540	0	1.00	.67	14,041	9,408
9	CDA Planner	32	386-515	0	2.34	2.01	22,000	20,190
	Economic Planner	32	386-515	1.00	0	0	0	0
	Physical Planner	32	386-515	1.00	0	0	0	0
	Social Planner	32	386-515	1.00	0	0	0	0
	Staff Administrator	32	386-515	.33	.67	0	7,386	0
	Research Analyst	32	386-515	0	.58	0	6,107	0
	Community Business Affairs Coordinator	31	368-490	.67	0	0	0	0
	Evaluation Information Officer	31	368-490	0	.13	0	1,244	0
10	Management Analyst	30	352-467	0	.91	.67	8,331	6,308
	Citizen Participation Coordinator	29	335-445	.33	.67	0	5,836	0

254

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Model Cities Administration	4010-11-12	Model Cities

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973 *
Evaluation Specialist	29	$ 335-445	2.21	.40	0	$ 3,541	$ 0
Personnel-Employment Coordinator	29	335-445	.33	.67	0	5,836	0
Program Coordinator	29	335-445	0	.99	2.01	9,588	19,463
Program Developer	29	335-445	0	.58	0	5,052	0
Program Evaluator	29	335-445	0	.99	2.01	8,646	17,550
Senior Contract Specialist	29	335-445	.67	0	0	0	0
Community Organization Specialist	27	306-405	0	.33	.67	3,164	6,425
Housing Specialist	27	306-405	.67	0	0	0	0
Public Information Specialist	27	306-405	1.00	.33	.67	2,627	5,333
Student Program Coordinator	27	306-405	.25	0	0	0	0
Administrative Assistant	25	277-368	1.00	1.00	.67	7,592	5,174
Community Housing Assistant	24	265-362	.67	0	0	0	0
Engineering Aide IV	24	265-362	.67	0	0	0	0
Research Technician	23	253-335	0	2.15	2.01	14,143	13,512
Clerk Stenographer II	19	210-277	4.00	2.00	1.34	11,446	7,698
Clerk Typist II	17	191-253	0	1.33	1.34	6,613	6,800
Clerk Stenographer I	17	191-253	2.00	2.00	1.34	10,048	7,002
Utilityman	16	183-241	1.00	1.00	.67	5,051	3,511
Clerk Typist I	15	174-230	1.00	.67	0	3,031	0
TOTAL						$251,759	$ 197,198
Less Salary Savings						20,241	0
TOTAL 105						$231,518	$ 197,198
Social Security						13,003	10,254
Group Insurance						13,798	7,129
Pension						0	16,713
GRAND TOTAL			23.80	27.71	21.44	$258,319	$ 231,294
Less Leave Time			1.90	2.22	1.72		
Net Productive Time Available			21.90	25.49	19.72		

* 1973 Personal Services figures represent only eight months cost for the Third Action Year Program.

** The full year's salary for the Model Neighborhood Director is $19,333 for 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Model Cities Administration	4010-11-12	Model Cities

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Model Cities Administration					
Total Cost Allocated	$ 433,785	$ 333,564	$ 281,157		$ 281,157
Total Man Years Allocated	23.80	27.71	21.44		21.44
City's Share of Cost *	$ 9,558	$ 6,700	$ 20,000		$ 20,000

* The City's contribution for 1973 will be an in-kind contribution in accordance with Federal Office of the Budget and Management Circular A-87.

256

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Other Agency Programs	4020	Model Cities

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	1,885,146	2,306,652	1,623,862	1,623,862
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 1,885,146	$ 2,306,652	$ 1,623,862	$ 1,623,862

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Other Agency Programs	4020	Model Cities

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Model Cities/Other Agency Programs					
Board of Education					
In-Service Teacher Training	$ 16,020	$ 0	$ 0		$ 0
Expanded Free Lunch	$ 72,571	$ 0	$ 0		$ 0
Career Opportunities	$ 145,647	$ 203,040	$ 123,060		$ 123,060
Curriculum Study Design	$ 30,000	$ 0	$ 0		$ 0
Truancy and Absenteeism Reduction	$ 28,507	$ 0	$ 0		$ 0
Community Schools	$ 66,476	$ 94,162	$ 46,667		$ 46,667
Board of Health					
Planned Parenthood	$ 7,242	$ 19,188	$ 0		$ 0
Comprehensive Health Center	$ 275,394	$ 212,629	$ 135,467		$ 135,467
Cardiovascular Program	$ 0	$ 15,000	$ 0		$ 0
Economic Opportunity Authority					
Day Care Centers	$ 156,115	$ 205,090	$ 156,682		$ 156,682
Neighborhood Service Facilities					
1. Construction	$ 0	$ 0	$ 0		$ 0
2. Operations					
a. Model Cities	$ 23,873	$ 119,900	$ 0		$ 0
b. City's Share of Cost	$ 10,333	$ 58,331	$ 0		$ 0
Economic Development Corp.					
Economic Development Corp.	$ 0	$ 77,096	$ 0		$ 0
Housing and Development Corp.					
Housing and Development Corp.	$ 42,025	$ 275,570	$ 186,711		$ 186,711
Savannah Neighborhood Council Inc.					
Neighborhood Council Inc.	$ 169,852	$ 126,971	$ 105,333		$ 105,333
Savannah Housing Authority					
Relocation	$ 0	$ 66,667	$ 33,333		$ 33,333

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Other Agency Programs	4020	Model Cities

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	BUDGET 1973 PROG. IMP.	BUDGET 1973 TOTAL
Habersham YMCA Family Center					
Consumer Education	$ 8,146	$ 7,273	$ 0		$ 0
Mobile Recreation	$ 92,273	$ 66,205	$ 0		$ 0
Model Cities CDA Staff					
Front Line Supervisory Training	$ 8,649	$ 0	$ 0		$ 0
Evaluation and Information*	$ 109,758	$ 0	$ 0		$ 0
Christian Church of Georgia, Inc.					
Juvenile Delinquency Prevention	$ 13,831	$ 17,832	$ 0		$ 0
Savannah Children's Center					
Comprehensive Care for Young Parents	$ 100,604	$ 72,446	$ 50,765		$ 50,765
Savannah Association for the Blind					
Program for the Blind	$ 10,065	$ 69,507	$ 15,632		$ 15,632
Senior Citizens, Inc.					
Senior Citizens Services	$ 186,033	$ 112,277	$ 41,632		$ 41,632
Chatham County Association for Retarded Children					
Retarded Children Day Care	$ 4,784	$ 23,570	$ 17,040		$ 17,040
Chatham County Department of Family and Children Services					
Homemaker Services	$ 0	$ 31,471	$ 29,746		$ 29,746
The Academy of Black Culture Inc.					
Cultural Center	$ 116,211	$ 62,724	$ 0		$ 0
Savannah-Chatham County Public Library					
Store Front Libraries	$ 69,840	$ 30,568	$ 0		$ 0

* Figures for Evaluation and Information are listed in the Model Cities Administration Activity for 1972 and 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Other Agency Programs	4020	Model Cities

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Savannah Family Counseling Center Family Counseling	$ 0	$ 8,653	$ 0		$ 0
Atlantic Bank Feed-A-Kid	$ 9,000	$ 22,758	$ 25,000		$ 25,000
Georgia Bureau of State Planning and Community Development State Coordinator	$ 2,770	$ 0	$ 0		$ 0
Georgia Department of Labor; Georgia Department of Education; Savannah Area Vocational-Technical School Manpower Centers	$ 63,537	$ 162,650	$ 117,333		$ 117,333
Savannah Recreation Dept. Swimming Pools	$ 0	$ 0	$ 0		$ 0
Savannah Public Services Department Street Paving **	$ 159,715	$ 0	$ 0		$ 0
Savannah Police Department Police Training	$ 46,449	$ 0	$ 0		$ 0
Summer Youth Program	$ 0	$ 24,000	$ 24,000		$ 24,000
Savannah Area Minority Contractors	$ 0	$ 49,110	$ 53,505		$ 53,505
Unprogrammed	$ (859)	$ 71,964	$ 461,956		$ 461,956

** Included in CIP Budget. Figures shown for comparative purposes only.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Other Agency Programs	4020	Model Cities

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Police Community Relations***					
Cost Allocated	$ 58,394	$ 43,163	$ 0		$ 0
Man Years Allocated	5.00	5.00	0		0
Golden Age Center ***					
Cost Allocated	$ 37,203	$ 15,225	$ 0		$ 0
Man Years Allocated	3.00	3.00	0		0
Recreation Leaders ***					
Cost Allocated	$ 55,547	$ 32,478	$ 0		$ 0
Man Years Allocated	9.00	9.00	0		0
Finance Administration ***					
Cost Allocated	$ 34,969	$ 48,538	$ 30,232		$ 30,232
Man Years Allocated	5.00	7.00	4.69		4.69
Budget Administration ***					
Cost Allocated	$ 17,070	$ 23,164	$ 16,771		$ 16,771
Man Years Allocated	2.00	2.00	1.34		1.34
Leisure Services Program***					
Cost Allocated	$ 0	$ 41,667	$ 83,333		$ 83,333
Man Years Allocated	0	5.64	11.34		11.34
Total Other Agency Programs					
Cost Allocated	$2,088,329	$2,510,887	$1,770,911		$1,770,911
Man Years Allocated	24.00	31.64	17.37		17.37
City's Share of Cost	$ 10,333	$ 58,331	$ 0		$ 0
***					
Less Programs Purchased From General Fund					
Cost Allocated	$ 203,183	$ 204,235	$ 130,336		$ 130,336
Man Years Allocated	24.00	31.64	17.37		17.37
Summary					
Total Cost Allocated	$1,885,146	$2,306,652	$1,623,862		$1,623,862
City's Share of Cost	$ 10,333	$ 58,331	$ 0		$ 0

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Services by General Fund	4030	Model Cities

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	203,183	204,235	130,336	130,336
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 203,183	$ 204,235	$ 130,336	$ 130,336

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

REVOLVING FUND

	1973	1972	Change
Revenue	$4,915,683	$3,076,157	+$1,839,526
Budget	$4,915,683	$3,076,157	+$1,839,526

Budget Comments

1. Funds required for Equipment Replacement are contributed by the Revenue Sharing Fund and a new system for charging depreciation has been established to fund replacements in future years.

2. Buildings and Grounds Maintenance has been transferred from the General Fund to the Revolving Fund and provides services for all other activities of the Leisure Services Department.

DATA PROCESSING
(Revolving Fund)

The Data Processing Center serves the City of Savannah, Chatham County, Public Board of Education, Family and Children's Services, Armstrong State College, and the Metropolitan Planning Commission. The services provided these organizations include the design and implementation of specific computer driven systems meeting the needs of the individual user. At present, the Data Processing Center provides 38 computer driven systems. In 1973, six new computer driven systems are to be developed and implemented.

The proposed 1973 Budget for Data Processing is $535,025. This is an increase of $144,347 or 36.9% over the 1972 allocation of $390,678.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	43,550	
2.	Rental requirements increase in 1973 due to the addition of the Savannah Area Law Enforcement System.	100,000	
3.	The cost of Printing and Office Supplies will decrease.		2,000
4.	Building and Electrical Maintenance charges will increase for 1973.	2,000	
5.	The cost of Custodial and Messenger Service will increase for 1973.	750	
6.	Warehouse charges for 1973 will increase.	1,950	
7.	Equipment Replacement requirements will decrease for 1973.		450
8.	Capital Outlay current level requirements decrease in 1973.		1,450

PROGRAM IMPROVEMENTS

1. None

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Data Processing	5010	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE
Personal Services	$ 200,563	$ 225,435	$ 268,997	$ 268,997
Contractual Services	239,312	138,857	238,853	238,853
Commodities	8,251	10,120	8,120	8,120
Revolving Fund Charge-Backs	15,107	14,024	18,255	18,255
Capital Outlay	427	2,242	800	800
Bond Amortization	0	0	0	0
TOTAL	$ 463,660	$ 390,678	$ 535,025	$ 535,025

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Date Processing Administrator	37	$491-654	1.00	1.00	1.00	$ 14,300	$ 14,041
Senior Systems Analyst	33	405-540	2.00	2.00	2.00	23,637	24,271
Senior Programmer	31	369-491	1.00	1.00	1.00	9,801	9,590
Systems & Procedures Analyst	30	352-468	3.00	3.00	3.00	28,362	29,711
Data Processing Programmer	29	336-446	3.00	3.00	3.00	23,927	26,253
DP Production Supervisor	27	306-405	1.00	1.00	1.00	10,040	10,530
Ass't Production Supervisor	25	278-369	1.00	1.00	1.00	7,407	8,116
Programmer Trainee	25	278-369	1.00	1.00	1.00	8,124	7,217
Senior Computer Operator	24	265-352	3.00	3.00	3.00	21,188	21,863
Computer Operator	21	230-306	2.00	2.50	3.00	11,688	18,176
Keypunch Supervisor	20	220-292	1.00	1.00	1.00	6,854	7,549
Clerk Stenographer II	19	210-278	1.00	1.00	1.00	5,597	5,780
Clerk III	19	210-278	1.00	1.00	1.00	5,530	5,925
Keypunch Operator II	17	191-253	5.00	4.50	4.00	26,035	24,030
Intern I	17	191-253	0	.25	.50	1,109	2,489
Clerk II	17	191-253	0	1.08	2.00	5,240	10,089
Keypunch Operator I	16	183-242	3.00	1.92	1.00	9,896	5,026
Student Trainee	9	133-175	1.00	.75	.50	2,399	1,727
TOTAL						$ 221,134	$ 232,383
Less Salary Savings						14,331	5,000
TOTAL 105						$ 206,803	$ 227,383
Social Security						10,174	13,319
Group Insurance						7,458	9,164
Pension						0	17,951
Longevity						0	180
Overtime						1,000	1,000
GRAND TOTAL			30.00	30.00	30.00	$ 225,435	$ 268,997
Less Leave Time			2.40	2.40	2.40		
Net Productive Time Available			27.60	27.60	27.60		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Data Processing	5010	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
City Services					
Cost Allocated	$ 306,943	$ 258,629	$ 356,281		$ 356,281
Man Years Allocated	20.00	20.00	20.00		20.00
Finance and Administrative Services	52.4%	54.9%	56.4%		56.4%
Personnel	1.3%	1.4%	2.3%		2.3%
Public Services	1.7%	2.4%	4.0%		4.0%
Police	42.9%	36.7%	33.4%		33.4%
Recorder's Court	.4%	.4%	.3%		.3%
Model Cities	1.3%	4.2%	3.6%		3.6%
County Services					
Cost Allocated	$ 125,652	$ 105,874	$ 143,807		$ 143,807
Man Years Allocated	6.60	6.60	6.60		6.60
Services for Other Agencies					
Cost Allocated	$ 31,065	$ 26,175	$ 34,937		$ 34,937
Man Years Allocated	3.40	3.40	3.40		3.40
Services Performed for Family and Children's Food Stamp Program	20.2%	22.6%	22.4%		22.4%
Metropolitan Planning Commission	16.4%	22.1%	21.7%		21.7%
Economic Opportunity Authority	20.1%	.6%	0		0
Armstrong State College	12.0%	18.4%	18.6%		18.6%
Chatham County Board of Education Payroll	28.9%	36.3%	37.3%		37.3%
Savannah Housing Authority	1.5%	0	0		0
Georgia Southern APDC	.9%	0	0		0
Summary					
Total Cost Allocated	$ 463,660	$ 390,678	$ 535,025		$ 535,025
Total Man Years Allocated	30.00	30.00	30.00		30.00

CENTRAL GARAGE
(Revolving Fund)

The Central Garage Division is responsible for the purchase, maintenance, service and repair of all City-owned vehicular, construction and electronic equipment. This Division is in charge of the administration of costs, records, distribution of vehicles, and replacement of vehicles beyond economical repair.

Vehicle Maintenance and Replacement: It is the objective of this Activity to keep all City vehicles in operating condition and to maintain a fleet adequate to carry out City services and duties at peak performance. To increase overall efficiency, the Central Garage will continue its vehicular equipment replacement program. The use of new and improved equipment will reduce downtime caused by the use of worn equipment.

Electronic Equipment Repair: The objectives of the Electronic Equipment Repair Activity are to install and maintain all mobile units, base stations, traffic control units, sound systems and miscellaneous electronic equipment throughout the City.

To meet these objectives, the Electronic Equipment Repair Activity repairs all sound systems for Leisure Services Facilities, repairs all communications equipment for the Police, Fire and Other City Departments and assists with the maintenance of all traffic units.

Costs of services provided by the Central Garage Division are charged to the using Departments.

The proposed 1973 Budget for the Central Garage Division is $2,559,509. This is an increase of $954,409 or 59.5% over the 1972 allocation of $1,605,100.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the addition of one (1) Fire Equipment Supervisor position and one (1) Auto Mechanic I position transferred from the Fire Department, cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	72,050	
2.	Personal Services also increase due to the full year's cost of nine (9) additional personnel approved for the Central Garage in 1972.	42,650	
3.	Utility charges decrease based on 1972 utility rates.		3,050
4.	Rental requirements decrease in 1973.		550

		Increase $	Decrease $
5.	Requirements for Accident Repairs costs decrease for 1973.		5,000
6.	Miscellaneous Contractual Services increase for 1973 as a result of a change in the method for depreciating vehicular equipment. Each activity is now charged directly for replacement rather than depreciation.	273,650	
7.	Printing and Office Supplies increase due to additional clerical personnel approved for the Central Garage in 1972.	1,900	
8.	Repair Parts-Equipment decrease due to the purchase of new vehicular equipment in 1972.		5,600
9.	Tools and Shop Supplies increase due to the need for more modern tools in the Central Garage.	16,500	
10.	Parts costs increase in 1973 in order to provide an adequate inventory to repair vehicles.	199,650	
11.	The following Commodities increase to provide adequate repair services in the Central Garage:		
	Fuel Oil	15,450	
	Oils and Grease	8,350	
	Outside Repairs	133,650	
12.	Miscellaneous Commodities decrease in 1973.		8,300
13.	Equipment Rental charges increase due to the higher cost of garage services.	50,700	
14.	Equipment Replacement charges decrease.		3,000
15.	Miscellaneous Revolving Funds increase in 1973.	2,050	
16.	Capital Outlay costs increase in 1973 due primarily to a change in the method for depreciating vehicles.	163,300	

PROGRAM IMPROVEMENTS

1. None

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Central Garage	5210-11-30	Finance and Administrative Ser.	Revolving

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 267,796	$ 334,381	$ 449,044	$ 449,044
Contractual Services	30,847	35,832	300,900	300,900
Commodities	652,605	466,162	827,759	827,759
Revolving Fund	58,497	72,349	122,081	122,081
Capital Outlay	178,582	696,376	859,695	859,695
Bond Amortization	0	0	0	0
TOTAL	$ 1,188,327	$ 1,605,100	$ 2,559,479	$ 2,559,479
Budgeted Man Years	38.50	47.78	55.00	55.00

SUMMARY BY ACTIVITIES

Central Garage	$ 979,259	$ 868,641	$ 1,387,296	$ 1,387,296
Vehicular Replacement and Depreciation	177,632	694,361	1,123,716	1,123,716
Electronic Equipment Repair	31,436	42,098	48,467	48,467
GRAND TOTAL	$ 1,188,327	$ 1,605,100	$ 2,559,479	$ 2,559,479

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Central Garage	5210	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 244,348	$ 305,383	$ 415,566	$ 415,566
Contractual Services	29,602	35,106	28,872	28,872
Commodities	648,590	459,054	821,454	821,454
Revolving Fund Charge-Backs	55,173	67,083	116,484	116,484
Capital Outlay	1,546	2,015	4,920	4,920
Bond Amortization	0	0	0	0
TOTAL	$ 979,259	$ 868,641	$ 1,387,296	$ 1,387,296

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Central Garage Director	38	$ 515-686	0	1.00	1.00	$ 13,058	$ 14,098
Asst. Garage Director	33	405-540	0	1.00	1.00	10,273	10,965
Auto Shop Superintendent	30	352-467	1.00	.42	1.00	3,817	9,340
Auto Shop Supervisor	28	320-425	2.50	2.00	2.00	18,512	19,691
Auto Mechanic II	26	292-386	4.00	4.42	5.00	31,834	41,408
Fire Equipment Supervisor	26	292-386	0	0	1.00	0	9,161
Auto Mechanic I	23	253-336	17.00	18.26	19.00	113,589	130,529
Welder	23	253-336	0	0	1.00	0	7,592
Service Station Supervisor	19	210-278	1.00	1.00	0	7,211	0
Clerk III	19	210-278	1.00	1.00	1.00	5,540	5,661
Parts Supervisor	19	210-278	0	1.00	1.00	7,211	7,217
Storekeeper	18	201-265	0	3.42	4.00	17,542	23,897
Auto Mechanic's Helper	17	191-253	4.00	3.33	3.00	17,984	15,181
Automotive Serviceman	15	175-230	5.00	5.42	7.00	25,359	35,749
Clerk Typist I	15	175-230	0	.67	1.00	2,668	4,685
Laborer	15	175-230	0	.84	2.00	3,616	9,074
Clerk I	14	167-220	0	1.00	1.00	4,233	4,453
TOTAL						$ 282,447	$ 348,701
Less Salary Savings						15,366	5,000
TOTAL 105						$ 267,081	$ 343,701
Social Security						13,789	19,360
Group Insurance						10,013	16,432
Pension						0	30,183
Longevity						0	3,390
Overtime						14,500	2,500
GRAND TOTAL			35.50	44.78	52.00	$ 305,383	$ 415,566
Less Leave Time			2.84	3.58	4.16		
Net Productive Time Available			32.66	41.20	47.84		

BUDGET

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Central Garage	5210	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Operation/Maintenance Cost					
City Manager	$ 634	$ 780	$ 1,241		$ 1,241
Manpower Development	1,029	347	560		560
Finance and Administration Services:					
Director's Office	1,047	174	314		314
Delinquent Revenue	1,613	1,564	2,476		2,476
Water and Sewer Revenue	N/A	2,606	4,073		4,073
Purchasing	375	174	244		244
Personnel	405	260	344		344
Public Services:					
Director's Office	344	521	793		793
Engineering	2,723	1,564	2,452		2,452
Traffic	3,083	9,728	15,104		15,104
Drainage	63,147	62,542	97,706		97,706
Streets	51,925	46,993	73,681		73,681
Refuse/Trash Coll.	367,314	365,415	392,321		392,321
Refuse Disposal	50,958	39,523	62,133		62,133
Street Cleaning	135,234	67,927	106,003		106,003
Commercial Refuse Collection	0	0	180,000		180,000
Bonaventure/Greenwich	3,366	2,432	3,778		3,778
Laurel Grove North	843	955	1,464		1,464
Laurel Grove South	767	260	384		384
Inspections	5,645	4,603	7,138		7,138
Police:					
Chief's Office	650	174	205		205
Staff and Inspections	1,886	868	1,293		1,293
Patrol	133,033	75,919	133,918		133,918
Traffic Safety	N/A	9,033	13,912		13,912
Investigations Adm.	N/A	1,042	1,585		1,585
Investigations Unit	18,716	14,245	21,021		21,021
Drugs and Vice Control	146	5,472	8,422		8,422
Youth Unit	4,213	3,040	4,722		4,722
Community Relations	913	347	482		482
Records and Communications	1,139	1,389	2,144		2,144
Fire:					
Fire Alarms & Comm.	0	0	20,315		20,315
Fire Prevention	1,440	434	697		697
Leisure Services:					
Playgrounds	189	20	50		50
Buildings and Grounds Maintenance	5,721	5,038	7,764		7,764

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Central Garage	5210	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
	$	$	$		$
Golden Age	169	347	528		528
Civic Center	116	434	723		723
Grayson Stadium	260	434	609		609
Golf Course	1,621	3,127	4,778		4,778
Park and Tree:					
Director's Office	605	174	239		239
Park and Tree Maint.	19,536	16,417	24,335		24,335
Metropolitan Planning Commission	N/A	260	412		412
Model Cities	1,237	782	1,261		1,261
Data Processing	179	260	394		394
Central Garage	13,457	58,893	91,135		91,135
Electronic Equipment Repair	1,146	608	992		992
Supplies Management	140	20	27		27
Custodial and Messenger Service	758	260	412		412
Building and Electrical Maintenance	1,656	608	932		932
Water Supply and Treatment	5,356	3,387	5,263		5,263
Water Distribution	19,060	19,283	28,759		28,759
Sewer Maintenance	51,561	28,404	42,929		42,929
Sewage Treatment and Disposal	3,697	9,033	13,983		13,983
I and D Water Supply	207	521	846		846
Summary					
Total Cost Allocated	$ 979,259	$ 868,641	$1,387,296		$1,387,296
Total Man Years Allocated	35.50	44.78	52.00		52.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Vehicular Equipment and Depreciation	5211	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	762	0	271,516	271,516
Commodities	0	0	0	0
Revolving Fund Charge-Backs	20	0	0	0
Capital Outlay	176,850	694,361	852,200	852,200
Bond Amortization	0	0	0	0
TOTAL	$ 177,632	$ 694,361	$ 1,123,716*	$ 1,123,716*

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

* This figure reflects the depreciation cost and the equipment replacement cost for 1973. 1971 and 1972 figures show only replacement cost.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Electronic Equipment Repair	5230	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	23,448	28,998	33,478	33,478
Contractual Services	483	726	512	512
Commodities	4,015	7,108	6,305	6,305
Revolving Fund Charge-Backs	3,304	5,266	5,597	5,597
Capital Outlay	186	0	2,575	2,575
Bond Amortization	0	0	0	0
TOTAL	$ 31,436	$ 42,098	$ 48,467	$ 48,467

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Communication Equipment		$				$	$
Administrator	31	369-491	.25	0	0	0	0
Equipment Repair Supervisor	29	336-446	.75	1.00	1.00	9,211	9,913
Electronic Technician	25	278-369	2.00	2.00	2.00	14,164	15,950
TOTAL 105						$ 23,375	$ 25,863
Social Security						1,216	1,600
Group Insurance						907	948
Pension						0	1,857
Longevity						0	210
Overtime						3,500	3,000
GRAND TOTAL			3.00	3.00	3.00	$ 28,998	$ 33,478
Less Leave Time			.24	.24	.24		
Net Productive Time Available			2.76	2.76	2.76		

BUDGET

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Electronic Equipment Repair	5230	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Electronic Equipment Repair					
Mayor and Aldermen	$ 151	$ 202	$ 224		$ 224
City Manager	151	202	224		224
Public Works:					
Director's Office	151	202	224		224
Engineering	512	686	763		763
Traffic	770	1,031	1,147		1,147
Drainage	402	539	599		599
Street Maintenance	629	842	937		937
Residential Refuse/ Trash Collection	1,692	2,200	1,170		1,170
Refuse Disposal	295	396	440		440
Street Cleaning	886	1,187	1,321		1,321
Commercial Refuse Coll.	0	0	1,500		1,500
Inspections	377	505	562		562
Police:					
Chief's Office	160	215	236		236
Staff and Inspections	123	164	184		184
Patrol	5,195	7,059	9,544		9,544
Tactical Unit	569	762	848		848
Traffic Safety	700	1,069	1,190		1,190
Investigations Adm.	261	349	389		389
Investigations Unit	1,273	1,705	1,897		1,897
Drugs and Vice Control	1,619	2,168	2,212		2,212
Youth Unit	931	1,246	1,221		1,221
Community Relations	236	315	351		351
Records and Communications	3,289	4,538	4,549		4,549
Central Detention and Services	141	189	212		212
Fire:					
Chief's Office	192	257	286		286
Fire Alarms and Communications	789	1,057	1,175		1,175
Vehicle Maintenance	126	168	186		186
Fire Prevention	251	337	375		375
Firefighting	2,620	3,376	4,000		4,000
Park and Tree:					
Director's Office	160	215	236		236
Park and Tree Maint.	704	921	1,049		1,049
Leisure Services:					
Grayson Stadium	251	337	375		375
Memorial Stadium	211	282	314		314
Sports Center	170	227	253		253
Golf Course	170	227	253		253

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Electronic Equipment Repair	5230	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Central Garage	$ 817	$ 1,095	$ 1,230		$ 1,230
Building and Electrical Maintenance	79	105	112		112
Water Supply and Treatment	629	842	937		937
Water Distribution	1,242	1,598	2,000		2,000
Sewer Maintenance	1,088	1,475	1,620		1,620
Sewage Treatment and Disposal	578	775	862		862
I and D Water Supply	846	1,033	1,260		1,260
Summary					
Total Cost Allocated	$ 31,436	$ 42,098	$ 48,467		$ 48,467
Total Man Years Allocated	3.00	3.00	3.00		3.00

LEISURE SERVICES
(Revolving Fund)

BUILDING AND GROUNDS MAINTENANCE DIVISION

This Activity is responsible for providing those maintenance services to the Department's recreational facilities and areas which are necessary to insure the safe and efficient operation of the overall Leisure Services Program. Facilities which this Activity maintain are: all recreational ball diamonds, playground equipment, playgrounds, outdoor basketball courts, football fields, swimming pools, Memorial Stadium, Sports Center and the Civic Center.

The proposed 1973 Budget for this Activity is $256,541. This is an increase of $146,845 or 134% over the 1972 allocation of $109.696.

RECOMMENDED 1973 BUDGET
MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the transfer of allocation for 16.24 man years from other activities in the Department, the new pension program, the 1973 cost of pay increases and increased rates for the City's share of Social Security and Group Insurance costs.	134,200	
2.	Contractual Services costs increase.	6,850	
3.	Commodities requirements increase.	1,700	
4.	Revolving Fund charges will decrease in 1973.		4,050

PROGRAM IMPROVEMENTS

1.	Personal Services costs increase due to the addition of one (1) Turf Specialist's position at 1.00 man year.	8,150	

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Buildings and Grounds Maintenance	5310	Leisure Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 84,178	$ 87,805	$ 230,163	$ 230,163
Contractual Services	1,526	2,433	9,284	9,284
Commodities	3,042	4,212	5,935	5,935
Revolving Fund Charge-Backs	8,647	15,246	11,159	11,159
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 97,393	$ 109,696	$ 256,541	$ 256,541

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Buildings and Grounds Adm.	37	$491-654	0	0	1.00	$ 0	$ 12,758
Auto Shop Supervisor	28	320-424	0	.54	1.00	3,431	8,334
Recreation Supervisor	26	292-386	1.00	0	1.00	0	9,161
Turf Specialist	26	292-386	0	0	1.00	0	8,145
Operations Supervisor	25	278-369	0	0	1.00	0	7,592
Rec. Maint. Foreman II	21	230-306	1.00	1.00	1.00	7,376	7,911
Painter	21	230-306	1.00	1.00	1.00	6,419	6,914
Rec. Maint. Foreman I	19	210-278	1.00	1.00	1.00	6,729	7,217
Equipment Operator II	18	201-265	3.00	3.00	3.00	19,010	19,781
Equipment Operator I	17	191-253	.50	.50	.50	2,321	2,489
Utilityman	16	183-242	3.50	3.50	3.50	18,599	19,939
Laborer	15	175-230	4.50	4.50	11.79	20,277	56,760
Custodial Worker II	15	175-230	0	0	.50	0	2,269
Custodial Worker I	14	167-220	0	0	5.01	0	24,337
TOTAL						$ 84,162	$ 193,607
Less Salary Savings						5,407	0
TOTAL 105						$ 78,755	$ 193,607
Social Security						4,188	10,200
Group Insurance						2,862	9,009
Pension						0	8,666
Longevity						0	1,681
Overtime						2,000	7,000
GRAND TOTAL			15.50	15.04	32.30	$ 87,805	$ 230,163
Less Leave Time			1.24	1.20	2.58		
Net Productive Time Available			14.26	13.84	29.72		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Building and Grounds Maintenance	5310	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Sports Program Operational Maintenance					
Cost Allocated	$ 36,665	$ 40,365	$ 47,459	$ 0	$ 47,459
Man Years Allocated	5.50	5.00	6.00	0	6.00
Acres of Grass Cut-Ball Fields	2,970	3,150	3,181	0	3,181
Game Areas Dragged and Marked	2,750	2,890	2,910	0	2,910
No. of Repairs Made	770	801	855	0	855
Equipment Items Built	275	315	330	0	330
Paint Applied (Sq. ft.)	16,500	17,800	17,905	0	17,905
Cost Allocated to Sports Functions:					
Softball	$ 13,200	$ 14,700	$ 15,756	$ 0	$ 15,756
Baseball	$ 13,003	$ 13,703	$ 14,807	$ 0	$ 14,807
Football	$ 5,135	$ 5,735	$ 7,309	$ 0	$ 7,309
Tennis	$ 1,304	$ 1,604	$ 3,417	$ 0	$ 3,417
Miscellaneous Services	$ 4,023	$ 4,623	$ 6,170	$ 0	$ 6,170
Playground Maintenance					
Cost Allocated	$ 34,327	$ 42,652	$ 49,617	$ 0	$ 49,617
Man Years Allocated	4.60	7.14	7.60	0	7.60
No. of Repairs Made	1,809	1,920	2,112	0	2,112
Paint Applied (Sq. ft.)	25,300	27,800	30,580	0	30,580
Acres of Grass Cut	1,595	1,620	1,782	0	1,782
Equipment Items Built	250	331	362	0	362
Equipment Items Installed	132	250	275	0	275
General Grounds Maintenance					
Cost Allocated	$ 11,136	$ 17,063	$ 55,984	$ 8,145	$ 64,129
Man Years Allocated	3.16	1.86	9.66	1.00	10.66
Acres Trash Raked	234	269	281	0	281
Acres Grass Cut	935	1,020	1,040	0	1,040
Acres Policed for Paper	15,730	16,200	16,241	0	16,241
Cu. Yd. Materials Hauled	661	721	738	0	738
Cost Allocated to Leisure Services Activities:					
Recreation Administration	$ 0	$ 2,843	$ 7,886	$ 0	$ 7,886
Golden Age	$ 0	$ 2,844	$ 7,886	$ 0	$ 7,886
Swimming Pools	$ 0	$ 2,844	$ 7,887	$ 0	$ 7,887
Civic Center	$ 0	$ 2,844	$ 7,887	$ 0	$ 7,887
Memorial Stadium	$ 0	$ 2,844	$ 7,886	$ 0	$ 7,886
Sports Center	$ 0	$ 2,844	$ 7,886	$ 0	$ 7,886
Golf Course	$ 0	$ 0	$ 0	$ 8,145	$ 8,145

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Building and Grounds Maintenance	5310	Leisure Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Building Maintenance					
Cost Allocated	$ 7,829	$ 9,616	$ 13,712	$ 0	$ 13,712
Man Years Allocated	1.04	1.04	1.04	0	1.04
No. of Repairs Made	242	242	258	0	258
Custodial Service (Rooms Cleaned per Year)	3,757	4,120	4,120	0	4,120
Paint Applied (Sq. ft.)	8,650	9,424	9,424	0	9,424
Cost Allocated to Leisure Services Activities:					
Playgrounds	$ 0	$ 3,205	$ 4,570	$ 0	$ 4,570
Golden Age	$ 0	$ 3,205	$ 4,571	$ 0	$ 4,571
Swimming Pools	$ 0	$ 3,206	$ 4,571	$ 0	$ 4,571
Services Performed for Major Facilities					
Cost Allocated	$ 7,436	$ 0	$ 0	$ 0	$ 0
Man Years Allocated	1.20	0	0	0	0
Civic Center Custodial Services					
Cost Allocated	$ 0	$ 0	$ 81,624	$ 0	$ 81,624
Man Years Allocated	0	0	7.00	0	7.00
Summary					
Total Cost Allocated	$ 97,393	$ 109,696	$ 248,396	$ 8,145	$ 256,541
Total Man Years Allocated	15.50	15.04	31.30	1.00	32.30

PURCHASING AND CENTRAL SERVICES
(Revolving Fund)

The Revolving Fund Division of the Purchasing and Central Services Department provides general services to other City Departments. Services provided by these activities are charged back to the using Department. Included in this Division are the following:

Supplies Management: The Supplies Management Activity is responsible for the purchase and distribution of a variety of supplies, parts, and work materials necessary for the efficient performance of programs conducted by the operating departments of the City.

Central Switchboard: The objective of the Central Switchboard is to maintain telephone communications for 52-1/2 hours each week for all departments. The Central Switchboard is capable of providing twenty-four hour service if needed in the event of emergencies. To meet these objectives the Central Switchboard staffs and furnishes telephone service on a 10-1/2 hour basis, five days per week.

Custodial and Messenger Service: The objective of the Custodial and Messenger Service Activity is to maintain a swift and regular communications service among the various City Departments. In addition, janitorial services for City Hall and the Gamble Building are provided by a private concern on a contractual basis. To meet these objectives the Custodial and Messenger Service Activity makes regular mail deliveries within City Hall and the Gamble Building, to the City Lot, Police and Fire Departments, Park and Tree, Leisure Services, Model Cities, and Industrial and Domestic Water Supply offices, and provides messenger service to other public agencies in the downtown area.

Building and Electrical Maintenance: The Building and Electrical Maintenance function performs painting, carpentry, electrical, and other general services for all departments and public buildings and builds, paints, and repairs City barricades.

The proposed 1973 Budget for the Revolving Fund Activities of the Purchasing and Central Services Department is $552,307. This is an increase of $258,068 or 87.7% over the 1972 allocation of $294,239.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase	Decrease
		$	$
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	20,250	

		Increase $	Decrease $
2.	The cost of Communications decrease in 1973.		3,450
3.	Utility costs decrease in 1973 based on 1972 rates.		1,250
4.	Comprehensive Insurance increases due to increased policy costs.	3,350	
5.	Fees, Professional Services decrease in Custodial and Messenger Service.		1,650
6.	Miscellaneous Contractual Services will decrease in 1973.		450
7.	Printing and Office Supplies increase.	150	
8.	Materials, Buildings and improvements will increase in 1973.	1,450	
9.	Miscellaneous Commodities increase in 1973 because of a change in the method of Warehouse charge-backs.	238,750	
10.	Data Processing charges decrease due to no Data Processing service requirements for the Building and Electrical Maintenance Activity.		1,700
11.	Vehicular Equipment Replacement requirements decrease since there will be no replacements in these Activities for 1973.		4,500
12.	Warehouse charges will increase as a result of a change in the method of commodities charge-backs.	5,150	
13.	Miscellaneous Revolving Funds increase for 1973.	900	
14.	Operation and Construction Equipment will increase due to requirements for an air compressor, spray gun, stud gun, and a saw for the Building and Electrical Maintenance Activity.	1,000	

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Purchasing and Central Services	5410-5440	Finance and Administrative Ser.	Revolving

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 225,653	$ 138,730	$ 158,997	$ 158,997
Contractual Services	96,722	117,955	114,521	114,521
Commodities	15,670	16,169	256,518	256,518
Revolving Fund	20,809	21,201	21,071	21,071
Capital Outlay	682	184	1,200	1,200
Bond Amortization	0	0	0	0
TOTAL	$ 359,536*	$ 294,239	$ 552,307	$ 552,307
Budgeted Man Years	22.50	19.50	19.50	19.50

SUMMARY BY ACTIVITIES

Supplies Management	$ 55,475	$ 33,190	$ 277,081	$ 277,081
Central Switchboard	49,084	56,357	57,611	57,611
Custodial and Messenger Service	100,644	117,053	124,789	124,789
Building and Electrical Maintenance	154,333*	87,639	92,826	92,826
GRAND TOTAL	$ 359,536*	$ 294,239	$ 552,307	$ 552,307

* Includes all Electrical Maintenance funds for 1971.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Supplies Management	5410	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 48,353	$ 26,838	$ 27,188	$ 27,188
Contractual Services	2,148	2,548	3,341	3,341
Commodities	677	689	243,090	243,090
Revolving Fund Charge-Backs	4,297	3,115	3,462	3,462
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 55,475	$ 33,190	$ 277,081	$ 277,081

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Parts Supervisor	21	$ 230-306	1.00	0	0	$ 0	$ 0
Warehouse Supervisor	21	230-306	1.00	1.00	1.00	7,211	7,592
Storekeeper	18	201-272	5.00	2.00	2.00	15,155	12,649
TOTAL 105						$ 22,366	$ 20,241
Social Security						1,236	1,242
Group Insurance						936	968
Pension						0	1,857
Longevity						0	180
Overtime						2,300	2,700
GRAND TOTAL			7.00	3.00	3.00	$ 26,838	$ 27,188
Less Leave Time			.56	.24	.24		
Net Productive Time Available			6.44	2.76	2.76		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Supplies Management	5410	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Supplies Management					
No. Requisitions Typed	3,126	3,500	4,000		4,000
No. Work Orders and Charge Tickets	28,392	24,605	25,109		25,109
No. Items on Work Orders and Charge Tickets	65,610	61,728	63,438		63,438
No. Truck Trips to Pick Up Emergency Parts	392	305	346		346
No. Times Items Posted	201,697	209,333	215,600		215,600
Average No. Quotations Received per Purchase	3	3	3		3
No. Items Placed in Inventory per Year	365,500	368,226	402,472		402,472
No. Items Issued per Year	342,982	345,728	364,543		364,543
Summary					
Total Cost Allocated	$ 55,475	$ 33,190	$ 277,081		$ 277,081
Total Man Years Allocated	7.00	3.00	3.00		3.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Central Switchboard	5420	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 16,797	$ 17,158	$ 21,561	$ 21,561
Contractual Services	32,238	39,099	36,000	36,000
Commodities	48	100	50	50
Revolving Fund Charge-Backs	1	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 49,084	$ 56,357	$ 57,611	$ 57,611

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Switchboard Operator	17	$ 191-253	2.50	2.50	2.50	$ 14,078	$ 15,071
TOTAL 105						$ 14,078	$ 15,071
Social Security						732	925
Group Insurance						848	948
Pension						0	1,857
Longevity						0	360
Overtime						1,500	2,400
GRAND TOTAL			2.50	2.50	2.50	$ 17,158	$ 21,561
Less Leave Time			.20	.20	.20		
Net Productive Time Available			2.30	2.30	2.30		

NOTE: Funds required to pay for additional Switchboard Operator positions (3.5 man years) are budgeted in Contingencies due to a late submission of the Budget Request.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Central Switchboard	5420	Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Central Switchboard					
Total Calls Processed:					
Incoming	385,000	400,000	429,000		429,000
Outgoing	1,100,000	1,200,000	1,300,000		1,300,000
Net Telephone Changes: Additions, Deletions, and Adjustments	15	45	45		45
Summary					
Total Cost Allocated	$ 49,084	$ 56,357	$ 57,611		$ 57,611
Total Man Years Allocated	2.50	2.50	2.50		2.50

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Custodial and Messenger Service	5430	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 39,228	$ 43,579	$ 52,429	$ 52,429
Contractual Services	52,460	61,025	59,368	59,368
Commodities	3,670	3,130	1,432	1,432
Revolving Fund Charge-Backs	4,861	9,135	11,560	11,560
Capital Outlay	425	184	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 100,644	$ 117,053	$ 124,789	$ 124,789

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Building Superintendent	22	$ 241-321	1.00	1.00	1.00	$ 6,578	$ 7,217
Messenger Clerk	16	183-242	1.00	1.00	1.00	5,227	5,718
Duplicating Machine Operator	16	183-242	1.00	1.00	1.00	5,707	5,987
Custodial Worker II	15	175-230	2.00	2.00	2.00	11,045	11,974
Custodial Worker I	14	167-220	1.00	1.00	1.00	4,659	4,339
Porter	14	167-220	1.00	1.00	1.00	5,464	5,718
TOTAL 105						$ 38,680	$ 40,953
Social Security						2,011	2,312
Group Insurance						1,788	2,212
Pension						0	4,952
Longevity						0	900
Overtime						1,100	1,100
GRAND TOTAL			7.00	7.00	7.00	$ 43,579	$ 52,429
Less Leave Time			.56	.56	.56		
Net Productive Time Available			6.44	6.44	6.44		

PERFORMANCE DATA

Activity Title: Custodial and Messenger Service	Account Number: 5430	Department: Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Custodial Services					
Cost of Contract	$ 21,322	$ 23,624	$ 24,322		$ 24,322
Messenger and Porter Services					
Cost Allocated	$ 25,442	$ 32,582	$ 35,120		$ 35,120
Man Years Allocated	3.00	3.00	3.00		3.00
No. Deliveries	11,900	13,000	13,000		13,000
No. Times Duplications Made	1,400	1,600	1,600		1,600
No. Times Mail Picked Up and Delivered	1,200	1,500	1,500		1,500
General Maintenance					
Cost Allocated	$ 46,882	$ 53,647	$ 57,320		$ 57,320
Man Years Allocated	4.00	4.00	4.00		4.00
No. Times General Maintenance Performed and Office Supplies Issued	242	260	270		270
City Lot Custodial Services					
Cost of Contract	$ 6,998	$ 7,200	$ 8,027		$ 8,027
Summary					
Total Cost Allocated	$ 100,644	$ 117,053	$ 124,789		$ 124,789
Total Man Years Allocated	7.00	7.00	7.00		7.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Building and Electrical Maintenance	5440	Finance and Administrative Services

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
	$	$	$	$
Personal Services	121,275	51,155	57,819	57,819
Contractual Services	9,876	15,283	15,812	15,812
Commodities	11,275	12,250	11,946	11,946
Revolving Fund Charge-Backs	11,650	8,951	6,049	6,049
Capital Outlay	257	0	1,200	1,200
Bond Amortization	0	0	0	0
TOTAL	$ 154,333 *	$ 87,639	$ 92,826	$ 92,826

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Building Maintenance		$				$	$
Supervisor	26	292-386	1.00	1.00	1.00	8,520	7,718
Electrician	24	265-352	0	1.00	1.00	7,095	7,217
Carpenter	21	230-306	2.00	2.00	2.00	13,437	12,884
Painter	21	230-306	3.00	3.00	3.00	18,393	20,101
TOTAL						$ 47,445	$ 47,920
Less Salary Savings						1,995	1,500
TOTAL 105						$ 45,450	$ 46,420
Social Security						2,467	2,663
Group Insurance						1,888	2,212
Pension						0	3,714
Longevity						0	810
Overtime						1,350	2,000
GRAND TOTAL			6.00	7.00	7.00	$ 51,155	$ 57,819
Less Leave Time			.48	.56	.56		
Net Productive Time Available			5.52	6.44	6.44		

* Includes all Electrical Maintenance funds for 1971.

PERFORMANCE DATA

Activity Title: Building and Electrical Maintenance	Account Number: 5440	Department: Finance and Administrative Services

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
General Maintenance and Repairs					
Cost Allocated	$ 60,580	$ 67,625	$ 71,017		$ 71,017
No. Offices and Buildings Receiving Preventive Maintenance	113	140	150		150
Major Renovations and Construction					
Cost Allocated	$ 5,507	$ 5,974	$ 7,425		$ 7,425
No. Offices and Buildings Renovated	27	35	40		40
Barricades					
Cost Allocated	$ 2,754	$ 2,917	$ 3,736		$ 3,736
No. of Barricades Built, Repaired and Painted	540	540	540		540
Electrical Maintenance					
Cost Allocated	$ 85,492	$ 11,123	$ 10,648		$ 10,648
Man Years Allocated	8.00	2.00	2.00		2.00
No. Jobs Performed	242	78	78		78
Summary					
Total Cost Allocated	$ 154,333*	$ 87,639	$ 92,826		$ 92,826
Total Man Years Allocated	6.00	7.00	7.00		7.00

* Includes all Electrical Maintenance funds for 1971.

INTERDEPARTMENTAL

(Revolving Fund)

The Group Insurance and Social Security Activity provides an accurate cost accounting of Group Insurance and Social Security benefits.

The cost of these benefits is charged back to the using Departments.

The 1973 Group Insurance and Social Security Budget is $1,012,331. This is an increase of $335,887 or 49.6% over the 1972 allocation of $676,444.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Requirements for Social Security will increase due to an increase in rates and an increase in the City Payroll.	258,250	
2.	Group Insurance costs increase in 1973 due to increased rates.	77,650	

PROGRAM IMPROVEMENTS

1. None.

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Group Insurance/Social Security	5510	Interdepartmental

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 541,078	$ 676,444	$ 1,012,331	$ 1,012,331
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 541,078	$ 676,444	$ 1,012,331	$1,012,331

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

REVENUE SHARING FUND

	1973	1972	Change
Revenue	$4,178,378	$ 0	$4,178,378
Budget	$4,178,378	$ 0	$4,178,378

Budget Comments

The total amount of Revenue Sharing funds received by the City will be used to cover expenditures in the following priority areas:

Public Safety	
Law Enforcement	$ 292,374
Fire Protection	410,387
Code Enforcement	35,085
Environmental Protection	
Sanitation	$ 325,332
Capital Improvements	$2,263,000
Equipment Replacement	$ 852,200
TOTAL	$4,178,378

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Revenue Sharing	6010-20-30		Revenue Sharing

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	3,326,178	3,326,178
Commodities	0	0	0	0
Revolving Fund	0	0	0	0
Capital Outlay	0	0	852,200	852,200
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 0	$ 4,178,378	$ 4,178,378
Budgeted Man Years				

SUMMARY BY ACTIVITIES

Contribution to Central Garage	$ 0	$ 0	$ 852,200	$ 852,200
Contribution to CIP	0	0	2,263,000	2,263,000
Contribution to General Fund	0	0	1,063,178	1,063,178
GRAND TOTAL	$ 0	$ 0	$ 4,178,378	$ 4,178,378

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Contribution to Central Garage	6010	Revenue Sharing

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	852,200	852,200
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 0	$ 852,200	$ 852,200

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$.	$

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Contribution to Central Garage	6010	Revenue Sharing

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Replacement Schedule:					
Street Sweepers					
3 - 13 cubic yard vacuum type	$ 0	$ 0	$ 114,000		$ 114,000
1 - 6 cubic yard vacuum type	0	0	25,000		25,000
Total	$ 0	$ 0	$ 139,000		$ 139,000
Refuse Collection Trucks					
2 - Front-end Loaders	$ 0	$ 0	$ 52,000		$ 52,000
12 - Rear-end Loaders	0	0	241,000		241,000
Total	$ 0	$ 0	$ 293,000		$ 293,000
Police Vehicles					
30 Sedans	$ 0	$ 0	$ 102,000		$ 102,000
4 Motorcycles	0	0	12,800		12,800
1 - 3/4 ton Truck	0	0	3,600		3,600
Total	$ 0	$ 0	$ 118,400		$ 118,400
Drainage Equipment					
1 - Spray Truck	$ 0	$ 0	$ 13,700		$ 13,700
1 - 3/4 yard Dragline	0	0	45,000		45,000
1 - Dump Truck	0	0	8,500		8,500
1 - Ditch Excavator	0	0	43,000		43,000
Total	$ 0	$ 0	$ 110,200		$ 110,200
Other Equipment					
1 - Carry-all	$ 0	$ 0	$ 3,600		$ 3,600
6 - Sedans	0	0	18,000		18,000
20 - Dump Trucks	0	0	170,000		170,000
Total	$ 0	$ 0	$ 191,600		$ 191,600
Summary					
Total Cost Allocated	$ 0	$ 0	$ 852,200		$ 852,200

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Contribution to CIP	6020	Revenue Sharing

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	2,263,000	2,263,000
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 0	$ 2,263,000	$ 2,263,000

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

310

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Contribution to General Fund	6030	Revenue Sharing

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	1,063,178	1,063,178
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 0	$ 0	$ 1,063,178	$ 1,063,178

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Contribution to General Fund	6030	Revenue Sharing

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Contributions to:					
Police	$ 0	$ 0	$ 292,374	$ 0	$ 292,374
Fire	0	0	410,387	0	410,387
Inspections	0	0	35,085	0	35,085
Sanitation	0	0	325,332	0	325,332
Summary					
Total Cost Allocated	$ 0	$ 0	$1,063,178	$ 0	$1,063,178

WATER AND SEWER FUND

	1973	1972	Change
Revenue	$6,151,751	$6,361,500	- $209,749
Budget	$6,151,751	$6,361,500	- $209,749

Budget Comments

In 1973 the Bacon Park Treatment Plant will be converted to a Major Lift Station and the Wilshire Estates Plant is scheduled to start operations in mid-year. A program change in the amount of $21,406 has been included to provide funds for the operation of these facilities.

WATER AND SEWER

The City's water and sewer system serves Savannah, the developing areas to the south of the City, a portion of Wilmington Island, and certain areas west of the City.

The Water and Sewer Department consists of four functional activities:

WATER OPERATIONS

Water Supply and Treatment: This Activity is responsible for the continuous operation and maintenance of the City's 25 pumping stations, chlorinators and wells which provide the potable water supply for Savannah and portions of the surrounding areas. The primary objectives of this Activity include:

1. Providing a water supply that is safe, clear and potable.

2. Providing adequate pressure and supply to meet the most urgent demands of the community.

3. Providing efficient maintenance of the system including grounds maintenance for the various Water Supply and Treatment locations.

In 1973 the water demand will be approximately 24.4 million gallons per day. The treatment of this water will require about 80,000 pounds of chlorine.

Water Distribution: The function of this Activity is to distribute water to the various users and to maintain the water distribution system. In 1973 this Activity will maintain approximately 46,255 water meters, 2,891 fire hydrants, and 4,030 valves. Approximately 2,500 leaks will be repaired during the year.

SEWER OPERATIONS

Sewer Maintenance: There are approximately 325 miles of sanitary sewer lines in the City's sewer system. Approximately 15 miles of these lines are cleaned each year. Included in this system are more than 3,900 manholes which are cleaned, repaired and adjusted annually. Minor construction work will consist of installing about 1,200 feet of new sewer line and replacing some 1,000 feet. Approximately 950 feet of line will require repair work during 1973.

Sewage Treatment and Disposal: This program provides for the treatment and disposal of sewage at the Bacon Park Treatment Plant and other treatment facilities. These facilities treat a total of approximately four million gallons of sewage per day at a cost of about $123

per million gallons. Annually, more than 1,365 million gallons of sewage are treated at these facilities. Normal maintenance of the facilities will require checking each of the City's 47 lift stations six times per week, sludge removal once a month from the drying beds at the Bacon Park Treatment Plant, and frequent measures to control plant, algae and aquatic growth at each facility, particularly during summer months.

The proposed 1973 Budget for the Water and Sewer Department is $1,583,515. This represents an increase of $149,113 or 10.3% over the 1972 allocation of $1,434,402.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to the cost of the new pension program, the 1973 cost of pay increases granted to City employees and increased rates for the City's share of Social Security and Group Insurance costs.	149,600	
2.	Utilities requirements increase for 1973.	14,700	
3.	Communications costs will increase.	450	
4.	Requirements for Maintenance, Buildings and Improvements will increase.	1,600	
5.	Requirements for Maintenance, Machinery and Equipment will increase.	850	
6.	Subsidies and Contributions costs will decrease.		1,600
7.	Miscellaneous Contractual Services will increase.	6,600	
8.	Requirements for Office and Printing Supplies will increase.	350	
9.	Operating Supplies and Materials costs will decrease.		3,300
10.	Materials, Buildings and Improvements requirements will decrease.		600
11.	Repair Parts, Equipment costs will decrease.		4,650
12.	Supplies and Materials Construction costs will decrease.		3,050

		Increase	Decrease
13.	Tools and Shop Supplies costs will decrease.	$	$ 8,200
14.	Costs for Sewer Pipe, Other Sewer Construction Material, Water Pipe, Water Meters and other Water Construction Materials will decrease.		124,350
15.	Warehouse charges will increase due to the transfer of Commodity charges to the Revolving Fund account.	139,150	
16.	Miscellaneous Revolving Fund charge-backs will decrease.		37,250
17.	Capital Outlay requirements will increase.	950	

PROGRAM IMPROVEMENTS

1.	Personal Services increase due to the creation of three (3) Lift Station Maintenanceman positions for .5 man years each.	8,800
2.	Contractual Services costs will increase as follows:	
	Utilities	4,950
	Travel	250
	Maintenance Building and Improvements	1,000
	Maintenance Machinery and Equipment	2,000
3.	Commodities costs will increase as follows:	
	Clothing and Personal Supplies	100
	Food, Medical and Housekeeping Supplies	100
	Motor Fuels and Lubricants	100
4.	Revolving Fund costs increase due to a transfer of charges to the Warehouse account.	100

318

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Water and Sewer	7010-20-50-60	Water and Sewer	Water and Sewer

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 741,503	$ 836,215	$ 994,614	$ 994,614
Contractual Services	244,294	237,380	268,984	268,984
Commodities	191,578	189,536	45,720	45,720
Revolving Fund	141,898	163,146	265,142	265,142
Capital Outlay	27,373	8,125	9,055	9,055
Bond Amortization	0	0	0	0
TOTAL	$ 1,346,646	$ 1,434,402	$ 1,583,515	$ 1,583,515
Budgeted Man Years	122.00	124.12	128.50	128.50

SUMMARY BY ACTIVITIES

Water Operations	$ 745,585	$ 771,240	$ 839,042	$ 839,042
Sewerage Operations	601,061	663,162	744,473	744,473
GRAND TOTAL	$ 1,346,646	$ 1,434,402	$ 1,583,515	$ 1,583,515

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Water Operations	7010-7020	Water and Sewer

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 363,670	$ 412,112	$ 478,160	$ 478,160
Contractual Services	177,422	175,151	183,331	183,331
Commodities	134,228	132,806	11,595	11,595
Revolving Fund Charge-Backs	57,383	48,442	164,176	164,176
Capital Outlay	12,882	2,729	1,780	1,780
Bond Amortization	0	0	0	0
TOTAL	$ 745,585	$ 771,240	$ 839,042	$ 839,042

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Water and Sewer Administrator	38	$ 515-686	0	1.00	1.00	$ 17,004	$ 17,548
Asst. Water & Sewer Adm.	33	405-540	0	1.00	1.00	10,530	13,565
Public Works Administrator	33	405-540	1.00	0	0	0	0
Water Distribution Supt.	28	320-424	1.00	1.00	1.00	11,024	11,024
Electrician	24	265-352	0	1.00	1.00	7,956	8,334
Water Distribution Foreman	22	242-321	8.00	8.00	8.00	58,318	59,786
Equipment Operator III	20	220-292	1.00	1.00	1.00	7,202	7,592
Water Pump Operator II	20	220-292	1.00	1.00	1.00	6,578	6,897
Water Meter Shop Foreman	19	210-278	1.00	1.00	1.00	6,578	6,897
Water Pump Operator I	18	201-265	9.00	9.12	10.00	57,287	64,594
Equipment Operator II	18	201-265	1.00	1.00	1.00	6,578	5,225
Water Serviceman	17	191-253	21.00	21.00	20.00	129,350	129,567
Equipment Operator I	17	191-253	2.00	2.00	2.00	11,232	12,050
Water Meter Repairman	16	183-241	1.00	1.00	1.00	6,578	4,978
Utilityman	16	183-241	3.00	3.00	3.00	15,470	15,100
Laborer	15	174-230	8.00	8.00	8.00	35,854	37,425
TOTAL						$ 387,539	$ 400,582
Less Salary Savings						24,277	15,300
TOTAL 105						$ 363,262	$ 385,282
Social Security						19,224	20,771
Group Insurance						14,526	18,972
Pension						0	31,569
Longevity						0	8,566
Overtime						15,100	13,000
GRAND TOTAL			58.00	60.12	60.00	$ 412,112	$ 478,160
Less Leave Time			4.64	4.81	4.80		
Net Productive Time Available			53.36	55.31	55.20		

320

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Water Operations	7010-7020	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Water Supply and Treatment					
Water Supply					
Cost Allocated	$ 266,299	$ 289,820	$ 313,886		$ 313,886
Man Years Allocated	13.00	16.12	16.00		16.00
Control Room Operators:					
Cost Allocated	$ 52,524	$ 50,643	$ 52,501		$ 52,501
Man Years Allocated	4.00	5.12	5.00		5.00
Wells Monitored	22	23	24		24
Pump Operations and Maintenance:					
Cost Allocated	$ 195,440	$ 223,500	$ 239,349		$ 239,349
Man Years Allocated	8.00	9.00	9.00		9.00
No. of Pumps	22	23	23		23
No. of Stand-by Engines Maintained	17	17	17		17
No. of Pumps Checked:					
Four Times a Day	16	16	16		16
Two Times a Day	6	6	6		6
No. of Times Pumps Lubricated	5,500	5,500	5,500		5,500
Electrical Maintenance:					
Cost Allocated	$ 0	$ 7,859	$ 11,331		$ 11,331
Man Years Allocated	0	1.00	1.00		1.00
No. of Jobs Performed	0	1,000	1,000		1,000
Grounds Maintenance:					
Cost Allocated	$ 18,335	$ 7,818	$ 9,830		$ 9,830
Man Years Allocated	1.00	1.00	1.00		1.00
No. of Locations Maintained	22	23	23		23
No. of Acres Maintained	4.1	4.1	4.2		4.2
Linear Feet of Fence Maintained	5,400	5,400	5,400		5,400
Water Treatment					
Cost Allocated	$ 20,428	$ 17,601	$ 18,186		$ 18,186
Man Years Allocated	1.00	1.00	1.00		1.00
No. of Chlorinators Operated and Maintained	20	22	23		23
Pounds of Chlorine Used	84,400	78,600	80,000		80,000

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Water Operations	7010-7020	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Summary					
Cost Allocated	$ 286,727	$ 307,421	$ 332,072		$ 332,072
Man Years Allocated	14.00	17.12	17.00		17.00
Water Distribution					
Water Meters:					
Cost Allocated	$ 116,469	$ 111,586	$ 122,681		$ 122,681
Man Years Allocated	12.06	12.00	12.00		12.00
No. of Meters in Service	43,907	45,055	46,255		46,255
Annual Cost per Meter	$ 1.65	$ 2.68	$ 2.74		$ 2.74
No. of Meters Removed	1,218	1,148	1,200		1,200
No. of Meters Plugged	284	290	300		300
No. of Meters Repaired	1,354	1,000	1,200		1,200
Fire Hydrants:					
Cost Allocated	$ 17,600	$ 19,626	$ 22,055		$ 22,055
Man Years Allocated	2.00	2.00	2.00		2.00
No. of Fire Hydrants in Service	2,861	2,871	2,891		2,891
Annual Cost per Fire Hydrant	$ 6.15	$ 7.38	$ 7.89		$ 7.89
No. of New Fire Hydrants Installed	1	10	21		21
No. of Fire Hydrants Replaced	14	20	25		25
No. of Fire Hydrants Painted	275	300	300		300
No. of Fire Hydrants Flushed	6,210	6,000	6,000		6,000
Water Line Work:					
Cost Allocated	$ 162,000	$ 166,326	$ 182,636		$ 182,636
Man Years Allocated	13.50	13.00	13.00		13.00
Water Lines 2" or Less:					
L.F. of Lines Installed or Replaced	28,904	31,000	30,000		30,000
Cost per Foot:					
L.F. New	$ 4.50	$ 4.60	$ 4.70		$ 4.70
L.F. Replaced	$ 4.50	$ 4.60	$ 4.70		$ 4.70
Water Lines Greater Than 2":					
L.F. of Lines Installed or Replaced	989	3,500	2,000		2,000
Cost per Foot:					
L.F. New	$ 9.00	$ 9.25	$ 9.25		$ 9.25
L.F. Replaced	$ 11.00	$ 11.25	$ 11.25		$ 11.25

322

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Water Operations	7010-7020	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Cost of Services Provided by Streets Activity	$ 2,500	$ 4,500	$ 5,000		$ 5,000
Valves:					
Cost Allocated	$ 27,900	$ 29,739	$ 36,685		$ 36,685
Man Years Allocated	3.00	2.56	3.00		3.00
No. of Valves in Service	3,850	3,936	4,030		4,030
Annual Cost Per Valve	$ 7.24	$ 7.64	$ 7.75		$ 7.75
No. of New Valves Installed	89	86	94		94
No. of Valves Replaced	14	10	12		12
No. of Valves Serviced	23	34	30		30
No. of Valves Manholes Built	6	10	20		20
Leaks:					
Cost Allocated	$ 123,418	$ 125,473	$ 142,913		$ 142,913
Man Years Allocated	12.00	12.00	13.00		13.00
No. of Leaks Repaired:					
2" Lines or Less	2,143	2,200	2,300		2,300
Cost per Leak Repaired	$ 45	$ 48	$ 50		$ 50
2" Lines or Greater	262	180	200		200
Cost per Leak Repaired	$ 65	$ 68	$ 70		$ 70
Cost of Services Provided by Streets Activity	$ 4,585	$ 4,500	$ 4,500		$ 4,500
Plus Services Provided for Other Activities:					
Cost Allocated	$ 11,471	$ 11,069	$ 0		$ 0
Man Years Allocated	1.44	1.44	0		0
Refuse Collection	1.44	1.44	0		0
Summary					
Cost Allocated	$ 458,858	$ 463,819	$ 506,970		$ 506,970
Man Years Allocated	44.00	43.00	43.00		43.00
Combined Summary					
Total Cost Allocated	$ 745,585	$ 771,240	$ 839,042		$ 839,042
Total Man Years Allocated	58.00	60.12	60.00		60.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Sewerage Operations	7050-7060	Water and Sewer

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 377,833	$ 424,103	$ 516,454	$ 516,454
Contractual Services	66,872	62,229	85,653	85,653
Commodities	57,350	56,730	34,125	34,125
Revolving Fund Charge-Backs	84,515	114,704	100,966	100,966
Capital Outlay	14,491	5,396	7,275	7,275
Bond Amortization	0	0	0	0
TOTAL	$ 601,061	$ 663,162	$ 744,473	$ 744,473

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Sewer and Drainage Supt.	28	$ 320-424	1.00	1.00	1.00	$ 11,024	$ 11,024
Sewage Treatment Supt.	28	320-424	1.00	1.00	1.00	7,956	8,732
Sewer and Drainage Supv.	24	265-352	1.00	1.00	1.00	7,956	8,732
Sewage Treatment Plant Supv.	24	265-352	1.00	1.00	3.00	6,266	20,691
Pump Repair Mechanic	22	241-320	3.00	3.00	3.00	20,046	20,682
Sewer & Drainage Foreman II	21	230-306	5.00	5.00	5.00	35,854	34,744
Sewage Treatment Plant Opr. II	20	219-292	2.00	2.00	0	10,920	0
Equipment Operator III	20	219-292	1.00	1.00	1.00	7,202	7,592
Sewage Treatment Plant Opr. I	18	200-265	4.00	4.00	5.00	24,440	28,914
Equipment Operator II	18	200-265	4.00	4.00	6.00	21,476	34,940
Sewage & Drainage Serviceman II	17	191-253	22.00	22.00	20.00	133,042	127,966
Lift Station Maintenanceman	16	183-241	3.00	3.00	4.50	16,718	24,177
Sewage & Drainage Serviceman I	16	183-241	11.00	11.00	13.00	56,446	68,814
Laborer	15	174-230	5.00	5.00	5.00	21,788	22,776
TOTAL						$ 381,134	$ 419,784
Less Salary Savings						21,212	11,700
TOTAL 105						$ 359,922	$ 408,084
Social Security						19,387	22,374
Group Insurance						14,794	21,654
Pension						0	38,997
Longevity						0	7,095
Overtime						30,000	18,250
GRAND TOTAL			64.00	64.00	68.50	$ 424,103	$ 516,454
Less Leave Time			5.12	5.12	5.48		
Net Productive Time Available			58.88	58.88	63.02		

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Sewerage Operations	7050-7060	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Sewer Maintenance					
Manhole Maintenance and Construction:					
Cost Allocated	$ 80,325	$ 92,175	$ 92,950	$ 0	$ 92,950
Man Years Allocated	8.50	8.50	8.50	0	8.50
No. of Manholes	3,815	3,845	3,900	0	3,900
Annual Cost Per Manhole	$ 15.00	$ 19.47	$ 19.29	$ 0	$ 19.29
New Manholes Constructed	40	30	55	0	55
No. of Manholes Replaced	0	1	5	0	5
No. of Manholes Repaired	74	56	65	0	65
No. of Manholes Adjusted	60	96	80	0	80
Cost of Drainage Systems Repairs Performed for Drainage Activity	$ 17,500	$ 12,500	$ 12,500	$ 0	$ 12,500
Cost of Services Provided by Streets Activity	$ 1,882	$ 3,200	$ 3,200	$ 0	$ 3,200
System Cleaning:					
Cost Allocated	$ 70,875	$ 72,665	$ 74,225	$ 0	$ 74,225
Man Years Allocated	7.50	6.50	6.50	0	6.50
Miles of Sewers	315	320	325	0	325
Miles of Sewers Cleaned	83	72	80	0	80
Cost Per Miles of Sewer Cleaned	$ 600	$ 762	$ 701	$ 0	$ 701
No. of Manholes Cleaned	2,181	1,400	1,500	0	1,500
Cost Per Manholes Cleaned	$ 11	$ 12	$ 13	$ 0	$ 13
Lift Station Maintenance:					
Cost Allocated	$ 41,872	$ 53,050	$ 52,824	$ 0	$ 52,824
Man Years Allocated	4.00	5.00	5.00	0	5.00
No. of Lift Stations Operated	47	51	51	0	51
No. of Times Checked Per Week	6	6	6	0	6
Average Cost Per Station	$ 933	$ 1,020	$ 1,049	$ 0	$ 1,049
Sewer Line Maintenance:					
Cost Allocated	$ 236,250	$ 256,840	$ 253,397	$ 0	$ 253,397
Man Years Allocated	25.00	24.00	24.00	0	24.00
L. F. New Lines	505	400	450	0	450
L. F. Lines Repaired	970	950	950	0	950
No. Repairs	289	250	250	0	250

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Sewerage Operations	7050-7060	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Plus Services Provided For Other Activities:					
Cost Allocated	$ 6,015	$ 14,000	$ 14,500	$ 0	$ 14,500
Man Years Allocated	1.00	2.00	2.00	0	2.00
Street Cleaning	1.00	1.00	1.00	0	1.00
Grass Cutting	0	1.00	1.00	0	1.00
Summary					
Cost Allocated	$ 435,337	$ 488,730	$ 487,896	$ 0	$ 487,896
Man Years Allocated	46.00	46.00	46.00	0	46.00
Sewage Treatment and Disposal					
Bacon Park Treatment Plant:*					
Cost Allocated	$ 111,448	$ 90,850	$ 68,997	$ 0	$ 68,997
Man Years Allocated	12.00	8.75	5.00	0	5.00
Sewage Treated (MG)	1,192.43	1,502	750	0	750
Sewage Treatment per Day (MGD)	3.2	4.1	4.0	0	4.0
Cost to Treat One Million Gallons of Sewage at Plant	$ 93	$ 70	$ 80	$ 0	$ 80
Other Treatment Facilities:					
Cost Allocated	$ 50,624	$ 79,859	$ 160,224	$ 21,406	$ 181,630
Man Years Allocated	5.75	8.00	15.25	1.50	16.75
Sewage Treated (MG)	362	365	569	343	912
Sewage Treated per Day (MGD)	.9	1.2	1.6	1.0	2.6
Cost to Treat One Million Gallons	$ 137	$ 204	$ 235	$ -39	$ 196
No. of Oxidation Ponds	4	4	4	0	4
No. of Oxidation Ditches	1	1	1	0	1
No. of Other Treatment Plants	1	2	3	0	3
Ground Maintenance:					
Cost Allocated	$ 4,652	$ 4,723	$ 7,200	$ 0	$ 7,200
Man Years Allocated	1.00	1.00	1.00	0	1.00
No. of Locations Maintained	55	58	58	0	58

* To be converted to pumping station - July, 1973.

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Sewerage Operations	7050-7060	Water and Sewer

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Less Services Received from Other Activities:					
Cost Allocated	$ 1,000	$ 1,000	$ 1,250	$ 0	$ 1,250
Man Years Allocated	.25	.25	.25	0	.25
Drainage Maintenance	.25	.25	.25	0	.25
Summary					
Cost Allocated	$ 165,724	$ 174,432	$ 235,171	$ 21,406	$ 256,577
Man Years Allocated	18.00	18.00	21.00	1.50	22.50
Combined Summary					
Total Cost Allocated	$ 601,061	$ 663,162	$ 723,067	$ 21,406	$ 744,473
Total Man Years Allocated	64.00	64.00	67.00	1.50	$ 68.50

INTERDEPARTMENTAL
(Water and Sewer Fund)

The Interdepartmental Department of the Water and Sewer Fund is divided into two Divisions: the Debt Service Division and the Interdepartmental Services Division. The Debt Service Division provides funds for the retirement of debt incurred by the Water and Sewer Fund. The Interdepartmental Services Division includes funds for payment of current revenue to the General Fund and the Capital Improvement Program, expenditures which could not be reasonably forecast, and payments to the General Fund for services rendered.

The appropriation for 1973 is $4,503,236. This is a decrease of $423,862 or 8.6% under the 1972 allocation of $4,927,098.

RECOMMENDED 1973 BUDGET
MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase	Decrease
1.	Contingency requirements will increase.	$ 10,000	$
2.	Debt Service requirements will increase in 1973.	581,150	
3.	The cost of services by the General Fund will increase in 1973.	108,150	
4.	The Water and Sewer Fund's contribution to the Capital Improvement Program decreases in 1973.		6,950
5.	The Water and Sewer Fund's contribution to the General Fund decreases in 1973.		1,116,250

PROGRAM IMPROVEMENTS

1. None.

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Interdepartmental	7410-20-30 -40-50	Interdepartmental	Water and Sewer

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	481,604	2,750,601	1,817,216	1,817,216
Commodities	0	0	0	0
Revolving Fund	0	0	0	0
Capital Outlay	270,894	6,959	0	0
Bond Amortization	1,381,749	2,169,538	2,751,020	2,751,020
TOTAL	$ 2,134,247	$ 4,927,098	$ 4,568,236	$ 4,568,236
Budgeted Man Years	N/A	N/A	N/A	N/A

SUMMARY BY ACTIVITIES

Contribution to Debt Retirement Fund	$ 1,381,749	$ 2,173,238	$ 2,754,400	$ 2,754,400
Services by the General Fund				
Water and Sewer Revenue	241,604	259,727	299,154	299,154
Administrative Services	204,000	229,916	295,780	295,780
Engineering Services	36,000	40,277	43,153	43,153
Contingencies	0	0	10,000	10,000
Capital Improvements	270,894	6,959	0	0
Contributions to General Fund	0	2,216,981	1,165,749	1,165,749
GRAND TOTAL	$ 2,134,247	$ 4,927,098	$ 4,568,236	$ 4,568,236

INDUSTRIAL AND DOMESTIC WATER SUPPLY

	1973	1972	Change
Budget	$1,072,398	$1,009,445	+$62,953

Budget Comments

None

INDUSTRIAL AND DOMESTIC WATER SUPPLY

The Industrial and Domestic Water Supply Commission is appointed by the Mayor and Aldermen to administer the Industrial and Domestic Water Supply system, the purpose of which is to supply large volumes of treated water to industrial users. In addition, they provide a ready supply of water to the City in case of emergency.

The Industrial and Domestic Water Supply Commission contains three Activities:

Treatment and Distribution Activity: The Industrial and Domestic Water Supply facility pumps raw water from Abercorn Creek, a branch of the Savannah River, to their plant where the water is filtered and treated. After verification of quality, the potable water is then delivered to users.

The plant pumps an average of 36 million gallons of raw water per day. This treated water is pumped to participating industries who are divided into two categories:

a. Contract users - Agree to purchase a specified minimum and maximum average quantity of water over 300 days per year. Customers are billed monthly at the present rate of $65 per million gallons. At the end of the year when the actual cost per million gallons is computed, any refund to, or amount due from, the industries is settled by a credit or debit to their account.

b. Non-Contract users - Require less than one million gallons per day and are billed for the actual water used.

All water is transferred by electrically operated equipment consisting of five main pumps and five boosters. To insure operation during a power failure, two diesel generators are maintained.

Debt Service Activity: The Debt Service Activity provides funds for the retirement of debts incurred by the Industrial and Domestic Water Supply Commission.

Services by General Fund Activity: The Services by the General Fund Activity provides funds for payment of fees for services rendered to the Industrial and Domestic Water Supply by General Fund Activities. These fees were previously charged to the Treatment and Distribution Activity as Professional Services.

The proposed 1973 Budget for this Department is $1,072,398. This is an increase of $62,953 or 6.2% over the 1972 allocation of $1,009,445.

RECOMMENDED 1973 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1972 ADOPTED BUDGET

		Increase $	Decrease $
1.	Personal Services costs increase due to cost of new pension plan, the pay increases granted City employees, and increased rates for the City's share of Social Security and Group Insurance payments.	29,300	
2.	Utility costs are expected to increase in 1973.	58,750	
3.	Maintenance, Buildings and Improvements will decrease in 1973.		56,850
4.	Miscellaneous Contractual Services will increase.	2,100	
5.	Miscellaneous Commodity costs will increase in 1973.	5,650	
6.	Miscellaneous Revolving Fund charge-backs will increase in 1973.	2,350	
7.	Capital Outlay requirements increase due to the purchase of a 100 K.W. generator, a back-hoe, a lawn mower and two gas masks.	20,900	
8.	Bond Sinking Fund payments will increase in 1973.	700	

PROGRAM IMPROVEMENTS

1. None

DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND
Industrial and Domestic Water Supply	8002-8010-8020	I & D Water	I & D Water

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	ADOPTED BUDGET 1973
Personal Services	$ 195,934	$ 206,986	$ 236,292	$ 236,292
Contractual Services	292,787	321,218	325,172	325,172
Commodities	172,745	158,779	164,455	164,455
Revolving Fund	1,263	2,795	5,169	5,169
Capital Outlay	3,400	27,729	48,690	48,690
Bond Amortization	159,975	291,938	292,620	292,620
TOTAL	$ 826,104	$ 1,009,445	$ 1,072,398	$ 1,072,398
Budgeted Man Years	24.00	24.00	24.00	24.00

SUMMARY BY ACTIVITIES

Treatment and Distribution	$ 642,129	$ 693,507	$ 755,778	$ 755,778
Contribution to Debt Retirement Fund	159,975	291,938	292,620	292,620
Services by General Fund	24,000	24,000	24,000	24,000
GRAND TOTAL	$ 826,104	$ 1,009,445	$ 1,072,398	$ 1,072,398

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Treatment and Distribution	8002	Industrial and Domestic Water Supply

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 195,934	$ 206,986	$ 236,292	$ 236,292
Contractual Services	268,787	297,218	301,172	301,172
Commodities	172,745	158,779	164,455	164,455
Revolving Fund Charge-Backs	1,263	2,795	5,169	5,169
Capital Outlay	3,400	27,729	48,690	48,690
Bond Amortization	0	0	0	0
TOTAL	$ 642,129	$ 693,507	$ 755,778	$ 755,778

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
Water Utility Director	38	$ 514-686	1.00	1.00	1.00	$ 14,716	$ 14,699
Assistant Water Utility Dir.	29	336-446	1.00	1.00	1.00	10,530	8,733
Master Maintenance Mechanic	28	320-425	1.00	1.00	1.00	10,036	10,530
Assistant Filtration Plant Supt.	25	277-368	1.00	1.00	1.00	9,568	9,589
Laboratory Technician	23	253-335	1.00	1.00	1.00	8,320	8,733
Maintenance Mechanic	22	241-320	3.00	3.00	3.00	23,842	24,127
Filtration Plant Operator	21	230-306	11.00	11.00	11.00	75,764	79,834
Filtration Plant Utilityman	18	200-265	5.00	5.00	5.00	31,278	33,575
TOTAL						$ 184,054	$ 189,820
Less Salary Savings						3,451	0
TOTAL 105						$ 180,603	$ 189,820
Social Security						9,154	9,925
Group Insurance						6,729	7,584
Pensions						0	14,237
Longevity						0	4,726
Overtime						10,500	10,000
GRAND TOTAL			24.00	24.00	24.00	$ 206,986	$ 236,292
Less Leave Time			1.92	1.92	1.92		
Net Productive Time Available			22.08	22.08	22.08		

336

PERFORMANCE DATA

Activity Title:	Account Number:	Department:
Treatment and Distribution	8002	Industrial and Domestic Water Supply

WORK ACTIVITY:	ACTUAL 1971	ESTIMATED 1972	BUDGET 1973 CUR. LEVEL	PROG. IMP.	TOTAL
Treatment and Disbribution					
Water Pumped (Millions of Gallons per Day)	34.85	36.26	36.65		36.65
Cost per Million Gallons Pumped	$ 68.89	$ 68.84	$ 69.75		$ 69.75
Percent of Time Minimum Pressure Maintained @ 20 lbs. per Square inch	100%	100%	100%		100%
Summary					
Total Cost Allocated	$ 642,129	$ 693,507	$ 755,778		$ 755,778
Total Man Years Allocated	24.00	24.00	24.00		24.00

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Debt Service	8010	Industrial and Domestic Water Supply

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	159,975	291,938	292,620	292,620
TOTAL	$ 159,975	$ 291,938	$ 292,620	$ 292,620

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

BUDGET

338

ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT
Services by General Fund	8020	Industrial and Domestic Water Supply

MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1971	Adjusted BUDGET 1972	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1973
Personal Services	$ 0	$ 0	$ 0	$ 0
Contractual Services	24,000	24,000	24,000	24,000
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
TOTAL	$ 24,000	$ 24,000	$ 24,000	$ 24,000

PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS Actual 71	Budget 72	Budget 73	Adjusted BUDGET 1972	BUDGET 1973
		$				$	$

CAPITAL IMPROVEMENTS FUND

	1973	1972	Change
Budget	$13,583,170	$1,432,431	+$12,150,739

Budget Comments

1. Allocation of Revenue Sharing Funds for Street Paving, Drainage, Traffic Control, Recreation, Public Buildings, and Other Projects is made.

2. A Capital Improvement Program Administrative Unit will be established in 1973 to improve the Administration of the program.

3. A Revenue Bond Issue in the amount of some $8,650,000 will be used to fund the Pollution Abatement and Water and Sewer Improvements.

4. A General Obligation Bond Issue in the amount of some $600,000 will be used to fund the following Street Paving projects: Resurfacing, Public Necessity, and City-State Project.

CAPITAL IMPROVEMENTS

A Capital Budget is a one-year plan that encumbers funds for new projects approved by the Mayor and Aldermen. By definition, capital improvements are on-going projects of large size, fixed nature, or long life which directly relate to the development of new or additional public facilities or services.

All projects in the Capital Budget must have an estimated cost of $1,000 or more and a useful life of not less than five years. Improvements are financed through direct budget appropriations, bonded loans, or grants-in-aid.

A total of $13,583,170 is appropriated for the 1973 Capital Improvement Budget. A comparative table between the 1972 and the 1973 Budgets is shown below:

Source	1972 Budget	1973 Budget
Contributions from Revenue Sharing Fund	$ 0	$ 2,263,000
Contribution from Operating Budget	306,751	0
Revenue Bonds	753,274	8,650,000
General Obligation Bonds (1973)	0	600,000
Federal and State Grants	372,406	1,789,170
Property Owners	0	28,000
TOTAL	$1,432,431	$13,583,170

In determining the projects to be recommended for inclusion in the 1973 Capital Improvements Budget, the department heads submit their project requests and priorities to the Research and Budget Division for review. The requests are forwarded to the Engineering Division where cost estimates are prepared and priorities are verified. The Research and Budget Division prepares the Capital Improvements Budget according to the funds available and the priority if the project requested.

CAPITAL IMPROVEMENTS BUDGET

SUMMARY

YEAR 1973

	PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
I.	Resurfacing Group I, II	$ 728,000	$ 628,000	$ 100,000	$	$	$
II.	City-State Paving	291,170		150,000			141,170*
III.	"Baby Bond" Paving Projects:						
	By Petition	255,750		141,950		113,800	
	By Resolution	375,250		208,050		167,200	
IV.	Sand-Bituminous Treatments for Unpaved Streets Group I & II	246,000	246,000				
V.	Traffic Control Projects	50,000	50,000				
VI.	Drainage Projects	180,000	180,000				
VII.	Public Buildings	135,000	~~135,000~~ 144,650				
VIII.	Recreation Projects	147,000	~~147,000~~ 137,350				
IX.	Other Projects	877,000	~~877,000~~ ~~850,329~~ 531,974				
X.	Pollution Abatement Projects	9,613,000			7,965,000		1,648,000**
XI.	Other Water and Sewer Improvements	685,000			685,000		
	TOTAL C.I.P.	$13,583,170	~~$ 2,263,000~~	$ 600,000	$ 8,650,000	$ 281,000	$ 1,789,170

* State Grant
** Federal Grant

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
I. Resurfacing						
Arterial Streets:						
1. Liberty-Price to E. Broad (No Lane)	$ 6,000	$ 6,000	$	$	$	$
2. Paulsen - Henry to Victory Drive	25,000	25,000				
3. Anderson - Ash to Bee Road	6,500	6,500				
4. Habersham - Wheeler to Hampton	5,600	5,600				
5. Drayton - Gaston to Bay	41,000	41,000				
6. Paulsen - Columbus to Washington	30,000	30,000				
7. Habersham - 51st to 56th	12,000	12,000				
8. Abercorn - Anderson to Gaston	26,000	26,000				
9. Jefferson - Anderson to Gaston	17,000	17,000				
10. W. Broad - 37th to Victory Drive	14,850	14,850				
11. Waters Avenue - 37th to Wheaton	30,295	30,295				
Sub-Total	$ 214,245	$ 214,245				
Collector Streets:						
1. 46th - Montgomery to W. Broad	$ 1,150	$ 1,150	$	$	$	$
2. 40th - W. Broad to Florence	5,550	5,550				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
3. Brandywine Rd. - Reynolds to Derenne	$ 10,000	$ 10,000	$	$	$	$
4. Kensington Dr. - Habersham to Oxford	5,000	5,000				
5. Althea Parkway - Waters to Harlan	4,000	4,000				
6. Pecan - Tallpine to North Fernwood	2,500	2,500				
7. 38th - Oleander to Dead End	4,500	4,500				
8. Fulmer - 38th to End	12,000	12,000				
9. Loyola - 38th to 34th	6,500	6,500				
10. 33rd St. - Live Oak to Waters	3,200	3,200				
11. Cedar - 52nd Lane to 55th Lane	5,000	5,000				
12. Gwinnett - Treat to City Limits	5,000	5,000				
13. Fahm - Zubly to Bay	5,455	5,455				
14. Paulsen - Gwinnett to Henry	25,460	25,460				
15. Elgin - Pennsylvania to Capital	18,535	18,535				
16. Washington - Abercorn to Bull	6,875	6,875				
Sub-Total	$ 120,725	$ 120,725				
Residential Streets:						
1. 42nd - W. Broad to Florence	$ 5,100	$ 5,100	$	$	$	$
2. Huntington - Abercorn to Habersham	4,800	4,800				
3. Herndon - Price to E. Broad	2,700	2,700				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
4. 36th - E. Broad to Habersham	$ 4,800	$ 4,800	$	$	$	$
5. Maupas - Harmon to Paulsen	2,650	2,650				
6. 35th - Paulsen to East Broad	8,850	8,850				
7. Atlantic Ave. - Victory to Maupas	7,700	7,700				
8. 45th - Atlantic to Battey	5,500	5,500				
9. 46th - Atlantic to Abercorn	15,000	15,000				
10. Lansdowne - 63rd to Lamara	2,000	2,000				
11. Brandywine Ct. - Brandywine to Brandy.	4,000	4,000				
12. Emory Drive - Bonna Bella to DeRenne	17,000	17,000				
13. Betty Drive - Silverstone Cir. to Emory	11,000	11,000				
14. Ash - 50th to Washington	5,000	5,000				
15. 48th - Cedar to Ash	2,500	2,500				
16. 41st - Bee Rd. to Ash	8,500	8,500				
17. 32nd - Live Oak to Waters	3,200	3,200				
18. 31st - Live Oak to Cedar	6,000	6,000				
19. 41st - Waters to Paulsen	12,000	12,000				
20. Battey - Washington to 53rd	12,000	12,000				
21. S. Fernwood - Pecan to End	7,500	7,500				
22. N. Fernwood - Skidaway to End	9,500	9,500				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
23. Tallpine Ave. - Pecan to End	$ 6,000	$ 6,000	$	$	$	$
24. 48th - Bull to Reynolds	17,000	17,000				
25. 32nd - Paulsen to Waters	7,250	7,250				
26. 41st - Paulsen to Habersham	21,500	21,500				
27. W. Boundary - Bryan to Dead End	5,845		5,845			
28. Zubly - W. Boundary to Fahm	2,450		2,450			
29. 44th - Montgomery to W. Broad	1,630		1,630			
30. 34th - Barnard to Jefferson	1,575		1,575			
31. Duffy - W. Broad to Whitaker	9,230		9,230			
32. Waldburg - Jefferson to Barnard	1,630		1,630			
33. Duffy - Price to E. Broad	4,395		4,395			
34. 34th - Drayton to Lincoln	4,045		4,045			
35. 39th - Abercorn to Bull	3,580		3,580			
36. 40th - Atlantic to Paulsen	3,635		3,635			
37. Ott - Duffy to Henry	1,780		1,780			
38. 53rd - Paulsen East 300'	2,330		2,330			
39. DeRenne Dr. - Habersham to Paulsen	16,590		16,590			
40. Pilgrim Ct. - DeRenne to DeRenne Dr.	4,540		4,540			
41. Somerset	8,575		8,575			

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
2. Springhill - 62nd to Low School	$ 88,000	$	$ 44,000	$	$ 44,000	$
3. Countryside - Skidaway to Howard Foss	75,000		37,500		37,500	
4. Live Oak - Durry to Gwinnett	40,500		25,000		15,500	
5. 52nd - Waters to Cedar	42,000		16,800		25,200	
6. Miscellaneous Projects	39,750		39,750			
Total	$ 375,250		$ 208,050		$ 167,200	
IV. Sand-Bituminous Treatments For Unpaved Streets Group						
1. Winburn - Allen to Collat	$ 28,500	$ 28,500	$	$	$	$
2. Key - Countryside to Paving	7,900	7,900				
3. Nevada - N. Mexico to Beech	8,300	8,300				
4. Chambers - Allen to Collat	28,500	28,500				
5. Dillion - Staley to Sherman	16,500	16,500				
6. Fell - Augusta to Bay	11,600	11,600				
7. Sunset - Helen to Iantha	13,300	13,300				
8. Huntington - Whitaker to W. Broad	13,300	13,300				
9. Winter - Bee to Skidaway	16,050	16,050				
10. 40th - Ash to Paving	5,600	5,600				
11. Bolton - E. Broad to Paulsen	25,100	25,100				
12. Duffy - Harmon West to Dead End	25,100	25,100				
13. 35th - Florence to Ogeechee Road	8,350	8,350				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
14. 38th - W. Broad to Barnard	$ 4,900	$ 4,900	$	$	$	$
15. Kerry - Bee to Dixie	13,000	13,000				
16. Atlantic - Gwinnett to Henry	20,000	20,000				
Total	$ 246,000	$ 246,000				
V. Traffic Control Projects						
1. New Signs for Zoned Street Sweeping	$ 10,000	$ 10,000	$	$	$	$
2. Signal Installation - Columbus at Reynolds	6,655	6,655				
3. Signal Installation - Paulsen at 37th	8,910	8,910				
4. Signal Installation - Barnard at Victory	5,830	5,830				
5. Street Name Signs	12,000	12,000				
6. Miscellaneous Projects	6,605	6,605				
Total	$ 50,000	$ 50,000				
VI. Drainage Projects						
1. Replace culvert under Waters Road for Hampstead Canal	$ 23,600	$ 23,600	$	$	$	$
2. Drainage Improvement - Bay Street at East Lathrop Avenue	4,740	4,740				
3. Remove Street Car Bridge over Casey Canal	12,000	12,000				
4. Drainage Improvement - Causten Bluff Road	3,895	3,895				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
5. Central City Revitalization	$ 35,000	$ 35,000	$	$	$	$
6. C.I.P. Administration	50,000	50,000				
Total	$ 877,000	$ 877,000				
X. Pollution Abatement Projects						
1. Kayton Canal "A"	$ 2,045,000	$	$	$ 1,745,000	$	$ 300,000
2. Kayton Canal "B"	1,555,000			1,445,000		110,000
3. Windsor-Wilshire Diversion	1,390,000			930,000		460,000
4. Kayton Canal (Pennsylvania Ave.)	2,137,000			1,937,000		200,000
5. Paulsen Street	792,000			712,000		80,000
6. York Lane Interceptor	1,150,000			770,000		380,000
7. Laurel Grove - Victory Drive	544,000			426,000		118,000
Total	$ 9,613,000			$ 7,965,000		$ 1,648,000**
XI. Other Water and Sewer Improvements						
1. Payments to developers (Outside City)	$ 137,600	$	$	$ 137,600	$	$
2. Payments to developers (Inside City)	30,000			30,000		
3. Engineering Report - 1973 Revenue Bond Sale	10,000			10,000		
4. Construct 1.0 MGD Water Supply Well in Island-wood Area	60,000			60,000		
5. Modernize and increase capacity of Cloverdale Waste Treatment Plant	282,000			282,000		

** Federal Grant

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
23. Tallpine Ave. - Pecan to End	$ 6,000	$ 6,000	$	$	$	$
24. 48th - Bull to Reynolds	17,000	17,000				
25. 32nd - Paulsen to Waters	7,250	7,250				
26. 41st - Paulsen to Habersham	21,500	21,500				
27. W. Boundary - Bryan to Dead End	5,845		5,845			
28. Zubly - W. Boundary to Fahm	2,450		2,450			
29. 44th - Montgomery to W. Broad	1,630		1,630			
30. 34th - Barnard to Jefferson	1,575		1,575			
31. Duffy - W. Broad to Whitaker	9,230		9,230			
32. Waldburg - Jefferson to Barnard	1,630		1,630			
33. Duffy - Price to E. Broad	4,395		4,395			
34. 34th - Drayton to Lincoln	4,045		4,045			
35. 39th - Abercorn to Bull	3,580		3,580			
36. 40th - Atlantic to Paulsen	3,635		3,635			
37. Ott - Duffy to Henry	1,780		1,780			
38. 53rd - Paulsen East 300'	2,330		2,330			
39. DeRenne Dr. - Habersham to Paulsen	16,590		16,590			
40. Pilgrim Ct. - DeRenne to DeRenne Dr.	4,540		4,540			
41. Somerset	8,575		8,575			

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
42. Warwick	$ 5,855	$	$ 5,855	$	$	$
43. Waters Dr. - Althea to DeRenne	8,888		8,888			
44. 39th - Waters to Cedar	6,118		6,118			
45. Atlantic - 51st to 54th	5,810		5,810			
46. Live Oak-52nd to 52nd Ln.	1,800	1,800				
47. Waldburg - Paulsen to Waters	8,250	8,250				
48. Park Ave. - Atlantic to Waters	15,000	15,000				
49. Kirkland - Rogers to Damon	2,000	2,000				
50. Maribob - Meridian to Meridian	6,750	6,750				
51. Hastings - Cornwall to Gwinnett	4,150	4,150				
52. Goebel - Gwinnett to Skidaway	9,000	9,000				
53. 49th - Reynolds to Waters	20,250	20,250				
54. W. Atlantic - 49th to Washington	4,500	4,500				
55. Damon - Kirkland to Carolan	3,750	3,750				
56. Miscellaneous	10,029	8,530	1,499			
Sub-Total	$ 393,030	$ 293,030	$ 100,000			
Total Resurfacing	$ 728,000	$ 628,000	$ 100,000			
II. City-State Paving						
1. Cuba - 52nd to 62nd	$ 66,310	$	$ 30,650	$	$	$ 35,660
2. Magazine - Gwinnett to Cornwall	16,410		9,200			7,210

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
3. Georgia - Tennessee to Mississippi	$ 47,130	$	$ 24,300	$	$	$ 22,830
4. Tuten - Bay to Rankin	65,600		33,800			31,800
5. Rankin - Tuten to W. Lathrop	53,620		27,700			25,920
6. Raskin - Bonaventure to 43rd	42,100		24,350			17,750
Total	$ 291,170		$ 150,000			$ 141,170*
III. "Baby Bond" Paving Projects						
By Petition:						
1. Dell - Endley to Collat	$ 18,000	$	$ 8,500	$	$ 9,500	$
2. Heron - Endley to Collat	22,000		10,400		11,600	
3. Agate - Endley to Collat	26,000		12,300		13,700	
4. Collat - Winburn to Blun	24,000		15,500		8,500	
5. Millikan - Louisville to S. O. Canal	18,750		11,750		7,000	
6. 66th - Paulsen to Brazil	7,000		1,500		5,500	
7. Mell - Cleland to Mundy	70,000		41,000		29,000	
8. Krenson - Cleland to Mundy	70,000		41,000		29,000	
Total	$ 255,750		$ 141,950		$ 113,800	
By Resolution:						
1. Burroughs - Anderson to 37th	$ 90,000	$	$ 45,000	$	$ 45,000	$

* State Grant

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
2. Springhill - 62nd to Low School	$ 88,000	$	$ 44,000	$	$ 44,000	$
3. Countryside - Skidaway to Howard Foss	75,000		37,500		37,500	
4. Live Oak - Durry to Gwinnett	40,500		25,000		15,500	
5. 52nd - Waters to Cedar	42,000		16,800		25,200	
6. Miscellaneous Projects	39,750		39,750			
Total	$ 375,250		$ 208,050		$ 167,200	
IV. Sand-Bituminous Treatments For Unpaved Streets Group						
1. Winburn - Allen to Collat	$ 28,500	$ 28,500	$	$	$	$
2. Key - Countryside to Paving	7,900	7,900				
3. Nevada - N. Mexico to Beech	8,300	8,300				
4. Chambers - Allen to Collat	28,500	28,500				
5. Dillion - Staley to Sherman	16,500	16,500				
6. Fell - Augusta to Bay	11,600	11,600				
7. Sunset - Helen to Iantha	13,300	13,300				
8. Huntington - Whitaker to W. Broad	13,300	13,300				
9. Winter - Bee to Skidaway	16,050	16,050				
10. 40th - Ash to Paving	5,600	5,600				
11. Bolton - E. Broad to Paulsen	25,100	25,100				
12. Duffy - Harmon West to Dead End	25,100	25,100				
13. 35th - Florence to Ogeechee Road	8,350	8,350				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
14. 38th - W. Broad to Barnard	$ 4,900	$ 4,900	$	$	$	$
15. Kerry - Bee to Dixie	13,000	13,000				
16. Atlantic - Gwinnett to Henry	20,000	20,000				
Total	$ 246,000	$ 246,000				
V. Traffic Control Projects						
1. New Signs for Zoned Street Sweeping	$ 10,000	$ 10,000	$	$	$	$
2. Signal Installation - Columbus at Reynolds	6,655	6,655				
3. Signal Installation - Paulsen at 37th	8,910	8,910				
4. Signal Installation - Barnard at Victory	5,830	5,830				
5. Street Name Signs	12,000	12,000				
6. Miscellaneous Projects	6,605	6,605				
Total	$ 50,000	$ 50,000				
VI. Drainage Projects						
1. Replace culvert under Waters Road for Hampstead Canal	$ 23,600	$ 23,600	$	$	$	$
2. Drainage Improvement - Bay Street at East Lathrop Avenue	4,740	4,740				
3. Remove Street Car Bridge over Casey Canal	12,000	12,000				
4. Drainage Improvement - Causten Bluff Road	3,895	3,895				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
5. Drainage Improvement East Lathrop Underpass	$ 3,810	$ 3,810	$	$	$	$
6. Repair Tide Gates at Bilbo Sewer and Perry Lane	12,000	12,000				
7. Emergency Traffic Gates - Gwinnett and Henry Street Underpass	2,950	2,950				
8. Renovate Kayton Box Sewer	60,000	60,000				
9. Replace culvert under DeLesseps Ave. for Casey Canal	25,000	25,000				
10. Improve drainage at intersection of North Fernwood and S. Fernwood	3,000	3,000				
11. Improve St. Johns - Sandra Dr. intersection to improve Sandra Dr. drainage	1,500	1,500				
12. Install bulkhead on S&O Canal near Central of Georgia tracks to stop erosion	2,000	2,000				
13. Install additional catch basins on Brittany St. - Augusta to Bay	4,000	4,000				
14. Improve Parkwood Dr. - Tall Pine Dr.	4,000	4,000				
15. Miscellaneous Projects	17,505	17,505				
Total	$ 180,000	$ 180,000				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
VII. Public Buildings						
1. Renovate Red Cross Building, Stiles Ave. for DPS Offices	$ 30,000	$ 30,000	$	$	$	$
2. New Lube Pit for Central Garage	4,720	4,720				
3. Rewire Caretakers Building - Laurel Grove	3,305	3,305				
4. Improve Third Floor - Gamble Building	30,000	30,000				
5. Pave City Lot	60,000	60,000				
6. Miscellaneous Projects	6,975	6,975				
Total	$ 135,000	$ 135,000				
III. Recreation Projects						
1. Sprinkler System - Bacon Park Golf	$ 60,000	$ 60,000	$	$	$	$
2. Addition - Tompkins Recreation Center	10,000	10,000				
3. Restroom Addition - Westside Golden Age Center	1,000	1,000				
4. Miscellaneous Projects	76,000	76,000				
Total	$ 147,000	$ 147,000				
X. Other Projects						
1. Refuse Transfer Station	$ 400,000	$ 400,000	$	$	$	$
2. Riverfront Urban Renewal Project	160,000	160,000				
3. N.S. Savannah Study	32,000	32,000				
4. Police Department	200,000	200,000				

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

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5. Central City Revitalization	$ 35,000	$ 35,000	$	$	$	$
6. C.I.P. Administration	50,000	50,000				
Total	$ 877,000	$ 877,000				
X. Pollution Abatement Projects						
1. Kayton Canal "A"	$ 2,045,000	$	$	$ 1,745,000	$	$ 300,000
2. Kayton Canal "B"	1,555,000			1,445,000		110,000
3. Windsor-Wilshire Diversion	1,390,000			930,000		460,000
4. Kayton Canal (Pennsylvania Ave.)	2,137,000			1,937,000		200,000
5. Paulsen Street	792,000			712,000		80,000
6. York Lane Interceptor	1,150,000			770,000		380,000
7. Laurel Grove - Victory Drive	544,000			426,000		118,000
Total	$ 9,613,000			$ 7,965,000		$ 1,648,000**
XI. Other Water and Sewer Improvements						
1. Payments to developers (Outside City)	$ 137,600	$	$	$ 137,600	$	$
2. Payments to developers (Inside City)	30,000			30,000		
3. Engineering Report - 1973 Revenue Bond Sale	10,000			10,000		
4. Construct 1.0 MGD Water Supply Well in Island-wood Area	60,000			60,000		
5. Modernize and increase capacity of Cloverdale Waste Treatment Plant	282,000			282,000		

** Federal Grant

CAPITAL IMPROVEMENTS BUDGET

YEAR 1973

PROJECT TITLE	TOTAL	REVENUE SHARING	1973 G.O.B.	1973 R.B.	PROPERTY OWNERS	STATE/FED GRANTS
6. Modernize and Improve Sanitary Sewage Lift Stations:						
a. Paradise Park (#13)	$ 22,000	$	$	$ 22,000	$	$
b. Fernwood - Parkwood	13,200			13,200		
c. Poplar Place	27,500			27,500		
d. Carver Village	11,000			11,000		
7. Provide paved access roads to Wilshire, Tibet Ave., Alpine and Flatman Lift Stations	18,000			18,000		
8. Water and Sewer Improvements for Street Paving	30,000			30,000		
9. Miscellaneous Water and Sewer Improvements	43,700			43,700		
Total	$ 685,000			$ 685,000		

INDEX