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CITY OF SAVANNAH, GEORGIA  
SERVICE PROGRAM AND BUDGET  
FISCAL YEAR

January 1, 1974 through December 31, 1974

MAYOR

John P. Rousakis

ALDERMEN

Frank P. Rossiter  
Mayor Pro-tem

F. M. Chambers, Jr.

H. C. Morrison

Bowles C. Ford  
Chairman of Council

Leo Center  
Vice-Chairman of Council

C. Esbey Thompson

CITY MANAGER

Arthur A. Mendonsa



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BUDGET FORMAT

<u>Page Color</u>	<u>Title</u>	<u>Description</u>
Ivory	Table of Contents	
<u>General Budget Summaries</u>		
White	City Manager's Presentation of the Budget to the Mayor and Aldermen	City Manager's Letter of Transmittal which notes major Program Improvements and highlights of the 1974 program.
Yellow	Budget Comments	Divider pages with a brief comment describing the organization of each Fund.
<u>Revenue and Expenditure Summaries</u>		
Tangerine	Estimated Current Revenue	A two year comparative table of Current Revenue Sources for each Fund.
Tangerine	Comparison of Expenditures	Detailed comparative tables for expenditures for a two year period, by Function, by Object, and by Department.
<u>Departmental Budget Details</u>		
Ivory	Program Expenditure Summary	Indicates Program Improvements and expenditures by Object Code and Department within each Function.
Green	Program Data Narrative Summary	A detailed narrative of the Departmental work program including goals, objectives and program elements. Notes major program and cost changes and program improvements. Compares cost of operations over a two year period.

<u>Page Color</u>	<u>Title</u>	<u>Description</u>
Green	Expenditure Summary	Presents a three year comparison of departmental expenditures by Object and Activity; indicates total allotted man years of the Department; and the estimated requirements needed for 1973.
White	Activity Detail	Presents a comparison of expenditures by Object for each Activity. Also included is a Personnel Schedule which shows the classification, salary range, and number of man years allotted to each Activity for three years.



CITY OF SAVANNAH  
office of the city manager  
p.o. box 1027 savannah, georgia 31402

November 26, 1973

The Mayor and Aldermen  
City Hall  
Savannah, Georgia 31402

Gentlemen:

Attached are proposed budgets for each of the eight funds used by the City. I submit these to you with the recommendations that they be adopted as presented.

As you know, a budget is the means used to allocate funds to the various programs operated by the City. By means of these programs, the City seeks to protect and promote the health, safety and general welfare of its citizens. Specific goals to which the various programs are directed are listed below, along with the appropriations proposed for the programs directed to each goal.

1. Goal: To provide a community environment which is free of trash, debris, unsafe structures, property flooding and other blighting conditions.

Appropriations: \$5,000,775

Included in the appropriations are funds to improve the following programs:

- Drainage System Maintenance. Crews are added to accelerate the cleaning of storm sewer lines. Through this expanded effort, we expect to greatly reduce, and in some cases eliminate, flooding during normal rainfall conditions at a number of locations within the City.
- Dog Control. Presently, the City does not have an effective program for controlling dogs running at-large within the City in violation of City ordinances. As a consequence, we are receiving an increasing number of complaints about at-large dogs. To deal with this problem, funds have been included to establish two animal control crews to patrol and take dogs running at-large into custody.

- Abandoned Vehicle Removal. Funds are included to continue the program started in 1973. In 1974, more attention will be given to the problem of junk vehicles parked on private property in residential neighborhoods.
- Street Paving. Unpaved streets are a major cause of neighborhood blight in this community. In dry weather, they cause a dust problem. In wet weather, they cause a mud problem. In all weather, they are difficult to maintain in a condition which is not detrimental to the property they serve. Funds are included in the 1974 budget to pave approximately five miles of the unpaved streets.
- Solid Waste Disposal. The landfill site now being used by the City will be filled to capacity early in 1974. A new site must be found and made ready for use. Funds for this purpose are included in the budget.

2. Goal: To protect the person and property of citizens from crime injury and damage.

Appropriations: \$4,054,204

In pursuing this goal in 1974, a specific effort will be made to reduce burglaries and robberies by 15 per cent, larcenies by 30 per cent, and rapes by 10 per cent. To help accomplish these objectives, a special crime prevention project was instituted late in 1973. This program will be in full operation in 1974.

3. Goal: To protect the person and property of citizens from fire injury and fire damage.

Appropriations: \$2,753,445

The poor condition of structures in several neighborhoods in the City result in a high incident of structural fires in these neighborhoods. To reduce the incidents of fire, a year around continuing fire prevention inspection program will be instituted in 1974, using on-duty firefighters to make the inspections. This activity will not increase costs. However, it will make more efficient use of funds appropriated for fire protection programs.

4. Goal: To make it possible for each citizen to enjoy desired convenient leisure activities.

Appropriations: \$2,103,411

Proposed Budgets  
 November 27, 1973  
 Page Three

5. Goal: To protect the water resources of the community from sewage pollution.

Appropriations: \$7,528,532

Included in the appropriations are funds to complete the construction of the City's pollution abatement facilities. Contracts to complete these facilities will be awarded in 1974. The construction program schedule calls for all facilities to be completed by the end of 1975.

6. Goal: To provide a safe, clean, healthy and adequate supply of water for consumption, fire protection, industrial processing and other uses.

Appropriations: \$3,707,458

Included in the appropriations for water supply programs are funds to fluoridate the City's water supply. Work will begin on this project in 1974 and will be completed in 1975.

PROPOSED BUDGETS FOR 1974

To carry out the program objectives of the City and to finance on-going activities, budget for each of the City's eight operating funds have been prepared. The totals for each of these budgets are listed below. For comparison, projected spending for each fund in 1973 is also shown. The totals shown cannot be added because of interfund transfer of money. After adjusting for transfers, the net appropriations total \$33,302,837 of which \$25,895,341 is for operations and \$7,407,582 for capital improvements. In 1973, net appropriations totaled \$38 million of which \$13,394,815 was for capital improvements and \$25,156,088 was for operations. As you can see, net appropriations for 1974 are less than those for 1973 by some \$4.7 million.

<u>Fund</u>	<u>1974 Proposed Budget</u>	<u>1973 Projected Spending</u>
General Fund	\$19,360,630	\$17,237,113
Water and Sewer Fund	5,916,544	6,173,908
Industrial Water Fund	1,139,515	880,690
Capital Improvement Fund	7,407,582	13,394,815
Revenue Sharing Fund	2,267,519	4,098,292
Special Assessment Fund	136,993	142,782
Model Cities Fund	1,274,025	2,035,355
Working Capital Fund	5,479,658	4,572,818

Proposed Budgets  
November 27, 1973  
Page Four

Following is a brief analysis of the proposed budget for each fund. This analysis explains the differences between the proposed budget and projected spending for 1973. In addition, specific program additions are identified and proposed changes in revenue charges are listed.

GENERAL FUND

Proposed Appropriations

The proposed budget for the General Fund totals 19,360,630, an increase over the projected spending for 1973 of \$2,123,517. Factors accounting for this increase are inflation, normal salary adjustments, special salary adjustments, addition of the full year's cost of costs incurred for only a part of 1973 and program additions. The table which follows shows the differences between the proposed budget and projected 1973 spending by major object code. Items accounting for these differences are explained below.

<u>Object Code</u>	<u>1973 Projected Spending</u>	<u>1974 Required Appropriation</u>	<u>Difference</u>
1. Personal Services	\$10,666,643	\$11,119,694	\$ 453,051
2. Contractual Services	1,987,277	2,160,611	173,334
3. Commodities-Revolving Fund	3,280,992	3,455,959	174,967
4. Capital Outlay	171,757	202,867	31,110
5. G. O. Bond Debt	1,130,444	1,197,480	67,036
Sub-total	<u>\$17,237,113</u>	<u>\$18,136,611</u>	<u>\$ 899,498</u>
6. Special Programs		1,224,019	1,224,019
	<u>\$17,237,113</u>	<u>\$19,360,630</u>	<u>\$2,123,517</u>

Personal Services. This is the pay and fringe benefit account. Included in this category are funds for salaries, social security, hospitalization, and pensions. The appropriation needed in this category for 1974 is increased over 1973 expenditures by \$453,051. Funds to finance merit increases account for most of this added cost. Other items for which costs will increase are hospitalization insurance and social security. Program improvements for drainage system maintenance, traffic light maintenance and financial management also increased this item. Please note that the figures shown are net figures. A number of programs will be reduced in 1974. Savings from these reductions offset some of the increases.

Proposed Budgets  
November 26, 1973  
Page Five

Contractual Services. This expense item includes utility costs, liability insurance, claims, rentals and similar items. Appropriations needed for this category of cost in 1974 will exceed 1973 spending by \$173,334. Items accounting for this increase are increases in utility costs, dirt cost for the landfill, junk car removal costs, and the fees paid to provide college training for fire department personnel.

Revolving Fund. This object code provides support services for the operating departments of the City. Departments "buy" these services from the Revolving Fund. These services include data processing, central supplies, engineering, buildings and grounds maintenance and so on. Required appropriations in this category exceed 1973 spending by \$174,967. This is a net increase. Factors accounting for the increases in this category were increases in personal services costs, increases resulting from reallocating certain costs from the contractual accounts of the operating departments into the Revolving Fund account, and increases caused by transferring engineering costs into the Revolving Fund.

Capital Outlay. This object code is used to purchase operating equipment, office equipment and furniture. The proposed appropriation for 1974 totals \$202,867. Of this amount, \$45,550 will be used to purchase vehicles and equipment for the new computerized traffic signal program and for the expanded storm sewer cleaning program; \$74,571 will be paid by a Federal grant and will be used to purchase equipment for the new crime prevention program; some \$15,000 will be used to purchase office calculators, typewriters, filing cabinets, desks and chairs; and the balance totaling approximately \$68,000 will be used to purchase parking meters (\$11,000), garbage containers (\$12,455), fire hose (\$8,500) and other needed equipment. A detailed list of equipment to be purchased is attached, broken down by department.

G. O. Bond Debt. This is the account from which the principal and interest on outstanding general obligation bonds are paid. The projected expenditures for this account are increased over those in 1973 by \$67,036. This increase is to cover the first year's cost of the \$1 million bond issue recommended in 1974 for street paving.

Included in the above costs are funds to make the following program improvements:

- a. operate and maintain the new computerized traffic signal system: \$23,000.
- b. provide additional staff needed to operate the new solid waste disposal transfer station: \$23,579.

- c. expand the storm sewer cleaning program: \$76,516.
- d. expand the park and tree department's park maintenance capability: \$19,207.
- e. strengthen internal audit capability and equipment inventory control: \$26,033.
- f. install a more formal safety and claims program: \$13,133.

Special Program. In addition to the above program, a number of special programs are proposed.

- a. Pay Adjustments. The last update of the pay plan was made in 1972. At that time, a number of positions still fell below the prevailing pay for similar positions in competing labor markets. Since that time, changes in the economy have caused the pay levels for these positions to fall further behind. Other positions have also been affected.

To identify deficiencies in the City's pay plan, pay surveys were conducted to determine what business, industry and other units of government were paying employees holding positions comparable to those found in the City operations. On the basis of this survey, we have determined that pay adjustments are needed in 193 of the 211 positions in the City's job class system. To fund these adjustments \$687,000 is included in the proposed budget. It is requested that these pay changes become effective with the pay period beginning January 7, 1974.

- b. Animal Shelter Cost. The Humane Society has requested the City to increase its payments to the Society for shelter services. The Society suggests that the cost of these payments be financed by increasing dog license fees. Funds are included in the proposed budget to increase fees by not less than \$6,700. However, before payments to the Humane Society are increased, we need to work out a formal contract with the Society setting forth the exact services the City will receive for the payments made to the Society.

- c. Begin City Operated Pick-Up of At-Large Dogs.  
We continue to receive complaints about dogs running at-large in the community. The dog control program now being operated is not adequate. Regular patrols are not conducted. Animals are collected on a complaint basis and then only when the complainant takes an animal into custody and holds it until an animal control officer arrives. To correct the problem, we propose to establish a City-operated dog control program consisting of two full-time animal control officers. The City will be divided into two districts with one officer assigned to each district. The estimated cost of the program is \$23,398.
- d. Contributions to Capital Improvement Fund.  
Funds are contributed to the Capital Improvement Fund for the following projects:
1. acquire and prepare new sanitary landfill site: \$370,000.
  2. demolishing buildings for central urban renewal project: \$66,000.
  3. City's contribution to Transit Authority for new transit buses: \$37,350.
  4. pave parking area at Central of Georgia Railroad property: \$33,571.

#### Revenues

To balance the budget, two minor changes in revenue charges are proposed:

- a. Increase landfill charges 50¢ per ton. This will increase revenues \$10,000 annually.
- b. Increase dog licenses from \$2.00 to \$3.00. We estimate that this will increase annual revenues \$6,700.

We also expect the County's annual contribution to the cost of operating the Recorder's Court to be increased by some \$30,000. This increase is necessary to cover the County's pro-rata share of the cost of operating the court.

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The above three items will add \$46,700 to projected 1974 revenue and provide the funds needed to balance projected revenues for 1974 with the recommended appropriations. Estimated revenue for 1974 totals \$19,360,630.

#### WATER AND SEWER FUND

The Water and Sewer Fund budget for 1974 totals \$5,916,541, a \$257,367 decrease below projected 1973 spending of \$6,173,908. The decrease is caused by a drop in revenue for this fund of some \$290,000. This drop is caused by the loss of interest earnings. In the past, interest earned by investing money received from revenue bond sales was placed into the Operating Fund. Now, this interest is placed into the Capital Improvement Fund to help finance water and sewer projects.

The decrease in revenues for the Water and Sewer Fund will not affect the programs of this fund. However, contributions from the fund to the General Fund will decrease by more than \$550,000. These savings will cover the normal increases in the cost of operating the water and sewer program. They will also cover the 1974 costs of operating the new sewage plant when it is placed into operation later in 1974. An allocation of \$300,450 is included in the budget to cover these costs. Finally, funds are included from the savings to make needed adjustments in the salaries for the job classes assigned to this fund.

#### INDUSTRIAL WATER FUND

The projected budget for this fund totals \$1,139,515, an increase over projected 1973 spending of \$258,890. Items accounting for most of the increase are personal services: up \$5,326 to cover merit increases and pay adjustments, contractual services: up \$184,809 to cover increases in utility costs and bond amortization costs: up \$57,898 to cover debt payments and to begin retiring the accumulated operating debt.

#### CAPITAL IMPROVEMENT FUND

The proposed Capital Improvement Fund budget for 1974 totals \$7,407,582, a drop below the 1973 program of \$6,175,588. A detailed listing of the projects to be carried out is contained in the budget for this fund. A summary of the projects proposed is as follows:

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November 26, 1973  
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1. Street Paving	\$1,305,695
2. Pollution Abatement	4,296,000
3. Fluoridation of City Water Supply	542,000
4. Other Water and Sewer Improvements	483,450
5. Landfill Site	370,000
6. Miscellaneous	410,437
Total	<u>\$7,407,582</u>

The following plan is proposed to finance the Capital Improvement program:

1. General Fund Contributions	\$ 630,437
2. Revenue Bonds	5,142,000
3. General Obligation Bonds	1,000,000
4. Federal and State Grants	200,000
5. Property Owners	285,145
6. Other	150,000
	<u>\$7,407,582</u>

#### REVENUE SHARING FUND

In 1973, the Revenue Sharing Fund received grants for both 1972 and 1973, which totaled \$4,178,378. These funds were appropriated to 1973 programs. In 1974, the Fund will have only the 1974 grant of \$2,267,519 to appropriate. This money will be allocated as follows:

Police Protection	\$ 477,508
Fire Protection	172,626
Inspections	315,094
Sanitation	1,079,109
Vehicular Equipment	223,182

#### SPECIAL ASSESSMENT FUND

This fund retires the "baby" bonds or assessment bonds issued to pay the cost of paving those streets for which a portion of the cost is assessed against the properties abutting the street. The bonds to be retired in 1974 total \$136,993. Projected revenues from property assessments equal the bond retirement payments scheduled for 1974.

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 November 26, 1973  
 Page Ten

### MODEL CITIES

Federal funding of the Model Cities Program is now scheduled to end in June, 1974. The budget which is attached is for a fiscal year already underway which will end June 30, 1974. The Model Cities budget is included in the budget presentations for information. All allocations shown have previously been approved by the Mayor and Aldermen. Spending under these allocations has been underway for several months.

### REVOLVING FUND

The Revolving Fund serves the other departments and agencies of the City. Services of this fund are provided on a charge-back basis. This means that "revenues" to finance the activities of this fund come from "service charges" made to other departments and agencies. Operations included in the Revolving Fund are shown below along with the proposed budgets for 1974.

Data Processing	\$ 553,763
Engineering	172,534
Buildings and Grounds Maintenance	361,653
Central Garage	2,466,858
Central Services	1,918,850
	<u>\$5,473,658</u>

In 1974, for the first time, Engineering will be included in the Revolving Funds and departments will pay for engineering services on a charge-back basis. Also, for the first time in 1974, all commodities will be purchased through the Revolving Fund account. This change increased the Revolving Fund budget by almost \$1 million. Other increases in the budget over 1973 are caused by normal increases in personal services and in contractual services. Included in the Revolving Fund budget are funds in the amount of \$495,568 for equipment replacement. Included are funds to replace 34 police vehicles and 13 refuse collection trucks.

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November 26, 1973  
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CONCLUSION

In 1973, steps were taken to evaluate and improve the effectiveness of the services produced by the City. For the first time, the City attempted to define the results expected from its programs. As a consequence, we have improved the performance of the sanitation program in terms of cleaning the City. We have made our storm sewer cleaning program more responsive. We have begun to emphasize the need to achieve a reduction in certain categories of crime. We have also made progress in other areas to identify desired performance. However, there is still much to do before we make all programs operated by the City effectiveness conscious. Our objective in 1974 will be to continue working toward this goal. We will do this as we execute the budgets which have been recommended.

Respectfully submitted,



Arthur A. Mendonsa  
City Manager

AAM:mo



AN ORDINANCE TO PROVIDE FOR THE EXPENDITURE OF REVENUE OF THE MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH, TO BE RECEIVED IN THE YEAR 1974 AND FOR OTHER PURPOSES.

BE IT ORDAINED by The Mayor and Aldermen of the City of Savannah in Council assembled and it is hereby ordained by authority thereof, that:

WHEREAS, the City Manager has submitted a budget and pay plan for the expenditure of funds to be received by the City of Savannah in the fiscal year 1974.

NOW THEREFORE said Budget and pay plan as amended is hereby adopted and the amounts as shown therein as "Adopted Budget" are hereby appropriated to the various Departments for the fiscal year 1974.

\*\*\*\*\*

AN ORDINANCE TO ASSESS AND LEVY TAXES AND RAISE REVENUE FOR THE CITY OF SAVANNAH; TO PROVIDE TAXES FOR REAL PROPERTY, PERSONAL PROPERTY, AND PROFESSIONS; TO PROVIDE FOR TAXES ON AND THE REGULATION OF CERTAIN KINDS OF BUSINESSES IN THE CORPORATE AND JURISDICTIONAL LIMITS OF SAID CITY; TO PROVIDE A TAX ON THE GROSS INCOME OF CERTAIN KINDS OF BUSINESSES; AND FOR OTHER PURPOSES CONNECTED WITH TAXES AND REVENUE IN SAID CITY.

\*\*\*\*\*



SUMMARY



DEFINITION OF MAJOR OBJECT CODES

Listed below is a description of the contents of each of the Major Object Codes used in the Budget Document:

100 PERSONAL SERVICES

This Major Object Code includes funds for salaries and wages, Social Security, Group Insurance, Employee Claims, Overtime, Longevity and Pensions.

200 CONTRACTUAL SERVICES

Funds allocated in this series provide the following services: utilities, long distance phone calls and telephones not on the Central Switchboard, travel allowances, advertising costs, insurance premiums (on buildings), rental expenses, dues for memberships and subscriptions, fees for professional services, maintenance services to buildings and equipment which are not performed by City workmen, subsidies and contributions and miscellaneous Contractual Services (e. g., Linen Service).

300 COMMODITIES

The minor codes in this series provide funds for: printing and office supplies, clothing and personal supplies allowances, food, medical and housekeeping supplies, operating supplies and materials, motor fuel, repair parts and tools.

400 REVOLVING FUNDS

These are various services performed by the Revolving Fund Divisions for other City Departments. The costs are charged back to each using Department to show a more accurate cost for each Activity. Services included in this series are: Data Processing, Engineering, Building and Electrical Maintenance, Electronic Equipment Repair, Custodial and Messenger Services, Switchboard Services, Equipment Rental (for cost of using City owned vehicles), Supplies Management (for use of the central storeroom, which now includes Commodities charge-backs) and Buildings and Grounds Maintenance (which serves Leisure Services).

500 CAPITAL OUTLAY

This series of codes provides funds for Capital Outlay expenditures. These expenditures are for: building and fixed equipment, office furniture and equipment, vehicular equipment, operational and construction equipment and purchase of land.

600 BOND AMORTIZATION AND INTEREST

This series of codes provides funds to meet scheduled payments on currently outstanding general obligations of the City.



SUMMARY OF REVENUE AND EXPENDITURES  
GENERAL FUND



TABLE I  
ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

<u>Source</u>	<u>GENERAL FUND</u>		
	<u>1973</u> <u>Adopted</u> <u>Budget</u>	<u>1973</u> <u>Projected</u>	<u>1974</u> <u>Proposed</u>
<b>Property Tax</b>			
Real Property Tax (Current)	\$ 4,639,526	\$ 4,625,000	\$ 5,337,000
Personal Property Tax (Curr.)	830,000	770,000	890,000
Vehicle Tax	590,000	607,211	575,000
Public Utility Tax	810,000	810,000	820,000
Real Property Tax (Delinquent)	370,000	240,000	500,000
Personal Property Tax (Del.)	75,000	38,000	112,000
Total	<u>\$ 7,314,526</u>	<u>\$ 7,090,211</u>	<u>\$ 8,234,000</u>
<b>Other Taxes</b>			
Liquor Tax	\$ 290,000	\$ 292,000	\$ 300,000
Beer and Wine Tax	825,000	900,000	900,000
Life Ins. Prem. Tax	220,000	254,000	260,000
Other Ins. Prem. Tax	305,000	328,000	335,000
Total	<u>\$ 1,640,000</u>	<u>\$ 1,774,000</u>	<u>\$ 1,795,000</u>
<b>Tax Fees and Interest</b>			
Execution Fees	\$ 23,000	\$ 17,000	\$ 25,000
Interest (Del. Tax)	10,000	10,000	10,000
Total	<u>\$ 33,000</u>	<u>\$ 27,000</u>	<u>\$ 35,000</u>
<b>Licenses and Permits</b>			
Business Licenses	\$ 1,405,000	\$ 1,420,000	\$ 1,440,000
Street Maintenance Decals	110,000	111,119	111,500
Parking Meters	215,000	215,000	215,000
Dog Tags	10,000	15,000	21,700
Total	<u>\$ 1,740,000</u>	<u>\$ 1,761,119</u>	<u>\$ 1,788,200</u>
<b>Fines, Forfeits and Penalties</b>			
Court Fines	\$ 300,000	295,916	300,000
Traffic Citations (Non-Moving)	105,000	75,000	80,000
Total	<u>\$ 405,000</u>	<u>\$ 370,916</u>	<u>\$ 380,000</u>
<b>Interest Earned</b>			
General Investments	\$ 68,000	\$ 33,000	\$ 50,000
Perpetuity Lots	63,000	65,000	65,000
Bond Fund Investments	0	0	0
Ground Rent	100	100	100
Pension Fund Investments, Etc.	4,000	4,100	8,000
Discounts Earned	6,000	1,400	1,400
Total	<u>\$ 141,100</u>	<u>\$ 103,600</u>	<u>\$ 124,500</u>

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
<b>Rents - General</b>			
Gamble Bldg.	\$ 3,600	\$ 3,600	\$ 3,600
Park & Shop Garage	15,000	15,000	15,000
Recorder's Court	19,200	19,200	49,200
Miscellaneous	3,200	3,200	3,200
Total	<u>\$ 41,000</u>	<u>\$ 41,000</u>	<u>\$ 71,000</u>
<b>Stadiums and Auditoriums</b>			
Golf Course - Bacon Park	\$ 132,000	\$ 150,000	\$ 175,000
Golf Course - Hunter	0	10,000	70,000
Civic Center	150,000	210,000	250,000
Sports Center	5,000	3,160	0
Grayson Stadium	2,000	5,225	5,200
Memorial Stadium	8,000	7,000	0
Swimming Pools	6,000	7,289	7,000
Concessions	75,000	90,000	100,000
Total	<u>\$ 378,000</u>	<u>\$ 482,674</u>	<u>\$ 607,200</u>
<b>Other Agencies</b>			
May St	\$ 0	\$ 51,072	\$ 8,338
St. Pius Center	0	75,843	29,176
State Intangible Tax	100,000	125,842	126,000
General Purpose Grant	615,000	615,000	615,000
Savannah Housing Authority	80,000	80,000	95,000
Serv. Provided for Mod. Cities	130,336	119,000	66,178
Miscellaneous Federal Grants	322,486	363,818	327,327
Airport Commission	0	0	30,000
Board of Public Education	0	0	23,000
Total	<u>\$ 1,247,822</u>	<u>\$ 1,430,575</u>	<u>\$ 1,320,019</u>
<b>Inspection Fees</b>			
Building Inspection	\$ 28,000	\$ 26,000	\$ 28,000
Electrical Inspection	28,000	17,000	20,000
Plumbing Inspection	25,000	17,000	20,000
Gas Inspection	600	650	600
Mechanical	5,400	5,400	5,500
Total	<u>\$ 87,000</u>	<u>\$ 66,050</u>	<u>\$ 74,100</u>
<b>Cemetery Fees</b>	\$ 58,000	\$ 58,000	\$ 60,000
<b>Refuse Fees</b>			
Refuse Collection & Disposal	\$ 460,000	\$ 480,000	\$ 522,000
Refuse Dumping Fees	40,000	59,000	60,000
Total	<u>\$ 500,000</u>	<u>\$ 539,000</u>	<u>\$ 582,000</u>

<u>Source</u>	<u>1973 Adopted Budget</u>	<u>1973 Projected</u>	<u>1974 Proposed</u>
<b>Interfund and Intrafund Fees</b>			
Interdepartmental Fees	\$ 7,500	\$ 7,500	\$ 0
Services to Water & Sewer Fund	638,087	638,087	677,754
Contributions from W & S Fund	1,165,749	1,165,749	613,865
Services to I & D Water Comm.	24,000	24,000	32,000
Total	<u>\$ 1,835,336</u>	<u>\$ 1,835,336</u>	<u>\$ 1,323,619</u>
<b>General Services</b>			
Accident Reporting	\$ 8,000	\$ 9,000	\$ 9,000
Traffic Moving Reporting	1,000	2,400	2,000
Fire Protection	34,000	38,000	38,000
Harbor Fees	28,000	30,000	30,000
Parking Lot	12,000	12,500	12,500
Recreation Fees	12,000	8,340	8,300
Total	<u>\$ 95,000</u>	<u>\$ 100,240</u>	<u>\$ 99,800</u>
<b>Contribution From Revenue</b>			
Sharing Fund	\$ 1,063,178	\$ 1,218,192	\$ 2,044,337
<b>Other Revenue</b>			
Advertising	\$ 3,000	\$ 3,000	\$ 3,000
Telephone Locations	1,800	2,000	2,000
Grass Cutting Fees	5,200	3,200	3,500
Sale of Land and Property	1,000	31,000	5,000
Miscellaneous Revenue	39,000	200,000	125,000
Prior Years CIP	0	0	188,355
Prior Years - General Fund-1972	300,000	300,000	245,000
Prior Years - General Fund-1973	0	0	250,000
Total	<u>\$ 350,000</u>	<u>\$ 539,200</u>	<u>\$ 821,855</u>
<b>TOTAL</b>	<u><u>\$16,928,962</u></u>	<u><u>\$17,437,113</u></u>	<u><u>\$19,360,630</u></u>

COMPARISON OF EXPENDITURES BY FUNCTION

GENERAL FUND

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
<u>GENERAL ADMINISTRATION</u>			
Legislative			
Mayor and Aldermen	\$ 102,388	\$ 109,664	\$ 112,054
Clerk of Council	27,083	24,625	28,804
Total	<u>\$ 129,471</u>	<u>\$ 134,289</u>	<u>\$ 140,858</u>
City Manager	\$ 121,405	\$ 133,362	\$ 125,602
Legal	\$ 42,856	\$ 44,101	\$ 43,065
<u>MANPOWER DEVELOPMENT</u>			
Manpower Development	\$ 236,726	\$ 354,304	\$ 80,223
<u>COMMUNITY DEVELOPMENT</u>			
Community Development	\$ 0	\$ 80,415	\$ 50,581
<u>FINANCE AND ADMINISTRATIVE SERVICES</u>			
Director's Office	\$ 43,295	\$ 44,418	\$ 33,384
Research and Budget			
Research and Budget	\$ 133,664	\$ 115,599	\$ 137,013
Contract Coordination	24,980	13,231	24,904
Total	<u>\$ 158,644</u>	<u>\$ 128,830</u>	<u>\$ 161,917</u>
Finance			
Finance Administration	\$ 30,502	\$ 30,265	\$ 31,216
Accounting	285,290	295,949	292,737
Tax Assessor	75,000	27,643	0

\* Projected as of October 31, 1973

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Revenue and Delinquent Revenue	\$ 212,041	\$ 213,885	\$ 215,286
Parking	15,266	15,452	16,002
Water and Sewer Revenue	299,154	310,806	315,699
Total	<u>\$ 917,253</u>	<u>\$ 894,000</u>	<u>\$ 870,940</u>
Purchasing and Central Services	\$ 89,998	\$ 83,060	\$ 110,567
Internal Auditing	\$ 0	\$ 0	\$ 38,598
<u>PERSONNEL</u>			
Personnel	\$ 158,393	\$ 177,903	\$ 179,155
<u>PUBLIC SERVICES</u>			
DPS Director			
Director's Office	\$ 126,122	\$ 140,748	\$ 149,231
Streets, Traffic and Drainage			
Traffic	\$ 695,509	\$ 685,384	\$ 793,294
Drainage and Rights-of-Way			
Maintenance	416,488	399,026	504,138
Streets Maintenance	480,607	507,827	535,072
Total	<u>\$ 1,592,604</u>	<u>\$ 1,592,237</u>	<u>\$ 1,832,504</u>
Sanitation			
Residential Refuse Collection	\$ 1,808,947	\$ 1,693,353	\$ 2,037,198
Refuse Disposal	184,377	219,521	249,938
Street Cleaning	237,634	244,747	280,996
Commercial Refuse Collection	401,165	582,437	548,775
Total	<u>\$ 2,632,123</u>	<u>\$ 2,740,058</u>	<u>\$ 3,116,907</u>
Cemeteries			
Cemetery Operations and			
Maintenance	\$ 257,522	\$ 241,414	\$ 255,461

\* Projected as of October 31, 1973.

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Inspections			
Construction, Zoning and Housing Code Enforcement	\$ 284,043	\$ 312,803	\$ 315,094
 <u>CRIMINAL JUSTICE</u>			
Police			
Administration Bureau	\$ 153,056	\$ 167,615	\$ 281,845
Patrol Bureau	1,758,845	1,833,027	1,969,935
Investigations Bureau	682,652	640,662	817,933
Service Bureau	877,870	883,868	782,382
Total	<u>\$ 3,472,423</u>	<u>\$ 3,525,172</u>	<u>\$ 3,852,095</u>
Recorder's Court	\$ 119,241	\$ 123,153	\$ 142,109
 <u>BUILDING SAFETY</u>			
Fire			
Administration Division	\$ 56,863	\$ 44,228	\$ 60,993
Services Division	107,293	87,360	71,602
Operations Division	2,286,358	2,228,169	2,305,826
Total	<u>\$ 2,450,514</u>	<u>\$ 2,359,757</u>	<u>\$ 2,438,361</u>
 <u>LEISURE SERVICES</u>			
Director's Office	\$ 40,145	\$ 54,021	\$ 59,044
Recreation Division	543,580	612,260	520,930
Civic Center	446,304	445,606	431,934
Facilities Division	252,500	304,498	244,889
Leisure Services/Model Cities	0	277,080	162,776
Total	<u>\$ 1,282,529</u>	<u>\$ 1,693,465</u>	<u>\$ 1,419,573</u>
 <u>PARK AND TREE</u>			
Director's Office	\$ 51,901	\$ 60,649	\$ 62,038
Park and Tree Maintenance	328,984	338,135	369,257
Total	<u>\$ 380,885</u>	<u>\$ 398,784</u>	<u>\$ 431,295</u>

\* Projected as of October 31, 1973.

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
<u>INTERDEPARTMENTAL</u>			
Interdepartmental			
Employee Pensions:	\$	\$	\$
New Plan	0	0	0
Old Plan	446,748	389,730	397,287
Employee Claims	53,753	34,479	32,971
Judgements and Losses	19,500	28,601	19,500
Contingencies	306,794	0	326,486
Debt Service	1,118,354	1,132,191	1,199,227
Pay Adjustments	46,000	0	687,000**
Contributions to Capital Improvements	0	175,546	630,437
Metropolitan Planning Commission	147,515	147,515	168,194
Regional Development	28,243	28,243	25,000
Savannah River Basin	6,000	6,000	6,000
Miscellaneous Contributions	85,765	85,765	67,008
Registrations and Elections	978	6,770	14,000
Total	<u>\$ 2,259,650</u>	<u>\$ 2,034,840</u>	<u>\$ 3,573,110</u>
GRAND TOTAL	<u>\$16,755,697</u>	<u>\$17,237,113</u>	<u>\$19,360,630</u>

\* Projected as of October 31, 1973.

\*\* The figure for pay adjustments includes provisions for pay increases for employees in all Funds including the Water & Sewer and I & D Water Funds.

TABLE III

COMPARISON OF EXPENDITURES BY OBJECT

GENERAL FUND

<u>Object</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Personal Services	\$ 10,741,907	\$ 10,666,643	\$ 11,806,694**
Contractual Services	1,932,113	1,987,277	2,697,630***
Commodities	459,925	485,165	150
Revolving Funds	2,405,516	2,795,827	3,455,809
Capital Outlay	99,629	171,757	202,867
Bond Amortization and Interest	<u>1,116,607</u>	<u>1,130,444</u>	<u>1,197,480</u>
TOTAL	\$ 16,755,697	\$ 17,237,113	\$ 19,360,630

\* Projected as of October 31, 1973.

\*\* Includes Special Program cost of \$687,000 for Pay Adjustments.

\*\*\* Includes Special Program costs of \$537,019 for additional contributions to the C. I. P., the Dog Control Program and an additional contribution to the Humane Society.

Additional Personal Services	\$ 687,000
Additional Contractual Services	<u>537,019</u>
Total Special Programs	\$ 1,224,019

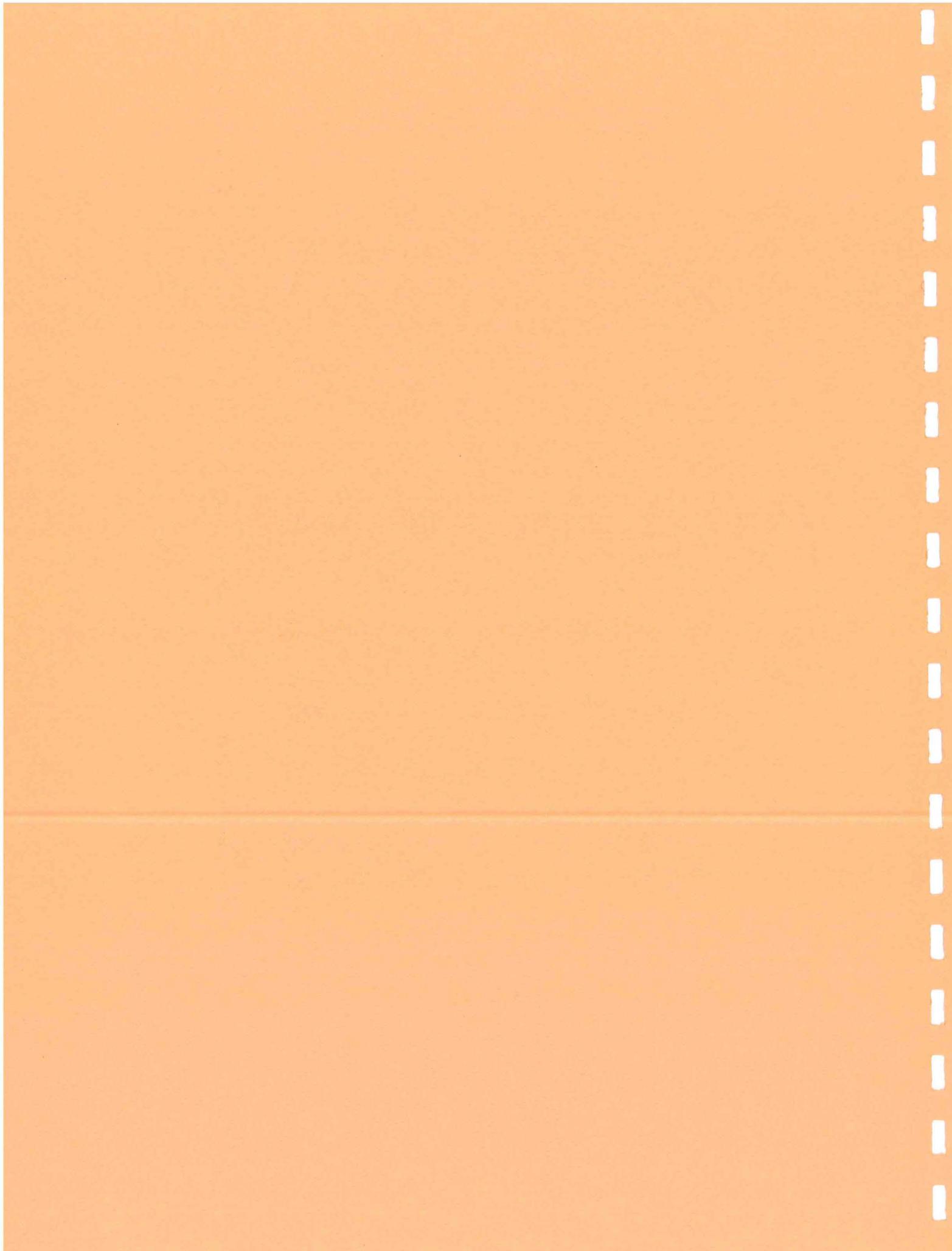
TABLE IV

COMPARISON OF EXPENDITURES BY DEPARTMENT

GENERAL FUND

<u>Account</u>	<u>1974 Adopted Budget</u>	<u>1973 Projected Expenditures*</u>	<u>1974 Current Level</u>	<u>1974 Program Improve.</u>	<u>1974 Recom.</u>	<u>1974 Adopted</u>
Legislative	\$ 129,471	\$ 134,289	\$ 140,858	\$ 0	\$ 140,858	\$ 140,858
City Manager	121,405	133,362	125,602	0	125,602	125,602
Legal	42,856	44,101	43,065	0	43,065	43,065
Manpower Development	236,726	354,304	80,223	0	80,223	80,223
Community Development	0	80,415	50,581	0	50,581	50,581
Finance and Administra- tive Services	1,209,190	1,150,308	1,176,240	39,166	1,215,406	1,215,406
Personnel	158,393	177,903	179,155	0	179,155	179,155
Public Services	4,892,414	5,027,260	5,546,102	123,095	5,669,197	5,669,197
Police	3,472,423	3,525,172	3,863,392	-11,297	3,852,095	3,852,095
Recorder's Court	119,241	123,153	130,812	11,297	142,109	142,109
Fire	2,450,514	2,359,757	2,438,361	0	2,438,361	2,438,361
Leisure Services	1,282,529	1,693,465	1,419,573	0	1,419,573	1,419,573
Park and Tree	380,885	398,784	412,088	19,207	431,295	431,295
Interdepartmental	<u>2,259,650</u>	<u>2,034,840</u>	<u>2,349,091</u>	<u>1,224,019</u>	<u>3,573,110</u>	<u>3,573,110</u>
 GRAND TOTAL	 <u>\$16,755,697</u>	 <u>\$17,237,113</u>	 <u>\$17,955,143</u>	 <u>\$ 1,405,487</u>	 <u>\$19,360,630</u>	 <u>\$19,360,630</u>

\* Projected as of October 31, 1973.



SUMMARY OF REVENUE AND EXPENDITURES  
MODEL CITIES



TABLE VESTIMATED CURRENT REVENUE BY FUND AND SOURCEMODEL CITIES FUND

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Federal Funds	\$2,035,355	\$2,035,355	\$1,274,025
General Fund (City's Share)*	<u>45,987</u>	<u>80,000</u>	<u>55,000</u>
GRAND TOTAL	<u>\$2,081,342</u>	<u>\$2,115,355</u>	<u>\$1,329,025</u>

\* This represents in-kind services to the Model Cities Administration Activity.

COMPARISON OF EXPENDITURES BY FUNCTIONMODEL CITIES FUND

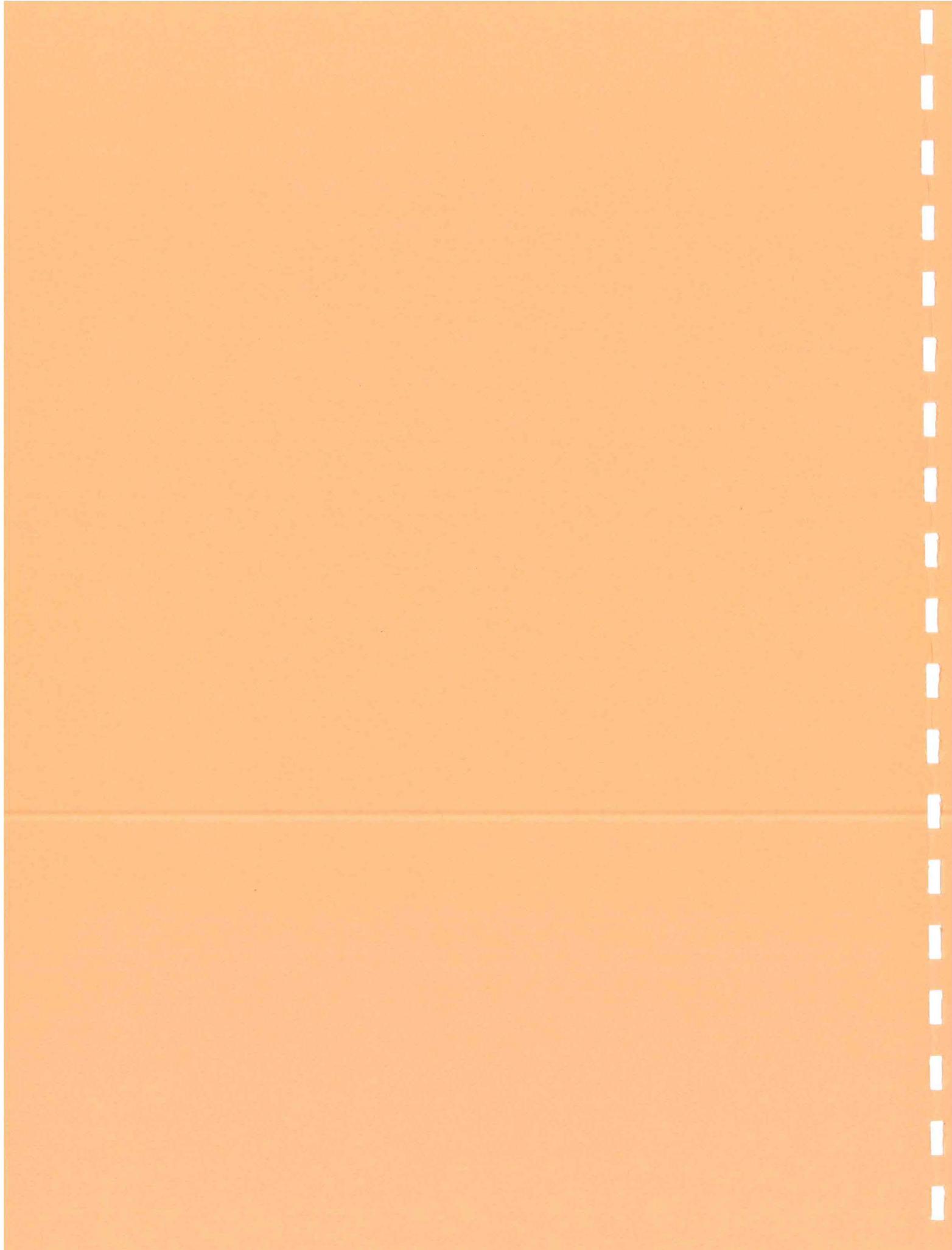
<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Model Cities			
Model Cities Administration	\$ 281,157	\$ 284,982	\$ 154,776
Other Agency Programs	<u>1,623,862</u>	<u>1,547,249</u>	<u>1,053,071</u>
Total	\$ <u>1,905,019</u>	\$ <u>1,832,231</u>	\$ <u>1,207,847</u>
Services by General Fund:			
Finance & Administrative Services			
Research and Budget	\$ 16,771	\$ 0	\$ 0
Accounting	<u>30,232</u>	<u>27,911</u>	<u>14,107</u>
Total	\$ <u>47,003</u>	\$ <u>27,911</u>	\$ <u>14,107</u>
Police			
Police Community Relations	\$ 0	\$ 0	\$ 0
Leisure Services			
Recreation Leaders	\$ 0	\$ 0	\$ 0
Golden Age	0	0	0
Leisure Services	<u>83,333</u>	<u>175,213</u>	<u>52,071</u>
Total	\$ <u>83,333</u>	\$ <u>175,213</u>	\$ <u>52,071</u>
GRAND TOTAL	\$ <u><u>2,035,355</u></u>	\$ <u><u>2,035,355</u></u>	\$ <u><u>1,274,025</u></u>

\* Projected as of October 31, 1973

TABLE VII  
COMPARISON OF EXPENDITURES BY OBJECT  
MODEL CITIES FUND

<u>Object</u>	1973 Adopted <u>Budget</u>	1973 Projected <u>Expenditures*</u>	1974 <u>Budget</u>
Personal Services	\$ 231,294	\$ 227,891	\$ 114,684
Contractual Services	1,777,971	1,780,786	1,123,890
Commodities	6,763	7,351	0
Revolving Funds	15,493	15,493	35,451
Capital Outlay	<u>3,834</u>	<u>3,834</u>	<u>0</u>
GRAND TOTAL	<u>\$ 2,035,355</u>	<u>\$ 2,035,355</u>	<u>\$ 1,274,025</u>

\* Projected as of October 31, 1973.



SUMMARY OF REVENUE AND EXPENDITURES

REVOLVING FUND



TABLE VIII  
ESTIMATED CURRENT REVENUE BY FUND AND SOURCE  
REVOLVING FUNDS

Activity	Bldg. & Grounds Maint.	Data Proc.	Engineer.	Radio Maint.	Bldg. & Elect. Maint.	Equipment Rental & Dep.	Custodial Services	Switch-board	Warehouse Charges
Mayor and Aldermen Clerk of Council	\$	\$	\$	\$ 250	\$	\$	\$ 8,222	\$ 1,174	\$ 5,503
							3,624	578	2,409
City Manager's Office				136		2,290	10,588	2,438	6,131
Legal							330	445	695
Manpower Planning - CAMPS						720			200
Manpower Development Grant									300
Finance Director's Office						552	1,292	881	1,272
Research and Budget		3,097					2,718	1,406	2,441
Finance Administration							1,391	1,548	684
Accounting		61,950			432		2,958	2,411	7,002
Revenue		35,350					2,192	1,548	17,496
Delinquent Revenue		11,505			405	2,853	2,192	445	3,302
Parking					405				472
Water & Sewer Revenue		74,340			405	6,181	4,199	1,548	32,977
Purchasing		10,620			1,448	1,853	3,584	3,132	3,344
Personnel		7,080			2,380	391	12,891	1,770	5,720
Public Services Director's Office		2,665	9,792	500	5,575	644	2,183	7,331	2,772
Traffic		3,983		890	3,722	25,487	14,765	1,742	65,721
Drainage and Right-of-Way			15,095	316	2,722	88,419			30,242
Streets Maintenance		12	15,095	840	1,958	96,371			87,324
Refuse/Trash Collection		4,425		3,177	2,162	532,560			21,979

Activity	Bldg. & Grounds Maint.	Data Proc.	Engineer.	Radio Maint.	Bldg. & Elect. Maint.	Equipment Rental & Dep.	Custodial Services	Switch-board	Warehouse Charges
Refuse Disposal	\$	\$	\$	\$ 164	\$ 1,002	\$ 78,600	\$	\$	\$ 4,145
Street Cleaning		1,328		750		141,940			1,373
Commercial Refuse Collection		4,291		440		306,025			6,451
Cemetery Operations			1,490						172
Bonaventure/Greenwich					1,812	7,601			4,488
Laurel Grove North					848	644			2,355
Laurel Grove South					848	552			1,766
Construction, Zoning and Housing Code Enforcement		2,213		88	832	9,926	3,975	1,326	6,107
Police Chief's Office				658		2,750	2,382	5,698	2,040
Operations									1,024
Patrol				14,556		247,244	3,984	8,496	32,437
Traffic Safety and Control				1,854		20,812	992	4,267	10,224
Investigations Unit				2,204		25,760		4,748	6,648
Vice Unit						9,200			1,548
Youth Unit				1,640		12,880		1,899	2,820
Records and Communications		108,913		1,418	4,302	1,380	2,984	10,042	13,536
Central Detention				6,394		600		4,748	29,994
Staff and Inspections				142		644		4,748	5,464
Recorder's Court		1,327			2,367		661	2,206	6,996
Fire Chief's Office				220		920	1,191		1,100
Fire Training									400
Fire Alarms and Communications				908					555
Fire Prevention/Investigation				234		3,077			912
Firefighting				452	7,084	62,955			50,426
Leisure Services Director's Office					348	1,605			866
Recreation Administration	11,945		7,547		1,388		1,191	1,326	1,193
Sports	56,560				2,162				20,077
Playgrounds	56,560				1,808	69			6,297
Recreation Centers	19,530				2,058		330		12,786
Swimming Pools	15,886				2,348				1,240

Activity	Bldg. & Grounds Maint.	Data Proc.	Engineer.	Radio Maint.	Bldg. & Elect. Maint.	Equipment Rental & Dep.	Custodial Services	Switch-board	Warehouse Charges
Civic Center	\$129,318	\$	\$	\$	\$ 2,048	\$ 1,491	\$ 3,895	\$ 1,593	\$ 13,000
Golf Courses	52,324			572	1,861	2,392	1,191		8,200
Grayson Stadium	19,530			820	7,167	920			1,740
Leisure Services - M. C.						2,880			1,502
May Street - St. Pius Center					1,832				8,260
Park & Tree Director's Office			7,547	98	232	368	1,191	1,326	520
Park & Tree Maintenance				1,006	1,806	44,767			8,500
Engineering Charges to C. I. P.			98,610						
<b>TOTAL GENERAL FUND</b>	<b>\$361,653</b>	<b>\$333,099</b>	<b>\$155,176</b>	<b>\$ 40,727</b>	<b>\$ 65,767</b>	<b>\$1,746,323</b>	<b>\$ 97,096</b>	<b>\$ 80,820</b>	<b>\$ 575,148</b>
Data Processing	\$	\$	\$	\$	\$	\$ 500	\$ 12,601	\$ 1,381	\$ 9,000
Engineering		70		1,350	890	5,598	8,360	1,770	2,700
Central Garage		7,080		806	3,728	18,688	2,400	1,388	575,197
Electronic Equipment Repair				108	2,074	3,053	1,200	925	6,718
Buildings and Grounds Maintenance					1,458	3,181			32,900
Supplies Management		1,328			2,074	1,880	600	1,388	
Central Switchboard					1,000				45
Custodial & Messenger Services					5,850	1,800		925	4,290
Building & Electrical Maintenance				114	2,074	1,200	147	54	18,200
<b>TOTAL REVOLVING FUND</b>	<b>\$</b>	<b>\$ 8,478</b>	<b>\$</b>	<b>\$ 2,378</b>	<b>\$ 19,148</b>	<b>\$ 35,900</b>	<b>\$ 25,308</b>	<b>\$ 7,831</b>	<b>\$ 649,050</b>
Water Supply and Treatment	\$	\$	\$	\$ 1,487	\$ 4,112	\$ 6,440	\$ 150	\$ 934	\$ 10,563
Water Distribution		37	7,547	200		35,919	1,802	445	120,011
Sewer Maintenance		16	7,547	1,950	1,032	62,734			36,552
Lift Station Maintenance		22		785	5,112	15,987			26,477
<b>TOTAL WATER &amp; SEWER FUND</b>	<b>\$</b>	<b>\$ 75</b>	<b>\$ 15,094</b>	<b>\$ 4,422</b>	<b>\$ 10,256</b>	<b>\$ 121,080</b>	<b>\$ 1,952</b>	<b>\$ 1,379</b>	<b>\$ 193,603</b>

Activity	Bldg. & Grounds Maint.	Data Proc.	Engineer.	Radio Maint.	Bldg. & Elect. Maint.	Equipment Rental & Dep.	Custodial Services	Switch-board	Warehouse Charges
Model Cities Administration	\$	\$ 10,620	\$	\$	\$	\$ 4,309	\$	\$	\$ 8,562
Other Agency Programs						11,960			
<b>TOTAL MODEL CITIES</b>	<b>\$</b>	<b>\$ 10,620</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 16,269</b>	<b>\$</b>	<b>\$</b>	<b>\$ 8,562</b>
Treatment and Distribution	\$	\$	\$ 2,264	\$ 1,082	\$ 1,348	\$ 3,109	\$	\$	\$ 181,582
<b>TOTAL I AND D WATER</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,264</b>	<b>\$ 1,082</b>	<b>\$ 1,348</b>	<b>\$ 3,109</b>	<b>\$</b>	<b>\$</b>	<b>\$ 181,582</b>
County Charges	\$	\$161,791	\$	\$	\$	\$	\$	\$	\$
Other Agency Charges		39,700							
<b>TOTAL COUNTY &amp; OTHER AGY.</b>	<b>\$</b>	<b>\$201,491</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Contribution From Sinking Fund	\$	\$	\$	\$	\$	\$ 271,756	\$	\$	\$
Contribution From Revenue Sharing Fund						223,812			
<b>TOTAL CONTRIBUTIONS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 495,568</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>GRAND TOTAL</b>	<b>\$361,653</b>	<b>\$553,763</b>	<b>\$172,534</b>	<b>\$ 48,609</b>	<b>\$ 96,519</b>	<b>\$2,418,249</b>	<b>\$124,356</b>	<b>\$ 90,030</b>	<b>\$1,607,945</b>

## COMPARISON OF EXPENDITURES BY FUNCTION

REVOLVING FUND

<u>Account</u>	1973 Adopted <u>Budget</u>	1973 Projected <u>Expenditures*</u>	1974 <u>Budget</u>
Data Processing			
Data Processing	\$ 535,025	\$ 551,184	\$ 553,763
Engineering			
Engineering	\$ 173,265	\$ 148,889	\$ 172,534
Leisure Services			
Buildings and Grounds Maintenance	\$ 256,541	\$ 267,845	\$ 361,653
Central Garage			
Vehicle Maintenance, Replacement & Depreciation Electronic Equipment Repair Total	\$ 2,511,012 48,467 <u>\$ 2,559,479</u>	\$ 2,785,145 42,537 <u>\$ 2,827,682</u>	\$ 2,418,249 48,609 <u>\$ 2,466,858</u>
Purchasing and Central Services			
Supplies Management Central Switchboard Custodial and Messenger Service Building and Electrical Maintenance Total	\$ 277,081 57,611 124,789 92,826 <u>\$ 552,307</u>	\$ 482,598 82,032 120,138 92,450 <u>\$ 777,218</u>	\$ 1,607,945 90,030 124,356 96,519 <u>\$ 1,918,850</u>
GRAND TOTAL	<u>\$ 4,076,617</u>	<u>\$ 4,572,818</u>	<u>\$ 5,473,658</u>

\* Projected as of October 31, 1973.

TABLE XCOMPARISON OF EXPENDITURES BY OBJECTREVOLVING FUND

<u>Object</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Personal Services	\$ 1,245,309	\$ 1,337,269	\$ 1,470,739
Contractual Services	680,185	689,627	1,178,657
Commodities	1,100,759	1,528,277	1,570,651
Revolving Funds	188,419	101,478	748,093
Capital Outlay	<u>861,945</u>	<u>916,167</u>	<u>505,518</u>
GRAND TOTAL	<u>\$ 4,076,617</u>	<u>\$ 4,572,818</u>	<u>\$ 5,473,658</u>

\* Projected as of October 31, 1973.

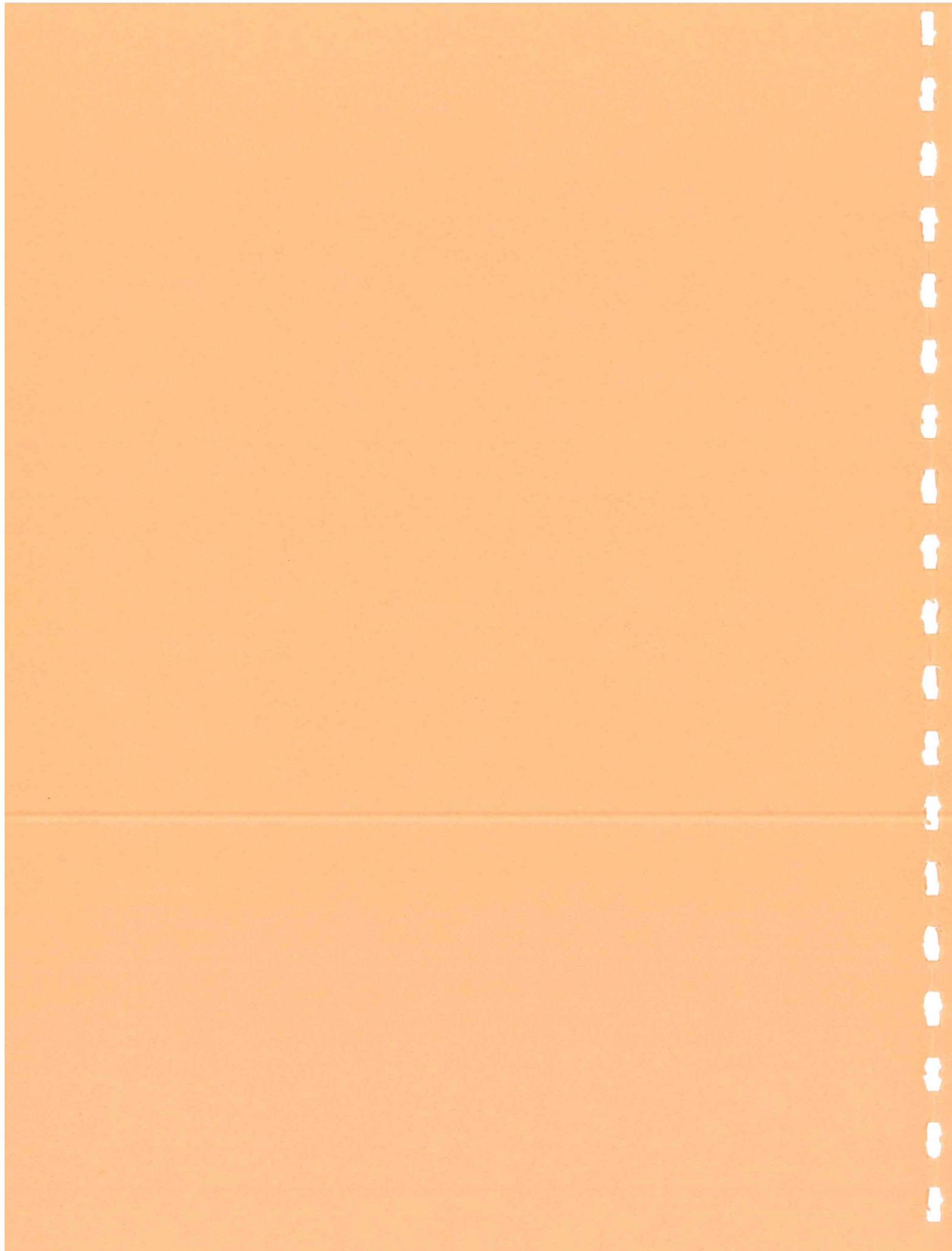
TABLE XI

COMPARISON OF EXPENDITURES BY DEPARTMENT

REVOLVING FUND

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Current Level</u>	1974 <u>Program Improve.</u>	1974 <u>Recom.</u>	1974 <u>Adopted</u>
Data Processing	\$ 535,025	\$ 551,184	\$ 553,763	\$ 0	\$ 553,763	\$ 553,763
Engineering	173,265	148,889	172,534	0	172,534	172,534
Leisure Services	256,541	267,845	361,653	0	361,653	361,653
Central Garage	2,559,479	2,827,682	2,466,858	0	2,466,858	2,466,858
Purchasing and Central Services	<u>552,307</u>	<u>\$ 777,218</u>	<u>\$ 1,918,850</u>	<u>0</u>	<u>1,918,850</u>	<u>1,918,850</u>
GRAND TOTAL	<u>\$ 4,076,617</u>	<u>\$ 4,572,818</u>	<u>\$ 5,473,658</u>	<u>\$ 0</u>	<u>\$ 5,473,658</u>	<u>\$ 5,473,658</u>

\* Projected as of October 31, 1973.



SUMMARY OF REVENUE AND EXPENDITURES

REVENUE SHARING



TABLE XIIESTIMATED CURRENT REVENUE BY FUND AND SOURCEREVENUE SHARING FUND

	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
1972 Revenue Sharing Appropriation	\$ 2,089,189	\$ 1,867,280	\$ 0
1973 Revenue Sharing Appropriation	2,089,189	2,231,012	0
1974 Revenue Sharing Appropriation	0	0	2,177,519
Interest Earned on Revenue Sharing Funds	<u>0</u>	<u>0</u>	<u>90,000</u>
 GRAND TOTAL	 <u>\$ 4,178,378</u>	 <u>\$ 4,098,292</u>	 <u>\$ 2,267,519</u>

TABLE XIIICOMPARISON OF EXPENDITURES BY FUNCTIONREVENUE SHARING FUND

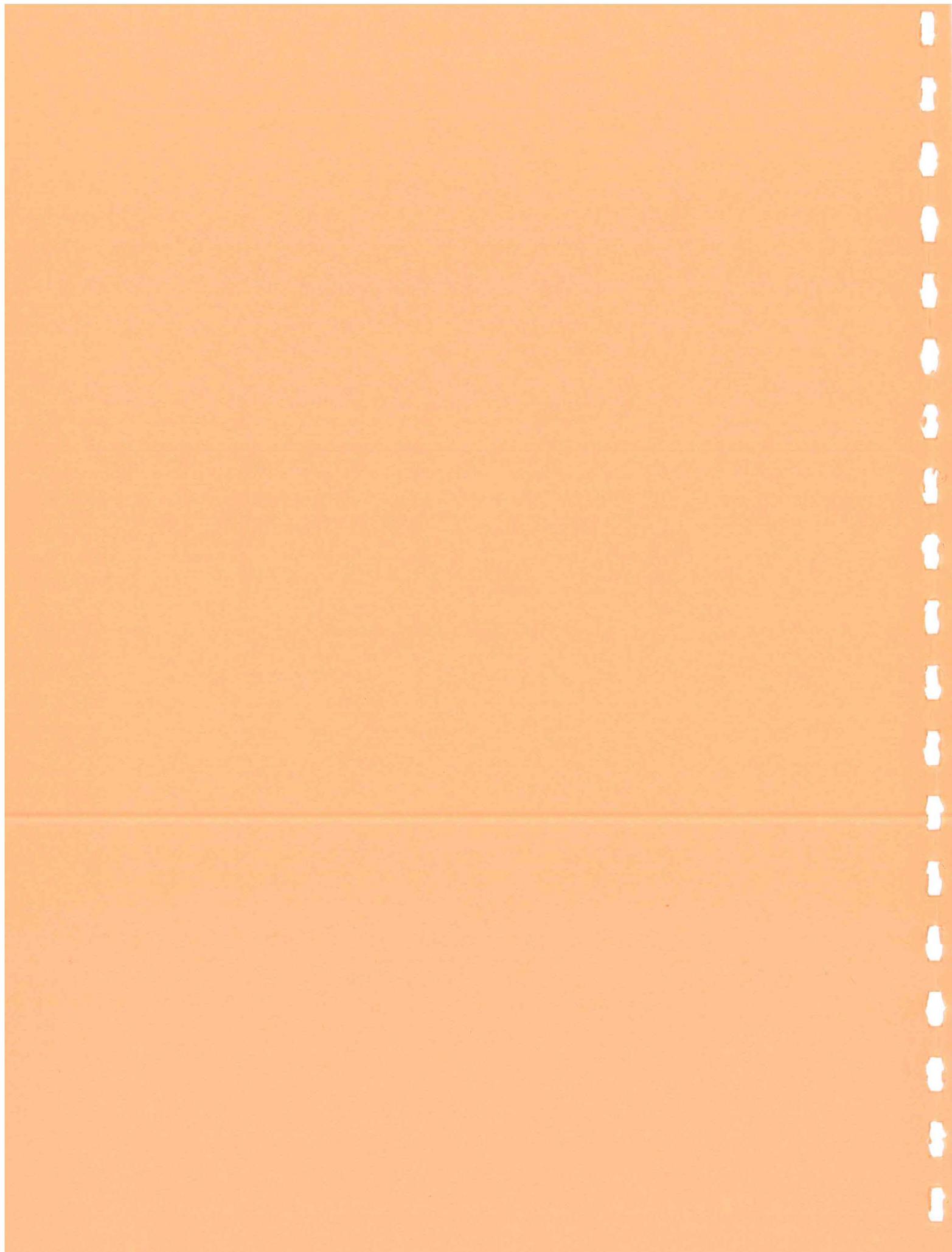
<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Contribution to Capital Improvements Fund	\$ 2,263,000	\$ 2,107,986	\$ 0
Contribution to General Fund			
Police	\$ 292,374	\$ 367,302	\$ 477,508
Fire	410,387	410,387	172,626
Inspections	35,085	35,085	315,094
Sanitation	<u>325,332</u>	<u>325,332</u>	<u>1,079,109</u>
Total	\$ 1,063,178	\$ 1,138,106	\$ 2,044,337
Vehicular Equipment Replacement	<u>\$ 852,200</u>	<u>\$ 852,200</u>	<u>\$ 223,182</u>
GRAND TOTAL	<u>\$ 4,178,378</u>	<u>\$ 4,098,292</u>	<u>\$ 2,267,519</u>

\* Projected as of October 31, 1973

TABLE XIV  
COMPARISON OF EXPENDITURES BY OBJECT CODE  
REVENUE SHARING FUND

<u>Object</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Personal Services	\$ 0	\$ 0	\$ 0
Contractual Services	3,326,178	3,246,092	2,044,337
Commodities	0	0	0
Revolving Fund	0	0	0
Capital Outlay	<u>852,200</u>	<u>852,200</u>	<u>223,182</u>
GRAND TOTAL	<u>\$ 4,178,378</u>	<u>\$ 4,098,292</u>	<u>\$ 2,267,519</u>

\* Projected as of October 31, 1973



SUMMARY OF REVENUE AND EXPENDITURES

WATER AND SEWER FUND



TABLE XV

ESTIMATED CURRENT REVENUE BY FUND AND SOURCEWATER AND SEWER FUND

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Water Customers			
Inside City	\$2,150,000	\$2,050,000	\$2,075,000
Outside City	850,000	895,000	900,000
Sewer Customers			
Inside City	1,250,000	1,208,000	1,220,000
Outside City	400,000	415,000	420,000
County Contrib. from Tax Levy	994,000	994,000	994,000
Pollution Abatement	0	0	0
Sewer Connection Fees	75,000	40,000	50,000
Water Line Tap-In Fees	60,000	50,000	60,000
Water Line Extensions	33,441	33,441	33,441
Water Cut-On Fees	6,000	6,200	6,500
Interest on Sinking Fund	0	0	0
Interest on Investments	188,310	370,000	13,000
Interest on Water Meter Deposits	10,000	9,600	9,600
I & D Water Supply	135,000	135,000	135,000
Miscellaneous	0	0	0
GRAND TOTAL	<u>\$6,151,751</u>	<u>\$6,206,241</u>	<u>\$5,916,541</u>

TABLE XVI

COMPARISON OF EXPENDITURES BY FUNCTION

WATER AND SEWER FUND

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
<b>Public Works</b>			
Water Operations	\$	\$	\$
Water Supply & Treat.	332,072	394,003	369,685
Water Distribution	506,970	461,124	537,548
Sewer Operations			
Sewer Maintenance	487,896	479,314	548,783
Sewer Treat. & Disposal	256,577	281,155	157,797
Pollution Abatement	0	0	290,468
Small Plant Operation	0	0	81,309
Total	\$ <u>1,583,515</u>	\$ <u>1,615,596</u>	\$ <u>1,985,590</u>
<b>Interdepartmental</b>			
Debt Service	\$	\$	\$
General Obligation Bonds	367,920	367,920	319,635
Revenue Bonds	2,383,100	2,383,100	2,316,000
Bond Redemption Exp.	3,380	3,380	3,700
Services By General Fund			
Water Service Office	299,154	299,746	315,699
Administrative Services	295,780	321,037	343,339
Engineering Services	43,153	17,380	18,713
Contingencies	10,000	0	0
Capital Improvements	0	0	0
Contributions to General Fund	<u>1,165,749</u>	<u>1,165,749</u>	<u>613,865</u>
Total	\$ <u>4,568,236</u>	\$ <u>4,558,312</u>	\$ <u>3,930,951</u>
 GRAND TOTAL	 \$ 6,151,751	 \$ 6,173,908	 \$ 5,916,541

\* Projected as of October 31, 1973.

TABLE XVIICOMPARISON OF EXPENDITURES BY OBJECTWATER AND SEWER FUND

<u>Object</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Personal Services	\$ 994,614	\$ 975,274	\$ 1,157,246
Contractual Services	2,086,200	2,141,768	1,690,963
Commodities	45,720	14,839	0
Revolving Funds	265,142	282,192	347,861
Capital Outlay	0	8,815	84,836
Bond Amortization and Interest	<u>2,760,075</u>	<u>2,751,020</u>	<u>2,635,635</u>
GRAND TOTAL	\$ 6,151,751	\$ 6,173,908	\$ 5,916,541

\* Projected as of October 31, 1973.

TABLE XVIIICOMPARISON OF EXPENDITURES BY DEPARTMENTWATER AND SEWER FUND

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Current Level</u>	<u>Program Improve.</u>	1974 <u>Recom.</u>	1974 <u>Adopted</u>
Water and Sewer	\$1,583,515	\$1,615,596	\$1,671,778	\$ 313,812	\$1,985,590	\$1,985,590
Interdepartmental	<u>4,568,236</u>	<u>4,558,312</u>	<u>3,930,951</u>	<u>0</u>	<u>3,930,951</u>	<u>3,930,951</u>
GRAND TOTAL	<u>\$6,151,751</u>	<u>\$6,173,908</u>	<u>\$5,602,729</u>	<u>\$ 313,812</u>	<u>\$5,916,541</u>	<u>\$5,916,541</u>

\* Projected as of October 31, 1973

SUMMARY OF REVENUE AND EXPENDITURES  
INDUSTRIAL AND DOMESTIC WATER SUPPLY



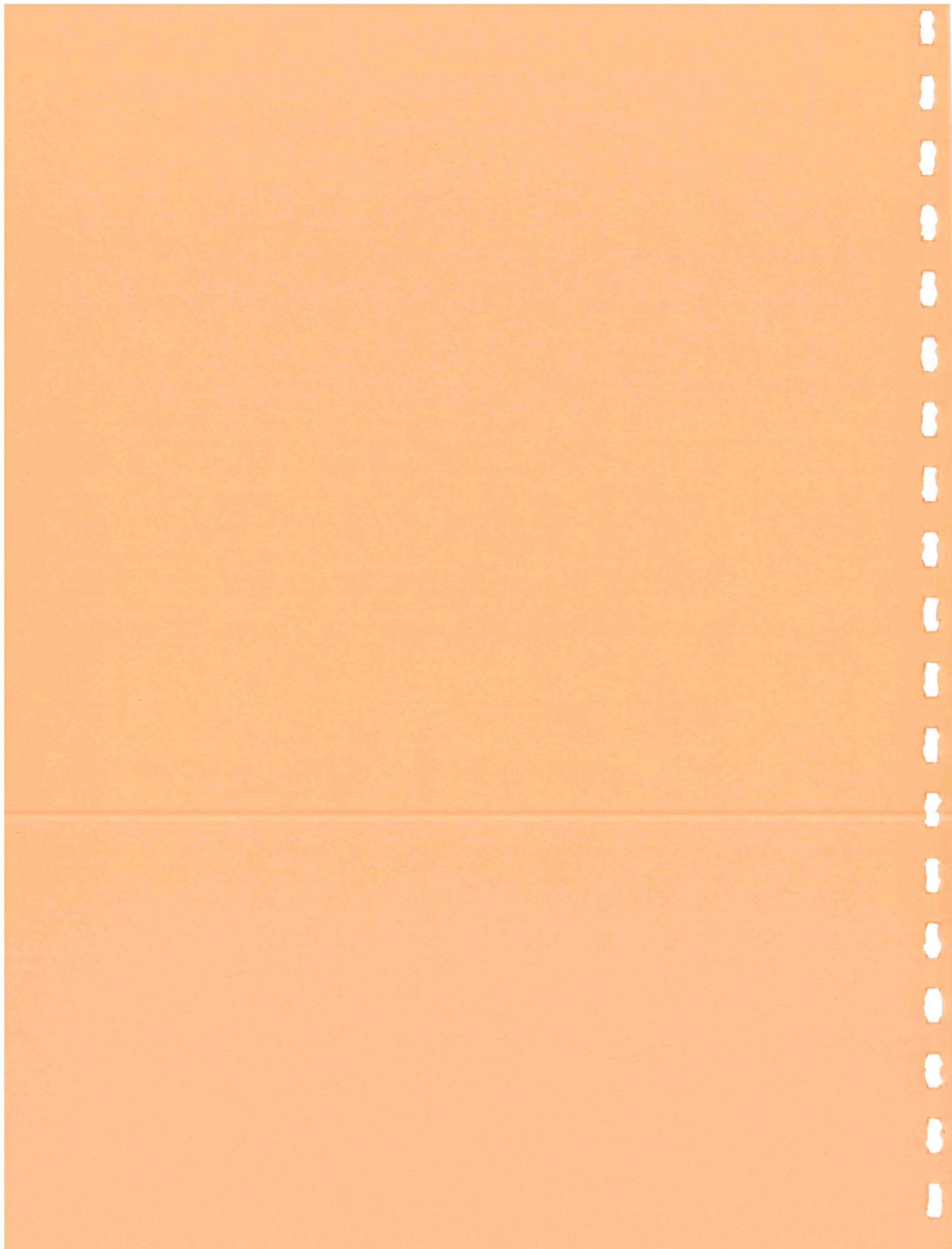
ESTIMATED CURRENT REVENUE BY FUND AND SOURCEINDUSTRIAL AND DOMESTIC WATER SUPPLY

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Sale of Water to Industry	\$ 1,072,398	\$ 880,690	\$ 1,139,515
GRAND TOTAL	<u>\$ 1,072,398</u>	<u>\$ 880,690</u>	<u>\$ 1,139,515</u>

TABLE XXSUMMARY OF EXPENDITURES BY FUNCTIONINDUSTRIAL AND DOMESTIC WATER SUPPLY

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Treatment and Distribution	\$ 755,778	\$ 699,070	\$ 814,886
Debt Service	292,620	157,620	N/A
Services by General Fund	24,000	24,000	32,000
Contribution to Water & Sewer For Debt Service	N/A	N/A	57,889
Contribution to Water & Sewer From Non-Contract Users	N/A	N/A	77,111
Contribution to Debt Service Fund	N/A	N/A	157,629
GRAND TOTAL	<u>\$ 1,072,398</u>	<u>\$ 880,690</u>	<u>\$ 1,139,515</u>

\* Projected as of October 31, 1973



SUMMARY OF REVENUE AND EXPENDITURES

SPECIAL ASSESSMENTS



TABLE XXI

ESTIMATED CURRENT REVENUE BY FUND AND SOURCESPECIAL ASSESSMENTS

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Receipts from Special Assessments	\$ 128,669	\$ 142,782	\$ 136,993
GRAND TOTAL	<u>\$ 128,669</u>	<u>\$ 142,782</u>	<u>\$ 136,993</u>

TABLE XXII

COMPARISON OF EXPENDITURES BY FUNCTIONSPECIAL ASSESSMENTS

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected Expenditures*</u>	1974 <u>Budget</u>
Contribution to Debt Retirement Fund	\$ 128,669	\$ 142,782	\$ 136,993
GRAND TOTAL	<u>\$ 128,669</u>	<u>\$ 142,782</u>	<u>\$ 136,993</u>

\* Projected as of October 31, 1973



SUMMARY OF REVENUE AND EXPENDITURES

CAPITAL IMPROVEMENTS FUND



TABLE XXIIIESTIMATED CURRENT REVENUECAPITAL IMPROVEMENT FUND

<u>Revenues:</u>	<u>1974</u>
CONTRIBUTION FROM OPERATING BUDGET	\$ 630,437
REVENUE BOND 1974 ISSUE	5,142,000
GENERAL OBLIGATION BOND (1974)	1,000,000
PROPERTY OWNERS	285,145
FEDERAL GRANTS	200,000
CHATHAM COUNTY CONTRIBUTION	<u>150,000</u>
TOTAL	<u>\$ 7,407,582</u>

TABLE XXIVCOMPARISON OF EXPENDITURES BY PROJECT

<u>CONTRIBUTION FROM OPERATING BUDGET</u>	<u>1974</u>
Miscellaneous Police Projects	\$ 160,306
Miscellaneous C. I. P. Projects: (Revolving Funds for Engineering Services)	98,610
Savannah Transit Authority Modernization Project: (City's share for the First Year 1974)	37,350
Sanitary Landfill Site Acquisition (City's Share)	220,000
Paving Parking Area at Central of Georgia Railroad Property	33,571
Demolishing Buildings for Central Urban Renewal Project	66,000
Miscellaneous Projects	14,600
<u>REVENUE BOND 1974 ISSUE</u>	
Residential Street Paving Projects	\$ 20,550
Fluoridation of City Water Supply	542,000
Water and Sewer Improvements	483,450
Pollution Abatement	4,096,000

- continued -

TABLE XXIV  
(continued)

COMPARISON OF EXPENDITURES BY PROJECT

	<u>1974</u>
<u>GENERAL OBLIGATION BOND (1974)</u>	
Residential "Baby Bond" Paving	\$ 378,325
Residential "Public Necessity" Paving	47,675
Miscellaneous Street Paving	574,000
<u>PROPERTY OWNERS</u>	
Residential "Baby Bond" Paving	\$ 256,770
Residential "Public Necessity" Paving	28,375
<u>FEDERAL GRANTS</u>	
Pollution Abatement	\$ 200,000
<u>CHATHAM COUNTY CONTRIBUTION</u>	
Sanitary Landfill Site Acquisition (County's Share)	\$ <u>150,000</u>
 TOTAL	 \$ <u><u>7,407,582</u></u>

SUMMARY OF REVENUES

PENSION FUND

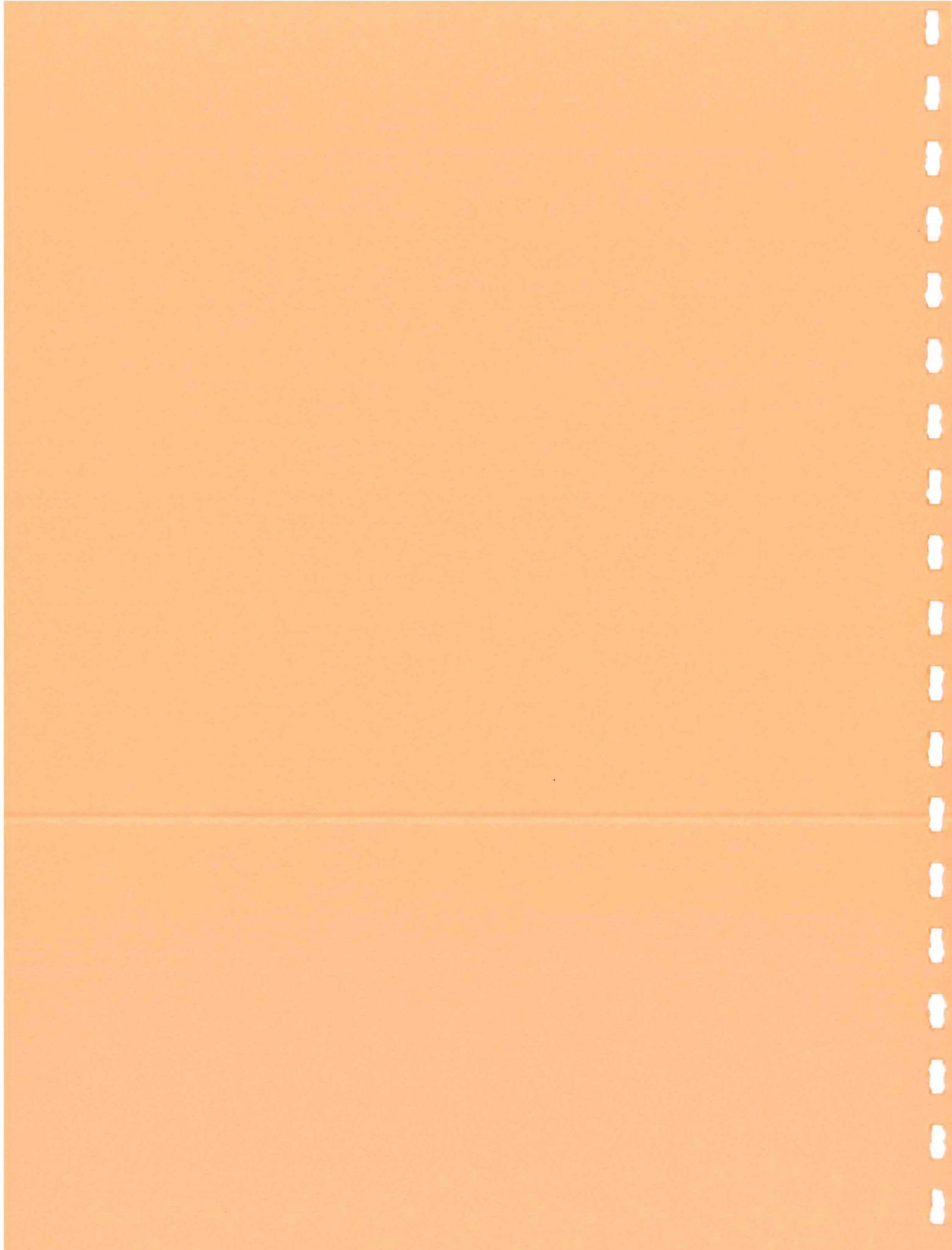


TABLE XXV

## ESTIMATED CURRENT REVENUE BY FUND AND SOURCE

## CITY CONTRIBUTION TO PENSION FUND

<u>Source</u>	1973 Adopted <u>Budget</u>	1973 Adjusted <u>Budget</u>	1974 Proposed <u>Budget</u>
GENERAL FUND	\$	\$	\$
General Administration	10,523	10,523	10,720
Manpower Development	11,142	11,142	2,144
Community Development	0	0	4,288
Finance & Administrative Services	48,901	48,901	45,024
Personnel	4,333	4,333	3,752
Public Services	203,914	203,914	203,628
Police	296,537	302,375	309,617
Recorder's Court	7,354	7,354	5,896
Fire	246,269	246,269	241,822
Leisure Services	63,138	63,138	53,652
Park and Tree	25,379	25,379	23,048
Total	\$ 917,490	\$ 923,328	\$ 903,591
MODEL CITIES FUND			
Administration	\$ 16,713	\$ 16,713	\$ 15,444
Total	\$ 16,713	\$ 16,713	\$ 15,444
REVOLVING FUND			
Data Processing	\$ 17,951	\$ 17,951	\$ 16,080
Engineering	7,428	7,428	7,504
Central Garage	32,040	32,040	36,934
Leisure Services	8,666	8,666	22,512
Purchasing & Central Services	12,380	12,380	12,864
Total	\$ 78,465	\$ 78,465	\$ 95,894
WATER AND SEWER FUND			
Operations	\$ 70,566	\$ 70,566	\$ 69,678
Total	\$ 70,566	\$ 70,566	\$ 69,678
I AND D WATER SUPPLY FUND			
Operations	\$ 14,237	\$ 14,237	\$ 12,864
Total	\$ 14,237	\$ 14,237	\$ 12,864
GRAND TOTAL	\$ <u>1,097,471</u>	\$ <u>1,103,309</u>	\$ <u>1,097,471</u>



SUMMARY OF REVENUE AND EXPENDITURES

DEBT RETIREMENT FUND



TABLE XXVI

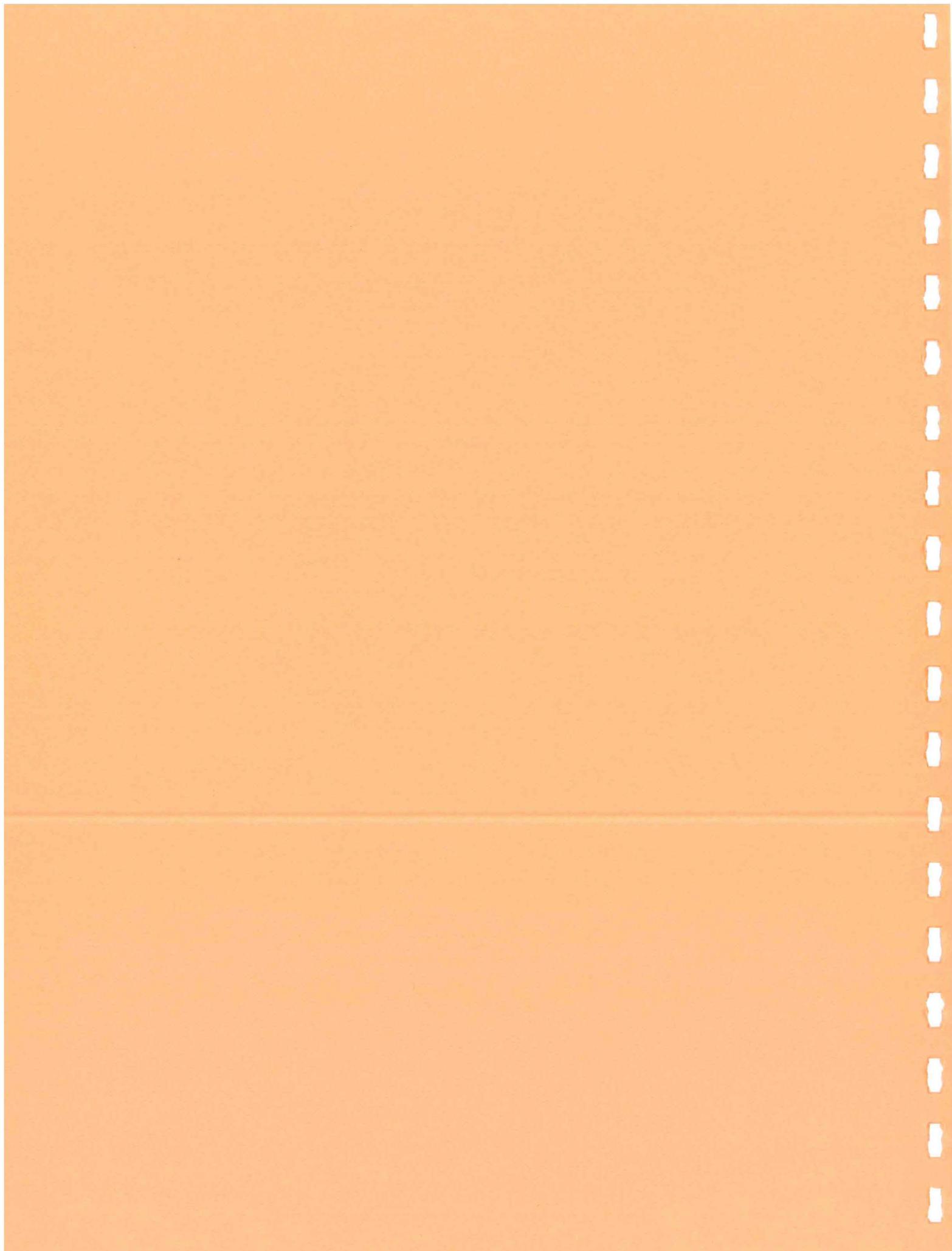
ESTIMATED CURRENT REVENUE BY FUND AND SOURCEDEBT RETIREMENT FUND

<u>Source</u>	1973 <u>Adopted Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Contribution From General Fund			
General Obligation Bonds	\$1,110,991	\$1,110,991	\$1,178,727
Revenue Bonds	21,200	21,200	20,500
Contribution From Water & Sewer Fund			
For General Obligation Bonds	367,920	367,920	319,635
Contribution From Water & Sewer Fund			
For Revenue Bonds	2,386,480	2,386,480	2,319,700
Contribution From I & D Water			
Operating Account For Debt Service	157,620	157,620	38,152
Contribution From I & D Sinking Fund			
For Debt Service	0	0	119,477
Contribution From Special Assessments	<u>142,781</u>	<u>142,781</u>	<u>136,993</u>
TOTAL	\$4,186,992	\$4,186,992	\$4,133,184

TABLE XXVII

EXPENDITURES AND RESERVE BY FUNCTIONDEBT RETIREMENT FUND

<u>Account</u>	1973 <u>Adopted Budget</u>	1973 <u>Adjusted Budget</u>	1974 <u>Budget</u>
General Obligation Bonds	\$1,482,291	\$1,482,291	\$1,498,362
Revenue Bonds	2,340,082	2,340,082	2,387,052
Reserve For Sinking Fund	221,838	221,838	110,777
Retirement of Assessment Bonds	<u>142,781</u>	<u>142,781</u>	<u>136,993</u>
TOTAL	\$4,186,992	\$4,186,992	\$4,133,184



SUMMARY OF CONTRIBUTIONS

EMPLOYEE BENEFITS FUND

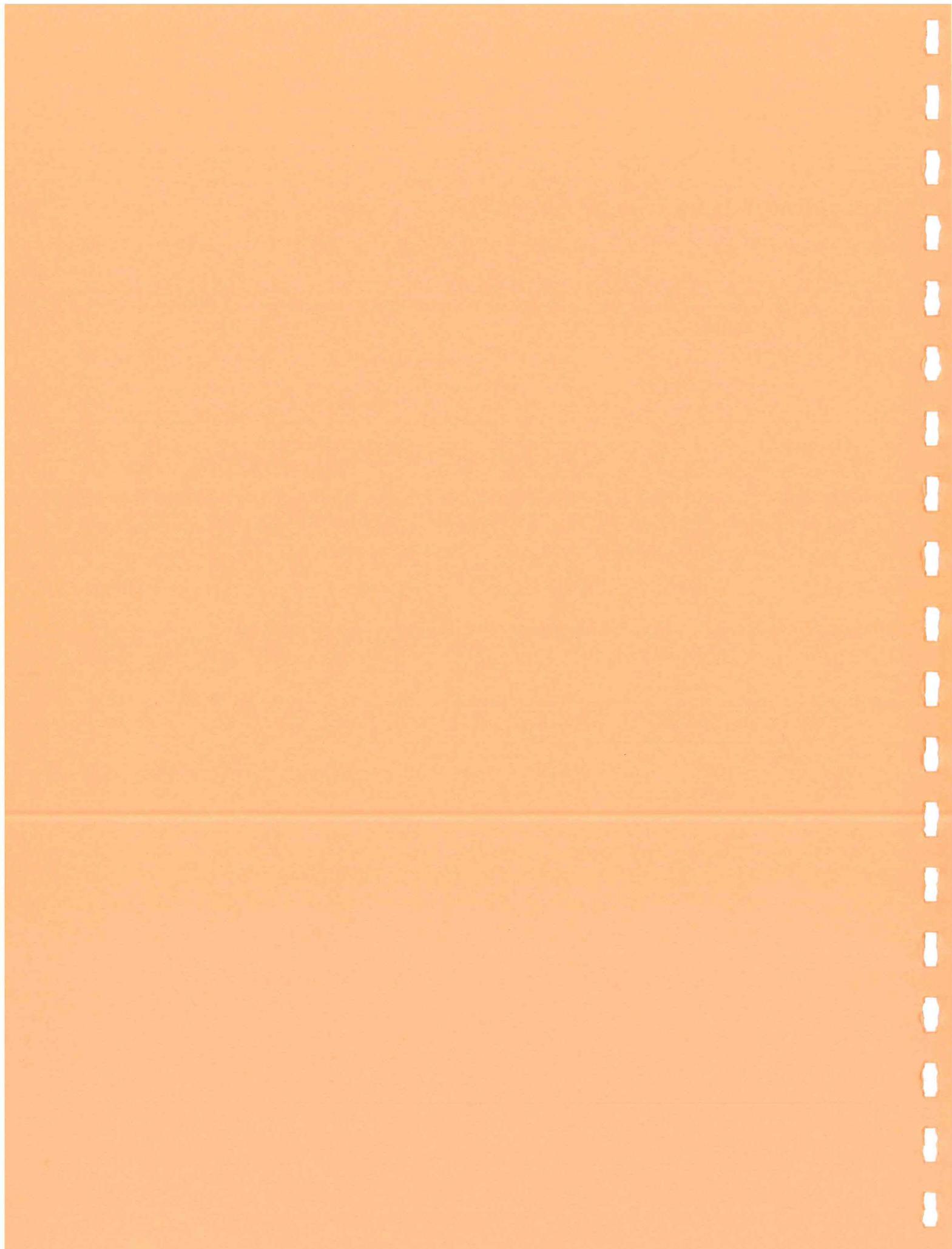


TABLE XXVIIIEMPLOYEE BENEFITS FUNDCITY CONTRIBUTIONS

	1973 Adopted <u>Budget</u>	1973 <u>Projected</u>	1974 <u>Proposed</u>
Social Security	\$ 563,214	\$ 444,767	\$ 495,826
Group Insurance	449,117	415,335	540,077
Pension (New Plan)	1,097,471	1,097,471	1,097,471
Pension (Old Plan)	<u>414,872</u>	<u>346,298</u>	<u>346,298</u>
 TOTAL	 <u>\$ 2,524,674</u>	 <u>\$ 2,303,871</u>	 <u>\$ 2,479,672</u>

EMPLOYEE CONTRIBUTIONS

	1973 <u>Projected</u>	1974 <u>Proposed</u>
Social Security	\$ 444,767	\$ 495,826
Group Insurance	171,750	171,750
Pension (New Plan)	302,800	343,700
Pension (Old Plan)	<u>1,800</u>	<u>1,500</u>
 TOTAL	 <u>\$ 921,117</u>	 <u>\$ 1,012,776</u>



GENERAL FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Revenue	\$19,360,630	\$17,237,113	+\$2,123,517
Budget	\$19,360,630	\$17,237,113	+\$2,123,517

Budget Comments

1. Departments are grouped into eleven categories as follows:
  - a. General Administration
  - b. Manpower Development
  - c. Community Development
  - d. Finance and Administrative Services
  - e. Personnel
  - f. Public Services
  - g. Criminal Justice
  - h. Building Safety
  - i. Leisure Services
  - j. Park and Tree
  - k. Interdepartmental
  
2. The budget for the Public Services Department does not include the Engineering Activity for 1974 as this has been established as a Revolving Fund.
  
3. The Leisure Services Department budget includes costs for operation of the Hunter Field Golf Course which was assumed by the City in August 1973. The Sports Center will be operated by the Georgia National Guard in 1974 and Chatham County will be operating Memorial Stadium.
  
4. The Police Department was reorganized in mid-1973 and resulting increased costs are reflected in the 1974 budget.
  
5. The following program changes should be noted:
  - a. A new activity - Internal Auditing- has been established to provide a continuing audit of City affairs.
  
  - b. A Claims and Safety Officer's position has been established in Purchasing to handle liability claims against the City.

- c. The Traffic Activity budget includes funds to operate two major computerized traffic signal systems installed with State and Federal funds.
- d. Two sewer line cleaning crews and related equipment have been added to the Drainage Activity.
- e. A transfer station is being added in July 1974 to improve service of the Refuse Disposal Activity.
- f. Two guards assigned to the Police Department have been transferred to the Recorder's Court to aid in courtroom operations and other duties.
- g. Three maintenance personnel have been added to the Park and Tree Department to meet additional maintenance needs.

PROGRAM EXPENDITURE SUMMARY

General Administration	FUND				
	<u>General</u>				
	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			1974 <u>Adopted</u>
	<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>		
Personal Services \$ 201,094	\$ 210,489	\$ 0	\$ 210,489	\$ 210,489	
Contractual Services 66,537	54,223	0	54,223	54,223	
Commodities 13,405	0	0	0	0	
Revolving Funds 27,876	44,813	0	44,813	44,813	
Capital Outlay <u>2,840</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL \$ 311,752	\$ 309,525	\$ 0	\$ 309,525	\$ 309,525	

Summary by Departments

Legislative \$ 134,289	\$ 140,858	\$ 0	\$ 140,858	\$ 140,858
City Manager 133,362	125,602	0	125,602	125,602
Legal <u>44,101</u>	<u>43,065</u>	<u>0</u>	<u>43,065</u>	<u>43,065</u>
TOTAL \$ 311,752	\$ 309,525	\$ 0	\$ 309,525	\$ 309,525



LEGISLATIVE

The Legislative Department is composed of the following Activities:

Mayor and Aldermen: This Activity consists of the Mayor and Aldermen and their appointed staff.

The Mayor and Aldermen establish the overall policies for the City's operation and appoint members to various authorities and commissions as required by law.

Clerk of Council: The Clerk of Council is the official custodian of the Seal of the City and maintains all records and minutes for meetings of the Mayor and Aldermen and other official transactions.

The total 1974 Budget for the Legislative Department is \$140,858. This is \$6,569 or 4.7% more than the 1973 appropriation of \$134,289.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services increase due to increased salaries for the Board of Aldermen, raises granted other employees and the upgrading of one Clerk-Stenographer position in this Activity.	\$ 5,300	\$
2. Contractual Services costs increase due to additional charges for telephone services, and dues, memberships and subscriptions.	2,750	
3. Commodities costs decrease as these have been transferred to the Revolving Fund for 1974.		8,850
4. Revolving Funds charges increase due to addition of Commodities costs which increased slightly over 1973; charges for Custodial Services also increased.	9,000	
5. Capital Outlay Funds are not required for 1974.		1,650

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Legislative	0110-0115	General Administration	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Exp. 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 67,745	\$ 80,284	\$ 85,608	\$ 85,608
Contractual Services	30,981	30,749	33,490	33,490
Commodities	10,259	8,843	0	0
Revolving Fund	9,607	12,743	21,760	21,760
Capital Outlay	2,177	1,670	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 120,769</b>	<b>\$ 134,289</b>	<b>\$ 140,858</b>	<b>\$ 140,858</b>
Budgeted Man Years	4.00	4.00	4.00	4.00

## SUMMARY BY ACTIVITIES

Mayor and Aldermen	\$ 97,387	\$ 109,664	\$ 112,054	\$ 112,054
Clerk of Council	23,382	24,625	28,804	28,804
<b>GRAND TOTAL</b>	<b>\$ 120,769</b>	<b>\$ 134,289</b>	<b>\$ 140,858</b>	<b>\$ 140,858</b>

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Mayor and Aldermen	0110		Legislative	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 52,232	\$ 64,009	\$ 67,695	\$ 67,695
Contractual Services	28,525	27,749	29,210	29,210
Commodities	8,611	7,652	0	0
Revolving Fund Charge-Backs	5,842	8,584	15,149	15,149
Capital Outlay	2,177	1,670	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 97,387</b>	<b>\$ 109,664</b>	<b>\$ 112,054</b>	<b>\$ 112,054</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Mayor	N/A	\$ Elected	N/A	N/A	N/A	\$ 12,500	\$ 12,500
Aldermen	N/A	Elected	N/A	N/A	N/A	21,600	21,600
Special Assistant to the Mayor	38	515-686	1.00	1.00	1.00	15,418	15,987
Confidential Secretary	25	278-369	1.00	1.00	1.00	9,152	9,590
<b>TOTAL</b>						<b>\$ 58,670</b>	<b>\$ 59,677</b>
Less Salary Savings						5,426	0
<b>TOTAL 105</b>						<b>\$ 53,244</b>	<b>\$ 59,677</b>
Social Security						2,969	1,298
Group Insurance						2,844	1,896
Pension						4,952	4,824
<b>GRAND TOTAL</b>			<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>\$ 64,009</b>	<b>\$ 67,695</b>
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Clerk of Council	0115		Legislative	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 15,513	\$ 16,275	\$ 17,913	\$ 17,913
Contractual Services	2,456	3,000	4,280	4,280
Commodities	1,648	1,191	0	0
Revolving Fund Charge-Backs	3,765	4,159	6,611	6,611
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 23,382</b>	<b>\$ 24,625</b>	<b>\$ 28,804</b>	<b>\$ 28,804</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Clerk of Council	28	\$ 321-425	1.00	1.00	1.00	\$ 8,320	\$ 8,855
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	5,694	6,098
<b>TOTAL</b>						<b>\$ 14,014</b>	<b>\$ 14,953</b>
Less Salary Savings						167	0
<b>TOTAL 105</b>						<b>\$ 13,847</b>	<b>\$ 14,953</b>
Social Security						817	896
Group Insurance						632	632
Pension						619	1,072
Longevity						360	360
<b>GRAND TOTAL</b>			<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>\$ 16,275</b>	<b>\$ 17,913</b>
Less Leave Time			.16	.16	.16		
Net Productive Time Available			<b>1.84</b>	<b>1.84</b>	<b>1.84</b>		

CITY MANAGER

The City Manager is appointed by the Mayor and Aldermen to serve as the Chief Executive Officer of the Administrative Branch of the City Government. His authority is such that he may, with the approval of the Mayor and Aldermen, change, abolish or consolidate any of the existing Departments or Divisions within his jurisdiction.

Responsibilities of the City Manager include:

1. Preparing agendas for City Council meetings.
2. Planning, coordinating, and implementing the work programs of all City Departments.
3. Advising the Mayor and Aldermen of the financial condition of the City.
4. Preparing reports and making recommendations to the Council concerning all phases of the City's operation throughout the year.
5. Preparing and submitting the Annual Budget of the City to the Mayor and Aldermen, and administering it after its adoption.
6. Preparing and submitting to the Mayor and Aldermen, at the close of each fiscal year, a complete annual report on the financial and administrative programs of the City for the preceding year.
7. Operating the research library for use by all City Departments.

The proposed 1974 Budget for the City Manager's Office is \$125,602. This is a decrease of \$7,760 or 6.2% over the 1973 allocation of \$133,362.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase due to pension costs, the 1974 cost of salary increases, increased Social Security costs, and the up-grading of two positions in this Activity.	\$ 5,150	\$
2. Contractual Services decrease in 1974 as charges for telephone services have been realigned and reduced.		15,050

	<u>Increase</u>	<u>Decrease</u>
3. Commodities will be charged to the Revolving Fund in 1974.	\$	\$ 4,450
4. Revolving Fund charge-backs will increase in 1974 as Commodities are now charged to this fund.	7,200	

PROGRAM IMPROVEMENTS

1. None.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
City Manager	0202		City Manager	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 80,799	\$ 84,906	\$ 90,039	\$ 90,039
Contractual Services	19,772	29,022	13,980	13,980
Commodities	6,385	4,428	0	0
Revolving Fund Charge-Backs	12,052	14,403	21,583	21,583
Capital Outlay	1,455	603	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 120,463</b>	<b>\$ 133,362</b>	<b>\$ 125,602</b>	<b>\$ 125,602</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
City Manager	--	\$Appointed	1.00	1.00	1.00	\$ 30,000	\$ 32,500
Assistant City Manager	40	566-755	1.00	1.00	1.00	17,836	18,262
Research Librarian	30	352-468	.50	1.00	1.00	7,282	9,317
Special Assistant to the City Manager	28	321-425	1.00	1.00	1.00	11,024	11,044
Clerk-Stenographer II	20	220-292	3.00	2.00	2.00	11,960	12,722
Information Clerk	19	210-278	.17	.00	.00	0	0
Clerk-Stenographer I	18	201-265	.25	.00	.00	0	0
<b>TOTAL</b>						<b>\$ 78,102</b>	<b>\$ 83,845</b>
Less Salary Savings						1,282	2,500
<b>TOTAL 105</b>						<b>\$ 76,820</b>	<b>\$ 81,345</b>
Social Security						3,005	3,402
Group Insurance						1,896	1,896
Pension						3,095	3,216
Longevity						90	180
<b>GRAND TOTAL</b>			<b>6.92</b>	<b>6.00</b>	<b>6.00</b>	<b>\$ 84,906</b>	<b>\$ 90,039</b>
Less Leave Time			.55	.48	.48		
Net Productive Time Available			6.37	5.52	5.52		



LEGAL

The Legal Department represents the City in all suits, hearings, and other litigations. This Department advises the Mayor and Aldermen on all legal questions and decisions.

Other functions of the Legal Department include: preparing ordinances and documents, preparing or reviewing all City contracts, and administering the legal instruments required by the Mayor and Aldermen.

The above services are performed by the City Attorney and two Assistant City Attorneys.

The proposed 1974 Budget for the Legal Department is \$43,065. This represents a decrease of \$1,036 from the 1973 projection of \$44,101.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs decrease due to decreased City contributions to Social Security and Pensions for the Legal Staff.	\$	\$ 1,050
2. Commodities charges are being transferred to the Revolving Fund in 1974.		150
3. Revolving Funds increase to reflect addition of Commodities charges.	750	
4. No Capital Outlays are budgeted for 1974.		550

PROGRAM IMPROVEMENTS

1. None.



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Legal	0305		Legal	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 27,980	\$ 35,904	\$ 34,842	\$ 34,842
Contractual Services	6,106	6,766	6,753	6,753
Commodities	406	134	0	0
Revolving Fund Charge-Backs	678	730	1,470	1,470
Capital Outlay	0	567	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 35,170</b>	<b>\$ 44,101</b>	<b>\$ 43,065</b>	<b>\$ 43,065</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
City Attorney	---	\$ Unclass.	.50	.50	.50	\$ 14,726	\$ 16,210
Assistant City Attorney	---	Unclass.	.50	.50	.50	7,961	8,733
Assistant City Attorney	---	Unclass.	.50	.50	.50	7,961	8,733
<b>TOTAL</b>						<b>\$ 30,648</b>	<b>\$ 33,676</b>
Less Salary Savings						0	3,028
<b>TOTAL 105</b>						<b>\$ 30,648</b>	<b>\$ 30,648</b>
Social Security						2,092	1,684
Group Insurance						1,037	632
Pension						1,857	1,608
Longevity						270	270
<b>GRAND TOTAL</b>			<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>\$ 35,904</b>	<b>\$ 34,842</b>
Less Leave Time			.12	.12	.12		
Net Productive Time Available			<b>1.38</b>	<b>1.38</b>	<b>1.38</b>		



PROGRAM EXPENDITURE SUMMARY

Manpower Development	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			<u>FUND</u>
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	<u>General</u>
					<u>1974 Adopted</u>
Personal Services	\$ 344,440	\$ 69,339	\$ 0	\$ 69,339	\$ 69,339
Contractual Services	8,370	9,664	0	9,664	9,664
Commodities	48	0	0	0	0
Revolving Funds	814	1,220	0	1,220	1,220
Capital Outlay	<u>632</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 354,304	\$ 80,223	\$ 0	\$ 80,223	\$ 80,223

Summary by Departments

Manpower Development	\$ 354,304	\$ 80,223	\$ 0	\$ 80,223	\$ 80,223
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MANPOWER DEVELOPMENT

The objective of this Activity within the Cooperative Area Manpower Planning System (CAMPS) manpower planning staff program is to function under the local chief executive so as to enable him to exercise effective executive leadership in comprehensive local manpower planning. Specifically the objective is to provide direction and leadership to insure local CAMPS manpower plans effectively:

- a. identify and link together Federal, State and local manpower resources
- b. identify needs for manpower services and
- c. detail a course of action recommended to the U. S. Department of Labor and other funding agencies by the local Chief Executive.

Among the responsibilities of the Activity are:

1. Prepare, monitor, evaluate, propose amendments and administer the annual Comprehensive Manpower Plan for the eight coastal counties.
2. Administer the following City programs:
  - a. Summer Employment Program (900 participants)
    - (1) City hires - 458
  - b. Summer Youth Transportation Program (1800 participants)
  - c. College Student Intern Program (45 participants)
    - (1) Governors Intern Program
    - (2) College Work Study Program
    - (3) Student Participation in Urban Revitalization (SPUR) Program
    - (4) Public Employment Program (41 participants)
3. Serves as City and area liaison with State and Federal agencies on manpower matters.

The 1974 Proposed Budget for the Manpower Development Department is \$80,223. This is a decrease of \$274,081 or 77.4% under the 1973 projected expenditures of \$354,304.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs decrease as the Emergency Employment Program for refuse collection will be phased out in January, 1974.	\$	\$ 275,100

	<u>Increase</u>	<u>Decrease</u>
2. Contractual Services costs increase due to a realignment of grant funds in 1974.	\$ 1,300	
3. Commodities costs decrease as Commodities are charged to the Revolving Fund in 1974.		\$ 50
4. Revolving Funds increase reflecting transfer of Commodities charges which are higher than 1973 due to increased cost of supplies.	400	

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Manpower Development	0430-40-50- 70-80	Manpower Development	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 200,624	\$ 344,440	\$ 69,339	\$ 69,339
Contractual Services	19,655	8,370	9,664	9,664
Commodities	570	48	0	0
Revolving Fund	1,100	814	1,220	1,220
Capital Outlay	1,512	632	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 223,461</b>	<b>\$ 354,304</b>	<b>\$ 80,223</b>	<b>\$ 80,223</b>
Budgeted Man Years	57.32	42.39	14.77	14.77
<b>SUMMARY BY ACTIVITIES</b>				
Manpower Planning - CAMPS	\$ 33,799	35,162	\$ 45,715	\$ 45,715
Summer Youth Employment	59,698	131,174	15,877	15,877
Emergency Employment	125,815	176,076	10,786	10,786
Summer Youth Transportation	4,149	3,312	4,200	4,200
Manpower Development Grant	0	8,580	3,645	3,645
<b>GRAND TOTAL</b>	<b>\$ 223,461</b>	<b>\$ 354,304</b>	<b>\$ 80,223</b>	<b>\$ 80,223</b>



# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Manpower Planning - CAMPS	0430		Manpower Development	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 29,465	\$ 32,021	\$ 42,676	\$ 42,676
Contractual Services	3,066	1,647	2,119	2,119
Commodities	197	48	0	0
Revolving Fund Charge-Backs	1,071	814	920	920
Capital Outlay	0	632	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 33,799</b>	<b>\$ 35,162</b>	<b>\$ 45,715</b>	<b>\$ 45,715</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Manpower Coordinator	37	\$ 491-654		
Assistant Manpower Coordinator	30	352-468	1.00	1.00	1.00	9,152	9,703
Administrative Assistant	25	278-369	1.00	1.00	1.00	7,202	7,727
Clerk Typist II	18	201-265	.00	.00	1.00	0	5,409
<b>TOTAL</b>						<b>\$ 30,394</b>	<b>\$ 37,434</b>
Less Salary Savings						2,300	239
<b>TOTAL 105</b>						<b>\$ 28,094</b>	<b>\$ 37,195</b>
Social Security						1,741	2,073
Group Insurance						948	1,264
Pension						1,238	2,144
<b>GRAND TOTAL</b>			<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>\$ 32,021</b>	<b>\$ 42,676</b>
Less Leave Time			.24	.24	.32		
<b>Net Productive Time Available</b>			<b>2.76</b>	<b>2.76</b>	<b>3.68</b>		

NOTE: This activity is totally funded by a Federal Grant.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Summer Youth Employment	0440	Manpower Development		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 45,343	\$ 130,081	\$ 15,877	\$ 15,877
Contractual Services	12,440	1,093	0	0
Commodities	373	0	0	0
Revolving Fund Charge-Backs	30	0	0	0
Capital Outlay	1,512	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 59,698</b>	<b>\$ 131,174</b>	<b>\$ 15,877</b>	<b>\$ 15,877</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Administrative Assistant	25	\$ 278-369	.67	0	0	\$ 0	\$ 0
Clerk III	20	220-292	1.00	0	0	0	0
Summer Workers	--	-----	31.86	35.40	8.66	122,000	15,000
<b>TOTAL 105</b>						<b>\$ 122,000</b>	<b>\$ 15,000</b>
Social Security						8,081	877
<b>GRAND TOTAL</b>			<b>33.53</b>	<b>35.40</b>	<b>8.66</b>	<b>\$ 130,081</b>	<b>\$ 15,877</b>
Less Leave Time			2.68	2.83	.69		
Net Productive Time Available			30.85	32.57	7.97		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Emergency Employment	0450		Manpower Development	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 125,815	\$ 176,076	\$ 10,786	\$ 10,786
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 125,815</b>	<b>\$ 176,076</b>	<b>\$ 10,786</b>	<b>\$ 10,786</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Sanitation Methods Analyst	33	\$405-540	.41	.00	.00	\$ 0	\$ 0
Planning & Research Analyst	33	405-540	.41	.00	.00	0	0
Program Implementation Coordinator	29	336-446	.00	.67	.02	5,836	168
Administrative Assistant	25	278-369	.00	.67	.00	4,825	0
Police Patrolman	25	278-369	.41	.67	.00	4,825	0
Firefighter	24	265-352	2.05	3.35	.02	23,551	133
Research Technician	23	253-336	.00	.67	.02	4,407	127
Clerk-Stenographer I	18	201-265	.00	.67	.00	3,484	0
Clerk II	18	201-265	.00	.67	.00	3,484	0
Clerk-Typist II	18	201-265	.00	.33	.00	1,724	0
Refuse Collector	16	183-242	18.36	20.77	2.03	98,967	9,660
Clerk I	15	174-230	.82	1.34	.02	6,062	101
<b>TOTAL</b>						<b>\$ 157,165</b>	<b>\$ 10,189</b>
Less Salary Savings						9,369	0
<b>TOTAL 105</b>						<b>\$ 147,796</b>	<b>\$ 10,189</b>
Social Security						8,668	597
Group Insurance						10,327	0
Pension						9,285	0
<b>GRAND TOTAL</b>			<b>22.46</b>	<b>29.81</b>	<b>2.11</b>	<b>\$ 176,076</b>	<b>\$ 10,786</b>
Less Leave Time			1.80	2.38	.17		
Net Productive Time Available			20.66	27.43	1.94		

NOTE: This Activity is funded 90% by a Federal Grant. City's share of 10% is provided by in-kind service.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Summer Youth Transportation	0470	Manpower Development		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	4,149	3,312	4,200	4,200
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 4,149</b>	<b>\$ 3,312</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	\$

NOTE: This Activity is totally funded by a Federal Grant.

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Manpower Development Grant	0480	Manpower Development		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 6,262	\$ 0	\$ 0
Contractual Services	0	2,318	3,345	3,345
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	300	300
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 8,580</b>	<b>\$ 3,645</b>	<b>\$ 3,645</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Clerk Typist II *	18	\$ 201-265	0	.92	0	\$ 5,341	\$ 0
<b>TOTAL</b>						\$ 5,341	\$ 0
Less Salary Savings						0	0
<b>TOTAL 105</b>						\$ 5,341	\$ 0
Social Security						144	0
Group Insurance						158	0
Pension						619	0
<b>GRAND TOTAL</b>			0	.92	0	\$ 6,262	\$ 0
Less Leave Time			0	.07	0		
Net Productive Time Available			0	.85	0		

\* Position transferred to Manpower Planning CAMPS Activity for 1974.

NOTE: This Activity is totally funded by a Federal Grant.



PROGRAM EXPENDITURE SUMMARY

Community Development	FUND General				
	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			<u>1974 Adopted</u>
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	
Personal Services	\$ 75,747	\$ 33,406	\$ 0	\$ 33,406	\$ 33,406
Contractual Services	1,152	17,175	0	17,175	17,175
Commodities	794	0	0	0	0
Revolving Funds	1,829	0	0	0	0
Capital Outlay	<u>893</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 80,415	\$ 50,581	\$ 0	\$ 50,581	\$ 50,581

Summary by Department

Community Development	\$ 80,415	\$ 50,581	\$ 0	\$ 50,581	\$ 50,581
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## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Director's Office	1205		Community Development	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 75,747	\$ 33,406	\$ 33,406
Contractual Services	0	1,152	17,175	17,175
Commodities	0	794	0	0
Revolving Fund Charge-Backs	0	1,829	0	0
Capital Outlay	0	893	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 80,415</b>	<b>\$ 50,581</b>	<b>\$ 50,581</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974*
			Actual 72	Budget 73	Budget 74		
Director Community Development**	42	\$ 623-829	0	.92	.50	\$ 19,187	\$ 1,033
Resources Allocation Administrator	35	446-594	0	.48	0	6,793	0
Housing Development and Environmental Administrator	35	446-594	0	.50	.50	6,079	6,091
Grants Administrator	33	405-540	0	.42	0	6,622	0
CDA Planner	32	386-515	0	.50	.50	6,023	5,349
Public Informations Specialist	27	306-405	0	.50	.50	5,167	4,374
Administrative Assistant	25	278-369	0	.75	.50	6,413	3,601
Research Technician	23	253-336	0	.92	.50	7,053	3,501
Clerk-Stenographer I	18	201-265	0	.92	.50	6,033	2,515
<b>TOTAL</b>						<b>\$ 69,370</b>	<b>\$ 26,464</b>
Less Salary Savings						0	0
<b>TOTAL 105</b>						<b>\$ 69,370</b>	<b>\$ 26,464</b>
Social Security						3,533	1,548
Group Insurance						2,844	1,106
Pension						0	4,288
<b>GRAND TOTAL</b>			.00	5.91	3.50	<b>\$ 75,747</b>	<b>\$ 33,406</b>
Less Leave Time			.00	.47	.28		
<b>Net Productive Time Available</b>			.00	5.44	3.22		

\* 1974 Budget is for six (6) months; Federal Grants are anticipated for funding the remaining six (6) months.

\*\* 45% of 1974 Salary budgeted in Model Cities (4010)



PROGRAM EXPENDITURE SUMMARY

Finance and Administrative Services	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			FUND <u>General</u>
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	1974 <u>Adopted</u>
Personal Services \$	739,743	\$ 799,169	\$ 36,035	\$ 835,204	\$ 835,204
Contractual Services	103,059	61,413	2,631	64,044	64,044
Commodities	66,588	0	0	0	0
Revolving Funds	239,410	313,831	0	313,831	313,831
Capital Outlay	<u>1,508</u>	<u>1,827</u>	<u>500</u>	<u>2,327</u>	<u>2,327</u>
TOTAL	\$ 1,150,308	\$ 1,176,240	\$ 39,166	\$ 1,215,406	\$ 1,215,406

Summary by Divisions

Director's Office \$	44,418	\$ 45,949	\$ -12,565	\$ 33,384	\$ 33,384
Research and Budget	128,830	161,917	0	161,917	161,917
Finance	894,000	870,940	0	870,940	870,940
Purchasing and Central Services	83,060	97,434	13,133	110,567	110,567
Internal Auditing	<u>0</u>	<u>0</u>	<u>38,598</u>	<u>38,598</u>	<u>38,598</u>
TOTAL	\$ 1,150,308	\$ 1,176,240	\$ 39,166	\$ 1,215,406	\$ 1,215,406

Revolving Funds

Data Processing \$	551,184	\$ 553,763	\$ 0	\$ 553,763	\$ 553,763
Central Garage	2,827,682	2,466,858	0	2,466,858	2,466,858
Purchasing and Central Services	777,218	1,918,850	0	1,918,850	1,918,850



FINANCE AND ADMINISTRATIVE SERVICES

The Finance and Administrative Services Director's Office is responsible for the performance of the Finance Division, Research and Budget Division, Purchasing and Central Services Division, Data Processing, Central Garage, and the Internal Auditor Function.

RESEARCH AND BUDGET DIVISIONResearch and Budget:

Program 1: Preparation of Annual Operating Budget.

Objective: To allocate resources among City departments and agencies to provide maximum services for the citizens of Savannah.

## Program Elements:

- a. Collection of budget request data from City departments.
- b. Analysis of budget requests to determine resources needed to operate at current level and to determine the priority of requested program improvements for budget inclusion.
- c. Assembly of budget document for presentation to the City Manager and Mayor and Aldermen.
- d. Printing of final budget document.

Program 2: Administration of Annual Operating Budget.

Objective: To ensure that expenditures remain within budgeted limits and that amendments to the budget are in the best interests of the citizens of Savannah.

## Program Elements:

- a. Analysis of expenditure data to ensure budget compliance by City departments and to project anticipated expenditures.
- b. Review and analysis of requests by departments to amend their operating budgets through unbudgeted Capital Outlay Requests, Requests for Revised Personnel Quotas, Budget Adjustments, etc.

Program 3: Administrative Assistance for City Manager.

Objective: To provide administrative assistance and research assistance to the City Manager's Office through the preparation of various reports for that office.

Contract Coordination:

The Contract Coordination Activity prepares, processes and coordinates all contracts for the City, including the administration of Federal Grants and insurance programs.

FINANCE DIVISION

The overall goal of the Accounting Division is to provide complete and accurate financial information, in proper form and on a timely basis, for City management and for groups of people, both governing bodies and private citizens who need the financial information produced by the Accounting Division, viz. the electorate, creditors, grantors, and citizenry.

Realization of certain general objectives, listed below, enables Accounting to reach this goal. These objectives are:

1. To account for all municipal revenues and expenditures through maintenance of a complete group of accounts for each of the City's operating, special purpose, and self-sustaining funds.
2. To record all City financial transactions in a manner consistent with accepted municipal fund accounting practices.
3. To disburse funds to all legitimate creditors on time and account for same.
4. To invest temporarily idle funds at the best achievable local rate of return within the legal limits for municipal investments.
5. To provide financial information to City management officials and other governing agencies in a form and at a frequency necessary to satisfy their informational requirements.

The programs of the Accounting Division, through which the aforementioned objectives are met, consist of the operation of thirteen funds. The program elements comprise the recurring activities that are essential to the operation of each of the funds.

1. The General Fund is used to account for revenues not allocated to specific purposes by law or contractual agreement. Any activities that are not properly financed from other funds are financed and accounted for through the General Fund.
2. The Enterprise Funds are established to account for the services which the City renders primarily to the general public and for which the public pays all or most of the cost. The two Enterprise Funds operated by the City are the Water and Sewer Fund and the Industrial and Domestic Water Supply Fund.
3. The Working Capital Fund is an Intra-Governmental Service Fund which is used to account for service activities performed by one division for other departments or divisions within the same governmental unit. Operations included in the City's Working Capital Fund include Data Processing, Central Garage, Central Services and Buildings and Grounds Maintenance.
4. The Trust and Agency Funds are established to account for money and property assets received by the City in the capacity of trustee or agent. The City's Trust and Agency Funds include the old and new pension funds for City employees and three City-owned cemeteries. The Model Cities Fund, scheduled to be phased out by June 30, 1974, is also considered a Trust and Agency Fund. The Model Cities Program emphasizes social services as well as improvement of the physical environment in the Model Neighborhood. Another Trust and Agency Fund operated by the City is the Revenue Sharing Fund. Allocations are primarily to the General Fund, Capital Improvements and equipment replacement.
5. The Capital Improvement Fund is used to account for all resources used for the acquisition of capital facilities by the City, except when these facilities are being financed by Special Assessment or Enterprise Funds. Funds are used for such programs as pollution abatement, street paving and resurfacing, and water and sewer improvements.
6. The Special Assessment Fund is used to account for charges levied against properties or persons benefitting from special services rendered by the City. More specifically, the fund retires the assessment bonds issued for street paving, raising revenue by assessing paving costs to the properties benefitting from the paving project.
7. The Grant Fund has been established to account for a number of minor grants, mostly federal, received by the City for various projects. This fund is considered a Special Revenue Fund since each grant is limited to a single purpose.

8. The General Fixed Asset Fund is used to account for those fixed assets of the City which are not accounted for in an Enterprise, Working Capital, or Trust and Agency Fund.
9. The Debt Service Funds are used to account for the payment of interest and principal on long-term, general obligation debt other than that to be paid by Special Assessment and Enterprise revenues.
10. The General Long-Term Debt Fund has been established to account for the City's unmatured long-term indebtedness. Its purpose is to record and fairly present the City's liability for long-term debt at any time from date of issuance until the debt is finally retired.

### REVENUE DIVISION

#### Revenue Activity:

Program 1: Collection, Custody, and Deposit of Revenues.

Objective: To collect maximum current revenues from all authorized revenue sources, to record receipt and maintain safe custody of these funds, and to deposit collected funds to the various City bank accounts daily.

#### Program Elements:

- a. Collect revenue on a current basis from 88-90 percent of 31,500 real property tax accounts billed.
- b. Collect revenue on a current basis from 85-88 percent of 4,400 personal property tax accounts billed.
- c. Collect or otherwise resolve 4,900 business license and professional tax accounts.
- d. Collect and record 258,000 payments for utility services, including water service, sewer service, refuse collection service, and special trash collection service.
- e. Coordinate the financial aspects of the traffic citation system (non-moving violations), and collect and record 40,000 non-moving traffic citation payments.
- f. Collect fees for and issue 3,800 street maintenance decals.
- g. Collect fees and coordinate the sale, primarily through the Humane Society of Savannah-Chatham, Inc., of over 8,000 dog tags.

- h. Collect 1,400 payments from 231 insurance premium tax accounts.
- i. Collect harbor fees from 22 shipping companies for 1,600 ships, tugs, and barges entering the Port of Savannah.
- j. Collect 600 cemetery fees and prepare appropriate documents for sale of cemetery lots and perpetuity contracts.
- k. Collect 1,000 inspection fees and collect building and sewer permit fees as permits are issued.
- l. Collect and record 10,000 miscellaneous billings and cash payments.
- m. Deposit receipts daily to City bank accounts, totalling 1,500 deposits.

Program 2: Tax Assessing.

Objective: To support the real and personal property tax collection systems by providing tax assessing services on a contractual basis from the Chatham County Tax Assessor's Office.

Program Elements:

Secure approved Chatham County assessments for 35,900 real and personal property tax accounts and process 950 assessment charges.

Delinquent Revenue Activity:

Program 1: Collection of Delinquent Revenues.

Objective: To collect maximum revenues from delinquent revenue sources.

Program Elements:

- a. Collect real and personal property taxes so that 95 percent of the overall tax digest will be collected in the levy year, and 99 percent within one year thereafter.
- b. Collect or otherwise resolve all billed delinquent business license accounts and 90 percent of professional tax accounts, and properly classify and license all businesses in the City.

- c. Conduct effective programs to collect delinquent special assessments, street maintenance decals, dog tags, and miscellaneous accounts receivable.

Program 2: Miscellaneous Services.

Objective: To provide clerical and staff services to the four activities of the Revenue Division and to provide non-revenue producing services to Savannah citizens and other agencies.

Program Elements:

- a. Provide secretarial services for the Division, maintain the insurance premium tax collection system, maintain the harbor fee billing system.
- b. Inspect all ambulances operated by private ambulance services and all drivers and attendants of such ambulances at least twice yearly.
- c. Enforce taxicab insurance regulations to insure that all taxicabs carry the proper liability insurance.
- d. Maintain and prepare the City's 77 voting machines for the City, State, and National elections, and assist with general and primary elections.
- e. Investigate and resolve a wide variety of citizens' problems, provide other community services, and conduct special projects as required.

PARKING ACTIVITY

Program 1: Operate Parking Lot and Collect Fees.

Objective: To produce revenue and provide parking service to the public through the operation of a parking lot.

Program Elements:

- a. Collect \$12,000 in revenue from 138 spaces in the Municipal Parking Lot on Jefferson Street at President Street.
- b. Attain a paid average daily occupancy of 134 customers through daily, weekly, and monthly parking plans.

Program 2: Collect Fees From Parking Meters.

Objective: To produce revenue for the City by collecting coins from the approximately 2,100 parking meters within Savannah.

Program Elements:

Collect \$215,000 in revenue by removing coins from all parking meters once each week, and depositing collected coins in the designated bank account by collection district each day.

#### WATER AND SEWER REVENUE ACTIVITY

Program 1: Bill Utility Accounts.

Objective: To read water meters and bill water, sewer, refuse, and special trash collection charges on schedule according to authorized rates.

Program Elements:

- a. Read 44,000 water meters six times yearly, for a total of 264,000 meter readings. This is 44,000 annual readings for each of the six meter readers against a standard meter reading capability of 45,000 per productive meter reader, or a total standard at the present resource level of 270,000 meter readings annually.
- b. Produce and mail 260,000 bills for water, sewer, refuse and special trash collection services by weekly schedule. Each account is billed by cycle, six times per year.
- c. Stimulate payment of utility bills on a current basis by mailing 85,000 reminder notices to unpaid accounts approaching delinquency.

Program 2: Provide Customer Service.

Objective: To provide such customer services as turn-ons for new service, cut-offs for discontinued service, meter inspections, information, and assistance with customer problems.

Program Elements:

- a. Turn on 8,500 utility accounts by customer request, and provide input to the utility system.

- b. Cut off 7,500 utility accounts by customer request, and provide input to the utility system.
- c. Make 4,500 meter inspections and provide customer assistance 40,000 times.

**Program 3: Collect Delinquent Accounts.**

**Objective:** To collect delinquent utility accounts (accounts not paid within 30 days of billing).

**Program Elements:**

Conduct office and field collection procedures on 34,000 utility accounts becoming delinquent, so that 98 percent of the net billing for utility services is collected.

PURCHASING AND CENTRAL SERVICES DIVISION

The Purchasing Activity is responsible for all procurement of commodities, equipment and services of desired grade and quality at most favorable prices for the City. In addition, advertises, receives, and tabulates contract bids let by various departments. Further, provides coordination of insurance and accountability of electrical and advertisement bills.

The proposed 1974 Budget for the Finance and Administrative Services Department is \$1,215,406. This is an increase of \$65,098 or 5.6% over the 1973 projection of \$1,150,308.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
	\$	\$
1. Personal Services increase due to the full-year cost of two new positions, and the upgrading of several others in 1973. Employee merit raises and higher Social Security costs also contributed to the increase.	56,250	
2. Contractual Services decrease because of no funds being budgeted in the Tax Assessor's Activity.		39,000
3. Commodities decrease because of the transfer of all commodities to the Revolving Fund.		66,600
4. Revolving Funds increase due to the transfer of all commodities to the Supplies Management Activity.	74,400	

	<u>Increase</u>	<u>Decrease</u>
5. Capital Outlay requirements increase in 1974.	\$ 800	\$

PROGRAM IMPROVEMENTS

1. The establishment of an Internal Auditing Activity to provide a continual audit of City financial affairs.	26,050	
2. The creation of a Claims and Safety Officer's position in the 1450 Activity to handle all liability claims against the City.	13,150	

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Finance and Administrative Services	1401-05-08-10- 20-41-42-43-44- 50-51	Finance and Administrative Services	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 575,208	\$ 739,743	\$ 835,204	\$ 835,204
Contractual Services	120,663	103,059	64,044	64,044
Commodities	58,495	66,588	0	0
Revolving Fund	196,733	239,410	313,831	313,831
Capital Outlay	5,992	1,508	2,327	2,327
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 957,091</b>	<b>\$ 1,150,308</b>	<b>\$ 1,215,406</b>	<b>\$ 1,215,406</b>
Budgeted Man Years	78.20	83.24	87.50	87.50
<b>SUMMARY BY ACTIVITIES</b>				
Director's Office	\$ 31,164	\$ 44,418	\$ 33,384	\$ 33,384
<u>Research and Budget</u>				
Research and Budget	108,497	115,599	137,013	137,013
Contract Coordination	14,808	13,231	24,904	24,904
<u>Finance Division</u>				
Finance Administration	26,443	30,265	31,216	31,216
Accounting	205,187	295,949	292,737	292,737
Tax Assessor	58,306	27,643	0	0
Revenue	115,980	143,127	136,755	136,755
Delinquent Revenue	60,649	70,758	78,531	78,531
Parking	12,767	15,452	16,002	16,002
Water and Sewer Revenue	253,938	310,806	315,699	315,699
<u>Purchasing &amp; Central Services Division</u>				
Purchasing	69,352	83,060	110,567	110,567
<u>Audit Division</u>				
Internal Audit Unit	0	0	38,598	38,598
<b>GRAND TOTAL</b>	<b>\$ 957,091</b>	<b>\$ 1,150,308</b>	<b>\$ 1,215,406</b>	<b>\$ 1,215,406</b>

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Director's Office	1401		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 24,663	\$ 39,220	\$ 27,742	\$ 27,742
Contractual Services	681	1,512	1,645	1,645
Commodities	1,732	984	0	0
Revolving Fund Charge-Backs	3,480	2,702	3,997	3,997
Capital Outlay	608	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 31,164</b>	<b>\$ 44,418</b>	<b>\$ 33,384</b>	<b>\$ 33,384</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Finance and Administrative Services Director	40	566-755	1.00	1.00	1.00	\$ 18,652	\$ 19,073
Internal Auditor*	33	405-540	.50	1.00	0	10,744	0
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	6,025	5,883
<b>TOTAL 105</b>						<b>\$ 35,421</b>	<b>\$ 24,956</b>
Social Security						1,613	1,082
Group Insurance						948	632
Pension						1,238	1,072
<b>GRAND TOTAL</b>			<b>2.50</b>	<b>3.00</b>	<b>2.00</b>	<b>\$ 39,220</b>	<b>\$ 27,742</b>
Less Leave Time			.20	.24	.16		
Net Productive Time Available			2.30	2.76	1.84		

\* The Internal Auditor has been transferred to the Internal Auditing (1451) for 1974.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Research and Budget	1405		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 87,748	\$ 101,793	\$ 124,567	\$ 124,567
Contractual Services	6,408	5,599	2,784	2,784
Commodities	3,129	1,705	0	0
Revolving Fund Charge-Backs	8,857	6,502	9,662	9,662
Capital Outlay	2,355	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 108,497</b>	<b>\$ 115,599</b>	<b>\$ 137,013</b>	<b>\$ 137,013</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Research and Budget Administrator	37	491-654	1.00	1.00	1.00	\$ 16,291	\$ 17,050
Senior Management Analyst	33	405-540	2.00	4.00	4.00	44,226	45,365
Senior Analyst	33	405-540	1.34	0	0	0	0
Management Analyst	30	352-468	3.00	3.75	4.00	35,210	38,574
Budget Clerk	20	220-292	1.00	1.00	1.00	5,980	6,116
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	5,694	5,924
<b>TOTAL</b>						<b>\$ 107,401</b>	<b>\$ 113,029</b>
Less Salary Savings						19,636	4,292
<b>TOTAL 105</b>						<b>\$ 87,765</b>	<b>\$ 108,737</b>
Social Security						4,960	6,358
Group Insurance						3,397	3,476
Pension						5,571	5,896
Overtime						100	100
<b>GRAND TOTAL</b>			<b>9.34</b>	<b>10.75</b>	<b>11.00</b>	<b>\$ 101,793</b>	<b>\$ 124,567</b>
Less Leave Time			.75	.86	.88		
Net Productive Time Available			8.59	9.89	10.12		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Contract Coordination	1408		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 10,865	\$ 13,231	\$ 24,404	\$ 24,404
Contractual Services	1,801	0	500	500
Commodities	380	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	1,762	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 14,808</b>	<b>\$ 13,231</b>	<b>\$ 24,904</b>	<b>\$ 24,904</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Grants Administrator	33	\$405-540	0	.50	1.00	\$ 6,692	\$ 14,041
Contract Administrator	33	405-540	1.00	.50	0	6,692	0
Administrative Assistant	25	278-369	1.00	1.00	1.00	7,217	7,484
<b>TOTAL</b>						<b>\$ 20,601</b>	<b>\$ 21,525</b>
Less Salary Savings						9,307	0
<b>TOTAL 105</b>						<b>\$ 11,294</b>	<b>\$ 21,525</b>
Social Security						686	1,175
Group Insurance						632	632
Pension						619	1,072
<b>GRAND TOTAL</b>			<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>\$ 13,231</b>	<b>\$ 24,404</b>
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

CITY OF SAVANNAH, GEORGIA

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Finance Administration	1410	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 19,429	\$ 25,380	\$ 25,889	\$ 25,889
Contractual Services	2,324	1,521	1,704	1,704
Commodities	876	572	0	0
Revolving Fund Charge-Backs	3,814	2,792	3,623	3,623
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 26,443</b>	<b>\$ 30,265</b>	<b>\$ 31,216</b>	<b>\$ 31,216</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Finance Administrator	37	\$491-654	1.00	1.00	1.00	\$ 16,210	\$ 16,993
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	6,001	6,098
<b>TOTAL 105</b>						<b>\$ 22,211</b>	<b>\$ 23,091</b>
Social Security						1,299	1,094
Group Insurance						632	632
Pension						1,238	1,072
<b>GRAND TOTAL</b>			<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>\$ 25,380</b>	<b>\$ 25,889</b>
Less Leave Time			.16	.16	.16		
Net Productive Time Available			1.84	1.84	1.84		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Accounting	1420	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 108,906	\$ 171,885	\$ 186,577	\$ 186,577
Contractual Services	30,858	41,291	29,900	29,900
Commodities	8,575	12,288	0	0
Revolving Fund Charge-Backs	55,969	69,549	74,753	74,753
Capital Outlay	879	936	1,507	1,507
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 205,187</b>	<b>\$ 295,949</b>	<b>\$ 292,737</b>	<b>\$ 292,737</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Chief of Accounting	33	\$405-540	1.00	.33	0	\$ 4,011	\$ 0
Senior Accountant	33	405-540	0	2.01	3.00	21,165	34,116
Accountant II	31	369-491	3.67	4.00	4.00	36,359	41,242
Accountant I	29	336-446	2.67	3.00	3.00	26,572	27,185
Account Clerk	20	220-292	7.01	7.17	7.00	40,270	44,558
Bookkeeping Machine Operator	20	220-292	1.00	1.00	0	7,592	0
Clerk Stenographer II	20	220-292	1.00	1.00	1.00	5,694	5,883
Clerk Stenographer I	18	201-265	.67	1.00	1.00	5,225	5,749
Student Trainee	09	133-174	.50	.50	.50	1,774	1,727
<b>TOTAL</b>						<b>\$ 148,662</b>	<b>\$ 160,460</b>
Less Salary Savings						3,402	1,600
<b>TOTAL 105</b>						<b>\$ 145,260</b>	<b>\$ 158,860</b>
Social Security						8,430	9,387
Group Insurance						5,564	6,162
Pension						11,761	10,720
Longevity						870	1,144
Overtime						0	304
<b>GRAND TOTAL</b>			<b>17.52</b>	<b>20.01</b>	<b>19.50</b>	<b>\$ 171,885</b>	<b>\$ 186,577</b>
Less Leave Time			1.40	1.60	1.56		
Net Productive Time Available			16.12	18.41	17.94		

CITY OF SAVANNAH, GEORGIA

# ACTIVITY DETAIL

ACTIVITY TITLE Tax Assessor	ACTIVITY ACCOUNT NO. 1430	DEPARTMENT Finance and Administrative Services
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MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	58,306	27,643	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 58,306</b>	<b>\$ 27,643</b>	<b>\$ 0</b>	<b>\$ 0</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	\$

## ACTIVITY DETAIL

115

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT Finance and Administrative Services		
Revenue	1441			
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 57,095	\$ 67,651	\$ 67,993	\$ 67,993
Contractual Services	9,877	12,316	11,856	11,856
Commodities	11,649	17,862	0	0
Revolving Fund Charge-Backs	37,014	44,726	56,586	56,586
Capital Outlay	345	572	320	320
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 115,980</b>	<b>\$ 143,127</b>	<b>\$ 136,755</b>	<b>\$ 136,755</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Revenue Administrator	37	\$491-654	1.00	1.00	1.00	\$ 14,040	\$ 15,426
Clerk IV	25	278-369	1.00	1.00	1.00	9,590	9,590
Account Clerk	20	220-292	1.00	1.00	1.00	6,890	7,205
Clerk II	18	201-265	4.00	4.00	4.00	26,286	25,702
<b>TOTAL</b>						<b>\$ 56,806</b>	<b>\$ 57,923</b>
Less Salary Savings						0	563
<b>TOTAL 105</b>						<b>\$ 56,806</b>	<b>\$ 57,360</b>
Social Security						3,200	3,303
Group Insurance						2,212	2,212
Pension						4,333	3,752
Longevity						900	1,166
Overtime						200	200
<b>GRAND TOTAL</b>			<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>\$ 67,651</b>	<b>\$ 67,993</b>
Less Leave Time			.56	.56	.56		
<b>Net Productive Time Available</b>			<b>6.44</b>	<b>6.44</b>	<b>6.44</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Delinquent Revenue	1442		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 45,190	\$ 54,108	\$ 54,879	\$ 54,879
Contractual Services	1,328	2,900	2,950	2,950
Commodities	1,377	2,250	0	0
Revolving Fund Charge-Backs	12,754	11,500	20,702	20,702
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 60,649</b>	<b>\$ 70,758</b>	<b>\$ 78,531</b>	<b>\$ 78,531</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Chief Revenue Investigator	25	\$ 278-369	1.00	1.00	1.00	\$ 9,568	\$ 9,590
Revenue Investigator	23	253-336	2.00	2.00	2.00	14,521	15,250
Account Clerk	20	220-292	2.00	2.00	2.00	14,794	15,170
Clerk II	18	201-265	1.00	1.00	1.00	6,578	6,885
<b>TOTAL</b>						<b>\$ 45,461</b>	<b>\$ 46,895</b>
Less Salary Savings						0	464
<b>TOTAL 105</b>						<b>\$ 45,461</b>	<b>\$ 46,431</b>
Social Security						2,657	2,776
Group Insurance						1,896	1,896
Pension						3,714	3,216
Longevity						180	360
Overtime						200	200
<b>GRAND TOTAL</b>			<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>\$ 54,108</b>	<b>\$ 54,879</b>
Less Leave Time			.48	.48	.48		
<b>Net Productive Time Available</b>			<b>5.52</b>	<b>5.52</b>	<b>5.52</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Parking	1443		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 12,417	\$ 14,668	\$ 14,785	\$ 14,785
Contractual Services	132	355	340	340
Commodities	168	69	0	0
Revolving Fund Charge-Backs	50	360	877	877
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 12,767</b>	<b>\$ 15,452</b>	<b>\$ 16,002</b>	<b>\$ 16,002</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Parking Meter Coin Collect. Laborer	17	\$ 191-253	1.00	1.00	1.00	\$ 6,579	\$ 6,579
	15	174-230	1.00	1.00	1.00	5,243	5,499
<b>TOTAL 105</b>						<b>\$ 11,822</b>	<b>\$ 12,078</b>
Social Security						696	723
Group Insurance						632	632
Pension						1,238	1,072
Longevity						180	180
Overtime						100	100
<b>GRAND TOTAL</b>			<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>\$ 14,668</b>	<b>\$ 14,785</b>
Less Leave Time			.16	.16	.16		
<b>Net Productive Time Available</b>			<b>1.84</b>	<b>1.84</b>	<b>1.84</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Water and Sewer Revenue	1444	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 155,590	\$ 183,661	\$ 189,389	\$ 189,389
Contractual Services	5,969	6,430	6,660	6,660
Commodities	27,700	27,845	0	0
Revolving Fund Charge-Backs	64,679	92,870	119,650	119,650
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 253,938</b>	<b>\$ 310,806</b>	<b>\$ 315,699</b>	<b>\$ 315,699</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Clerk IV	25	\$278-369	1.00	1.00	1.00	\$ 9,568	\$ 9,590
Clerk III	20	220-292	2.00	2.00	2.00	14,794	15,184
Water Service Representative I	19	210-278	6.00	6.00	6.00	37,466	39,110
Water Meter Reader	18	201-265	6.00	6.00	6.00	36,140	36,999
Clerk II	18	201-265	7.00	7.00	7.00	42,692	44,293
Clerk Typist II	18	201-265	1.00	1.00	1.00	6,890	6,897
Clerk I	15	174-230	0	.48	1.00	2,178	5,272
<b>TOTAL</b>						<b>\$ 149,728</b>	<b>\$ 157,345</b>
Less Salary Savings						1,187	1,577
<b>TOTAL 105</b>						<b>\$ 148,541</b>	<b>\$ 155,768</b>
Social Security						8,654	9,131
Group Insurance						7,272	7,584
Pension						14,856	12,864
Longevity						3,180	2,242
Overtime						1,158	1,800
<b>GRAND TOTAL</b>			<b>23.00</b>	<b>23.48</b>	<b>24.00</b>	<b>\$ 183,661</b>	<b>\$ 189,389</b>
Less Leave Time			1.84	1.88	1.92		
<b>Net Productive Time Available</b>			<b>21.16</b>	<b>21.60</b>	<b>22.08</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Purchasing	1450		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 53,305	\$ 68,146	\$ 80,381	\$ 80,381
Contractual Services	2,979	3,492	5,705	5,705
Commodities	2,909	3,013	0	0
Revolving Fund Charge-Backs	10,116	8,409	23,981	23,981
Capital Outlay	43	0	500	500
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 69,352</b>	<b>\$ 83,060</b>	<b>\$ 110,567</b>	<b>\$ 110,567</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Purchasing and Central Services Administrator	37	\$ 491-654	1.00	1.00	1.00	\$ 15,823	\$ 17,009
Claims and Safety Officer	30	352-468	0	0	1.00	0	9,161
Buyer	25	278-369	2.00	2.00	2.00	16,472	18,329
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	7,202	7,318
Clerk III	20	220-292	.84	1.00	1.00	5,980	6,239
Clerk-Typist II	18	201-265	1.00	1.00	1.00	6,006	5,904
Clerk II	18	201-265	1.00	1.00	1.00	6,578	6,885
<b>TOTAL</b>						<b>\$ 58,061</b>	<b>\$ 70,845</b>
Less Salary Savings						0	810
<b>TOTAL 105</b>						<b>\$ 58,061</b>	<b>\$ 70,035</b>
Social Security						3,360	3,886
Group Insurance						2,212	2,528
Pension						4,333	3,752
Longevity						180	180
<b>GRAND TOTAL</b>			<b>6.84</b>	<b>7.00</b>	<b>8.00</b>	<b>\$ 68,146</b>	<b>\$ 80,381</b>
Less Leave Time			.55	.56	.64		
<b>Net Productive Time Available</b>			<b>6.29</b>	<b>6.44</b>	<b>7.36</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT Finance and Administrative Services		
Internal Auditing	1451			
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 38,598	\$ 38,598
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 38,598</b>	<b>\$ 38,598</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Internal Audit Administrator	37	\$ 491-654	0	0	1.00	\$ 0	\$ 12,758
Senior Internal Auditor	33	405-540	0	0	1.00	0	10,530
Internal Auditor*	31	369-491	0	0	1.00	0	9,590
Clerk-Stenographer II	20	220-292	0	0	1.00	0	5,718
<b>TOTAL</b>						<b>\$ 0</b>	<b>\$ 38,596</b>
Less Salary Savings						0	4,069
<b>TOTAL 105</b>						<b>\$ 0</b>	<b>\$ 34,527</b>
Social Security						0	2,271
Group Insurance						0	1,264
Pension						0	536
<b>GRAND TOTAL</b>			<b>0</b>	<b>0</b>	<b>4.00</b>	<b>\$ 0</b>	<b>\$ 38,598</b>
Less Leave Time			0	0	.32		
Net Productive Time Available			0	0	3.68		

\* The Internal Auditor position was budgeted in the Director's Office (Account 1401) for 1972 and 1973.

PROGRAM EXPENDITURE SUMMARY

Personnel	FUND				
	General				
	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>		<u>Total</u>	<u>1974 Adopted</u>
	<u>Cur. Lev.</u>	<u>Pro. Imp.</u>			
Personal Services	\$ 84,678	\$ 93,354	\$ 0	\$ 93,354	\$ 93,354
Contractual Services	69,568	54,774	0	54,774	54,774
Commodities	6,977	0	0	0	0
Revolving Funds	16,456	30,232	0	30,232	30,232
Capital Outlay	<u>224</u>	<u>795</u>	<u>0</u>	<u>795</u>	<u>795</u>
TOTAL	\$ 177,903	\$ 179,155	\$ 0	\$ 179,155	\$ 179,155

Summary by Department

Personnel	\$ 177,903	\$ 179,155	\$ 0	\$ 179,155	\$ 179,155
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PERSONNEL

The Personnel Department gives staff support to other City Departments to assist them in their efforts to provide needed services efficiently and economically. The Personnel Department is divided into three functions:

1. Recruitment and Selection:

Objectives: To certify qualified persons to fill vacant positions within two weeks of receipt of requisitions from City departments. To select for positions without regard to race, sex, religion, or national origin.

Program: a. Solicit applicants for positions.  
b. Design and administer job related entrance and promotion examinations that are not discriminatory.  
c. Establish and execute an affirmative action recruitment and promotion program that will encourage minorities to apply for jobs and promotions.

2. Employee Services:

Objective: To insure that each employee is cognizant of employee benefits and is assisted in obtaining benefits on a timely basis.

Program: a. Process authorized pay increases, including longevity pay benefits.  
b. Process Workmen's Compensation claims.  
c. Process insurance enrollments and assist employees with insurance claims.  
d. Process retirement applications and pension fund refunds.  
e. Answer employee inquiries.  
f. Assist City Manager in labor relations including negotiations.  
g. Study and make recommendations concerning discipline, leave benefits, grievances and safety.  
h. Review and propose revisions in job descriptions and classification plan as needed.  
i. Maintain current information on pay rates and fringe benefits in competitive markets for benchmark positions.

3. Employee Development:

Objective: To assist departments in provision of training to correct deficiencies in required knowledge and skills, including

post-entry training for new employees.

- Program:
- a. Organize and coordinate training courses on request for new City employees.
  - b. Conduct orientation programs for new City employees.
  - c. Coordinate post-entry training for probationary employees.
  - d. Conduct annual survey of departmental training needs.

The current level cost of this program is \$179,155. This is an increase of \$1,252 or 0.7% over the 1973 projection of \$177,903.

### RECOMMENDED 1974 BUDGET

#### MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services increase due to the transfer of a Clerk II position, formerly funded by the E. E. A., to the Personnel Department.	\$ 8,650	
2. Contractual Services decrease as City Physicians' fees have been reduced for 1974. Also, transportation costs will be less.		\$ 14,800
3. Commodities decrease because of the transfer of Commodities purchases to the Central Warehouse.		6,950
4. Revolving Funds increase due to the transfer of Commodities to the Revolving Fund; Data Processing and Building and Electrical Maintenance charge-backs also increased.	13,800	
5. Capital Outlays increase due to the replacement of a desk and a typewriter.	550	

### PROGRAM IMPROVEMENTS

1. None.

## ACTIVITY DETAIL

125

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Personnel	1610		Personnel	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 76,835	\$ 84,678	\$ 93,354	\$ 93,354
Contractual Services	43,583	69,568	54,774	54,774
Commodities	6,074	6,977	0	0
Revolving Fund Charge-Backs	17,293	16,456	30,232	30,232
Capital Outlay	912	224	795	795
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 144,697</b>	<b>\$ 177,903</b>	<b>\$ 179,155</b>	<b>\$ 179,155</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Personnel Director	38	\$515-686	1.00	1.00	1.00	\$ 17,836	\$ 17,836
Personnel Coordinator	30	352-468	1.00	2.00	2.00	21,294	21,630
Training Coordinator	29	336-446	.50	0	0	0	0
Senior Personnel Technician	29	336-446	.50	0	0	0	0
Personnel Technician	26	292-386	1.00	2.00	2.00	15,912	16,974
Administrative Assistant	25	278-369	.50	0	0	0	0
Personnel Assistant	24	265-352	1.00	0	0	0	0
Clerk-Stenographer II	20	220-292	.50	0	0	0	0
Personnel Clerk	20	220-292	2.00	3.00	3.00	18,226	18,832
Clerk II *	18	201-265	0	0	1.00	0	5,381
City Physician	--	Unclass.	N/A	N/A	N/A	2,866	2,866
<b>TOTAL</b>						<b>\$ 76,134</b>	<b>\$ 83,519</b>
Less Salary Savings						2,800	1,427
<b>TOTAL 105</b>						<b>\$ 73,334</b>	<b>\$ 82,092</b>
Social Security						4,002	4,426
Group Insurance						2,844	2,844
Pension						4,333	3,752
Longevity						120	180
Overtime						45	60
<b>GRAND TOTAL</b>			<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>\$ 84,678</b>	<b>\$ 93,354</b>
Less Leave Time			.64	.64	.72		
Net Productive Time Available			7.36	7.36	8.28		

\*Federally funded in Emergency Employment (0450) prior to 1974.



PROGRAM EXPENDITURE SUMMARY

Public Services	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			<u>FUND</u>
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	<u>General</u>
					<u>1974</u> <u>Adopted</u>
Personal Services \$	2,764,905	\$ 3,128,707	\$ 52,014	\$ 3,180,721	\$3,180,721
Contractual Services	657,429	744,009	25,531	769,540	769,540
Commodities	125,997	0	0	0	0
Revolving Funds	1,432,198	1,644,021	0	1,644,021	1,644,021
Capital Outlay	<u>46,731</u>	<u>29,365</u>	<u>45,550</u>	<u>74,915</u>	<u>74,915</u>
TOTAL	\$ 5,027,260	\$ 5,546,102	\$ 123,095	\$ 5,669,197	\$5,669,197

Summary by Divisions

Director's Office \$	140,748	\$ 149,231	\$ 0	\$ 149,231	\$ 149,231
Streets, Traffic and Drainage	1,592,237	1,732,988	99,516	1,832,504	1,832,504
Sanitation	2,740,058	3,093,328	23,579	3,116,907	3,116,907
Cemeteries	241,414	255,461	0	255,461	255,461
Inspections	<u>312,803</u>	<u>315,094</u>	<u>0</u>	<u>315,094</u>	<u>315,094</u>
TOTAL	\$ 5,027,260	\$ 5,546,102	\$ 123,095	\$ 5,669,197	\$5,669,197

Water and Sewer Fund

Water and Sewer \$	1,615,596	\$ 1,681,778	\$ 303,812	\$ 1,985,590	\$1,985,590
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Industrial and Domestic Water Supply Fund

I. and D. Water \$	880,690	\$ 1,139,515	\$ 0	\$ 1,139,515	\$1,139,515
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PUBLIC SERVICES

(General Fund)

The Department of Public Services is responsible for providing Street Traffic and Drainage Maintenance, Sanitation, Cemetery Operations, Inspections, and other general public services which are required by the citizens and approved by the Mayor and Aldermen. The Department is composed of five functional divisions:

1. DIRECTOR'S OFFICE DIVISION:

Director's Office: This Activity is responsible for planning, staffing and coordinating the entire work program of the Department. Included in this Activity are the maintenance of timekeeping and payroll records for the Public Services employees. The current level cost of this program is \$ 149,231.

2. STREETS, TRAFFIC AND DRAINAGE:

The Streets, Traffic and Drainage Division is divided into three functional Activities. Each of these is described below.

Traffic OperationsResults Objective:

To provide a system of traffic control devices on City streets that meets or exceeds the minimum standards as specified in the Georgia Manual of Traffic Control Devices.

Service Programs Provided to Accomplish Results Objective

1. Install, renew and replace pavement markings, traffic control signs, and street name signs as necessary to comply with the Georgia Manual of Traffic Control Devices. Current level cost of this program is \$ 98,850.
  - a) Pavement Markings - Renew painted centerlines, lane lines, and lane control markings twice each year. This will require striping of 350,000 linear feet of center and lane lines and remarking 300 painted lane control arrows. In addition, approximately 2,500 linear feet of center and lane lines will be installed on newly paved street sections or as the result of traffic engineering study recommendations.

- b) Traffic Control Signs - Renew traffic control signs every five (5) years. In 1974, 2,625 of the City's 13,127 signs will be renewed. In addition, there presently exist 1,100 intersections without traffic control signs. 150 of these intersections will be signed this year after traffic engineering studies determine the type of traffic control warranted.
- c) Street Name Signs - Provide reflective street markers at 1,500 sub-standard intersections within four (4) years. In 1974, signs will be installed at 500 intersections. Additionally, approximately 100 existing reflective street name signs will be renewed or replaced during 1974 because of damage by accidents or vandalism.
2. Maintain standard street lighting on 46 miles of arterial streets and 124 miles of residential streets. Current level cost of this program is \$ 382,700.
  3. Renew all meters within 20 year life expectancy of parking meters. This will require replacement of 200 meters each year. In addition, approximately 200 meters will be repaired on the street within five days of notice of malfunction and each meter will be overhauled in the shop every five years. Current level cost of this program is \$ 22,400.
  4. Plan design, update and maintain the traffic signal network to provide safe and efficient vehicular and pedestrian traffic flow. This will require updating six (6) signalized intersections that do not presently meet the standards for signal display or type of controls as specified in the Georgia Manual of Traffic Control Devices. Three (3) of these intersections will be updated during 1974. In addition, two (2) unsignalized intersections meet the warrants for a STOP & GO traffic signal. These intersections will be signalized with funds provided in the 1974 Capital Budget. Current level cost of this program is \$148,900.
  5. Perform traffic engineering surveys and studies to identify intersections and mid-block sections that are deficient in signing, pavement markings, or traffic signal devices. Maintain record and filing system necessary for efficient operation. The current level cost of this program is \$116,450.

Program Additions or Deletions Necessary to Accomplish Activity Objective

Two (2) computerized traffic signal systems will become operational during 1974. These systems will require additional

maintenance and technical personnel and equipment in order to function as designed. Cost of this program expansion will be \$23,000.

### DRAINAGE

#### Results Objective:

To plan, install, and maintain drainage facilities which provide a six (6) hour run-off of storm water and prevent property damage flooding during storms of less than a twenty (20) year frequency.

To control the height of vegetative growth on public rights-of-way and vacant lots, and maintain the 2.5 Neighborhood Cleanliness Level prescribed in the Community Renewal Program, at a standard level of twelve (12) inches during the summer season (April 1 - September 30) and four (4) inches during the winter season (October 1 - March 31).

#### Services Provided to Accomplish Results Objective

1. Invert cleaning (mechanical) of canals and large ditches at the following frequency:

(a.)	<u>Canals Frequency</u>	<u>Total Length</u>	<u>Current Frequency</u>
1.	Casey Canal, South	4.0 Miles	Twice/Year
2.	Placentia Canal	0.5 Miles	Once/Year
3.	Kayton Canal	0.8 Miles	Once/Year
4.	Springfield Canal	1.8 Miles	Once/Year
5.	Savannah-Ogeechee	0.8 Miles	Once/Year
6.	Hampstead Canal	4.0 Miles	Once/Year
7.	Possum Ditch	2.0 Miles	Once/Year

This is provided by operating two (2) draglines at a current cost of \$68,120.

- (b.) Large ditch cleaning is accomplished in the following priorities:

<u>Type</u>	<u>Total Length</u>	<u>Current Frequency</u>
1. Problem Areas	9.0 Miles	Once every 1.5 Years
2. Important Areas	19.0 Miles	Once every 2.5 Years
3. Other Areas	14.0 Miles	Once every 3 Years

This is provided by operating one mechanical ditch excavator at a current cost of \$57,210.

2. Small Ditch (hand) Cleaning:

The 70 miles of small ditches are currently cleaned once every five and one-third (5 - 1/3) years using a five man crew and two vehicles. This is accomplished at a current cost of \$60,000.

3. Weed Control:

Weed control through the use of herbicides is accomplished on canals, large and small ditches as follows:

<u>Facility</u>	<u>Total Length</u>	<u>Current Frequency</u>
(a) Canals	13.9 Miles	Twice/Year
(b) Large Ditches	42.0 Miles	Once/Year
(c) Small Ditches	70.0 Miles	Once/Year

This is accomplished with a three (3) man crew and one truck mounted sprayer at a current cost of \$42,352.

Sewer Lines and Catch Basins

1. Cleaning:

<u>Facility</u>	<u>Total Length or Number</u>	<u>Current Frequency</u>
(a) Storm Sewers		
1. Problem Areas	40.0 Miles	Once every 2.5 Years
2. Other Areas	120.0 Miles	Once every 6.25 Years
(b) Catch Basins		
(a) Problem Areas	1,600 each	Six Times/Year
(b) Other Areas	3,700 each	Two Times/Year

Storm sewer and catch basin cleaning is accomplished with a four man crew, one Vac-All catch basin cleaner and one dump truck. The current level of this program is \$61,500.

2. Repair and Installation of Lines and Catch Basins:

<u>Facility</u>	<u>Current Average Days To Repair</u>
(a) Catch Basins	30
(b) Lines	30

This is accomplished with a five man crew and two trucks. The current level cost of this program is \$51,400.

Rights Of Way Maintenance

1. Rights of Way, Lane and Drainage Easement:

<u>Facility</u>	<u>Total Length</u>	<u>Current Frequency</u>
Rights Of Way & Lanes	136.0 Miles	Four cutting per year
Drainage Easement	10.0 Miles	Four cutting per year

Grass and weed cutting in Rights of Way, Lanes and Drainage easements is accomplished with five mowing machines and four operators. The current standard height of weeds and grass is eighteen (18) inches. The current level cost of this program is \$46,550.

2. Central Business District Grass Cutting:

<u>Facility</u>	<u>Total Length</u>	<u>Current Frequency</u>
Grass Plats	96.0 Miles	Six/Year

Central Business District grass cutting is confined to the area bounded by East and West Broad Streets, River Street, and Victory Drive. This area is maintained with a five man crew and five power lawn mowers. The standard height desired is twelve (12) inches. The current level cost of this program is \$24,550.

## 3. Grass Cutting Operational and City Owned Facilities:

<u>Facility</u>	<u>Total Number</u>	<u>Current Frequency</u>
City Owned Lots	100-150	Once/Year
City Operational Facilities	10-15	As Required

Grass and weed control of property owned by the Mayor and Aldermen is accomplished upon notice from the Inspection Department on an average of one cutting per year. City operational facilities are cut as required. The current level cost of this program is \$16,000.

Additional Services Required To Accomplish Results Objective

## 1. Storm Sewer Line and Catch Basin Cleaning:

Storm Sewers: Once ever year cleaning of the 40.0 miles of storm sewer lines in problem areas and once every two and one-half year cleaning of the 120 miles of other storm sewer lines. This requires the addition of two (2) sewer line cleaning crews, one (1) supervisor, two (2) truck mounted seweroders and one (1) pick-up truck at a cost of \$72,850.

STREET MAINTENANCE PROGRAMResults Objective:

To maintain a grade 4 surface condition, as defined in the Community Renewal Program, on all paved streets and sidewalks 340 days per year.

To maintain unpaved streets and shoulders in Class 5 condition and lanes in Class 1 condition in accordance with the following standards:

Collector Streets: 200 days per year  
Residential Streets: 200 days per year  
Lanes: 300 days per year  
Shoulders: 300 days per year

Services Provided to Accomplish Results Objective:

1. Paved Street Maintenance Program: Repair of surface defects of paved streets, curbs and sidewalks in accordance with the following standards:

<u>Type Of Street</u>	<u>Standard No. Of Days For Repair</u>	<u>Estimated No. Of Repairs</u>
Arterial	5 Days	3500 Square Yards
Collector	7 Days	3000 Square Yards
Residential	11 Days	4500 Square Yards
Paved Lanes	14 Days	500 Square Yards
Sidewalks	21 Days	5000 Square Yards
Curbs	21 Days	800 Lineal Feet

The current level cost of this service program is \$ 220,800.

2. Unpaved street, lane, and shoulder maintenance program:  
Restore the surface of unpaved streets, lanes, and shoulders by grading and filling as required at the following frequencies:

<u>Type Of Street</u>	<u>No. Of Miles</u>	<u>Frequency</u>
Class 5	94.9	50 Days
Lanes	73.7	730 Days
Shoulders	Unknown	As Required

The current level cost of this service program is \$ 266,350.

3. Support:

- (a) Provide administration to see that the programs are accomplished in accordance with the goals and objectives.
- (b) Review utility street cuts and inspection of street cuts as required.
- (c) Perform regular inspection of streets, lanes, shoulders and sidewalks at the following frequencies:
  - (i) Arterial Streets and Shoulders - Once/Week
  - (ii) Other streets, lanes, and shoulders - 4 times/Year
  - (iii) Sidewalks - As required
- (d) Provide warning and safety devices to protect the public from hazardous conditions until the repair is accomplished.

The current level cost of this service program is \$ 47,900.

Additional Services Required to Accomplish Results Objective:

None.

SANITATION

It is the responsibility of the Sanitation Division to ensure that refuse is collected, transported, and disposed of so that nuisances are not created and public health is protected. This Division is also responsible for the City's street sweeping program. To meet these responsibilities, the Division is divided into four functional Activities.

Results Objective

To achieve a 2.5 cleanliness level in all neighborhoods as specified in the Community Renewal Program.

Services Provided to Accomplish Results Objective

1. Two times per week garbage collection from residences in all neighborhoods. This is provided by operating 29 collection routes at a cost of \$46,500 per route. The total current level cost of this program is \$1,360,000.
2. One time per week trash collection from residences in all neighborhoods. This service is provided for all trash which has been placed in containers, and for limbs and brush which has been properly prepared and stored. The current level cost of this program is \$429,970.
3. Junk car removal within 20 days. This is accomplished by City Inspection and tagging of vehicles, and removal, storage, and disposition by contract. The current level cost of this program is \$66,400.
4. Street sweeping on streets with curbs not less frequently than once every two weeks. This will cost \$281,000, and sweeping will be accomplished as follows:
  - a. Street miles swept two times per week - 47.
  - b. Street miles swept one time per week - 85.
  - c. Street miles swept once every two weeks - 79.

No sweeping will be performed on 95 street miles which are unpaved or paved, but without curbs.
5. Litter cleanup and Code Enforcement in 74 miles of lanes, and 95 miles of unpaved streets not less frequently than once every 6 weeks. This program has been performed by EEA personnel budgeted in the Manpower Department, and two inspectors assigned to Sanitation. The Sanitation Department cost of this program is \$190,050.

6. Collect refuse from 683 customers using commercial containers at the following frequencies:

258 containers emptied 6 times per week.  
 342 containers emptied 3 times per week.  
 79 containers emptied 2 times per week.  
 2 containers emptied 9 times per week.  
 2 containers emptied 12 times per week.

The current level cost of providing this service is \$ 544,500.

7. Provide for the disposal of approximately 89,000 tons of refuse in a sanitary landfill and an additional 12,000 tons of dry trash at two dry fill sites. The sanitary landfill will conform to the requirements as prescribed by the State Environmental Protection Division 340 days of the year. The current level of the Refuse Disposal Program is \$ 253,350.

Additional Services Required to Accomplish Results Objective

1. Provide funds for implementation of the proposed transfer station beginning in July, 1974. The estimated cost of this program will be \$23,500.

CEMETERIES

The Cemeteries Division is responsible for the maintenance and operation of the four City-owned cemeteries. Administrative services include the processing of all personnel and accounting reports. The maintenance operations performed are interments and disinterments, maintenance of annual and perpetual care lots, and maintenance of 323 acres of general care area including special services to lot owners such as removal and trimming of trees and installation of water facilities.

Results Objectives:

1. To perform interments, disinterments, lot cleaning and maintenance in accordance with contractual obligations 350 days/year.
2. To achieve a cleanliness index of 2.0 for all lots in perpetual and annual care.
3. To maintain public areas in the cemeteries so that cleanliness index of 2.5 is achieved.

Services Provided To Accomplish Results Objective

1. Perform interments and disinterments during the year as contracted:

<u>Cemetery</u>	<u>Number of Interments/Disinterments</u>
Bonaventure	360
Greenwich	200
Laurel Grove North	70
Laurel Grove South	150

The current level cost of this program is \$ 12,000.

2. Clean lots in perpetual and annual care at a frequency of :

<u>Cemetery</u>	<u>Lots in Care</u>	<u>Times per Week</u>	<u>Percent Clean Week.</u>
Bonaventure	2,900	1	95%
Greenwich	4,175	1	95%
Laurel Grove North	820	1	95%
Laurel Grove South	40	1	98%

The current level cost of the program is \$ 87,100.

3. Mow and trim grass and shrubbery and pick up debris from open areas and public ways not less than once every 2 weeks in the Summer season and once every 3 weeks in the Winter season. The current level cost of the program is \$ 154,400.

INSPECTIONS

The Inspections Division is responsible for the administration of the codes and ordinances of the City pertaining to Zoning, Building, Electrical, Plumbing, Housing, Mechanical, and Sanitation. The Administrative function plans and coordinates the work program of the Inspections Division and issues and processes permits for the City's inspection activities. The Construction and Zoning function is responsible for insuring that all structures for which permits are to be issued comply with the respective codes before issuance of the permit. The Housing Code enforcement is performed by the Chatham County Health Department for the City on a contractual basis. This enforcement program is coordinated with the overall work program of the Inspections Division.

Results Objectives:

1. Insure that new construction, repairs, and alterations complies with the provisions of applicable codes.
2. Insure that substandard properties are brought into compliance with minimum standards.
3. Insure that all codes are kept current by adoption of latest revisions by City Council at earliest possible time.

Services Provided to Accomplish Results Objectives

1. Supervision and control of new construction, repairs and alterations.

The Program for the Electrical, Building, Mechanical, and Plumbing inspections is to provide inspections as needed to insure compliance with the Construction Codes. In addition, inspections are made at hazardous locations before releasing business licenses and for day care and kindergarten, private schools, and other occupancies where deemed necessary where public occupancy is permitted.

Emergency inspections are required when, either asked for by interested parties or deemed necessary by visual inspection from the inspectors.

<u>No. Permits Issued</u>	<u>Actual</u> <u>1972</u>	<u>Est.</u> <u>1973</u>	<u>1974</u>
Electrical	3815	3600	4000
Building	1558	1600	2000
Mechanical	200	800	1500
Plumbing	1272	1800	2000

2. Housing Code Enforcement

The program for this section is the ten year workable program already established.

No. Dwellings Inspected	985	1100	1200
No. Substandard dwellings brought into compliance	1185	1200	1250

3. Weed and Rank Vegetation Control Enforcement

The Program for the control and inspection of weeds and rank vegetation is to send out notices upon complaints and when the owners do not remove the weeds and rank vegetation, to take bids and execute City contract for removal. Two times each year, a survey is made on the main thoroughfares of the City by the Sanitation Inspector to provide weed removal on adjoining lots.

	Actual <u>1972</u>	Est. <u>1973</u>	<u>1974</u>
No. Vacant Lots inspected	2019	2800	3000
No. Lots Cleaned:			
By Owner	950	1008	1100
By City	397	684	700

4. Fire Prevention Code Enforcement

The Fire Prevention Code Enforcement Program provides inspections for Fire Prevention Code compliance annually on business occupancies, assembly occupancies like theaters, etc., hospitals, nursing homes, transit accomodations, kindergartens, day care, and foster homes when license is applied for.

Inspections, as asked for by owners, or prior to approving business licenses at hazardous locations, are made upon request.

No. Inspections	5181	3732	4000
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5. Removal of Unsafe Structures

The Program for removal of unsafe structures is to start condemnation proceedings when structures are found, from visual observation, to be abandoned, dilapidated, or otherwise unsafe. The Housing Code Enforcement Program, after vacating housing, advises this department of those they feel should be condemned and removed.

No. Structures Removed			
By Owner	148	264	280
By City	21	60	75

The current level cost of providing these services is \$ 315,094.

The proposed 1974 Budget for the Public Services Department is \$5,669,197. This is an increase of \$ 641,937 or 12.8% over the 1973 projection of \$5,027,260.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
	\$	\$
1. Personal Services costs will increase in 1974 for a variety of reasons. The cost of twenty-five (25) Refuse Collectors, formerly funded under an E. E. A. grant, will be added. Employee merit increases also account, in large part, for the current level increase.		

	<u>Increase</u>	<u>Decrease</u>
	\$	\$
During 1973, nine (9) new positions were added and twenty-five (25) more were upgraded. Associated with these personnel changes will be increased Social Security and Group Insurance costs.	363,800	
2. Contractual Services will increase in 1974, primarily as a result of the hike in electrical utility rates. Also, the 1974 portion of the Street Lighting Program will add to utility costs. The Junk Car Removal Program will add to Contractual Services costs, as well as cover dirt for closing the Cherokee Hills landfill.	86,600	
3. Commodities will decrease because of the transfer of all Commodities purchases to the Revolving Fund.		126,000
4. Revolving Funds will increase in 1974 mainly because of the transfer of all Commodities purchases to the Central Warehouse. Current level increases are due to price raises, plus the more extensive use of street maintenance materials in 1974. Central Garage charges will increase, reflecting the higher costs anticipated for fuel, parts, and labor, and also the addition of new equipment and its associated depreciation costs.	211,800	
5. Capital Outlay requests are slightly below those for 1973.		17,350

#### PROGRAM IMPROVEMENTS

- |   |        |  |
|---|--------|--|
| 1. Two major computerized traffic signal systems being installed with State and Federal funds under the TOPICS Program will become operational in 1974. These systems are being installed at a cost of \$883,000. The City's cost will be for an Electrician and related equipment. | 23,000 |  |
|---|--------|--|

- 2. Storm Sewers: Once every year cleaning of 40.0 miles of storm sewer lines in problem areas and once every 2.5 years in 120.0 miles of other storm sewer lines. This requires the addition of two (2) sewer line cleaning crews with related equipment. 76,500
  
- 3. Implementation of the transfer station for Refuse Disposal in July, 1974. 23,550

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Public Services	2010-81	Public Services	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 2,379,329	\$ 2,764,905	\$ 3,180,721	\$ 3,180,721
Contractual Services	561,902	657,429	769,540	769,540
Commodities	175,454	125,997	0	0
Revolving Fund	1,245,451	1,432,198	1,644,021	1,644,021
Capital Outlay	14,646	46,731	74,915	74,915
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 4,376,782</b>	<b>\$ 5,027,260</b>	<b>\$ 5,669,197</b>	<b>\$ 5,669,197</b>
Budgeted Man Years	347.50	372.24	414.00	414.00
SUMMARY BY ACTIVITIES				
Director's Office	\$ 124,947	\$ 140,748	\$ 149,231	\$ 149,231
Traffic	599,665	685,384	793,294	793,294
Drainage and Rights-of-Way Maintenance	431,703	399,026	504,138	504,138
Streets Maintenance	542,658	507,827	535,072	535,072
Residential Refuse Collection	1,840,189	1,693,353	2,037,198	2,037,198
Refuse Disposal	157,920	219,521	249,938	249,938
Street Cleaning	203,744	244,747	280,996	280,996
Commercial Refuse Collection	0	582,437	548,775	548,775
Cemetery Operations	7,699	11,898	12,210	12,210
Cemetery Maintenance:				
Bonaventure/Greenwich	124,328	144,553	148,481	148,481
Laurel Grove North	47,278	48,004	55,107	55,107
Laurel Grove South	32,725	36,959	39,663	39,663
Construction, Zoning and Housing Code Enforcement	263,926	312,803	315,094	315,094
<b>GRAND TOTAL</b>	<b>\$ 4,376,782</b>	<b>\$ 5,027,260</b>	<b>\$ 5,669,197</b>	<b>5,669,197</b>



# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Director's Office	2010		Public Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 90,733	\$ 88,455	\$ 88,528	\$ 88,528
Contractual Services	16,638	28,670	28,641	28,641
Commodities	3,617	2,611	0	0
Revolving Fund Charge-Backs	12,364	20,476	31,462	31,462
Capital Outlay	1,595	536	600	600
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 124,947</b>	<b>\$ 140,748</b>	<b>\$ 149,231</b>	<b>\$ 149,231</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Assistant City Manager- Public Services	44	\$ 686-916	1.00	1.00
Assistant to Public Services Director	33	405-540	1.00	1.00	1.00	13,564	13,890
Administrative Assistant	25	278-369	1.00	1.00	1.00	8,008	7,578
Engineering Aide II	21	230-306	.31	0	0	0	0
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	6,291	6,496
Clerk III	20	220-292	2.00	2.00	2.00	15,184	15,184
Clerk Typist II	18	201-265	1.00	1.00	1.00	6,678	6,885
Clerk II	18	201-265	1.27	1.00	1.00	5,560	5,689
Utilityman	16	183-242	.50	0	0	0	0
Watchman	14	167-220	.99	0	0	0	0
<b>TOTAL</b>						<b>\$ 76,540</b>	<b>\$ 77,414</b>
Less Salary Savings						0	500
<b>TOTAL 105</b>						<b>\$ 76,540</b>	<b>\$ 76,914</b>
Social Security						3,655	3,970
Group Insurance						2,528	2,528
Pension						4,952	4,288
Longevity						180	228
Overtime						600	600
<b>GRAND TOTAL</b>			<b>10.07</b>	<b>8.00</b>	<b>8.00</b>	<b>\$ 88,455</b>	<b>\$ 88,528</b>
Less Leave Time			.81	.64	.64		
Net Productive Time Available			9.26	7.36	7.36		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Traffic	2031	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 194,438	\$ 208,732	\$ 221,917	\$ 221,917
Contractual Services	296,921	373,829	430,407	430,407
Commodities	56,857	22,535	0	0
Revolving Fund Charge-Backs	45,000	70,738	116,310	116,310
Capital Outlay	6,449	9,550	24,660	24,660
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 599,665</b>	<b>\$ 685,384</b>	<b>\$ 793,294</b>	<b>\$ 793,294</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Streets, Traffic & Drainage Adm.	38	\$515-686	1.00	.88	0	\$ 12,659	\$ 0
Traffic Engineer	36	468-623	0	.12	1.00	1,726	15,185
Traffic Operations Administrator	31	369-491	.50	1.00	1.00	10,530	10,757
City Electrician	31	369-491	1.00	1.00	1.00	11,570	12,103
Senior Traffic Planner	27	306-405	0	.75	1.00	6,864	9,615
Assistant to Administrator	26	292-386	.50	0	0	0	0
Traffic Signal Electrician	25	278-369	3.00	3.00	4.00	28,105	34,429
Electrician	24	265-352	2.00	2.00	2.00	14,809	15,101
Traffic Planner	24	265-352	0	2.00	2.00	14,434	15,226
Traffic Analyst II	23	253-336	.50	0	0	0	0
Engineering Aide II	21	230-306	1.00	1.00	1.00	6,266	6,441
Traffic Maintenance Foreman	21	230-306	1.00	1.00	1.00	7,956	7,961
Traffic Analyst I	20	220-292	2.00	0	0	0	0
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	7,202	7,578
Clerk II	18	201-265	0	.66	2.00	3,449	10,980
Marking Meter Repairman	18	201-265	1.00	1.00	1.00	6,578	6,897
Traffic Maintenceman II	17	191-253	2.00	2.00	2.00	12,870	13,147
Traffic Maintenceman I	16	183-242	3.00	3.00	3.00	17,340	17,459
Clerk I	15	174-230	1.50	1.09	0	4,945	0
Laborer	15	174-230	.76	0	0	0	0
<b>TOTAL</b>						<b>\$ 167,303</b>	<b>\$ 182,879</b>
Less Salary Savings						0	2,000
<b>TOTAL 105</b>						<b>\$ 167,303</b>	<b>\$ 180,879</b>
Social Security						9,599	10,547
Group Insurance						6,952	7,268
Pension						13,618	11,792
Longevity						810	981
Overtime						10,450	10,450
<b>RAND TOTAL</b>			<b>21.76</b>	<b>21.50</b>	<b>23.00</b>	<b>\$ 208,732</b>	<b>\$ 221,917</b>
Less Leave Time			1.74	1.72	1.84		
Net Productive Time Available			20.02	19.78	21.16		

CITY OF SAVANNAH, GEORGIA

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Drainage and Rights-of-Way Maintenance	2033	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 235,261	\$ 261,576	\$ 320,048	\$ 320,048
Contractual Services	3,368	2,855	13,496	13,496
Commodities	16,298	11,848	0	0
Revolving Fund Charge-Backs	175,433	121,578	136,794	136,794
Capital Outlay	1,343	1,169	33,800	33,800
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 431,703</b>	<b>\$ 399,026</b>	<b>\$ 504,138</b>	<b>\$ 504,138</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Drainage Engineer	33	\$405-540		
Sewer & Drainage Supervisor	24	265-352	1.00	1.00	2.00	8,710	16,041
Sewer & Drainage Foreman II	22	242-321	0	1.75	2.00	12,764	15,113
Sanitation Supervisor	22	242-321	1.00	1.00	1.00	6,890	7,340
Equipment Operator III	20	220-292	3.00	4.00	5.00	28,080	34,133
Sewer & Drainage Foreman I	19	210-278	3.00	1.25	1.00	7,202	7,217
Equipment Operator II	18	201-265	8.00	8.50	10.00	50,580	62,711
Sewer & Drainage Serviceman II	17	191-253	3.00	3.00	3.00	19,440	19,726
Equipment Operator I	17	191-253	1.00	1.00	3.00	5,694	15,829
Sewer & Drainage Serviceman I	16	183-242	11.00	10.65	11.00	50,672	57,675
Laborer	15	174-230	5.00	4.60	4.00	20,870	18,363
<b>TOTAL</b>						<b>\$ 221,926</b>	<b>\$ 265,663</b>
Less Salary Savings						13,160	3,500
<b>TOTAL 105</b>						<b>\$ 208,766</b>	<b>\$ 262,163</b>
Social Security						12,133	15,389
Group Insurance						11,850	13,588
Pension						20,427	20,368
Longevity						4,400	3,140
Overtime						4,000	5,400
<b>GRAND TOTAL</b>			<b>37.00</b>	<b>37.75</b>	<b>43.00</b>	<b>\$ 261,576</b>	<b>\$ 320,048</b>
Less Leave Time			2.96	3.02	3.44		
Net Productive Time Available			34.04	34.73	39.56		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Streets Maintenance	2035	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 255,027	\$ 292,242	\$ 309,867	\$ 309,867
Contractual Services	23,359	27,711	23,505	23,505
Commodities	59,074	76,633	0	0
Revolving Fund Charge-Backs	203,894	110,946	201,600	201,600
Capital Outlay	1,304	295	100	100
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 542,658</b>	<b>\$ 507,827</b>	<b>\$ 535,072</b>	<b>\$ 535,072</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Streets Maintenance Engineer	33	\$405-540	.58	1.00	1.00	\$ 13,364	\$ 13,852
Streets Superintendent	26	292-386	.42	0	0	0	0
Streets Inspector	26	292-386	1.00	1.00	1.00	8,710	9,144
Streets Maintenance Supervisor	23	253-336	2.00	2.00	2.00	17,030	17,450
Streets Maintenance Foreman II	21	230-306	0	.25	1.00	1,497	5,987
Equipment Operator III	20	220-292	6.00	6.00	6.00	42,110	44,133
Streets Maintenance Foreman I	19	210-278	3.00	2.75	2.00	15,044	14,434
Equipment Operator II	18	201-265	2.00	2.00	2.00	12,090	12,122
Equipment Operator I	17	191-253	15.00	15.00	15.00	83,763	90,745
Streets Maintenance man II	17	191-253	3.00	3.00	3.00	17,524	18,160
Streets Maintenance man I	16	183-242	6.00	6.00	6.00	31,278	31,838
<b>TOTAL</b>						<b>\$ 242,410</b>	<b>\$ 257,865</b>
Less Salary Savings						5,700	3,500
<b>TOTAL 105</b>						<b>\$ 236,710</b>	<b>\$ 254,365</b>
Social Security						14,899	14,866
Group Insurance						12,324	12,324
Pension						22,284	20,904
Longevity						4,725	5,408
Overtime						1,300	2,000
<b>GRAND TOTAL</b>			<b>39.00</b>	<b>39.00</b>	<b>39.00</b>	<b>\$ 292,242</b>	<b>\$ 309,867</b>
Less Leave Time			3.12	3.12	3.12		
<b>Net Productive Time Available</b>			<b>35.88</b>	<b>35.88</b>	<b>35.88</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Refuse Collection	2051	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 1,132,490	\$ 1,150,134	\$ 1,427,697	\$ 1,427,697
Contractual Services	33,643	17,094	45,198	45,198
Commodities	22,017	4,305	0	0
Revolving Fund Charge-Backs	641,960	520,635	564,303	564,303
Capital Outlay	10,079	1,185	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,840,189</b>	<b>\$ 1,693,353</b>	<b>\$ 2,037,198</b>	<b>\$ 2,037,198</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Sanitation Administrator	38	\$515-686	1.00	1.00	1.00	\$ 15,888	\$ 16,762
Refuse Collection Administrator	33	405-540	.50	1.00	1.00	10,790	11,348
Sanitation Methods Analyst	33	405-540	0	1.00	1.00	14,041	14,041
Sanitation Superintendent	27	306-405	1.33	1.00	1.00	9,052	9,506
Refuse Collection Supervisor	25	278-369	3.00	8.00	8.00	62,012	66,076
Sanitation Supervisor	22	242-321	2.50	1.00	1.00	7,202	7,419
Sanitation Code Inspector	20	220-292	.67	3.00	3.00	14,353	18,806
Packer Truck Operator	18	201-265	38.50	45.75	46.00	285,584	302,119
Equipment Operator II	18	201-265	1.00	4.00	4.00	23,916	26,116
Equipment Operator I	17	191-253	6.00	2.00	2.00	10,038	13,092
Labor Foreman	17	191-253	1.00	0	0	0	0
Refuse Collector	16	183-242	88.50	100.25	132.00	513,032	675,436
Laborer	15	174-230	4.00	4.00	4.00	18,096	18,954
<b>TOTAL</b>						<b>\$ 984,004</b>	<b>\$1,179,675</b>
Less Salary Savings						84,717	47,700
<b>TOTAL 105</b>						<b>\$ 899,287</b>	<b>\$1,131,975</b>
Social Security						53,789	68,076
Group Insurance						49,707	64,464
Pension						90,637	95,356
Longevity						6,511	11,226
Overtime						50,203	56,600
<b>GRAND TOTAL</b>			<b>148.00</b>	<b>172.00</b>	<b>204.00</b>	<b>\$ 1,150,134</b>	<b>\$1,427,697</b>
Less Leave Time			11.84	13.76	16.32		
Net Productive Time Available			136.16	158.24	187.68		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Refuse Disposal	2052	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 44,666	\$ 81,911	\$ 92,990	\$ 92,990
Contractual Services	67,744	52,991	72,537	72,537
Commodities	5,405	516	0	0
Revolving Fund Charge-Backs	39,880	83,965	83,911	83,911
Capital Outlay	225	138	500	500
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 157,920</b>	<b>\$ 219,521</b>	<b>\$ 249,938</b>	<b>\$ 249,938</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Landfill Supervisor	23	\$253-336	1.00	1.00	1.00	\$ 7,956	\$ 8,320
Equipment Operator III	20	220-292	3.00	4.00	6.00	33,572	41,816
Clerk III	20	220-292	.33	0	0	0	0
Clerk II	18	201-265	.67	1.00	1.00	6,897	6,897
Equipment Operator I	17	191-253	1.00	1.00	1.00	6,579	6,579
Refuse Collector	16	183-242	2.00	2.00	2.00	12,572	12,582
<b>TOTAL</b>						<b>\$ 67,576</b>	<b>\$ 76,194</b>
Less Salary Savings						0	3,400
<b>TOTAL 105</b>						<b>\$ 67,576</b>	<b>\$ 72,794</b>
Social Security						3,436	4,868
Group Insurance						2,844	3,476
Pension						3,095	4,824
Longevity						1,800	3,098
Overtime						3,160	3,930
<b>GRAND TOTAL</b>			<b>8.00</b>	<b>9.00</b>	<b>11.00</b>	<b>\$ 81,911</b>	<b>\$ 92,990</b>
Less Leave Time			.64	.72	.88		
Net Productive Time Available			7.36	8.28	10.12		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Street Cleaning	2053		Public Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 115,567	\$ 116,135	\$ 134,740	\$ 134,740
Contractual Services	539	765	665	665
Commodities	2,495	80	0	0
Revolving Fund Charge-Backs	85,143	105,412	145,391	145,391
Capital Outlay	0	22,355	200	200
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 203,744</b>	<b>\$ 244,747</b>	<b>\$ 280,996</b>	<b>\$ 280,996</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Street Cleaning Administrator	31	\$369-491	1.00	1.00	1.00	\$ 10,036	\$ 10,549
Street Cleaning Supervisor	22	242-321	1.00	1.00	1.00	6,266	6,291
Sweeper Operator	20	220-292	0	6.00	8.00	40,308	54,088
Packer Truck Operator	18	201-265	1.00	1.00	1.00	6,266	6,524
Equipment Operator II	18	201-265	9.67	3.00	1.00	15,675	6,897
Refuse Collector	16	183-242	5.00	3.00	3.00	16,332	17,005
Citation Writer	16	183-242	2.00	2.00	2.00	11,232	11,473
<b>TOTAL</b>						<b>\$ 106,115</b>	<b>\$ 112,827</b>
Less Salary Savings						10,907	2,500
<b>TOTAL 105</b>						<b>\$ 95,208</b>	<b>\$ 110,327</b>
Social Security						6,089	6,600
Group Insurance						5,172	5,372
Pension						8,666	9,112
Longevity						0	1,829
Overtime						1,000	1,500
<b>GRAND TOTAL</b>			<b>19.67</b>	<b>17.00</b>	<b>17.00</b>	<b>\$ 116,135</b>	<b>\$ 134,740</b>
Less Leave Time			1.57	1.36	1.36		
<b>Net Productive Time Available</b>			<b>18.10</b>	<b>15.64</b>	<b>15.64</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Commercial Refuse Collection	2054		Public Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972*	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 204,939	\$ 211,888	\$ 211,888
Contractual Services	0	7,953	7,225	7,225
Commodities	0	113	0	0
Revolving Fund Charge-Backs	0	360,622	317,207	317,207
Capital Outlay	0	8,810	12,455	12,455
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 582,437</b>	<b>\$ 548,775</b>	<b>\$ 548,775</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Commercial Refuse Collection		\$				\$	\$
Administrator	33	405-540	.67	1.00	1.00	11,044	11,368
Welder	23	253-336	.33	1.00	1.00	7,202	7,712
Sanitation Supervisor	22	242-321	1.00	1.00	1.00	7,002	7,398
Dumpmaster Truck Operator	20	220-292	6.00	8.67	10.00	65,575	67,135
Equipment Operator II	18	201-265	1.00	.25	0	1,306	0
Refuse Collector	16	183-242	10.00	9.67	10.00	60,392	60,521
<b>TOTAL 105</b>						<b>\$ 152,521</b>	<b>\$ 154,134</b>
Social Security						9,243	9,017
Group Insurance						6,822	7,268
Pension						12,380	12,328
Longevity						3,916	4,519
Overtime						20,057	24,622
<b>GRAND TOTAL</b>			<b>19.00</b>	<b>21.59</b>	<b>23.00</b>	<b>\$ 204,939</b>	<b>\$ 211,888</b>
Less Leave Time			1.52	1.73	1.84		
Net Productive Time Available			17.48	19.86	21.16		

\* The expenditures for 1972 were shown as a part of Activity 2051 in the 1972 Budget.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Cemetery Operations and Maintenance	2071-72-73-74	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 189,676	\$ 214,387	\$ 222,807	\$ 222,807
Contractual Services	6,269	5,458	7,478	7,478
Commodities	3,970	2,098	0	0
Revolving Fund Charge-Backs	8,644	17,502	22,576	22,576
Capital Outlay	3,471	1,969	2,600	2,600
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 212,030</b>	<b>\$ 241,414</b>	<b>\$ 255,461</b>	<b>\$ 255,461</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected	BUDGET
			Actual 72	Budget 73	Budget 74	Exp. 1973	1974
Cemetery Superintendent	28	\$321-425	1.00	1.00	1.00	\$ 8,820	\$ 9,094
Cemetery Supervisor	22	242-321	3.00	3.00	3.00	20,159	20,871
Equipment Operator II	18	201-265	1.00	1.00	1.00	6,890	6,897
Equipment Operator I	17	191-257	3.00	3.00	3.00	19,424	19,726
Parks Maintenceman II	17	191-257	5.00	5.00	5.00	29,394	30,635
Parks Maintenceman I	16	183-242	5.00	5.00	5.00	28,414	28,657
Laborer	15	174-230	14.00	14.00	14.00	65,208	67,088
<b>TOTAL</b>						<b>\$ 178,309</b>	<b>\$ 182,968</b>
Less Salary Savings						11,355	4,000
<b>TOTAL 105</b>						<b>\$ 166,954</b>	<b>\$ 178,968</b>
Social Security						10,997	10,781
Group Insurance						10,112	10,112
Pension						19,808	17,152
Longevity						2,536	2,174
Overtime						3,980	3,620
<b>GRAND TOTAL</b>			<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>\$ 214,387</b>	<b>\$ 222,807</b>
Less Leave Time			2.56	2.56	2.56		
Net Productive Time Available			29.44	29.44	29.44		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Construction, Zoning and Housing Code Enforcement	2081	Public Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 121,471	\$ 146,394	\$ 150,239	\$ 150,239
Contractual Services	113,422	140,103	140,388	140,388
Commodities	5,721	5,258	0	0
Revolving Fund Charge-Backs	20,041	20,324	24,467	24,467
Capital Outlay	3,271	724	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 263,926</b>	<b>\$ 312,803</b>	<b>\$ 315,094</b>	<b>\$ 315,094</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Inspections Administrator	38	\$ 515-686	1.00	1.00	1.00	\$ 17,836	\$ 17,836
Code Enf. Off. II - Building	28	321-425	1.00	1.00	1.00	10,490	11,005
Code Enf. Off. II - Electrical	28	321-425	1.00	1.00	1.00	9,261	9,747
Code Enf. Off. II - Plumbing	28	321-425	1.00	1.00	1.00	10,490	11,005
Code Enf. Off. II - Mechanical	28	321-425	1.00	1.00	1.00	9,590	10,186
Mechanical-Plumbing Inspector	28	321-425	0	.40	0	3,334	0
Code Enf. Off. I - Building	26	292-386	1.00	1.00	1.00	7,256	7,592
Code Enf. Off. I - Electrical	26	292-386	1.00	1.00	1.00	7,692	8,162
Code Enf. Off. I - Plumbing	26	292-386	1.00	1.00	1.00	7,592	7,769
Code Enf. Off. - Zoning	26	292-386	1.00	1.00	1.00	9,489	9,994
Code Enf. Off. - Sanitation	26	292-386	1.00	1.00	1.00	9,568	10,029
Code Enf. Off. I - Fire Prev.	26	292-386	0	1.00	1.00	9,568	10,029
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	5,480	6,286
Clerk-Typist II	18	201-265	1.00	1.00	1.00	5,294	6,092
Permit Clerk	18	201-265	1.00	1.00	1.00	5,225	5,594
<b>TOTAL</b>						<b>\$ 128,165</b>	<b>\$ 131,326</b>
Less Salary Savings						2,347	2,162
<b>TOTAL 105</b>						<b>\$ 125,818</b>	<b>\$ 129,164</b>
Social Security						6,672	7,376
Group Insurance						4,424	4,424
Pension						8,047	7,504
Longevity						1,433	1,771
<b>GRAND TOTAL</b>			<b>13.00</b>	<b>14.40</b>	<b>14.00</b>	<b>\$ 146,394</b>	<b>\$ 150,239</b>
Less Leave Time			1.04	1.15	1.12		
Net Productive Time Available			11.96	13.25	12.88		

PROGRAM EXPENDITURE SUMMARY

Criminal Justice					FUND
					General
	Projected	<u>1974 Recommended Budget</u>			1974
	1973	<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	<u>Adopted</u>
	<u>Expenditures</u>				
Personal Services	\$ 2,820,627	\$ 3,074,237	\$ 0	\$ 3,074,237	\$ 3,074,237
Contractual Services	120,448	189,004	0	189,004	189,004
Commodities	86,525	0	0	0	0
Revolving Funds	591,626	637,631	0	637,631	637,631
Capital Outlay	<u>29,099</u>	<u>93,332</u>	<u>0</u>	<u>93,332</u>	<u>93,332</u>
TOTAL	\$ 3,648,325	\$ 3,994,204	\$ 0	\$ 3,994,204	\$ 3,994,204

Summary by Departments

Police	\$ 3,525,172	\$ 3,863,392	\$ -11,297	\$ 3,852,095	\$ 3,852,095
Recorder's Court	<u>123,153</u>	<u>130,812</u>	<u>11,297</u>	<u>142,109</u>	<u>142,109</u>
TOTAL	\$ 3,648,325	\$ 3,994,204	\$ 0	\$ 3,994,204	\$ 3,994,204



POLICEGENERAL OBJECTIVES

The Savannah Police Department's overall objectives are to enforce the laws of society, provide specific services to the public, and maintain order within the community.

SPECIFIC OBJECTIVES

1. Reduce the crime rate of certain crimes throughout the City as follows:

- A. Burglary 15%
- B. Robbery 15%
- C. Vandalism 30%

Patrol Sectors A, B, and C each has different reduction rate objectives of certain crimes as follows:

Patrol Sector A will reduce-  
Commercial Burglary by 5%  
Robbery and All Other by 10%

Patrol Sector B will reduce-  
Commercial & Residential Burglary by 5%  
Residential Robbery by 10%  
Vandalism by 15%

Patrol Sector C will reduce-  
Residential Burglary by 15%  
Residential Robbery by 5%  
Vandalism by 15%

2. Reduce burglaries, larcenies, robberies, and rapes in the high crime areas of Savannah. Objectives are presently in the process of formulation, however, two areas have been analyzed and the estimated reductions are:

1. reduce rapes by 15%
2. reduce larceny by 2%

LEAA funds have been provided through the combination of two grants totalling approximately \$298,000 to form what will be called the Crime Prevention Unit. The Crime Prevention Unit will combine

specially trained patrolmen, sophisticated electronic warning and communication equipment, and a public information campaign to accomplish these objectives.

3. Provide better service to the public and improve the quality of reports and records kept within the Department through a re-organization of the Records and Communications Division. Overall objectives will be reached in-part through the purchase of Micro-Film equipment with LEAA Funds. Estimated cost is \$70,000. Specific objectives are presently under formulation.

The proposed 1974 Budget for the Police Department is \$3,852,095. This is an increase of \$326,923 or 9.3% over the 1973 projection of \$3,525,172.

### RECOMMENDED 1974 BUDGET

#### MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
	\$	\$
1. Personal Services costs increase to reflect the full year's cost of positions added for departmental reorganization during 1973 and normal merit increases for permanent employees.	250,500	
2. Requirements for the purchase of information, evidence and the expenses for State and Federal Agents decrease primarily due to the transfer of the Drug Abuse Squad to the Chatham County Police Department.		13,150
3. Communications costs increase to reflect the reallocation of WATS line expenses.	2,300	
4. Other Contractual Services increase primarily due to the fact that funds to be transferred for Revolving Funds charge-backs for the new Crime Prevention Unit are presently shown in the Contractual Services account.	73,700	
5. Data Processing charge-backs decrease due to the transfer of the Drug Abuse Squad.		6,200
6. Radio Maintenance requirements increase for 1974.	5,850	

	<u>Increase</u>	<u>Decrease</u>
7. Equipment Rental and Depreciation charge-backs increase.	\$ 6,800	\$
8. The Commodities account is included in Revolving Funds for 1974.		80,900
9. Commodities and Warehouse Charges increase for 1974 as do miscellaneous Revolving Fund charge-backs.	36,000	
10. Capital Outlay requirements increase to provide Vehicular and Office equipment for the Crime Prevention Unit.	63,350.	

PROGRAM IMPROVEMENTS

1. The cost of two guard positions is transferred to the Recorder's Court for 1974.		11,300
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## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION		FUND
Police	2610-43	Criminal Justice		General
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 2,092,267	\$ 2,717,774	\$ 2,956,958	\$ 2,956,958
Contractual Services	90,580	110,412	179,731	179,731
Commodities	95,928	80,920	0	0
Revolving Fund	439,059	588,079	624,074	624,074
Capital Outlay	27,733	27,987	91,332	91,332
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 2,745,567</b>	<b>\$ 3,525,172</b>	<b>\$ 3,852,095</b>	<b>\$ 3,852,095</b>
Budgeted Man Years	275.80	299.72	298.68	298.68

## SUMMARY BY ACTIVITIES

Chief's Office	\$ 53,575	\$ 40,646	\$ 88,834	\$ 88,834
Operations Bureau	0	0	49,779	49,779
Patrol	1,019,092	1,617,575	1,552,900	1,552,900
Traffic Safety and Control	166,093	215,452	367,256	367,256
Investigations Administration	34,038	40,225	0	0
Investigations Unit	283,033	319,061	343,952	343,952
Vice Control	134,520	158,243	50,636	50,636
Youth Unit	108,102	123,133	124,806	124,806
Crime Prevention Unit	0	0	298,539	298,539
Records and Communications	531,267	632,464	527,126	527,126
Central Detention	211,587	251,404	255,256	255,256
Staff and Inspections	83,578	126,969	193,011	193,011
Tactical Unit	109,511	0	0	0
Planning Unit	11,171	0	0	0
<b>GRAND TOTAL</b>	<b>\$ 2,745,567</b>	<b>\$ 3,525,172</b>	<b>\$ 3,852,095</b>	<b>\$ 3,852,095</b>

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Chief's Office	2610	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 44,258	\$ 32,635	\$ 66,334	\$ 66,334
Contractual Services	3,523	3,058	6,472	6,472
Commodities	1,362	1,577	0	0
Revolving Fund Charge-Backs	4,432	3,052	13,528	13,528
Capital Outlay	0	324	2,500	2,500
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 53,575</b>	<b>\$ 40,646</b>	<b>\$ 88,834</b>	<b>\$ 88,834</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Police Chief	38	\$ 515-686	1.00	1.00	1.00	\$ 17,836	\$ 17,836
Lieutenant	31	369-491	0	0	1.00	0	12,136
Sergeant	28	321-425	1.00	1.00	1.00	8,334	9,774
Patrolman	25	278-369	1.00	0	1.00	0	9,144
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	7,592	7,592
<b>TOTAL</b>						<b>\$ 33,762</b>	<b>\$ 56,482</b>
Less Salary Savings						7,533	0
<b>TOTAL 105</b>						<b>\$ 26,229</b>	<b>\$ 56,482</b>
Social Security						1,701	2,464
Group Insurance						948	1,580
Pension						2,947	4,500
Longevity						810	1,308
<b>GRAND TOTAL</b>			<b>4.00</b>	<b>3.00</b>	<b>5.00</b>	<b>\$ 32,635</b>	<b>\$ 66,334</b>
Less Leave Time			.32	.24	.40		
Net Productive Time Available			3.68	2.76	4.60		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Operations Bureau	2620		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 0	\$ 0	\$ 47,005	\$ 47,005
Contractual Services	0	0	1,130	1,130
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	1,024	1,024
Capital Outlay	0	0	620	620
Bond Amortization	0	0	0	0
<b>TOTAL</b>	\$ 0	\$ 0	\$ 49,779	\$ 49,779

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Major Captain	36	\$ 468-623		
Clerk-Stenographer II	34	425-566	0	0	1.00	0	14,041
TOTAL 105	20	220-292	0	0	2.00	0	12,063
						\$ 0	\$ 42,165
Social Security						0	340
Group Insurance						0	1,264
Pension						0	2,786
Longevity						0	450
<b>GRAND TOTAL</b>			0	0	4.00	\$ 0	\$ 47,005
Less Leave Time			0	0	.32		
<b>Net Productive Time Available</b>			0	0	3.68		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Patrol	2621-22-23	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1973	FINAL ALLOWANCE 1974
Personal Services	\$ 817,903	\$ 1,259,396	\$ 1,238,848	\$ 1,238,848
Contractual Services	4,258	3,936	3,810	3,810
Commodities	32,430	25,928	0	0
Revolving Fund Charge-Backs	148,382	313,254	306,717	306,717
Capital Outlay	16,119	15,061	3,525	3,525
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,019,092</b>	<b>\$ 1,617,575</b>	<b>\$ 1,552,900</b>	<b>\$ 1,552,900</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Major	36	\$468-623	1.00	1.00	0	\$ 15,439	\$ 0
Captain	34	425-566	0	1.00	0	13,385	0
Lieutenant	31	369-491	5.00	5.00	3.00	47,689	35,437
Second Lieutenant	30	352-468	0	1.50	3.00	3,436	30,483
Sergeant	28	321-425	11.00	11.00	9.00	100,851	95,381
Corporal	27	306-405	0	4.50	9.00	8,956	78,339
Patrolman	25	278-369	97.00	108.28	96.00	818,011	770,244
Clerk Stenographer II	20	220-292	0	.65	0	3,717	0
Clerk Stenographer I	18	201-265	0	.15	0	784	0
<b>TOTAL</b>						<b>\$ 1,012,268</b>	<b>\$ 1,009,884</b>
Less Salary Savings						11,290	9,690
<b>TOTAL 105</b>						<b>\$ 1,000,978</b>	<b>\$ 1,000,194</b>
Social Security						57,850	35,598
Group Insurance						37,288	37,920
Pension						133,860	138,375
Longevity						8,370	6,461
Overtime						10,750	10,000
Overtime - Court						10,300	10,300
<b>GRAND TOTAL</b>			<b>114.00</b>	<b>133.08</b>	<b>120.00</b>	<b>\$ 1,259,396</b>	<b>\$ 1,238,848</b>
Less Leave Time			9.12	10.65	9.60		
Net Productive Time Available			104.88	122.43	110.40		

# ACTIVITY DETAIL

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ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Traffic Safety and Control	2624	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 141,156	\$ 195,525	\$ 327,977	\$ 327,977
Contractual Services	5	30	1,130	1,130
Commodities	4,924	1,515	0	0
Revolving Fund Charge-Backs	20,008	18,382	38,149	38,149
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 166,093</b>	<b>\$ 215,452</b>	<b>\$ 367,256</b>	<b>\$ 367,256</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Lieutenant	31	\$369-491	1.00	1.00	1.00	\$ 10,046	\$ 10,737
Sergeant	28	321-425	1.00	1.00	1.00	10,530	11,025
Corporal	27	306-405	0	.50	1.00	3,978	9,801
Police Patrolman	25	278-369	7.00	7.00	21.00	57,131	182,886
Parking Meter Checker	16	183-242	3.00	3.00	3.00	15,366	15,990
School Crossing Guard	09	133-174	13.68	13.68	13.68	53,277	56,581
<b>TOTAL</b>						<b>\$ 150,328</b>	<b>\$ 287,020</b>
Less Salary Savings						1,430	2,840
<b>TOTAL 105</b>						<b>\$ 148,898</b>	<b>\$ 284,180</b>
Social Security						3,409	3,419
Group Insurance						8,168	8,532
Pension						32,760	26,358
Longevity						990	3,888
Overtime						1,000	1,000
Overtime-Court						300	600
<b>GRAND TOTAL</b>			<b>25.68</b>	<b>26.18</b>	<b>40.68</b>	<b>\$ 195,525</b>	<b>\$ 327,977</b>
Less Leave Time			2.05	2.09	3.25		
<b>Net Productive Time Available</b>			<b>23.63</b>	<b>24.09</b>	<b>37.43</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Investigations Administration	2630	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 29,735	\$ 36,570	\$ 0	\$ 0
Contractual Services	104	1,074	0	0
Commodities	1,173	559	0	0
Revolving Fund Charge-Backs	980	2,022	0	0
Capital Outlay	2,046	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 34,038</b>	<b>\$ 40,225</b>	<b>\$ 0</b>	<b>\$ 0</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Major	36	\$ 468-623	1.00	1.00	0	\$ 15,953	\$ 0
Sergeant	28	321-425	1.00	1.00	0	9,590	0
Clerk-Stenographer II	20	220-292	1.00	1.00	0	6,291	0
<b>TOTAL 105</b>						<b>\$ 31,834</b>	<b>\$ 0</b>
Social Security						1,741	0
Group Insurance						948	0
Pension						2,047	0
<b>GRAND TOTAL</b>			<b>3.00</b>	<b>3.00</b>	<b>0</b>	<b>36,570</b>	<b>0</b>
Less Leave Time			.24	.24	0		
Net Productive Time Available			2.76	2.76	0		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Investigations Unit	2631	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 218,229	\$ 273,065	\$ 299,313	\$ 299,313
Contractual Services	973	2,596	2,357	2,357
Commodities	5,528	5,662	0	0
Revolving Fund Charge-Backs	57,440	31,608	39,360	39,360
Capital Outlay	863	6,130	2,922	2,922
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 283,033</b>	<b>\$ 319,061</b>	<b>\$ 343,952</b>	<b>\$ 343,952</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected	BUDGET
			Actual 72	Budget 73	Budget 74	Exp. 1973	1974
Captain	34	\$ 425-566	1.00	1.00	1.00	\$ 13,364	\$ 14,318
Lieutenant	31	369-491	1.00	1.00	2.00	11,570	24,272
Sergeant	28	321-425	4.00	4.00	3.00	40,144	32,530
Police Patrolman	25	278-369	19.00	19.00	19.00	158,236	167,546
Clerk-Stenographer I	18	201-265	0	1.34	2.00	7,832	12,110
<b>TOTAL</b>						<b>\$ 231,146</b>	<b>\$ 250,776</b>
Less Salary Savings						4,588	2,480
<b>TOTAL 105</b>						<b>\$ 226,558</b>	<b>\$ 248,296</b>
Social Security						1,786	1,200
Group Insurance						8,337	8,532
Pension						29,954	30,322
Longevity						3,330	4,311
Overtime						3,000	6,400
Overtime-Court						100	252
<b>GRAND TOTAL</b>			<b>25.00</b>	<b>26.34</b>	<b>27.00</b>	<b>\$ 273,065</b>	<b>\$ 299,313</b>
Less Leave Time			2.00	2.11	2.16		
Net Productive Time Available			23.00	24.23	24.84		

**CITY OF SAVANNAH, GEORGIA**

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Vice Control	2632		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 100,566	\$ 121,828	\$ 33,556	\$ 33,556
Contractual Services	14,191	18,753	6,332	6,332
Commodities	3,531	2,729	0	0
Revolving Fund Charge-Backs	15,498	14,733	10,748	10,748
Capital Outlay	734	200	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 134,520</b>	<b>\$ 158,243</b>	<b>\$ 50,636</b>	<b>\$ 50,636</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Captain	34	\$ 425-566		
Police Systems Analyst	31	369-491	0	.50	0	4,794	0
Public Information Officer	31	369-491	0	.50	0	4,794	0
Sergeant	28	321-369	2.00	2.00	1.00	18,761	9,897
Police Patrolman	25	278-369	8.00	8.00	2.00	64,959	16,679
Clerk-Stenographer II	20	220-292	1.00	.67	0	3,831	0
<b>TOTAL</b>						<b>\$ 110,503</b>	<b>\$ 26,576</b>
Less Salary Savings						17,229	0
<b>TOTAL 105</b>						<b>\$ 93,274</b>	<b>\$ 26,576</b>
Social Security						5,979	977
Group Insurance						3,792	948
Pension						13,423	3,375
Longevity						360	180
Overtime						5,000	1,500
<b>GRAND TOTAL</b>			<b>12.00</b>	<b>12.67</b>	<b>3.00</b>	<b>\$ 121,828</b>	<b>\$ 33,556</b>
Less Leave Time			.96	1.01	.24		
<b>Net Productive Time Available</b>			<b>11.04</b>	<b>11.66</b>	<b>2.76</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Youth Unit	2633		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 97,837	\$ 107,367	\$ 101,410	\$ 101,410
Contractual Services	740	533	826	826
Commodities	1,569	1,240	0	0
Revolving Fund Charge-Backs	7,393	13,786	19,239	19,239
Capital Outlay	563	207	3,331	3,331
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 108,102</b>	<b>\$ 123,133</b>	<b>\$ 124,806</b>	<b>\$ 124,806</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Captain	34	\$ 425-566	1.00	0	0	\$ 0	\$ 0
Lieutenant	31	369-491	2.00	2.00	1.00	22,794	12,136
Sergeant	28	321-425	1.00	1.00	0	8,334	0
Police Patrolman	25	278-369	6.00	6.00	8.00	44,569	65,301
Policewoman	25	278-369	2.00	2.00	0	15,434	0
Clerk-Typist II	18	201-265	0	0	1.00	0	6,793
<b>TOTAL</b>						<b>\$ 91,131</b>	<b>\$ 84,230</b>
Less Salary Savings						5,836	0
<b>TOTAL 105</b>						<b>\$ 85,295</b>	<b>\$ 84,230</b>
Social Security						5,696	2,670
Group Insurance						3,476	3,160
Pension						11,640	10,661
Longevity						1,260	689
<b>GRAND TOTAL</b>			<b>12.00</b>	<b>11.00</b>	<b>10.00</b>	<b>\$ 107,367</b>	<b>\$ 101,410</b>
Less Leave Time			.96	.88	.80		
<b>Net Productive Time Available</b>			<b>11.04</b>	<b>10.12</b>	<b>9.20</b>		

CITY OF SAVANNAH, GEORGIA

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Crime Prevention Unit	2634		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 160,696	\$ 160,696
Contractual Services	0	0	63,272	63,272
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	74,571	74,571
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 298,539</b>	<b>\$ 298,539</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Lieutenant	31	\$ 369-491	0	0	1.00	\$ 0	\$ 12,136
Public Information Officer	31	369-491	0	0	1.00	0	9,738
Sergeant	28	321-425	0	0	2.00	0	21,475
Patrolman	25	278-369	2.00	0	11.00	0	87,332
Center Leader	17	191-253	3.00	0	0	0	0
<b>TOTAL</b>						\$ 0	\$ 130,681
Less Salary Savings						0	1,290
<b>TOTAL 105</b>						\$ 0	\$ 129,391
Social Security						0	8,510
Group Insurance						0	4,740
Pension						0	17,411
Longevity						0	644
<b>GRAND TOTAL</b>			5.00	0	15.00	\$ 0	\$ 160,696
Less Leave Time			.40	0	1.20		
<b>Net Productive Time Available</b>			4.60	0	13.80		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Records and Communications	2641		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 350,780	\$ 427,170	\$ 361,737	\$ 361,737
Contractual Services	20,215	22,328	20,731	20,731
Commodities	11,460	9,780	0	0
Revolving Fund Charge-Backs	146,744	169,854	142,575	142,575
Capital Outlay	2,068	3,332	2,083	2,083
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 531,267</b>	<b>\$ 632,464</b>	<b>\$ 527,126</b>	<b>\$ 527,126</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Major	36	\$468-623		
Captain	34	425-566	0	0	1.00	0	14,700
Lieutenant	31	369-491	1.00	1.67	1.00	18,454	10,737
Sergeant	28	321-425	6.00	6.67	6.00	66,483	64,035
Police Patrolman	25	278-369	21.00	18.32	6.00	142,188	56,389
Radio Dispatcher	21	230-306	0	2.68	8.00	21,940	52,430
Clerk III	20	220-292	5.00	5.00	5.00	35,568	36,557
Clerk Stenographer II	20	220-292	0	.67	1.00	4,007	5,718
Police Cadet	18	201-265	2.00	2.00	2.00	10,400	10,870
Clerk Stenographer I	18	201-265	2.00	.67	0	3,501	0
Clerk Typist I	16	183-242	10.20	11.16	9.00	55,562	45,427
Clerk I	15	174-230	0	.50	1.00	2,990	5,987
<b>TOTAL</b>						<b>\$ 373,249</b>	<b>\$ 302,850</b>
Less Salary Savings						25,834	9,878
<b>TOTAL 105</b>						<b>\$ 347,415</b>	<b>\$ 292,972</b>
Social Security						12,083	7,997
Group Insurance						14,342	12,640
Pension						48,760	43,030
Longevity						3,990	4,498
Overtime						500	500
Overtime - Court						80	100
<b>GRAND TOTAL</b>			<b>48.20</b>	<b>50.34</b>	<b>40.00</b>	<b>\$ 427,170</b>	<b>\$ 361,737</b>
Less Leave Time			3.86	4.03	3.20		
Net Productive Time Available			<b>44.34</b>	<b>46.31</b>	<b>36.80</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Central Detention	2642		Police	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 136,097	\$ 157,224	\$ 148,172	\$ 148,172
Contractual Services	39,301	48,716	63,568	63,568
Commodities	29,455	26,374	0	0
Revolving Fund Charge-Backs	5,980	17,683	41,736	41,736
Capital Outlay	754	1,407	1,780	1,780
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 211,587</b>	<b>\$ 251,404</b>	<b>\$ 255,256</b>	<b>\$ 255,256</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Lieutenant	31	\$369-491	1.00	1.00	1.00	\$ 11,570	\$ 12,136
Sergeant	28	321-425	2.00	2.00	2.00	18,356	18,844
Police Patrolman	25	278-369	4.00	4.00	5.00	36,192	42,533
Storekeeper	19	210-278	1.00	1.00	1.00	5,460	5,689
Guard	16	183-242	5.00	5.00	5.00	27,352	25,641
Matron	16	183-242	5.00	2.50	0	13,278	0
Utilityman	16	183-242	1.00	1.00	1.00	6,266	6,291
Clerk-Typist I	16	183-242	0	0	2.00	0	12,582
Booking Officer	16	183-242	0	2.50	0	11,898	0
Cook	14	167-220	1.00	1.00	1.00	5,694	5,718
<b>TOTAL</b>						<b>\$ 136,066</b>	<b>\$ 129,434</b>
Less Salary Savings						11,852	18,624
<b>TOTAL 105</b>						<b>\$ 124,214</b>	<b>\$ 110,810</b>
Social Security						7,796	6,612
Group Insurance						6,319	5,688
Pension						16,195	22,992
Longevity						2,700	2,070
<b>GRAND TOTAL</b>			<b>20.00</b>	<b>20.00</b>	<b>18.00</b>	<b>\$ 157,224</b>	<b>\$ 148,172</b>
Less Leave Time			1.60	1.60	1.44		
Net Productive Time Available			18.40	18.40	16.56		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Staff and Inspections	2643	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 61,332	\$ 106,994	\$ 171,910	\$ 171,910
Contractual Services	7,270	9,388	10,103	10,103
Commodities	4,091	5,556	0	0
Revolving Fund Charge-Backs	6,686	3,705	10,998	10,998
Capital Outlay	4,199	1,326	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 83,578</b>	<b>\$ 126,969</b>	<b>\$ 193,011</b>	<b>\$ 193,011</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Major	36	\$468-623	0	0	1.00	\$ 0	\$ 16,210
Captain	34	425-566	1.00	1.00	0	11,044	0
Staff Mgt. Svcs. Administrator	34	425-566	0	.67	1.00	7,504	11,916
Police Training Officer	33	405-540	0	.67	1.00	7,055	10,836
Planning & Research Analyst	33	405-540	.50	1.00	1.00	10,530	10,916
Police Systems Analyst	31	369-491	.42	2.92	4.00	27,999	40,874
Public Information Officer	31	369-491	0	.67	0	6,425	0
Lieutenant	31	369-491	2.00	.67	0	6,425	0
Personnel Supervisor	29	336-446	0	.67	1.00	5,850	8,839
Sergeant	28	321-425	0	.67	1.00	5,583	10,241
Police Patrolman	25	278-369	1.00	2.00	2.00	14,434	16,244
Clerk Stenographer II	20	220-292	0	1.84	4.00	10,521	24,232
Clerk Typist II	18	201-265	1.00	1.00	0	6,478	0
Clerk Stenographer I	18	201-265	1.00	.33	0	1,724	0
<b>TOTAL</b>						<b>\$ 121,572</b>	<b>\$ 150,308</b>
Less Salary Savings						36,857	1,490
<b>TOTAL 105</b>						<b>\$ 84,715</b>	<b>\$ 148,818</b>
Social Security						6,867	7,779
Group Insurance						3,903	5,056
Pension						10,789	9,807
Longevity						720	450
<b>GRAND TOTAL</b>			<b>6.92</b>	<b>14.11</b>	<b>16.00</b>	<b>\$ 106,994</b>	<b>\$ 171,910</b>
Less Leave Time			.55	1.13	1.28		
Net Productive Time Available			6.37	12.98	14.72		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Tactical and Planning Units	2615-2622	Police		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 94,375	\$ 0	\$ 0	\$ 0
Contractual Services	0	0	0	0
Commodities	404	0	0	0
Revolving Fund Charge-Backs	25,515	0	0	0
Capital Outlay	388	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 120,682*</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	\$
<p>* Personnel from these Units have been transferred to other Units. Figures are shown only for the purpose of balancing 1972 expenditures.</p>							



RECORDER'S COURT

The Recorder's Court is the officially designated Court of Record for the City. It has jurisdiction to try all offenses against the laws and ordinances of the City of Savannah. By virtue of a contract with the County Commissioners, the Court also has jurisdiction to try all offenses against the laws and ordinances of Chatham County. The regular caseload of the County has increased since the new Georgia State Patrol Office was opened in Savannah in 1968. All violations that occur in the County are handled by Recorder's Court with the Court serving as a Committal Court in those cases concerning State offenses.

In holding about 1,050 sessions each year, the Court, together with the Traffic Violations Bureau, handles approximately 28,000 traffic cases and nearly 8,000 criminal cases.

The total cost to operate the Court for 1974 is estimated to be \$142,109. This total is offset by \$19,200 paid into the City's General Fund by Chatham County. This payment is made to cover the County's share of the Court operating costs. Chatham County also pays \$5,000 directly to the Judge. This amount is in addition to what the City budgets for the Judge's salary.

The City's share of anticipated revenue from fines, forfeits and penalties received by the Court is \$375,000 for 1974. Chatham County's share of the 1974 anticipated revenue is \$200,000.

The proposed 1974 Budget for this Department is \$142,109. This is an increase of \$18,956 or 15.4% over the 1973 projection of \$123,153.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase due to up- grading of five positions, as well as, increased Social Security and Group Insurance charges. These were offset by reduced Pension and Overtime charges.	\$ 3,100	\$
2. Contractual Services costs decrease due to reduced charges for professional services in 1974.		750
3. Commodities costs decrease as these are transferred to the Revolving Fund for 1974.		5,600

	<u>Increase</u>	<u>Decrease</u>
4. Revolving Funds charges increase due to addition of Commodities charges, increased data processing charges, maintenance costs, and switchboard services.	\$ 10,000	\$
5. Capital Outlay costs increase due to provisions for purchase of a typewriter and additional office equipment.	900	

PROGRAM IMPROVEMENTS

1. Two guards, previously assigned to the Police Department, but performing courtroom and other duties fulltime for the Court, have been transferred to this Activity for 1974.	11,300	
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# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Recorder's Court	2710		Recorder's Court	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 78,717	\$ 102,853	\$ 117,279	\$ 117,279
Contractual Services	7,210	10,036	9,273	9,273
Commodities	5,374	5,605	0	0
Revolving Fund Charge-Backs	5,013	3,547	13,557	13,557
Capital Outlay	1,948	1,112	2,000	2,000
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 98,262</b>	<b>\$ 123,153</b>	<b>\$ 142,109</b>	<b>\$ 142,109</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Judge Recorder's Court	---	\$ N/A		
Court Administrator	31	369-491	1.00	1.00	1.00	11,252	12,015
Police Patrolman	25	278-369	1.00	1.00	1.00	9,152	9,572
Deputy Clerk of Court	22	242-321	1.00	1.00	1.00	7,592	7,946
Courtroom Clerk	21	230-306	2.00	2.00	2.00	12,558	12,750
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	5,980	5,780
Bailiff	20	220-292	1.00	1.00	1.00	6,266	6,458
Cashier Clerk	19	210-278	1.00	1.00	1.00	6,890	7,205
Docket Clerk	18	201-265	1.00	1.00	1.00	5,460	5,656
Clerk II	18	201-265	1.00	1.00	1.00	5,460	5,637
Guard *	16	183-242	0	0	2.00	0	10,665
<b>TOTAL 105</b>						<b>\$ 84,977</b>	<b>\$ 98,429</b>
Social Security						4,590	5,632
Group Insurance						3,476	4,832
Pension						7,354	5,896
Longevity						856	990
Overtime						1,400	1,500
Overtime-Court						200	0
<b>GRAND TOTAL</b>			<b>11.00</b>	<b>11.00</b>	<b>13.00</b>	<b>\$ 102,853</b>	<b>\$ 117,279</b>
Less Leave Time			.88	.88	1.04		
Net Productive Time Available			10.12	10.12	11.96		
* Guards have been carried in Police Department's budget although assigned full-time to Court.							



PROGRAM EXPENDITURE SUMMARY

Building Safety	Projected 1973 Expenditures	1974 Recommended Budget			FUND General
		Cur. Lev.	Pro. Imp.	Total	1974 Adopted
Personal Services	\$ 2,152,350	\$ 2,212,958	\$ 0	\$ 2,212,958	\$2,212,958
Contractual Services	71,058	77,099	0	77,099	77,099
Commodities	36,056	0	0	0	0
Revolving Funds	85,044	130,434	0	130,434	130,434
Capital Outlay	<u>15,249</u>	<u>17,870</u>	<u>0</u>	<u>17,870</u>	<u>17,870</u>
TOTAL	\$ 2,359,757	\$ 2,438,361	\$ 0	\$ 2,438,361	\$2,438,361

Summary by Departments

Fire	2,359,757	2,438,361	0	2,438,361	\$2,438,361
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FIRE

The Fire Department provides fire protection for all citizens and property within the City Limits and those businesses and industries located in Chatham County which are covered by Fire Protection Contracts.

The Fire Department's major goals, objectives and programs to achieve these goals are listed below:

FIRE PROTECTIONGOAL

To prevent and reduce property loss and personal injury from fire.

OBJECTIVE

1. To reduce dwelling fires in all neighborhoods where dwelling fire rates exceed the rate for the city as a whole.
2. To reduce non-dwelling fires in all neighborhoods in which non-dwelling fire rates exceed the rate for the city as a whole.

PROGRAM

- a. Fire Prevention Inspection Program - A monthly inspection per dwelling unit in high fire hazard neighborhoods per year.
- b. An annual inspection per dwelling structure in low-hazard neighborhoods.
- c. Monthly inspection per non-dwelling structure in high-hazard neighborhoods.
- d. An annual inspection per non-dwelling structure in low-hazard neighborhoods.

OBJECTIVE

1. To reduce fire damage in dwelling structures.
2. To reduce fire damage in non-dwelling structures.

PROGRAM

- a. Design and follow a fire control plan for dwellings in high hazard neighborhoods.

- b. Design and follow a fire control plan for high hazard non-dwelling structures.

COST

These programs will utilize the non-productive time of the firefighters.

The 1974 Budget for the Fire Department is \$2,438,361. This represents an increase of \$78,604 or 3.3% over the 1973 projection of \$2,359,757.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	\$ <u>Increase</u>	\$ <u>Decrease</u>
1. Personal Services increase due to anticipated filling of vacancies and corrected allocation of Social Security charges.	60,600	
2. Contractual Services increase to provide funds for the Fire Science course to be taught at Savannah State College.	6,050	
3. Commodities decrease because of the transfer of Commodities purchases to the Central Warehouse.		36,050
4. Revolving Funds increase due to the above and increased Equipment Rental charge-backs.	45,400	
5. Capital Outlay requirements increase slightly for 1974.	2,600	

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS 2810-21-22-23-	FUNCTION	FUND	
Fire	30-40	Building Safety	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 1,754,607	\$ 2,152,350	\$ 2,212,958	\$ 2,212,958
Contractual Services	67,389	71,058	77,099	77,099
Commodities	39,684	36,056	0	0
Revolving Fund	17,997	85,044	130,434	130,434
Capital Outlay	12,667	15,249	17,870	17,870
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,892,344</b>	<b>\$ 2,359,757</b>	<b>\$ 2,438,361</b>	<b>\$ 2,438,361</b>
Budgeted Man Years	219.00	216.00	216.00	216.00
<b>SUMMARY BY ACTIVITIES</b>				
<u>Administrative Division</u>				
Chief's Office	\$ 45,598	\$ 38,578	\$ 52,716	\$ 52,716
Fire Training	1,494	5,650	8,217	8,217
<u>Services Division</u>				
Fire Alarms & Communi- cations	69,746	87,360	71,602	71,602
Vehicle Maintenance*	16,356	0	0	0
<u>Operations Division</u>				
Fire Prevention/Investi- gations	37,105	39,416	40,091	40,091
Firefighting	1,722,045	2,188,753	2,265,735	2,265,735
<b>GRAND TOTAL</b>	<b>\$ 1,892,344</b>	<b>\$ 2,359,757</b>	<b>\$ 2,438,361</b>	<b>\$ 2,438,361</b>

\* Transferred to the Central Garage Activity in 1973.



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Chief's Office	2810	Fire		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 39,513	\$ 30,787	\$ 44,780	\$ 44,780
Contractual Services	3,738	4,173	4,505	4,505
Commodities	1,159	977	0	0
Revolving Fund Charge-Backs	1,188	2,641	3,431	3,431
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 45,598</b>	<b>\$ 38,578</b>	<b>\$ 52,716</b>	<b>\$ 52,716</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Fire Chief	38	\$515-686	1.00	1.00	1.00	\$ 13,957	\$ 14,490
Assistant Fire Chief	35	446-594	1.00	1.00	1.00	11,587	11,587
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	7,202	7,578
Clerk-Typist I	16	183-242	1.00	1.00	1.00	4,978	5,334
<b>TOTAL</b>						<b>\$ 37,724</b>	<b>\$ 38,989</b>
Less Salary Savings						12,001	0
<b>TOTAL 105</b>						<b>\$ 25,723</b>	<b>\$ 38,989</b>
Social Security						948	755
Group Insurance						1,264	1,264
Pension						2,402	3,322
Longevity						450	450
<b>GRAND TOTAL</b>			<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>\$ 30,787</b>	<b>\$ 44,780</b>
Less Leave Time			.32	.32	.32		
<b>Net Productive Time Available</b>			<b>3.68</b>	<b>3.68</b>	<b>3.68</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Fire Training	2821		Fire	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	1,137	5,170	7,817	7,817
Commodities	230	410	0	0
Revolving Fund Charge-Backs	0	0	400	400
Capital Outlay	127	70	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,494</b>	<b>\$ 5,650</b>	<b>\$ 8,217</b>	<b>\$ 8,217</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Services Division	2822 - 2823	Fire		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 47,628	\$ 45,726	\$ 31,112	\$ 31,112
Contractual Services	35,177	36,871	39,027	39,027
Commodities	888	388	0	0
Revolving Fund Charge-Backs	2,199	1,423	1,463	1,463
Capital Outlay	210	2,952	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 86,102</b>	<b>\$ 87,360</b>	<b>\$ 71,602</b>	<b>\$ 71,602</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
<u>Fire Alarms and Communications</u>		\$				\$	\$
Fire Alarm Operator	30	352-468	4.00	3.67	0	34,221	0
Radio Dispatcher	21	230-306	0	.33	4.00	1,976	23,948
<u>Vehicle Maintenance *</u>							
Fire Equipment Supervisor	26	292-386	1.00	0	0	0	0
Auto Mechanic I	23	253-336	1.00	0	0	0	0
<b>TOTAL</b>						\$ 36,197	\$ 23,948
Less Salary Savings						319	0
<b>TOTAL 105</b>						\$ 35,878	\$ 23,948
Social Security						2,264	1,400
Group Insurance						1,264	1,264
Pension						5,820	4,500
Longevity						450	0
Overtime						50	0
<b>GRAND TOTAL</b>			6.00	4.00	4.00	\$ 45,726	\$ 31,112
Less Leave Time			.48	.32	.32		
<b>Net Productive Time Available</b>			5.52	3.68	3.68		

\* The Vehicle Maintenance Activity (2823) was transferred to the Central Garage Activity in 1973.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Operations Division	2830-2840	Fire		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 1,667,466	\$ 2,075,837	\$ 2,137,066	\$ 2,137,066
Contractual Services	27,336	24,844	25,750	25,750
Commodities	37,409	34,281	0	0
Revolving Fund Charge-Backs	14,610	80,980	125,140	125,140
Capital Outlay	12,329	12,227	17,870	17,870
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,759,150</b>	<b>\$ 2,228,169</b>	<b>\$ 2,305,826</b>	<b>\$ 2,305,826</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
<u>Fire Prevention/Investigations</u>		\$				\$	\$
Chief Fire Investigator	30	352-468	1.00	1.00	1.00	10,036	10,658
Code Enf. Off. II/Fire Prev.	28	321-425	1.00	1.00	1.00	10,530	10,985
Fire Investigator	27	306-405	1.00	1.00	1.00	8,710	9,267
Fire Prevention Inspector I *	26	292-386	1.00	0	0	0	0
<u>Firefighting</u>							
Assistant Fire Chief	35	446-594	1.00	1.00	1.00	11,570	11,587
Fire Battalion Chief	33	405-540	6.00	6.00	6.00	64,662	67,554
Fire Captain	30	352-468	43.00	43.00	43.00	432,592	446,479
Fire Engineer	27	306-405	42.00	42.00	42.00	364,966	376,271
Fire Fighter	24	265-352	113.00	113.00	113.00	837,935	871,823
<b>TOTAL</b>						<b>\$ 1,741,001</b>	<b>\$1,804,624</b>
Less Salary Savings						3,232	4,185
<b>TOTAL 105</b>						<b>\$ 1,737,769</b>	<b>\$1,800,439</b>
Social Security						8,307	9,170
Group Insurance						65,728	65,728
Pension						238,047	234,000
Longevity						24,986	26,729
Overtime						1,000	1,000
<b>RAND TOTAL</b>			<b>209.00</b>	<b>208.00</b>	<b>208.00</b>	<b>\$ 2,075,837</b>	<b>\$2,137,066</b>
Less Leave Time			16.72	16.64	16.64		
<b>Net Productive Time Available</b>			<b>192.28</b>	<b>191.36</b>	<b>191.36</b>		

Transferred to Inspections Department for 1973.

PROGRAM EXPENDITURE SUMMARY

Leisure Services	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			<u>FUND</u>
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	<u>General</u>
					<u>1974 Adopted</u>
Personal Services \$	732,720	\$ 631,545	\$ 0	\$ 631,545	\$ 631,545
Contractual Services	404,967	294,074	0	294,074	294,074
Commodities	140,585	0	0	0	0
Revolving Funds	344,372	487,656	0	487,656	487,656
Capital Outlay	<u>70,821</u>	<u>6,298</u>	<u>0</u>	<u>6,298</u>	<u>6,298</u>
TOTAL	\$ 1,693,465	\$ 1,419,573	\$ 0	\$ 1,419,573	\$ 1,419,573

Summary by Divisions

Director's Office \$	54,021	\$ 59,044	\$ 0	\$ 59,044	\$ 59,044
Recreation	573,860	520,930	0	520,930	520,930
Civic Center	445,606	431,934	0	431,934	431,934
Facilities	304,498	244,889	0	244,889	244,889
Model Cities Recreation Projects	<u>315,480</u>	<u>162,776</u>	<u>0</u>	<u>162,776</u>	<u>162,776</u>
TOTAL	\$ 1,693,465	\$ 1,419,573	\$ 0	\$ 1,419,573	\$ 1,419,573

Revolving Fund

## Buildings and Grounds

Maintenance \$	267,845	\$ 361,653	\$ 0	\$ 361,653	\$ 361,653
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LEISURE SERVICES

The Leisure Services Department Director's Office is responsible for the performance of the Recreation Division, Civic Center Division, and Building and Grounds Division.

RECREATION DIVISIONSPORTSObjective

To develop and provide a wide variety of Sports Programs for participation and enjoyment by citizens of various age groups.

SERVICES PROVIDED TO ACCOMPLISH THE OBJECTIVE

- (1) The Department of Leisure Services sponsors eight (8) adult softball leagues with participation by fifty-six (56) teams which includes 1,008 players.
- (2) The Department sponsors ninety-six (96) Youth Baseball teams, sixty (60) of these being for boys 9-12 years of age, twenty-four (24) for boys 13-14, and twelve (12) being for boys 15-17. Approximately 1,440 youths participate in the youth baseball program.
- (3) The Department sponsors sixty-four (64) Youth Basketball Teams, of which twenty-two (22) are for boys 9-12 years of age, sixteen (16) are for boys 13-14, and twenty-six (26) are for boys 15-17; approximately 640 youths participate.
- (4) The Department sponsors eighteen (18) Adult Basketball teams with three (3) leagues of six teams each. 180 Adults participate in this program.
- (5) The Department sponsors two (2) Midget Football Leagues for boys 9-12 years of age. These leagues are divided into nine (9) teams each with participation by 450 youths.
- (6) The Department operates seventeen (17) Public Tennis Courts in the City of Savannah, of which six (6) are championship courts and eleven (11) are hard-surface all-weather type. Tennis instructions are offered at all four (4) existing facilities to the public at no cost. Over 20,000 youth and adults participate in the Tennis Program at present.

PLAYGROUNDSObjective

To provide a means of satisfying the neighborhood playgrounds needs through the provision of suitable playground equipment, facilities, apparatus, and programs for various age groups.

SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

- (1) The Department operates thirty-two (32) supervised neighborhood playgrounds, and thirteen (13) unsupervised playgrounds which offer a variety of equipment, arts and crafts supplies and playground apparatus for family and youth.
- (2) Also offered under this program is a picnic facility, a camping grounds, a model airplane flying field, and a competitive archery range.
- (3) A year-round program at the Playgrounds is offered by this Department in Arts and Crafts, Ceramics, Low Activity games, and pick-up sports. Under the recently completed Community Renewal Survey it was discovered that the Playground program was the most active of all the Recreation Programs.

INDOOR CENTERSObjective

To provide inside activities with supervision in arts and crafts, gymnastics, games, field trips, and social events for both young and adult.

SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

- (1) This Department operates eight (8) indoor centers, five (5) of which are for our Golden Age Program, and three (3) are offered for the young and young adult activities.
- (2) In these centers, supervision is offered in all areas of activity to insure the participant of receiving the proper guidance.
- (3) The recent Community Renewal Program Survey shows that over 9,000 Golden Agers participate in the Indoor Activity, in addition to over 22,000 young and young adult participants.

MAY STREET - ST. PIUSObjective

To provide indoor facilities for use by the public with top supervision in all Recreation oriented programs.

SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

This Department operates the May Street and St. Pius Indoor Centers at a cost of \$110,706 per year.

- (1) Pre-School Recreation programs are run which enable the working mother to leave her child for the greater portion of the day in a planned program for pre-schoolers.

- (2) During the winter months an intramural program is provided in basketball, volleyball, paddleball, tennis and gymnastics.
- (3) Arts and Crafts, sewing, and ceramics are also offered to the young and young adult at no cost.

### SWIMMING POOLS

#### Objective

To develop and provide a wide variety of Aquatics Programs for participation and enjoyment by citizens of various age groups.

### SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

- (1) This Department operates three (3) Public Swimming Pools approximately ninety-eight (98) days per year. These are the Daffin, May Street, and Tompkins Pools.
- (2) Programs provided at each of the three pools consist of swimming lessons, recreation swimming, competitive swimming and lifesaving.
- (3) Annual participation in the aquatics program for the summer months is in excess of 27,000.

### CIVIC CENTER DIVISION

#### CIVIC CENTER

#### Objective

To provide healthy and wholesome activities of entertainment for the community in the form of sporting events, dramatics, musical performances, and youth festivals.

### SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

This Department operates the Savannah Civic Center at a cost of \$431,934 per year.

- (1) Arena Bookings on an average of four times per week. This is provided by placing the Arena for rent to local or out of town promoters for a flat rate of \$600.00 or 10% of gross profits, whichever is greater.
- (2) Theatre Bookings on an average of two times per week. This is provided by placing the Theatre for rent to local or out-of-town promoters for a flat rate of \$300.00 with no percentage of profits.
- (3) Ballroom and Exhibit Hall Bookings on an average of once a week. This is provided by placing the Ballroom and Exhibit hall for rent to local School and Society groups for a flat rate of \$300.00 for the Ballroom and \$175.00 for the Exhibit Hall.

BUILDINGS AND GROUNDSBACON PARK-HUNTER FIELD GOLF COURSEObjective

To operate and maintain one (1) 18 hole and one (1) 9 hole Golf Course for Public use.

SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

This Department operates and maintains the Bacon Park and recently acquired Hunter Golf Course at a cost of \$207,832.

- (1) Annual membership is offered to the public at a cost of \$125.00.
- (2) Both courses offer electric riding carts at a cost of \$6.00 each and regular pull type carts at a cost of \$.75 each.
- (3) Four (4) tournaments are offered each year, which enables just about anyone to participate.
- (4) Present greens fee for both courses is \$3.00 per person.

GRAYSON STADIUMObjective

To operate and maintain the Grayson Stadium Baseball facility for use by Minor League Baseball Clubs, as well as Adult and Senior Baseball teams in the Recreation Division Programs.

SERVICES PROVIDED TO ACCOMPLISH THIS OBJECTIVE

This Department operates the Grayson Stadium facility at a cost of \$37,057.

- (1) Grayson Stadium is rented to the Atlanta Baseball Club, Inc., for use by its Minor League Club, the Savannah Braves, from April to September each year.
- (2) When the professional teams are out of town, the Recreation Division schedules its Senior Boys' and Adult Men's Leagues in Grayson Stadium at no cost to either.

The proposed 1974 Budget for the Leisure Services Department is \$1,419,573. This is a decrease of \$273,892 or 16.2% below the 1973 projection of \$1,693,465.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services decrease due to half-year funding of Leisure Services/Model Cities Programs in 1974. Three employees were also transferred to the Buildings and Grounds Maintenance Activity, which is a Revolving Fund, and six full-time positions were deleted.	\$	\$ 101,200
2. Contractual Services costs decrease because all services concerning maintenance were transferred to the Buildings and Grounds Maintenance Activity. Also, there were general reductions in Contractual Services.		110,900
3. Commodities decrease because of the transfer of all commodities purchases to the Central Warehouse.		140,600
4. Revolving Fund charge-backs increase because of the transfer of Commodities to the Revolving Fund. Buildings and Grounds Maintenance charge-backs have also increased because of the transfer of all maintenance functions to this Activity.	143,300	
5. Capital Outlay requests below the 1973 level.		64,500

PROGRAM IMPROVEMENTS

1. None.

## BUDGET

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Leisure Services	3005-3053	Recreation	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 513,898	\$ 732,720	\$ 631,545	\$ 631,545
Contractual Services	263,776	404,967	294,074	294,074
Commodities	104,429	140,585	0	0
Revolving Fund	47,822	344,372	487,656	487,656
Capital Outlay	25,810	70,821	6,298	6,298
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 955,735</b>	<b>\$ 1,693,465</b>	<b>\$ 1,419,573</b>	<b>\$ 1,419,573</b>
Budgeted Man Years	81.41	99.61	83.90	83.90

## SUMMARY BY ACTIVITIES

Director's Office	\$ 51,824	\$ 54,021	\$ 59,044	\$ 59,044
<u>Recreation Division</u>				
Recreation Administration	0	63,601	64,904	64,904
Sports	99,921	153,711	128,518	128,518
Playgrounds	152,365	236,380	153,260	153,260
Recreation Center	76,246	78,181	122,979	122,979
Swimming Pools	25,016	41,987	51,269	51,269
<u>Civic Center Division</u>				
Civic Center	342,666	445,606	431,934	431,934
<u>Facilities Division</u>				
Golf Courses	140,341	225,565	207,832	207,832
Grayson Stadium	26,099	35,654	37,057	37,057
Memorial Stadium	22,794	27,612	0	0
Sports Center	16,294	15,667	0	0
<u>Model Cities Recreation Projects</u>				
Model Cities	2,169	134,575	52,070	52,070
Summer Recreation Support Program	0	38,400	0	0
May St. - St. Pius	0	142,505	110,706	110,706
<b>GRAND TOTAL</b>	<b>\$ 955,735</b>	<b>\$ 1,693,465</b>	<b>\$ 1,419,573</b>	<b>\$ 1,419,573</b>

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Director's Office	3005	Leisure Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 39,420	\$ 51,166	\$ 53,875	\$ 53,875
Contractual Services	6,365	1,818	2,350	2,350
Commodities	1,983	725	0	0
Revolving Fund Charge-Backs	4,056	312	2,819	2,819
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 51,824</b>	<b>\$ 54,021</b>	<b>\$ 59,044</b>	<b>\$ 59,044</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Leisure Services Director Leisure Services Program Coordinator	42	\$623-829	.54	1.00	1.00	\$ 18,346	\$ 19,407
Administrative Assistant	30	352-468	0	.25	1.00	2,879	10,029
Concessionaire	25	278-369	0	1.00	1.00	8,932	7,448
Clerk-Stenographer II	24	265-352	0	1.00	1.00	7,396	7,790
Clerk-Typist II	20	220-292	.54	.75	0	4,934	0
	18	201-265	0	.64	.50	3,328	2,724
<b>TOTAL 105</b>						<b>\$ 45,815</b>	<b>\$ 47,398</b>
Social Security						2,028	2,375
Group Insurance						1,466	1,422
Pension						1,857	2,680
<b>GRAND TOTAL</b>			<b>1.08</b>	<b>4.64</b>	<b>4.50</b>	<b>\$ 51,166</b>	<b>\$ 53,875</b>
Less Leave Time			.09	.37	.36		
Net Productive Time Available			.99	4.27	4.14		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Recreation Division	3021-22-23-24-25		Leisure Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 224,205	\$ 286,233	\$ 239,947	\$ 239,947
Contractual Services	67,117	57,401	57,382	57,382
Commodities	44,777	57,318	0	0
Revolving Fund Charge-Backs	10,337	161,966	222,301	222,301
Capital Outlay	7,112	10,942	1,300	1,300
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 353,548</b>	<b>\$ 573,860</b>	<b>\$ 520,930</b>	<b>\$ 520,930</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Recreation Director	38	\$515-686	1.00	0
Recreation Administrator	37	491-654	0	1.00	1.00	15,508	13,325
Recreation Supervisor	26	292-386	4.00	4.00	3.00	32,984	26,531
Administrative Assistant	25	278-369	1.00	0	0	0	0
Clerk-Stenographer II	20	220-292	1.00	0	0	0	0
Clerk III	20	220-292	0	1.00	1.00	6,266	6,546
Recreation Leader II	18	201-265	4.00	5.79	6.00	34,686	37,778
Clerk-Stenographer I	18	201-265	1.00	0	0	0	0
Custodial Worker II	15	174-230	.50	0	0	0	0
Laborer	15	174-230	1.29	.25	0	1,134	0
Recreation Leader I	14	167-220	22.97	23.01	18.41	119,560	77,562
Custodial Worker I	14	167-220	3.01	0	0	0	0
Substitute Recreation Leader	14	167-220	.60	.35	0	1,991	0
Lifeguard	14	167-220	3.92	4.08	3.99	18,141	20,315
Recreation Aide	12	153-201	1.54	1.52	.76	5,823	4,242
<b>TOTAL</b>						<b>\$ 236,093</b>	<b>\$ 186,299</b>
Less Salary Savings						8,451	126
<b>TOTAL 105</b>						<b>\$ 227,642</b>	<b>\$ 186,173</b>
Social Security						13,386	11,792
Group Insurance						10,265	9,606
Pension						27,236	25,728
Longevity						5,355	4,068
Overtime						2,349	2,580
<b>GRAND TOTAL</b>			<b>45.83</b>	<b>41.00</b>	<b>34.16</b>	<b>\$ 286,233</b>	<b>\$ 239,947</b>
Less Leave Time			3.67	3.28	2.73		
Net Productive Time Available			42.16	37.72	31.43		

CITY OF SAVANNAH, GEORGIA

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Civic Center	3031		Leisure Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 158,016	\$ 138,069	\$ 136,122	\$ 136,122
Contractual Services	141,485	156,949	143,119	143,119
Commodities	26,873	25,276	0	0
Revolving Fund Charge-Backs	10,244	120,098	151,345	151,345
Capital Outlay	6,048	5,214	1,348	1,348
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 342,666</b>	<b>\$ 445,606</b>	<b>\$ 431,934</b>	<b>\$ 431,934</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Civic Center Administrator	37	\$491-654	1.00	1.00	1.00	\$ 13,280	\$ 14,608
Assistant Civic Center Director	33	405-540	1.00	0	0	0	0
Stage Manager	30	352-468	1.00	1.00	1.00	9,161	11,170
Box Office Manager	30	352-468	1.00	1.00	1.00	10,730	11,368
Building Maintenance Engineer	30	352-468	1.00	1.00	1.00	11,988	12,157
Sound Systems Technician	27	306-405	.12	1.00	1.00	7,956	8,380
Operations Supervisor	25	278-369	1.00	0	0	0	0
Building Maintenance man	24	265-352	4.88	2.00	2.00	13,984	15,906
Clerk-Stenographer II	20	220-292	1.00	1.00	1.00	7,181	7,592
Clerk III	20	220-292	1.00	1.00	1.00	6,878	7,578
Clerk-Stenographer I	18	201-265	1.00	1.00	1.00	5,182	5,704
Clerk-Typist I	16	183-242	0	.15	0	714	0
Concessions Stand Operator	16	183-242	0	1.60	2.00	8,579	12,560
Clerk I	15	174-230	0	1.42	2.00	6,443	9,515
Laborer	15	174-230	3.00	0	0	0	0
Custodial Worker I	14	167-220	2.00	0	0	0	0
<b>TOTAL</b>						<b>\$ 102,076</b>	<b>\$ 116,538</b>
Less Salary Savings						4,584	150
<b>TOTAL 105</b>						<b>\$ 97,492</b>	<b>\$ 116,388</b>
Social Security						5,855	6,816
Group Insurance						4,692	4,424
Pension						24,760	7,504
Longevity						270	990
Overtime						5,000	0
<b>GRAND TOTAL</b>			<b>19.00</b>	<b>13.17</b>	<b>14.00</b>	<b>\$ 138,069</b>	<b>\$ 136,122</b>
Less Leave Time			1.52	1.05	1.12		
<b>Net Productive Time Available</b>			<b>17.48</b>	<b>12.12</b>	<b>12.88</b>		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Facilities Division*	3041-42-43-44		Leisure Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 92,257	\$ 108,942	\$ 119,410	\$ 119,410
Contractual Services	48,809	62,180	25,112	25,112
Commodities	29,206	27,382	0	0
Revolving Fund Charge-Backs	23,185	51,917	96,717	96,717
Capital Outlay	12,071	54,077	3,650	3,650
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 205,528</b>	<b>\$ 304,498</b>	<b>\$ 244,889</b>	<b>\$ 244,889</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Golf Course Administrator	33	\$405-540	1.00	0	0	\$ 0	\$ 0
Golf Course Superintendent	30	352-468	0	.25	1.00	2,290	9,457
Golf Course Trainee	26	292-386	1.00	.75	0	5,967	0
Asst. Golf Course Supt.	26	292-386	0	.25	1.00	1,898	7,592
Building Superintendent	22	242-321	1.00	1.00	1.00	7,956	8,334
Parks Maintenance Supervisor	22	242-321	1.00	1.25	2.00	8,677	14,209
Clerk III	20	220-292	1.00	0	0	0	0
Parks Maintenance Foreman I	19	210-278	1.00	1.00	1.00	5,471	5,904
Equipment Operator II	18	201-265	2.00	2.00	4.00	10,450	22,656
Equipment Operator I **	17	191-253	0	.20	0	1,253	0
Utilityman **	16	183-242	5.50	5.47	4.00	29,460	20,543
Parks Maintenance man I	16	183-242	2.00	2.00	1.00	9,518	4,759
Clerk I	15	174-230	0	.50	1.00	2,269	4,588
Laborer	15	174-230	0	.25	1.00	1,134	4,537
<b>TOTAL</b>						<b>\$ 86,343</b>	<b>\$ 102,579</b>
Less Salary Savings						308	1,504
<b>TOTAL 105</b>						<b>\$ 86,035</b>	<b>\$ 101,075</b>
Social Security						5,049	6,403
Group Insurance						4,740	5,372
Pension						9,285	5,360
Longevity						450	0
Overtime						3,383	1,200
<b>GRAND TOTAL</b>			<b>15.50</b>	<b>14.92</b>	<b>17.00</b>	<b>\$ 108,942</b>	<b>\$ 119,410</b>
Less Leave Time			1.24	1.19	1.36		
Net Productive Time Available			<b>11.50</b>	<b>11.66</b>	<b>15.64</b>		

\* Figures for 1974 reflect addition of Hunter Golf Course acquired in September, 1973 and deletion of Memorial Stadium and Sports Center.

\*\* Positions have been transferred to Buildings and Grounds Maintenance (5310) for 1974.

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Leisure Services-Model Cities	3051	Leisure Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 92,925	\$ 34,595	\$ 34,595
Contractual Services	0	34,965	13,093	13,093
Commodities	1,590	3,293	0	0
Revolving Fund Charge-Backs	0	3,392	4,382	4,382
Capital Outlay	579	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 2,169</b>	<b>\$ 134,575</b>	<b>\$ 52,070</b>	<b>\$ 52,070</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Recreation Supervisor	26	\$ 292-386	0	1.00	.25	\$ 7,592	\$ 1,978
Facilities Supervisor	22	242-321	0	1.00	0	6,291	0
Recreation Leader II	18	201-265	0	4.85	3.00	25,341	8,616
Recreation Leader I	14	167-220	0	8.08	3.00	36,214	13,591
Custodial Worker I	14	167-220	0	1.00	0	4,339	0
<b>TOTAL 105</b>						<b>\$ 79,777</b>	<b>\$ 24,185</b>
Social Security						5,400	1,415
Group Insurance						7,748	1,975
Pension						0	7,020
<b>GRAND TOTAL</b>			<b>0</b>	<b>15.93</b>	<b>6.25</b>	<b>\$ 92,925</b>	<b>\$ 34,595</b>
Less Leave Time			0	1.27	.50		
Net Productive Time Available			0	14.66	5.75		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Summer Recreation Support Program	3052	Leisure Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 11,055	\$ 0	\$ 0
Contractual Services	0	9,678	0	0
Commodities	0	17,667	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 38,400</b>	<b>\$ 0</b>	<b>\$ 0</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Recreation Leader I	14	\$ 167-220	0	1.50	0	\$ 6,508	\$ 0
Student Trainee	9	133-174	0	1.50	0	5,181	0
<b>TOTAL</b>						<b>\$ 11,689</b>	<b>\$ 0</b>
Less Salary Savings						1,277	0
<b>TOTAL 105</b>						<b>\$ 10,412</b>	<b>\$ 0</b>
Social Security						643	0
<b>GRAND TOTAL</b>			<b>0</b>	<b>3.00</b>	<b>0</b>	<b>\$ 11,055</b>	<b>\$ 0</b>
Less Leave Time			0	.24	0		
Net Productive Time Available			0	2.76	0		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
May Street - St. Pius *	3053		Leisure Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 44,330	\$ 47,596	\$ 47,596
Contractual Services	0	81,976	53,018	53,018
Commodities	0	8,924	0	0
Revolving Fund Charge-Backs	0	6,687	10,092	10,092
Capital Outlay	0	588	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 142,505</b>	<b>\$ 110,706</b>	<b>\$ 110,706</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Recreation Leader II	18	\$ 201-265	0	.85	1.00	\$ 5,200	\$ 5,409
Clerk-Typist I	16	183-242	0	.85	1.00	4,758	4,910
Recreation Leader I	14	167-220	0	1.70	2.00	8,632	8,883
Custodial Worker I	14	167-220	0	2.70	3.00	18,148	13,882
Lifeguard	14	167-220	0	.85	.99	4,272	4,296
<b>TOTAL</b>						<b>\$ 41,010</b>	<b>\$ 37,380</b>
Less Salary Savings						1,147	0
<b>TOTAL 105</b>						<b>\$ 39,863</b>	<b>\$ 37,380</b>
Social Security						2,290	2,187
Group Insurance						1,264	2,212
Overtime						913	457
Pension						0	5,360
<b>GRAND TOTAL</b>			0	6.95	7.99	<b>\$ 44,330</b>	<b>\$ 47,596</b>
Less Leave Time			0	.56	.64		
Net Productive Time Available			0	6.39	7.35		

\* St. Pius is funded only through 6-30-74 which reduces overall total.



PROGRAM EXPENDITURE SUMMARY

Park and Tree	Projected 1973 <u>Expenditures</u>	1974 Recommended Budget			FUND General
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	1974 <u>Adopted</u>
Personal Services	\$ 326,130	\$ 331,894	\$ 16,289	\$ 348,183	\$ 348,183
Contractual Services	4,914	5,503	2,918	8,421	8,421
Commodities	8,190	0	0	0	0
Revolving Funds	55,790	67,361	0	67,361	67,361
Capital Outlay	<u>3,760</u>	<u>7,330</u>	<u>0</u>	<u>7,330</u>	<u>7,330</u>
TOTAL	\$ 398,784	\$ 412,088	\$ 19,207	\$ 431,295	\$ 431,295

Summary by Activities

Director's Office	\$ 60,649	\$ 62,038	\$ 0	\$ 62,038	\$ 62,038
Park & Tree Maint.	<u>338,135</u>	<u>350,050</u>	<u>19,207</u>	<u>369,257</u>	<u>369,257</u>
TOTAL	\$ 398,784	\$ 412,088	\$ 19,207	\$ 431,295	\$ 431,295



PARK AND TREE

The Park and Tree Department is responsible for maintenance and improvement of parks, squares, grass plats, and the trimming and removal of trees in public rights-of-way. This Department is composed of the following Activities:

Director's Office: The function of this Activity is to plan and coordinate the work program of the Department and to receive and process service requests and inquiries from the general public. All records pertaining to the activities of the Department are compiled and maintained in this office.

Park Maintenance: This Activity provides for the development and maintenance of all parks, squares, and grass plats in the City excluding those recreational areas maintained in whole or in part by the Recreation Department. All tree and shrub planting or replanting is done by this Activity. Normal maintenance operations include mowing, raking, sweeping, spraying, pruning, fertilizing, and disposal of debris. Additional maintenance requirements will result from the re-landscaping of six (6) squares during 1974.

Approximately 50 acres of squares, 150 acres of quiet parks, and 100 acres of grass plats will be maintained in 1974. This care will require the mowing of about 300 acres of grass 20 times per year. A similar area will be raked or swept approximately the same number of times. An estimated 2,600 loads of trash and debris resulting from Park Maintenance operations will be collected and disposed of during the year.

An estimated 22,500 trees and shrubs will be planted under this Activity's Parks Development Program.

Tree Maintenance: The function of this Activity is tree and stump removal, tree trimming, special tree surgery and care, and disposal of all debris resulting from Tree Maintenance operations.

Approximately 8,000 trees will be trimmed or given special care in 1974. About 350 trees and 300 stumps will be removed. The Department's objective is to complete all requests for tree trimming within three (3) working days.

The proposed 1974 Budget for the Park and Tree Department is \$ 431,295. This is an increase of \$ 32,511 or 8.2% over the 1973 projection of \$ 398,784.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase due to the addition of three Tree Maintenance Personnel plus cost of employees' salary increases and increased Social Security.	\$ 5,750	\$

	<u>Increase</u>	<u>Decrease</u>
2. Contractual Services costs increased slightly due to additional utilities and maintenance charges.	\$ 600	
3. Commodities costs decrease due to transfer of these charges to the Revolving Fund in 1974.		8,200
4. Revolving Funds charges increased due to addition of Commodities, the establishment of Engineering as a Revolving Fund and increased equipment rental costs.	11,550	
5. Capital Outlay costs increased due to higher costs for replacement of chain saws, mowers and a power sweeper.	3,550	

#### PROGRAM IMPROVEMENTS

- |  |        |
|--|--------|
| 1. Three additional positions were provided to meet increased Park Maintenance needs. This includes a Tree Trimmer, a Laborer and an Equipment Operator. | 19,200 |
|--|--------|

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Park and Tree	3210-3220	Parks & Recreation	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 285,902	\$ 326,130	\$ 348,183	\$ 348,183
Contractual Services	4,218	4,914	8,421	8,421
Commodities	7,079	8,190	0	0
Revolving Fund	47,202	55,790	67,361	67,361
Capital Outlay	4,561	3,760	7,330	7,330
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 348,962</b>	<b>\$ 398,784</b>	<b>\$ 431,295</b>	<b>\$ 431,295</b>
Budgeted Man Years	40.25	39.56	42.32	42.32
SUMMARY BY ACTIVITIES				
Director's Office	\$ 47,706	\$ 60,649	\$ 62,038	\$ 62,038
Park and Tree Maintenance	301,256	338,135	369,257	369,257
<b>GRAND TOTAL</b>	<b>\$ 348,962</b>	<b>\$ 398,784</b>	<b>\$ 431,295</b>	<b>431,295</b>



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Director's Office	3210		Park and Tree	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 42,047	\$ 48,237	\$ 48,978	\$ 48,978
Contractual Services	1,314	1,965	1,778	1,778
Commodities	414	197	0	0
Revolving Fund Charge-Backs	3,041	10,250	11,282	11,282
Capital Outlay	890	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 47,706</b>	<b>\$ 60,649</b>	<b>\$ 62,038</b>	<b>\$ 62,038</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Park and Tree Director	38	\$515-686	1.00	1.00	1.00	\$ 16,320	\$ 16,977
Administrative Assistant	25	278-369	1.00	1.00	1.00	9,261	9,572
Parks Maintenance Supervisor	22	242-320	1.00	1.00	1.00	7,692	7,840
Account Clerk	20	220-292	1.00	1.00	1.00	7,592	7,592
<b>TOTAL 105</b>						<b>\$ 40,865</b>	<b>\$ 41,981</b>
Social Security						2,372	2,277
Group Insurance						1,264	1,264
Pension						2,476	2,144
Longevity						1,260	1,312
<b>GRAND TOTAL</b>			<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>\$ 48,237</b>	<b>\$ 48,978</b>
Less Leave Time			.32	.32	.32		
Net Productive Time Available			3.68	3.68	3.68		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Park and Tree Maintenance	3220	Park and Tree		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 243,855	\$ 277,893	\$ 299,205	\$ 299,205
Contractual Services	2,904	2,949	6,643	6,643
Commodities	6,665	7,993	0	0
Revolving Fund Charge-Backs	44,161	45,540	56,079	56,079
Capital Outlay	3,671	3,760	7,330	7,330
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 301,256</b>	<b>\$ 338,135</b>	<b>\$ 369,257</b>	<b>\$ 369,257</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
			Auto Mechanic	23	\$ 253-336		
Parks Maintenance Supervisor	22	242-321	1.00	1.00	1.00	6,890	7,232
Parks Maintenance Foreman I	19	210-278	2.00	2.00	2.00	12,686	12,992
Equipment Operator II	18	201-265	1.00	1.00	1.00	6,890	6,897
Tree Trimmer II	18	201-265	5.00	5.00	5.00	30,823	31,273
Equipment Operator I	17	191-253	6.00	5.50	6.00	30,828	34,141
Tree Trimmer I	17	191-253	4.00	4.00	5.00	21,892	28,652
Parks Maintenance II	17	191-253	1.00	1.50	2.00	9,068	12,416
Parks Maintenance I	16	183-242	6.00	6.00	6.00	37,596	37,746
Laborer	15	174-230	12.75	12.00	13.00	59,644	65,161
<b>TOTAL</b>						<b>\$ 222,896</b>	<b>\$ 243,691</b>
Less Salary Savings						95	0
<b>TOTAL 105</b>						<b>\$ 222,801</b>	<b>\$ 243,691</b>
Social Security						13,100	14,256
Group Insurance						12,324	13,272
Pension						22,903	20,904
Longevity						3,765	4,082
Overtime						3,000	3,000
<b>GRAND TOTAL</b>			<b>39.75</b>	<b>39.00</b>	<b>42.00</b>	<b>\$ 277,893</b>	<b>\$ 299,205</b>
Less Leave Time			3.18	3.12	3.36		
Net Productive Time Available			36.57	35.88	38.64		

PROGRAM EXPENDITURE SUMMARY

Interdepartmental	Projected 1973 <u>Expenditures</u>	<u>1974 Recommended Budget</u>			FUND General
		<u>Cur. Lev.</u>	<u>Pro. Imp.</u>	<u>Total</u>	<u>1974 Adopted</u>
Personal Services	\$ 424,209	\$ 430,258	\$ 687,000	\$1,117,258	\$1,117,258
Contractual Services	479,775	622,593	537,019	1,159,612	1,159,612
Commodities	0	150	0	150	150
Revolving Funds	412	98,610	0	98,610	98,610
Capital Outlay	0	0	0	0	0
Bond Amortization	<u>1,130,444</u>	<u>1,197,480</u>	<u>0</u>	<u>1,197,480</u>	<u>1,197,480</u>
TOTAL	\$ 2,034,840	\$ 2,349,091	\$ 1,224,019	\$3,573,110	\$ 3,573,110

Summary by Departments

Interdepartmental	\$ 2,034,840	\$ 3,573,110	\$ 0	\$3,573,110	\$ 3,573,110
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Water and Sewer Fund

Interdepartmental	\$ 4,558,312	\$ 3,930,951	\$ 0	\$3,930,951	\$ 3,930,951
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INTERDEPARTMENTAL  
(General Fund)

The Interdepartmental Account provides funds for the general debt obligations of the City, the City's expenses for retirement payments, employee claims and miscellaneous merit increases. It also provides funds for expenditures which cannot be reasonably forecast, for contributions to various agencies serving the general public and payments of current revenue to the Capital Improvement Program. Funds for the general expense of all City elections are also included in this Budget.

The proposed 1974 Budget for this Department is \$3,573,110. This is an increase of \$1,538,270 or 75.6% over the projection of \$2,034,840.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Current level appropriation for Employee Pensions under the old plan increases.	\$ 7,550	
2. Costs for Employee Claims decrease in 1974.		1,500
3. Costs for judgements and losses decrease.		9,100
4. The Contingencies allocation increases.	303,100	
5. Funds provided for contributions decrease.		25,450
6. Contributions to Planning increase for 1974.	17,450	
7. Contributions to Capital Improvement Programs decrease.		52,050
8. Debt Service funds requirements increase.	67,000	
9. Funds provided for Registrations and Elections increase for 1974.	7,250	

PROGRAM IMPROVEMENTS

1. Contingencies includes additional funds for special programs.	23,400
2. The contribution to the Humane Society has been increased to provide funds for an animal shelter.	6,700

	<u>Increase</u>	<u>Decrease</u>
3. The contribution to the Capital Improvements Program includes additional funds for special programs.	\$ 506,900	\$
4. Funds for Pay Adjustments have been allocated in 1974.	687,000	

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Interdepartmental	3610-3681	Interdepartmental	General	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Adjusted BUDGET 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 512,854	\$ 424,209	\$ 1,117,258	\$ 1,117,258
Contractual Services	726,580	479,775	1,159,612	1,159,612
Commodities	3	0	150	150
Revolving Fund	626	412	98,610	98,610
Capital Outlay	300,000	0	0	0
Bond Amortization	1,271,118	1,130,444	1,197,480	1,197,480
<b>TOTAL</b>	<b>\$ 2,811,181</b>	<b>\$ 2,034,840</b>	<b>\$ 3,573,110</b>	<b>\$ 3,573,110</b>
Budgeted Man Years	N/A	N/A	N/A	N/A
<b>SUMMARY BY ACTIVITIES</b>				
Employee Pensions				
New Plan	555,270	0	0	0
Old Plan	390,632	389,730	397,287	397,287
Employee Claims	41,952	34,479	32,971	32,971
Judgements and Losses	17,791	28,601	19,500	19,500
Contingencies	2,352	0	326,486	326,486
Contributions-Miscellaneous	23,479	32,500	12,000*	12,000*
Georgia National Guard	1,500	1,500	0	0
Humane Society	9,000	9,000	15,700	15,700
Civil Defense	28,255	28,765	27,308	27,308
Savannah-Chatham County				
School Board	12,000	12,000	12,000	12,000
USO	2,000	2,000	0	0
Sub-Total	\$ 1,084,231	\$ 538,575	\$ 843,252	\$ 843,252
Contributions to Planning				
MPC	124,324	147,515	168,194	168,194
Regional Development	21,188	28,243	25,000	25,000
Savannah River Basin Comm	6,000	6,000	6,000	6,000
Sub-Total	\$ 151,512	\$ 181,758	\$ 199,194	\$ 199,194
* Includes the following contributions: Science Museum \$5,000, Tourism Program \$5,000, Red Carpet Tour \$1,000, and Goodwill Industries \$624.00				



ADDENDUM TO 1974 ADOPTED BUDGET

The following Programs are to be funded from the General Fund Contingencies:

<u>ITEM</u>	<u>AMOUNT</u>
1. Additional Contribution to the Chamber of Commerce-Red Carpet Tour	\$ 2,000
2. Contribution to the Little Theater	1,537
3. Contribution to CIP to cover the cost of plans and specifications for the Broughton Street Revitalization Plan	55,000
4. Appropriation to cover the cost of replacing approximately one-third of the electric golf carts at the Bacon Park Municipal Golf Course	15,000
5. Appropriation for the Savannah Transit Authority for use in 1974	<u>25,000</u>
TOTAL	\$ 98,537



MODEL CITIES FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Budget	\$ 1,274,025	\$ 2,035,355	\$ -761,330

Budget Comments

The decrease in funds is due to the fact that the Model Cities Program is currently scheduled for termination on June 30, 1974.



PROGRAM EXPENDITURE SUMMARY

Model Cities	Projected 1973 Expenditures	1974 Recommended Budget			FUND Model Cities	
		Cur. Lev.	Pro. Imp.	Total	1974 Adopted	
Personal Services	\$ 227,891	\$ 114,684	\$ 0	\$ 114,684	\$ 114,684	\$ 114,684
Contractual Services	1,780,786	1,123,890	0	1,123,890	1,123,890	1,123,890
Commodities	7,351	0	0	0	0	0
Revolving Funds	15,493	35,451	0	35,451	35,451	35,451
Capital Outlay	<u>3,834</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$2,035,355	\$ 1,274,025	\$ 0	\$1,274,025	\$1,274,025	\$1,274,025

Summary by Activities

Model Cities						
Administration	\$ 284,982	\$ 154,776	\$ 0	\$ 154,776	\$ 154,776	\$ 154,776
Other Agency						
Programs	1,547,249	1,053,071	0	1,053,071	1,053,071	1,053,071
Services by General						
Fund	<u>203,124</u>	<u>66,178</u>	<u>0</u>	<u>66,178</u>	<u>66,178</u>	<u>66,178</u>
TOTAL	\$ 2,035,355	\$ 1,274,025	\$ 0	\$1,274,025	\$1,274,025	\$1,274,025



MODEL CITIES

In 1969, a Model Cities Department was established with the assistance of a Federal Grant, to implement a Model Cities Program for the City of Savannah. In 1971, a First Action Year Plan was adopted and completed based on the results of the 1969 Planning Program. A Fourth Action Year Plan, approved by the Department of Housing and Urban Development (HUD) and the City of Savannah, was begun in July of 1973, and will continue until June 30, 1974, when the Model Cities Program will be terminated.

The Fourth Action Year Plan is a continuous step in the implementation of a long-range Model Cities Program designed to rebuild or revitalize large slum and blighted areas of the City and to improve living conditions for residents of these areas with Federal assistance. In general, this program seeks to provide a rehabilitation of the physical, social and economic conditions in the Model Cities Neighborhood.

Funds of \$2,535,307 have been made available to the City of Savannah and the Model Cities Department by HUD for the Fourth Action Year. This amount consists of an HUD Fourth Action Year Grant of \$620,000 and unencumbered funds from previous Grants. These funds are largely allocated to projects performed by local agencies other than City Departments. City Departments will provide the following program services:

1. Finance Administration
2. Budget Administration
3. Leisure Services Programs

Of the \$2,535,307 in HUD funds, \$1,261,282 was allocated to the Model Cities Program for the period July through December, 1973, and \$1,274,025 is budgeted for the period January through June, 1974.

The 1974 Model Cities Administration Budget is \$154,776. This Budget will provide for administrative functions such as fiscal management, program development and evaluation, resident participation - physical, social and economic, and overall program planning. The City's primary contribution will consist largely of in-kind contributions from existing City personnel and/or other public (non-federal) agencies.

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS 4010-11-12-20-	FUNCTION Neighborhood Development	FUND Model Cities	
Model Cities	30			
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Exp. 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 277,918	\$ 227,891	\$ 114,684	\$ 114,684
Contractual Services	1,893,502	1,780,786	1,123,890	1,123,890
Commodities	11,359	7,351	0	0
Revolving Fund	15,698	15,493	35,451	35,451
Capital Outlay	10,740	3,834	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 2,209,217</b>	<b>\$ 2,035,355</b>	<b>\$ 1,274,025</b>	<b>\$ 1,274,025</b>
Budgeted Man Years	22.43	23.75	10.50	10.50
SUMMARY BY ACTIVITIES				
Model Cities Administration	\$ 373,972	\$ 284,982	\$ 154,776	\$ 154,776
Other Agency Programs	1,631,010	1,547,249	1,053,071	1,053,071
Services by General Fund	204,235	203,124	66,178	66,178
<b>GRAND TOTAL</b>	<b>\$ 2,209,217</b>	<b>\$ 2,035,355</b>	<b>\$ 1,274,025</b>	<b>\$ 1,274,025</b>

## ACTIVITY DETAIL

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ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Model Cities Administration	4010-11-12	Model Cities		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 277,918	\$ 227,891	\$ 114,684	\$ 114,684
Contractual Services	58,675	30,413	16,601	16,601
Commodities	11,359	7,351	0	0
Revolving Fund Charge-Backs	15,280	15,493	23,491	23,491
Capital Outlay	10,740	3,834	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 373,972</b>	<b>\$ 284,982</b>	<b>\$ 154,776</b>	<b>\$ 154,776</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Model Neighborhood Director	42	\$623-829	.67	0	0	\$ 0	\$ 0
Deputy Director	37	491-654	1.00	.50	0	6,379	0
Model Cities Administrator	37	491-654	.67	.50	.50	6,379	6,209
Administrative Support Services Administrator	35	446-594	.67	1.00	.50	11,587	7,135
Health, Education & Social Services Administrator	35	446-594	.67	1.00	.50	11,609	5,845
Housing Development & Environmental Services Adm.	35	446-594	.50	.50	0	5,794	0
Manpower & Economic Development Administrator	35	446-594	.50	.50	0	5,794	0
Senior Analyst	33	405-540	1.34	1.33	.50	14,005	5,456
CDA Planner	32	386-515	1.34	2.50	1.00	25,191	15,029
Management Analyst	30	352-468	.67	1.00	.50	9,574	4,751
Senior Programmer	30	352-468	.67	.50	.50	4,581	4,404
Program Coordinator	29	336-446	1.34	2.17	1.00	21,871	9,975
Program Evaluator	29	336-446	2.01	3.00	1.50	26,593	13,345
Community Organization Specialist	27	306-405	.67	1.00	.50	9,715	4,867
Public Information Specialist	27	306-405	1.00	.50	0	3,981	0
Administrative Assistant	25	278-369	.67	1.00	.50	8,059	3,856
Research Technician	23	253-336	2.01	1.00	0	6,579	0
Clerk Stenographer II	20	220-292	1.34	1.00	.50	6,004	3,163
Account Clerk	20	220-292	.67	1.00	.50	6,053	3,025
Clerk Typist II	18	201-265	1.34	1.00	.50	5,225	2,585
Clerk Stenographer I	18	201-265	1.34	1.00	.50	5,225	2,513
Utilityman	16	183-242	.67	1.00	.50	5,507	2,680
Watchman	14	167-220	.67	.75	.50	3,254	2,124

## ACTIVITY DETAIL

ACTIVITY TITLE  
Model Cities Administration

ACTIVITY ACCOUNT NO.  
4010-11-12

DEPARTMENT  
Model Cities

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
TOTAL		\$				\$ 208,959	\$ 96,962
Less Salary Savings						17,052	8,869
TOTAL 105						\$ 191,907	\$ 88,093
Social Security						11,990	5,672
Group Insurance						7,129	5,475
Pension						16,713	15,444
Overtime						76	0
Overtime Training						76	0
GRAND TOTAL			22.43	23.75	10.50	\$ 227,891	\$ 114,684
Less Leave Time			1.79	1.90	.84		
Net Productive Time Available			20.64	21.85	9.66		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Other Agency Programs	4020		Model Cities	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE
	1972	1973	1974	1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	1,630,592	1,547,249	1,041,111	1,041,111
Commodities	0	0	0	0
Revolving Fund Charge-Backs	418	0	11,960	11,960
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,631,010</b>	<b>\$ 1,547,249</b>	<b>\$ 1,053,071</b>	<b>\$ 1,053,071</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		Bi-Weekly				\$	\$

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Services by General Fund	4030		Model Cities	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	204,235	203,124	66,178	66,178
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 204,235</b>	<b>\$ 203,124</b>	<b>\$ 66,178</b>	<b>\$ 66,178</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	

REVOLVING FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Revenue	5,061,428	4,572,818	+ 488,610
Budget	5,061,428	4,572,818	+ 488,610

Budget Comments

1. The Engineering Activity, which provides services to all other Activities, has been transferred from the General Fund to the Revolving Fund for 1974.
2. All Commodities charges have been transferred to the Revolving Fund and will be charged to using Activities through the Warehouse Account in 1974.



DATA PROCESSING  
(Revolving Fund)

The Data Processing Center serves the City of Savannah, Chatham County, Public Board of Education, Family and Children's Services, Armstrong State College, and the Metropolitan Planning Commission. The services provided these organizations include the design and implementation of specific computer driven systems meeting the needs of the individual user.

The proposed 1974 Budget for Data Processing is \$553,763. This is an increase of \$2,579 or 0.5% over the 1973 projection of \$551,184.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase to reflect the cost of merit increases for permanent employees and anticipated full-employment.	\$ 13,000	\$
2. Rental charges for 1974 are less than those projected for 1973.		16,100
3. Commodities costs decrease due to the transfer of costs to the Central Warehouse.		5,450
4. Revolving Funds increase due to the transfer of Commodities costs to the Warehouse Account.	8,700	
5. Capital Outlay requirements increase due to the need for replacement tapes and equipment.	2,400	

PROGRAM IMPROVEMENTS

1. None.



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Data Processing	5010		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 232,602	\$ 258,650	\$ 271,671	\$ 271,671
Contractual Services	230,844	271,937	255,860	255,860
Commodities	6,288	5,451	0	0
Revolving Fund Charge-Backs	14,042	14,799	23,482	23,482
Capital Outlay	2,207	347	2,750	2,750
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 485,983</b>	<b>\$ 551,184</b>	<b>\$ 553,763</b>	<b>\$ 553,763</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Data Processing Administrator	37	\$491-654	1.00	1.00	1.00	\$ 14,716	\$ 15,248
Senior Systems Analyst	33	405-540	2.00	1.92	2.00	20,692	22,581
Senior Programmer	30	352-468	1.00	1.00	1.00	9,161	9,473
Systems & Procedures Analyst	30	352-468	3.00	2.85	3.00	26,109	28,578
Data Processing Programmer	29	336-446	3.00	2.52	3.00	22,847	27,684
DP Production Supervisor	27	306-405	1.00	1.00	1.00	10,530	10,530
Asst. Production Supervisor	25	278-369	1.00	.80	1.00	5,774	7,592
Programmer Trainee	25	278-369	1.00	1.67	1.00	12,590	7,477
Senior Computer Operator	24	265-352	3.00	3.04	3.00	21,497	21,339
Keypunch Supervisor	22	242-321	1.00	1.00	1.00	7,956	8,291
Computer Operator	21	230-306	2.50	3.17	3.00	20,990	19,931
Clerk III	20	220-292	1.00	1.45	2.00	8,291	11,678
Clerk Stenographer II	20	220-292	1.00	.58	0	3,316	0
Keypunch Operator II	18	201-265	4.50	4.00	4.00	24,057	25,102
Clerk II	18	201-265	1.08	2.00	2.00	10,450	10,606
Keypunch Operator I	17	191-253	1.92	1.00	1.00	5,200	5,381
Intern I	17	191-253	.25	.50	.50	2,489	2,489
Student Trainee	09	133-174	.75	.50	.50	1,727	1,727
<b>TOTAL</b>						<b>\$ 228,392</b>	<b>\$ 235,707</b>
Less Salary Savings						12,201	5,000
<b>TOTAL 105</b>						<b>\$ 216,191</b>	<b>\$ 230,707</b>
Social Security						14,164	13,634
Group Insurance						9,164	9,480
Pension						17,951	16,080
Longevity						180	270
Overtime						1,000	1,500
<b>GRAND TOTAL</b>			<b>30.00</b>	<b>30.00</b>	<b>30.00</b>	<b>\$ 258,650</b>	<b>\$ 271,671</b>
Less Leave Time			2.40	2.40	2.40		
Net Productive Time Available			27.60	27.60	27.60		



ENGINEERING

The Engineering Activity, which comes under the supervision of the Department of Public Services, has been established as a Revolving Fund for 1974, so that its services can be funded by using Activities. The Activity supervises, administers and implements the construction contracts of the City's Capital Improvement Program, including Street Paving, Sewer and Water extensions and pollution abatement projects. Objectives and programs of the Activity are outlined below:

Results Objectives:

1. Provide engineering and planning staff services to operating departments as well as Community Improvement Organizations.
2. Design and supervise construction of projects included in the Capital Improvement Program, etc.

Service Programs Provided to Accomplish Results Objectives:

1. Perform field surveys and mapping to establish lines, grades and other topographic features within an average of fifteen (15) days of receiving requests for such information.
2. Prepare applications for federal grants and administer approved grants for Capital Improvement Projects.
3. Prepare and administer service contracts with consulting engineers and architects for design and supervision of Capital Improvement Projects.

<u>TYPE</u>	<u>ESTIMATED NO.</u>	<u>ESTIMATED VALUE</u>
a. Street Paving	12	\$ 1,500,000
b. Other Paving	4	100,000
c. Drainage	4	100,000
d. Water and Sewer	7	400,000
e. Pollution Abatement	7	9,000,000
f. Other	10	200,000

4. Review petitions and other requests and prepare reports with recommendations in accordance with established standards.

<u>TYPE</u>	<u>ESTIMATED NO.</u>	<u>AVG. NO. OF DAYS</u>
a. "Baby Bond" Paving	26	30
b. Sale of Surplus Property	12	5
c. Water and Sewer Extension	10	15
d. Other	32	20

4. Design and supervise construction of Capital Improvement Projects in accordance with established standards.

<u>TYPE</u>	<u>ESTIMATED NO.</u>	<u>ESTIMATED VALUE</u>
a. "Baby Bond" Paving	14	\$ 300,000
b. Drainage	6	180,000
c. Water and Sewer	10	120,000
d. Other	9	150,000

The proposed 1974 Budget for the Engineering Activity is \$172,534. This is an increase of \$ 23,645 or 15.9% over the 1973 projection of \$148,889.

### RECOMMENDED 1974 BUDGET

#### MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase due to merit raises for all personnel, increased Pension costs and increased Social Security.	\$ 18,300	\$
2. Contractual Services costs increase in 1974 as charges for miscellaneous contractual services exceed those projected for 1973.	2,300	
3. Commodities charges decrease as all commodities purchases have been transferred to the Central Warehouse Revolving Fund for 1974.		2,100
4. Revolving Funds charges increase due to the transfer of commodities to the Revolving Fund. Charges for Data Processing, Radio Maintenance, Building and Electrical Maintenance, Equipment Rental and Switchboard charges have also increased.	5,450	
5. No Capital Outlays are budgeted for 1974.		300

#### PROGRAM IMPROVEMENTS

1. None.

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Engineering	5115		Public Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 119,342	\$ 123,078	\$ 141,376	\$ 141,376
Contractual Services	15,846	8,125	10,420	10,420
Commodities	2,798	2,093	0	0
Revolving Fund Charge-Backs	14,532	15,282	20,738	20,738
Capital Outlay	462	311	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 152,980</b>	<b>\$ 148,889</b>	<b>\$ 172,534</b>	<b>\$ 172,534</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Engineering Administrator	38	\$515-686	1.00	1.00	1.00	\$ 17,004	\$ 17,804
Civil Engineer	34	425-566	2.00	3.00	2.00	33,255	26,847
Asst. Engineering Administrator	33	405-540	1.00	0	0	0	0
Engineering Technician	31	369-491	1.00	1.00	1.00	10,045	10,579
Engineering Aide IV	25	278-369	2.00	2.95	3.00	21,290	23,839
Engineering Aide III	23	253-336	1.00	1.00	1.00	7,294	7,847
Engineering Aide II	21	230-306	4.25	3.05	3.00	18,551	20,868
Engineering Clerk	20	220-292	1.00	1.00	1.00	7,492	7,592
Clerk III	20	220-292	1.00	1.00	1.00	7,016	7,491
<b>TOTAL</b>						<b>\$ 121,947</b>	<b>\$ 122,867</b>
Less Salary Savings						17,838	500
<b>TOTAL 105</b>						<b>\$ 104,109</b>	<b>\$ 122,367</b>
Social Security						6,667	6,767
Group Insurance						4,424	4,108
Pension						7,428	7,504
Longevity						450	630
<b>GRAND TOTAL</b>			<b>14.25</b>	<b>14.00</b>	<b>13.00</b>	<b>\$ 123,078</b>	<b>\$ 141,376</b>
Less Leave Time			1.14	1.12	1.04		
Net Productive Time Available			13.11	12.88	11.96		



CENTRAL GARAGE  
(Revolving Fund)

The Central Garage Division is responsible for the purchase, maintenance, service and repair of all City-owned vehicular, construction and electronic equipment. This Division is in charge of the administration of costs, records, distribution of vehicles, and replacement of vehicles beyond economical repair.

Vehicle Maintenance and Replacement: It is the objective of this Activity to keep all City vehicles in operating condition and to maintain a fleet adequate to carry out City services and duties at peak performance. To increase overall efficiency, the Central Garage will continue its vehicular equipment replacement program. The use of new and improved equipment will reduce downtime caused by the use of worn equipment.

Electronic Equipment Repair: The objectives of the Electronic Equipment Repair Activity are to install and maintain all mobile units, base stations, traffic control units, sound systems and miscellaneous electronic equipment throughout the City.

To meet these objectives, the Electronic Equipment Repair Activity repairs all sound systems for Leisure Services Facilities, repairs all communications equipment for the Police, Fire and Other City Departments and assists with the maintenance of all traffic units.

Costs of services provided by the Central Garage Division are charged to the using Departments.

The proposed 1974 Budget for the Central Garage Division is \$2,054,628. This is a decrease of \$773,054 or 27.3% below the 1973 projection of \$2,827,682.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services increase due to employee merit raises, the full-year cost of positions added in 1973, and higher levels of overtime and longevity.	\$ 39,000	\$
2. Contractual Services increase primarily due to transfer of outside repairs to Contractual Services.	77,100	

	<u>Increase</u>	<u>Decrease</u>
3. Commodities costs decrease because of the transfer of all Commodities purchases to the Revolving Fund.	\$	\$ 1,054,800
4. Revolving Fund increases due to transfer of Commodities to the Supplies Management Activity.	578,300	
5. Capital Outlays decrease because of fewer vehicle purchases.		412,650

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Central Garage	5210-11-30	Administrative Services	Finance and	Revolving
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Exp. 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 360,202	\$ 524,954	\$ 563,988	\$ 563,988
Contractual Services	20,751	16,968	365,807*	365,807*
Commodities	827,000	1,054,811	0	0
Revolving Fund	62,473	45,075	623,365	623,365
Capital Outlay	703,780	872,019	501,468	501,468
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,975,106</b>	<b>\$ 2,513,827</b>	<b>\$ 2,054,628</b>	<b>\$ 2,054,628</b>
Budgeted Man Years	47.78	67.77	70.00	70.00

## SUMMARY BY ACTIVITIES

Central Garage	\$ 1,235,455	\$ 1,607,959	\$ 1,510,451	\$ 1,510,451
Vehicular Equipment and Depreciation	701,661	863,331	495,568	495,568
Electronic Equipment and Repair	37,990	42,537	48,609	48,609
<b>GRAND TOTAL</b>	<b>\$ 1,975,106</b>	<b>\$ 2,513,827</b>	<b>\$ 2,054,628</b>	<b>\$ 2,054,628</b>

\* Depreciation contributions of \$412,230 for 1974 are not shown here but are reflected in the Revolving Fund tables for balancing purposes only.



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Central Garage	5210	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 331,170	\$ 493,717	\$ 529,954	\$ 529,954
Contractual Services	20,544	16,821	365,420	365,420
Commodities	823,726	1,051,180	0	0
Revolving Fund Charge-Backs	58,322	39,811	609,287	609,287
Capital Outlay	1,693	6,430	5,790	5,790
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,235,455</b>	<b>\$ 1,607,959</b>	<b>\$ 1,510,451</b>	<b>\$ 1,510,451</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Central Garage Director	38	\$515-686	1.00	1.00	1.00	\$ 14,040	\$ 14,768
Asst. Garage Director	33	405-540	1.00	1.00	1.00	10,530	10,896
Auto Shop Superintendent	30	352-468	.42	1.00	1.00	9,836	10,390
Auto Shop Supervisor	28	321-425	2.00	1.30	1.00	12,431	10,408
Fire Equipment Supervisor	26	292-386	0	1.00	1.00	9,161	9,590
Auto Mechanic II	26	292-386	4.42	6.62	7.00	53,910	59,307
Auto Mechanic I	23	253-336	18.26	26.14	25.00	178,298	176,729
Welder	23	253-336	0	.04	0	263	0
Parts Supervisor	21	230-306	1.00	1.00	1.00	6,997	7,340
Clerk III	20	220-292	1.00	1.00	1.00	5,718	5,950
Service Station Supervisor	19	210-278	1.00	0	0	0	0
Storekeeper	19	210-278	3.42	4.85	5.00	27,946	29,293
Auto Mechanic's Helper	17	191-253	3.33	5.42	6.00	26,981	30,437
Apprentice Auto Mechanic	17	191-253	0	2.00	2.00	9,956	10,189
Clerk-Typist I	16	183-242	.67	1.00	1.00	4,758	4,944
Clerk I	15	174-230	1.00	1.00	1.00	4,537	4,699
Auto Serviceman	15	174-230	5.42	8.40	11.00	41,010	53,362
Laborer	15	174-230	.84	2.00	2.00	9,174	9,423
<b>TOTAL</b>						\$ 425,546	\$ 447,725
Less Salary Savings						9,426	7,077
<b>TOTAL 105</b>						\$ 416,120	\$ 440,648
Social Security						23,220	25,778
Group Insurance						18,304	21,172
Pension						30,183	35,326
Longevity						3,390	2,030
Overtime						2,500	5,000
<b>GRAND TOTAL</b>			44.78	64.77	67.00	\$ 493,717	\$ 529,954
Less Leave Time			3.58	5.18	5.36		
Net Productive Time Available			41.20	59.59	61.64		

# ACTIVITY DETAIL

ACTIVITY TITLE		ACTIVITY ACCOUNT NO.		DEPARTMENT	
Vehicular Equipment and Depreciation		5211		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES	Projected Expenditures	ESTIMATED REQUIREMENTS	FINAL ALLOWANCE	
	1972	1973	1974*	1974	
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	
Contractual Services	0	0	0	0	
Commodities	0	0	0	0	
Revolving Fund Charge-Backs	0	0	0	0	
Capital Outlay	701,661	863,331	495,568	495,568	
Bond Amortization	0	0	0	0	
<b>TOTAL</b>	<b>\$ 701,661</b>	<b>\$ 863,331</b>	<b>\$ 495,568</b>	<b>\$ 495,568</b>	

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		Bi-Weekly				\$	\$

\* Of the \$495,568 allocated for Capital Outlay, \$271,756 is appropriated from the Depreciation Sinking Fund. Remaining funds will be appropriated from Federal Grants. Depreciation contributions of \$412,230 for 1974 are shown only in the Revolving Fund tables for balancing purposes only.

1974 VEHICULAR EQUIPMENT REPLACEMENT SCHEDULE

<u>Activity</u>	<u>Qty.</u>	<u>Item</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1444	1	1/2 ton Pick-up Truck	\$ 2,700	\$ 2,700
2031	2	1/2 ton Pick-up Truck	2,700	5,400
2033	1	1/2 ton Pick-up Truck	2,700	2,700
2033	1	28,000# GVW Truck-Tractor	12,000	12,000
2033	1	35 ton Machinery Trailer	10,000	10,000
2035	1	1/2 ton Pick-up Truck	2,700	2,700
2051	3	1/2 ton Pick-up Truck	2,700	8,100
2051	11	Res. Refuse Truck	18,000	198,000
2054	2	30 cu. yd. Refuse Truck	28,334	56,668
2072	1	1/2 ton Pick-up Truck	2,700	2,700
2072	2	R. T. Backhoe Loader	7,000	14,000
2621	34	Police Sedans	3,200	108,800
2621	2	Police Van	4,000	8,000
3220	1	1/2 ton Pick-up Truck	2,700	2,700
3220	1	28,000# GVW Truck-Tractor	12,000	12,000
5210	6	1/2 ton Pick-up Truck	2,700	16,200
5310	1	1/2 ton Pick-up Truck	2,700	2,700
7020	2	R. T. Backhoe Loader	7,000	14,000
7020	2	1/2 ton Pick-up Truck	2,700	5,400
7050	2	1/2 ton Pick-up Truck	2,700	5,400
7060	2	1/2 ton Pick-up Truck	2,700	<u>5,400</u>
TOTAL				<u>\$ 495,568</u>

**BUDGET**  
**ACTIVITY DETAIL**

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Electronic Equipment Repair	5230	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 29,032	\$ 31,237	\$ 34,034	\$ 34,034
Contractual Services	207	147	387	387
Commodities	4,175	3,631	0	0
Revolving Fund Charge-Backs	4,150	5,264	14,078	14,078
Capital Outlay	426	2,258	110	110
Bond Amortization	0	0	0	0
<b>TOTAL</b>	\$ 37,990	\$ 42,537	\$ 48,609	\$ 48,609

**PERSONNEL SCHEDULE**

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Equipment Repair Supervisor	29	336-446	1.00	1.00	1.00	\$ 9,975	\$ 10,380
Electronic Technician	25	278-369	2.00	2.00	2.00	16,648	17,273
<b>TOTAL</b>						\$ 26,623	\$ 27,653
Less Salary Savings						767	725
<b>TOTAL 105</b>						\$ 25,856	\$ 26,928
Social Security						1,300	1,780
Group Insurance						948	948
Pension						1,857	1,608
Overtime						1,276	2,500
Longevity						0	270
<b>GRAND TOTAL</b>			3.00	3.00	3.00	\$ 31,237	\$ 34,034
Less Leave Time			.24	.24	.24		
<b>Net Productive Time Available</b>			2.76	2.76	2.76		

LEISURE SERVICES  
(Revolving Fund)

BUILDINGS AND GROUNDS MAINTENANCE DIVISION

This Activity is responsible for providing those maintenance services to the Department's recreational facilities and areas which are necessary to insure the safe and efficient operation of the overall Leisure Services Program. Facilities which this Activity maintain are: all recreational ball diamonds, playground equipment, playgrounds, outdoor basketball courts, football fields, swimming pools, and the Civic Center.

The proposed 1974 Budget for this Activity is \$361,653. This is an increase of \$93,808 or 35.0% over the 1973 projection of \$267,845.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs in this Activity increase due to the fact that during 1973, a total of 9.25 man-years were added, and five (5) positions were upgraded. The 1974 increase reflects the full-year salaries, Social Security, and Group Insurance costs for these additions.	\$ 50,900	\$
2. Contractual Services increase because all maintenance functions (minor object codes 245, 250) for Leisure Services were budgeted in this Activity. There is no actual increase over current level.	12,750	
3. Revolving Funds increase because of the transfer of Commodities to the Revolving Fund. Current level increases result from the transfer of all commodities other than office supplies and operating materials to Buildings and Grounds.	29,150	
4. Capital Outlays increase because of replacement needs for Golf Course equipment. The only additional piece of equipment is a lettering machine to make wooden signs.	950	

PROGRAM IMPROVEMENTS

1. None.



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Buildings and Grounds Maintenance	5310		Leisure Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 254,994	\$ 305,919	\$ 305,919
Contractual Services	0	4,145	16,895	16,895
Commodities	0	3,451	0	0
Revolving Fund Charge-Backs	0	4,930	37,539	37,539
Capital Outlay	0	325	1,300	1,300
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 267,845</b>	<b>\$ 361,653</b>	<b>\$ 361,653</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Buildings and Grounds Adm.	37	\$491-654	0	1.00	1.00	\$ 13,384	\$ 14,134
Turf Specialist	30	352-468	0	.67	0	6,138	0
Auto Shop Supervisor	28	321-425	.54	1.00	1.00	8,334	8,334
Operations Supervisor	25	278-369	0	1.00	1.00	7,961	8,334
Electrician	24	265-352	0	.33	1.00	2,276	6,897
Painter	21	230-306	1.00	1.00	1.00	7,217	7,592
Rec. Maintenance Foreman	21	230-306	1.00	1.25	2.00	9,858	15,907
Clerk Stenographer II	20	220-292	0	1.00	1.00	7,592	7,592
Rec. Maintenance Foreman I	19	210-278	1.00	.75	0	5,694	0
Clerk Stenographer I	18	201-265	0	1.00	1.00	5,225	5,282
Equipment Operator II	18	201-265	3.00	3.75	4.00	23,804	26,830
Equipment Operator I	17	191-253	.50	1.25	3.00	6,470	16,834
Utilityman	16	183-242	3.50	4.25	6.00	23,290	34,630
Laborer	15	174-230	4.50	13.69	12.00	65,164	59,952
Custodial Worker II	15	174-230	0	2.00	2.00	9,074	9,543
Custodial Worker I	14	167-220	0	6.00	5.00	27,148	23,748
<b>TOTAL</b>						<b>\$ 228,629</b>	<b>\$ 245,609</b>
Less Salary Savings						12,268	3,000
<b>TOTAL 105</b>						<b>\$ 216,361</b>	<b>\$ 242,609</b>
Social Security						11,442	14,437
Group Insurance						9,718	13,272
Pension						8,666	22,512
Longevity						1,681	2,755
Overtime						7,126	10,334
<b>GRAND TOTAL</b>			<b>15.04</b>	<b>39.94</b>	<b>41.00</b>	<b>\$ 254,994</b>	<b>\$ 305,919</b>
Less Leave Time			1.20	3.20	3.28		
Net Productive Time Available			13.84	36.74	37.72		



PURCHASING AND CENTRAL SERVICES  
(Revolving Fund)

The Revolving Fund Division of the Purchasing and Central Services Department provides general services to other City Departments. Services provided by these activities are charged back to the using Department. Included in this Division are the following:

Supplies Management: The Supplies Management Activity is responsible for the purchase and distribution of all supplies, parts, and work materials necessary for the efficient performance of programs conducted by all City Departments. The current level cost of this Activity is \$1,607,945.

Central Switchboard: The objective of the Central Switchboard is to maintain twenty-four hour service for all departments. The current level cost of this Activity is \$90,030.

Custodial and Messenger Service: The objective of the Custodial and Messenger Service Activity is to maintain a swift and regular communications service among the various City Departments. In addition, janitorial services for City Hall and the Gamble Building are provided by a private concern on a contractual basis. To meet these objectives the Custodial and Messenger Service Activity makes regular mail deliveries within City Hall and the Gamble Building, to the City Lot, Police, and Fire Departments, Park and Tree, Leisure Services, Model Cities, and Industrial and Domestic Water Supply offices, and provides messenger service to other public agencies in the downtown area. The current level cost of this Activity is \$124,356.

Building and Electrical Maintenance: The Building and Electrical Maintenance function performs painting, carpentry, electrical and other general services for all departments and public buildings and builds, paints, and repairs City barricades. The current level cost of this Activity is \$96,519.

The proposed 1974 Budget for the Purchasing and Central Services Division is \$1,918,850. This is an increase of \$1,141,632 over the 1973 projection of \$777,218.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services increase due to employee merit raises and increased Social Security costs.	\$ 12,200	\$
2. Miscellaneous Contractual Services increase.	750	

	<u>Increase</u>	<u>Decrease</u>
3. Commodities increase as a result of the transfer of all commodities purchases to the Supplies Management Activity.	\$ 1,108,200	\$
4. Revolving Funds increase due to the transfer of all Commodities purchases to the Revolving Fund.	21,550	
5. No Capital Outlays were requested for this Division.		1,050

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	Finance and	FUND
Purchasing and Central Services	5410-20-30-40	Administrative Svcs.		Revolving
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Exp. 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 140,320	\$ 175,593	\$ 187,785	\$ 187,785
Contractual Services	105,424	116,696	117,445	117,445
Commodities	17,756	462,471	1,570,651	1,570,651
Revolving Fund	15,850	21,392	42,969	42,969
Capital Outlay	401	1,066	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 279,751</b>	<b>\$ 777,218</b>	<b>\$ 1,918,850</b>	<b>\$ 1,918,850</b>
Budgeted Man Years	19.50	23.50	24.00	24.00
SUMMARY BY ACTIVITIES				
Supplies Manangement	\$ 33,778	\$ 482,598	\$ 1,607,945	\$ 1,607,945
Central Switchboard	54,395	82,032	90,030	90,030
Custodial and Messenger Service	104,478	120,138	124,356	124,356
Building and Electrical Maintenance	87,100	92,450	96,519	96,519
<b>GRAND TOTAL</b>	<b>\$ 279,751</b>	<b>\$ 777,218</b>	<b>\$ 1,918,850</b>	<b>\$ 1,918,850</b>



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Supplies Management	5410	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 25,744	\$ 25,785	\$ 26,483	\$ 26,483
Contractual Services	2,347	3,179	3,541	3,541
Commodities	527	449,913	1,570,651	1,570,651
Revolving Fund Charge-Backs	4,965	3,721	7,270	7,270
Capital Outlay	195	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 33,778</b>	<b>\$ 482,598</b>	<b>\$ 1,607,945</b>	<b>\$ 1,607,945</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Warehouse Supervisor	21	\$ 210-278	1.00	1.00	1.00	\$ 7,956	\$ 7,961
Storekeeper	19	230-306	2.00	2.00	2.00	13,182	13,608
<b>TOTAL</b>						\$ 21,138	\$ 21,569
Less Salary Savings						897	0
<b>TOTAL 105</b>						\$ 20,241	\$ 21,569
Social Security						1,321	1,322
Group Insurance						948	948
Pension						1,857	1,608
Longevity						180	336
Overtime						1,238	700
<b>GRAND TOTAL</b>			3.00	3.00	3.00	\$ 25,785	\$ 26,483
Less Leave Time			.24	.24	.24		
<b>Net Productive Time Available</b>			2.76	2.76	2.76		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Central Switchboard	5420		Finance and Administrative Services	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 20,181	\$ 41,525	\$ 48,985	\$ 48,985
Contractual Services	34,076	40,477	40,000	40,000
Commodities	34	30	0	0
Revolving Fund Charge-Backs	104	0	1,045	1,045
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 54,395</b>	<b>\$ 82,032</b>	<b>\$ 90,030</b>	<b>\$ 90,030</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Switchboard	17	\$ 191-253	2.50	6.50	7.00	\$ 35,144	\$ 39,390
<b>TOTAL</b>						<b>\$ 35,144</b>	<b>\$ 39,390</b>
Less Salary Savings						822	0
<b>TOTAL 105</b>						<b>\$ 34,322</b>	<b>\$ 39,390</b>
Social Security						1,890	2,371
Group Insurance						1,896	2,212
Pension						1,857	3,752
Longevity						360	360
Overtime						1,200	900
<b>GRAND TOTAL</b>			<b>2.50</b>	<b>6.50</b>	<b>7.00</b>	<b>\$ 41,525</b>	<b>\$ 48,985</b>
Less Leave Time			.20	.52	.56		
<b>Net Productive Time Available</b>			<b>2.30</b>	<b>5.98</b>	<b>6.44</b>		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Custodial and Messenger Service	5430	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 42,476	\$ 50,236	\$ 51,473	\$ 51,473
Contractual Services	54,295	57,096	60,018	60,018
Commodities	3,368	946	0	0
Revolving Fund Charge-Backs	4,159	11,860	12,865	12,865
Capital Outlay	180	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 104,478</b>	<b>\$ 120,138</b>	<b>\$ 124,356</b>	<b>\$ 124,356</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Building Superintendent	22	\$242-321	1.00	1.00	1.00	\$ 7,584	\$ 7,946
Messenger Clerk	16	183-242	1.00	1.00	1.00	5,872	6,163
Duplicating Machine Operator	16	183-242	1.00	1.00	1.00	6,255	6,291
Custodial Worker II	15	174-230	2.00	2.55	3.00	14,447	16,800
Custodial Worker I	14	167-220	1.00	1.00	1.00	4,339	4,438
Porter	14	167-220	1.00	.45	0	1,952	0
<b>TOTAL</b>						<b>\$ 40,449</b>	<b>\$ 41,638</b>
Less Salary Savings						736	340
<b>TOTAL 105</b>						<b>\$ 39,713</b>	<b>\$ 41,298</b>
Social Security						2,459	2,534
Group Insurance						2,212	2,212
Pension						4,952	3,752
Longevity						0	677
Overtime						900	1,000
<b>GRAND TOTAL</b>			<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>\$ 50,236</b>	<b>\$ 51,473</b>
Less Leave Time			.56	.56	.56		
Net Productive Time Available			6.44	6.44	6.44		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Building and Electrical Maintenance	5440	Finance and Administrative Services		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 51,919	\$ 58,047	\$ 60,844	\$ 60,844
Contractual Services	14,706	15,944	13,886	13,886
Commodities	13,828	11,582	0	0
Revolving Fund Charge-Backs	6,621	5,811	21,789	21,789
Capital Outlay	26	1,066	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 87,100</b>	<b>\$ 92,450</b>	<b>\$ 96,519</b>	<b>\$ 96,519</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Building Maintenance Supervisor	26	\$292-386	1.00	1.00	1.00	\$ 7,634	\$ 8,047
Electrician	24	265-352	1.00	1.00	1.00	7,277	7,719
Carpenter	21	230-306	2.00	2.00	2.00	13,182	13,723
Painter	21	230-306	3.00	3.00	3.00	20,619	21,746
<b>TOTAL</b>						<b>\$ 48,712</b>	<b>\$ 51,235</b>
Less Salary Savings						1,732	1,074
<b>TOTAL 105</b>						<b>\$ 46,980</b>	<b>\$ 50,161</b>
Social Security						2,831	3,103
Group Insurance						2,212	2,212
Pension						3,714	3,752
Longevity						310	616
Overtime						2,000	1,000
<b>GRAND TOTAL</b>			<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>\$ 58,047</b>	<b>\$ 60,844</b>
Less Leave Time			.56	.56	.56		
Net Productive Time Available			6.44	6.44	6.44		

REVENUE SHARING FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Revenue	\$ 2,267,519	\$4,098,292	\$ - 1,830,773
Budget	\$ 2,267,519	\$4,098,292	\$ - 1,830,773

Budget Comments

The total amount of Revenue Sharing funds received by the City will be used to cover expenditures in the following priority areas during 1974.

Contribution to General Fund

Police	\$ 477,508
Fire	172,626
Inspections	315,094
Safety	<u>1,079,109</u>
Total General Fund	\$ 2,044,337

Vehicular Equipment Replacement

Equipment Replacement	\$ 223,182
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GRAND TOTAL

\$ <u><u>2,267,519</u></u>
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## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Revenue Sharing	6010-20-30		Revenue Sharing	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	0	3,246,092	2,044,337	2,044,337
Commodities	0	0	0	0
Revolving Fund	0	0	0	0
Capital Outlay	0	852,200	223,182	223,182
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 4,098,292</b>	<b>\$ 2,267,519</b>	<b>\$ 2,267,519</b>
Budgeted Man Years				
SUMMARY BY ACTIVITIES				
Contribution to Central Garage	\$ 0	\$ 852,200	\$ 223,182	\$ 223,182
Contribution to CIP	0	2,107,986	0	0
Contribution to General Fund	0	1,138,106	2,044,337	2,044,337
<b>GRAND TOTAL</b>	<b>\$ 0</b>	<b>\$ 4,098,292</b>	<b>\$ 2,267,519</b>	<b>2,267,519</b>



# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Contribution to Central Garage	6010		Revenue Sharing	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	852,200	223,182	223,182
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 852,200</b>	<b>\$ 223,182</b>	<b>\$ 223,182</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Contribution to CIP	6020		Revenue Sharing	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	0	2,107,986	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 2,107,986</b>	<b>\$ 0</b>	<b>\$ 0</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	\$

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Contribution to General Fund	6030		Revenue Sharing	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	0	1,138,106	2,044,337	2,044,337
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 1,138,106</b>	<b>\$ 2,044,337</b>	<b>\$ 2,044,337</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	\$



EMPLOYEE BENEFITS FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Budget	\$ 2,479,672	\$ 2,618,804	\$ -139,132

BUDGET COMMENTS

The Employee Benefits Fund has been established to give a cumulative view of the benefits provided by the City for its employees. A breakout by functional area follows:

Social Security	\$ 495,826
Group Insurance	540,077
Pension (New Plan)	1,097,471
Pension (Old Plan)	<u>346,298</u>
Total	\$ 2,479,672

EMPLOYEE CONTRIBUTIONS

	<u>1972</u> <u>Actual</u>	<u>1973</u> <u>Projected</u>	<u>1974</u> <u>Projected</u>
Social Security	\$ 318,436	\$ 444,767	\$ 495,826
Group Insurance	171,670	171,750	171,750
Pension (New Plan)	138,239	302,800	343,700
Pension (Old Plan)	<u>19,812</u>	<u>1,800</u>	<u>1,500</u>
TOTAL	\$ 648,157	\$ 921,117	\$ 1,012,776



## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Employee Benefits	6510	Fringe Benefits	Employee	Benefits
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 1,664,882	\$ 2,618,804	\$ 2,479,672	\$ 2,479,672
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL *</b>	<b>\$ 1,664,882</b>	<b>\$ 2,618,804</b>	<b>\$ 2,479,672</b>	<b>\$ 2,479,672</b>
Budgeted Man Years				
<b>SUMMARY BY ACTIVITIES</b>				
Employee Benefits	\$ 1,664,882	\$ 2,618,804	\$ 2,479,672	\$ 2,479,672
<b>GRAND TOTAL *</b>	<b>\$ 1,664,822</b>	<b>\$ 2,618,804</b>	<b>\$ 2,479,672</b>	<b>\$ 2,479,672</b>
* Total includes City's contribution only.				



WATER AND SEWER FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Revenue	\$ 1,985,590	\$ 1,615,596	\$ 369,944
Budget	1,985,590	1,615,596	369,944

Budget Comments

1. The President Street Sewage Treatment Plant is scheduled to begin operation in mid-1974. A program change of \$290,450 has been budgeted to provide funds for its operation.
2. Other program changes include a Water Pump Operator to operate two new wells in the Water Supply and Treatment Activity at a cost of \$6,350, and an additional Foreman to improve supervision in the Sewer Maintenance Activity at a cost of \$6,950.



WATER AND SEWER

The City's water and sewer system serves Savannah, the developing areas to the south of the City, a portion of Wilmington Island, and certain areas west of the City.

WATER OPERATIONSResults Objective of Program

To provide safe potable water with zero coliform count to all customers at a static line pressure of 50-55 psi and in quantity to meet Insurance Service Office Fire Flow requirements at the lowest possible cost.

Services Provided to Accomplish Results Objectives

1. Operate, service and maintain surveillance of 25 wells, pumps and chlorinators; 16 auxiliary engines; and ancillary facilities to insure 50-55 psi static pressure throughout the distribution system.
2. Install approximately 1,200 new meters within one week of installation request, and maintain approximately 4,600 existing connected meters at not less than 99.9% accuracy to permit appropriate account servicing.
3. Install and maintain distribution system fire hydrants including 34 additional installations dictated by the 1973 Community Renewal Program and solicited through the Capital Improvement Program.
4. Install and maintain valves in the distribution system and update valve record system as recommended by Phase I Pitometer Leak Survey. The present program is to service valves as required.
5. Install, maintain and repair distribution lines so that six inch or larger system leaks are serviced immediately (within the day of report), and leaks on distribution lines less than six inches are repaired as rapidly as possible during normal work hours but no later than three (3) days after being reported.

SEWER OPERATIONSResults Objective of Program

To provide accident free sanitary sewer service and collection; to provide secondary wastewater treatment at governmentally established levels.

Services Provided to Accomplish Results Objective

1. Operate and maintain 70 or more Lift Stations in accident free status; provide every other day service and check of all facilities and seven days per week emergency service.
2. Operate and maintain Sewage Treatment Plants with an existing aggregate design capacity of 3.45 MGD and 2 Oxidation Ponds within governmentally established treatment levels.
3. Maintain, repair, operate equipment and emergency bypass facilities when dictated by casualties in 70 station pumping system or 415 mile collection system to insure accident free service.
4. Provide summer emergency or auxiliary aeration of oxidation ponds and polishing ponds by employment of outboard motor oscillation and assist in dry culture summer control program.
5. Construct new facilities or replace deteriorated facilities for water, sewer and drainage operations organization.

The proposed 1974 Budget for Water and Sewer Operations is \$1,985,590. This is an increase of \$369,994 or 22.9% over the 1973 projection of \$1,615,596.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services costs increase in 1974 because of the addition of a Water Pump Operator and a Sewer and Drainage Foreman, and employee merit raises.	\$ 54,850	\$
2. Contractual Services decrease as projected 1973 costs for building maintenance and improvements exceed those budgeted for 1974.		67,600
3. Commodities decrease because of the transfer of all commodities purchases to the Revolving Fund.		14,850
4. Revolving Funds increase due to the transfer of Commodities to the Central Warehouse, the addition of Engineering as a Revolving Fund, and depreciation costs for 1974 vehicles.	65,750	
5. Capital Outlays increase due primarily to replacement needs in 1974.	28,000	

PROGRAM IMPROVEMENTS

	<u>Increase</u>	<u>Decrease</u>
1. The addition of two new wells necessitates the addition of a Water Pump Operator in the 7010 Activity.	\$ 6,350	\$
2. This change provides for an additional Sewer and Drainage Foreman in the 7050 Activity to supervise the daily (2 shift) and staggered work week (Wednesday-Sunday) employment of three Seweroder crews and one Eductor crew.	6,950	
3. The new President Street Treatment Plant will begin operations in mid-1974. This change is necessary to provide for the personnel, services, and equipment to begin operations.	290,450	

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS 7010-20-50-60- 70-80	FUNCTION Water and Sewer	FUND Water and Sewer	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 832,085	\$ 975,274	\$ 1,157,246	\$ 1,157,246
Contractual Services	256,742	334,551	395,647	395,647
Commodities	183,600	14,839	0	0
Revolving Fund	190,539	282,117	347,861	347,861
Capital Outlay	0	8,815	84,836	84,836
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 1,462,966</b>	<b>\$ 1,615,596</b>	<b>\$ 1,985,590</b>	<b>\$ 1,985,590</b>
Budgeted Man Years	124.12	128.66	148.10	148.10

## SUMMARY BY ACTIVITIES

Water Supply and Treatment	\$ 315,403	\$ 394,003	\$ 369,685	\$ 369,685
Water Distribution	467,245	461,124	537,548	537,548
Sewer Maintenance	494,135	479,314	548,783	548,783
Sewage Treatment and Disposal	186,183	281,155	157,797	157,797
President Street Plant	0	0	290,468	290,468
Small Plant Operation	0	0	81,309	81,309
<b>GRAND TOTAL</b>	<b>\$ 1,462,966</b>	<b>\$ 1,615,596</b>	<b>\$ 1,985,590</b>	<b>\$ 1,985,590</b>

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Water Supply and Treatment	7010	Water and Sewer		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 126,337	\$ 155,656	\$ 165,251	\$ 165,251
Contractual Services	163,773	211,443	173,728	173,728
Commodities	12,279	989	0	0
Revolving Fund Charge-Backs	13,014	25,357	23,686	23,686
Capital Outlay	0	558	7,020	7,020
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 315,403</b>	<b>\$ 394,003</b>	<b>\$ 369,685</b>	<b>\$ 369,685</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Water and Sewer Admin.	38	\$515-686	1.00	1.00	1.00	\$ 17,708	\$ 17,836
Water and Sewer Engineer	33	405-540	1.00	1.00	1.00	13,463	14,041
Water Pump Operator Super.	24	265-352	0	.80	1.00	6,043	7,889
Electrician	24	265-352	1.00	1.00	1.00	8,732	9,152
Water Distribution Foreman	22	242-321	1.00	.20	0	1,258	0
Water Pump Operator II	20	220-292	1.00	1.00	2.00	7,115	14,537
Water Pump Operator I	18	201-265	9.12	10.00	10.00	65,676	66,707
Utilityman	16	183-242	2.00	2.00	2.00	9,516	9,631
<b>TOTAL</b>						<b>\$ 129,511</b>	<b>\$ 139,793</b>
Less Salary Savings						1,778	2,000
<b>TOTAL 105</b>						<b>\$ 127,733</b>	<b>\$ 137,793</b>
Social Security						6,878	7,706
Group Insurance						5,376	5,688
Pension						9,285	9,112
Longevity						1,208	1,440
Overtime						5,176	3,512
<b>GRAND TOTAL</b>			<b>16.12</b>	<b>17.00</b>	<b>18.00</b>	<b>\$ 155,656</b>	<b>\$ 165,251</b>
Less Leave Time			1.29	1.36	1.44		
Net Productive Time Available			14.83	15.64	16.56		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Water Distribution	7020		Water and Sewer	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 286,406	\$ 302,203	\$ 341,717	\$ 341,717
Contractual Services	17,736	15,374	19,229	19,229
Commodities	120,487	2,159	0	0
Revolving Fund Charge-Backs	42,616	139,964	165,961	165,961
Capital Outlay	0	1,424	10,641	10,641
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 467,245</b>	<b>\$ 461,124</b>	<b>\$ 537,548</b>	<b>\$ 537,548</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Water Distribution Supt.	31	\$369-491	1.00	1.00	1.00	\$ 12,142	\$ 12,736
Water Distribution Foreman	22	242-321	7.00	7.00	7.00	54,328	55,621
Equipment Operator III	20	220-292	1.00	1.00	1.00	7,592	7,592
Water Meter Shop Foreman	19	210-278	1.00	1.00	1.00	6,897	7,217
Water Meter Repairman	18	201-265	1.00	1.00	1.00	6,579	6,897
Equipment Operator II	18	201-265	1.00	1.00	1.00	6,897	6,897
Equipment Operator I	17	191-253	2.00	2.00	2.00	11,557	11,557
Water Serviceman	17	191-253	21.00	20.00	20.00	116,557	121,383
Utilityman	16	183-242	1.00	1.00	1.00	5,506	5,800
Laborer	15	174-230	8.00	8.00	8.00	37,004	40,582
<b>TOTAL</b>						<b>\$ 265,059</b>	<b>\$ 276,282</b>
Less Salary Savings						27,945	5,000
<b>TOTAL 105</b>						<b>\$ 237,114</b>	<b>\$ 271,282</b>
Social Security						15,211	15,982
Group Insurance						11,596	13,588
Pension						22,284	23,048
Longevity						5,358	6,557
Overtime						10,640	11,260
<b>GRAND TOTAL</b>			<b>44.00</b>	<b>43.00</b>	<b>43.00</b>	<b>\$ 302,203</b>	<b>\$ 341,717</b>
Less Leave Time			3.52	3.44	3.44		
Net Productive Time Available			40.48	39.56	39.56		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Sewer Maintenance	7050		Water and Sewer	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 295,733	\$ 342,099	\$ 370,628	\$ 370,628
Contractual Services	47,215	49,015	50,518	50,518
Commodities	29,319	979	0	0
Revolving Fund Charge-Backs	121,868	84,197	109,831	109,831
Capital Outlay	0	3,024	17,806	17,806
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 494,135</b>	<b>\$ 479,314</b>	<b>\$ 548,783</b>	<b>\$ 548,783</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Sewer and Drainage Supt.	31	\$369-491	1.00	1.00	1.00	\$ 12,142	\$ 12,689
Sewer and Drainage Supv.	24	265-352	1.00	1.00	1.00	8,710	9,161
Sewer and Drainage Foreman II	22	242-321	5.00	5.00	6.00	36,218	44,264
Equipment Operator III	20	220-292	1.00	1.00	1.00	7,592	7,592
Equipment Operator II	18	201-265	4.00	6.00	6.00	37,024	38,977
Sewer & Drainage Serviceman II	17	191-253	21.00	19.00	19.00	117,884	120,301
Sewer & Drainage Serviceman I	16	183-242	9.00	9.00	9.00	45,838	47,076
Laborer	15	174-230	4.00	4.00	4.00	18,096	18,458
<b>TOTAL</b>						<b>\$ 283,504</b>	<b>\$ 298,518</b>
Less Salary Savings						12,230	5,000
<b>TOTAL 105</b>						<b>\$ 271,274</b>	<b>\$ 293,518</b>
Social Security						12,044	17,292
Group Insurance						14,544	14,852
Pension						27,236	24,654
Longevity						3,925	7,236
Overtime						13,076	13,076
<b>GRAND TOTAL</b>			<b>46.00</b>	<b>46.00</b>	<b>47.00</b>	<b>\$ 342,099</b>	<b>\$ 370,628</b>
Less Leave Time			3.68	3.68	3.76		
Net Productive Time Available			42.32	42.32	43.24		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Sewage Treatment and Disposal	7060	Water and Sewer		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 123,610	\$ 175,316	\$ 84,549	\$ 84,549
Contractual Services	28,017	58,719	23,496	23,496
Commodities	21,515	10,712	0	0
Revolving Fund Charge-Backs	13,041	32,599	48,383	48,383
Capital Outlay	0	3,809	1,369	1,369
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 186,183</b>	<b>\$ 281,155</b>	<b>\$ 157,797</b>	<b>\$ 157,797</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Sewage Treatment Superintendent	31	\$369-491	1.00	1.00	1.00	\$ 9,734	\$ 10,362
Sewage Treatment Plant Supv.	24	265-352	1.00	3.00	0	20,895	0
Pump Repair Mechanic	23	253-336	3.00	3.33	4.00	21,908	27,100
Sewage Treatment Plant Opr. II	20	220-292	2.00	0	0	0	0
Sewage Treatment Plant Opr. I	19	210-278	4.00	5.00	0	28,782	0
Lift Station Maintenceman	17	191-253	3.00	4.33	3.00	24,058	18,140
Sewer & Drainage Serviceman II	17	191-253	1.00	1.00	1.00	6,578	6,579
Sewer & Drainage Serviceman I	16	183-242	2.00	4.00	2.00	19,148	10,094
Laborer	15	174-230	1.00	1.00	0	4,537	0
<b>TOTAL</b>						<b>\$ 135,640</b>	<b>\$ 72,275</b>
Less Salary Savings						2,965	5,700
<b>TOTAL 105</b>						<b>\$ 132,675</b>	<b>\$ 66,575</b>
Social Security						7,748	4,228
Group Insurance						7,110	3,476
Pension						11,761	3,730
Longevity						1,170	540
Overtime						14,852	6,000
<b>GRAND TOTAL</b>			<b>18.00</b>	<b>22.66</b>	<b>11.00</b>	<b>\$ 175,316</b>	<b>\$ 84,549</b>
Less Leave Time			1.44	1.81	.88		
Net Productive Time Available			16.56	20.85	10.12		

# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
President Street Plant	7070	Water and Sewer		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 113,792	\$ 113,792
Contractual Services	0	0	128,676	128,676
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	48,000	48,000
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 290,468</b>	<b>\$ 290,468</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Water Pollution Control Admin.	35	\$446-594	0	0	.92	\$ 0	\$ 10,660
Chemist	33	405-540	0	0	.46	0	4,844
Sewage Treatment Superintendent	31	369-491	0	0	.92	0	8,823
Laboratory Supervisor	29	336-446	0	0	.46	0	4,017
Electrical Technician	29	336-446	0	0	.92	0	8,034
Clerk IV	25	278-369	0	0	.92	0	6,640
Sewage Treatment Plant Supv.	24	265-352	0	0	3.68	0	25,381
Pump Repair Mechanic	23	253-336	0	0	.92	0	6,053
Sewage Treatment Plant Oper. II	20	220-292	0	0	2.76	0	15,782
Laboratory Assistant	18	201-265	0	0	.92	0	4,807
Sewer & Drainage Serviceman II	17	191-253	0	0	1.38	0	6,870
Sewer & Drainage Serviceman I	16	183-242	0	0	1.84	0	8,757
<b>TOTAL</b>						<b>\$ 0</b>	<b>\$ 110,668</b>
Less Salary Savings						0	13,411
<b>TOTAL 105</b>						<b>\$ 0</b>	<b>\$ 97,257</b>
Social Security						0	5,690
Group Insurance						0	5,056
Pension						0	5,789
<b>GRAND TOTAL</b>			0	0	16.10	<b>\$ 0</b>	<b>\$ 113,792</b>
Less Leave Time			0	0	1.29		
Net Productive Time Available			0	0	14.81		

## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.		DEPARTMENT	
Small Plant Operation	7080		Water and Sewer	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 81,309	\$ 81,309
Contractual Services	0	0	0	0
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 81,309</b>	<b>\$ 81,309</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Sewage Treatment Plant Supv.	24	\$265-352	0	0	3.00	\$ 0	\$ 22,071
Sewage Treatment Plant Opr. I	19	210-278	0	0	5.00	0	30,099
Lift Station Maintenceman	17	191-253	0	0	2.00	0	10,188
Sewer & Drainage Serviceman I	16	183-242	0	0	2.00	0	10,070
Laborer	15	174-230	0	0	1.00	0	4,601
<b>TOTAL</b>						<b>\$ 0</b>	<b>\$ 77,029</b>
Less Salary Savings						0	7,700
<b>TOTAL 105</b>						<b>\$ 0</b>	<b>\$ 69,329</b>
Social Security						0	4,506
Group Insurance						0	4,108
Pension						0	3,345
Longevity						0	21
<b>GRAND TOTAL</b>			<b>0</b>	<b>0</b>	<b>13.00</b>	<b>\$ 0</b>	<b>\$ 81,309</b>
Less Leave Time			0	0	1.04		
Net Productive Time Available			0		11.96		

INTERDEPARTMENTAL  
(Water and Sewer Fund)

The Interdepartmental Department of the Water and Sewer Fund is divided into two Divisions: the Debt Service Division and the Services by the General Fund Division. The Debt Service Division provides funds for the retirement of debt incurred by the Water and Sewer Fund. The Services by the General Fund includes funds for payment of current revenue to the General Fund and the Capital Improvement Program and payments to the General Fund for services rendered, as well as, funds representing a contribution to the General Fund.

The appropriation for 1974 is \$3,930,951. This is a decrease of \$627,361 or 13.8% under the 1973 projection of \$4,558,312.

RECOMMENDED 1974 BUDGET

MAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Debt Service requirements will decrease in 1974.	\$	\$ 115,050
2. The cost of services by the General Fund will increase in 1974.	39,600	
3. The Water and Sewer Fund's contribution to the General Fund decreases in 1974.		551,900

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

DEPARTMENT	ACCOUNT NUMBERS 7410-20-30-40-	FUNCTION	FUND	
Interdepartmental	50	Interdepartmental	Water and Sewer	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	2,271,536	1,807,217	1,295,316	1,295,316
Commodities	0	0	0	0
Revolving Fund	0	75	0	0
Capital Outlay	32,024	0	0	0
Bond Amortization	2,187,143	2,751,020	2,635,635	2,635,635
<b>TOTAL</b>	<b>\$ 4,490,703</b>	<b>\$ 4,558,312</b>	<b>\$ 3,930,951</b>	<b>\$ 3,930,951</b>
Budgeted Man Years	N/A	N/A	N/A	N/A
<b>SUMMARY BY ACTIVITIES</b>				
<u>Contribution to Debt</u> <u>Retirement Fund</u>	\$ 2,187,203	\$ 2,754,400	\$ 2,639,335	\$ 2,639,335
<u>Services by the General Fund</u>				
Water and Sewer Revenue	253,938	299,746	315,699	315,699
Administrative Services	260,684	321,037	343,339	343,339
Engineering Services	15,298	17,380	18,713	18,713
Capital Improvements	32,024	0	0	0
Contributions to General Fund	1,741,556	1,165,749	613,865	613,865
<b>GRAND TOTAL</b>	<b>\$ 4,490,703</b>	<b>\$ 4,558,312</b>	<b>\$ 3,930,951</b>	<b>\$ 3,930,951</b>

INDUSTRIAL AND DOMESTIC WATER SUPPLY

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Budget	\$ 1,139,515	\$ 880,690	\$ + 258,825

Budget Comments

None



INDUSTRIAL AND DOMESTIC WATER SUPPLY

The Industrial and Domestic Water Supply Commission is appointed by the Mayor and Aldermen to administer the Industrial and Domestic Water Supply system, the purpose of which is to supply large volumes of treated water to industrial users. In addition, they provide a ready supply of water to the City in case of emergency.

The Industrial and Domestic Water Supply Commission includes three Activities. These are (1) Treatment and Distribution (2) Debt Service (3) Services By General Fund.

Listed below is the Results Objective for the Water Supply and Treatment Activity.

Results Objective:

To provide safe potable water with a zero coliform count to 32 existing industrial customers at a static pressure of not less than 28 p. s. i., and in quantities desired by these industries. Also, to have the capability to accommodate additional industrial customers as required, and serve as an emergency source of water supply for the City's domestic water system as required.

Service Programs to Accomplish Results Objective:

1. Operate a raw water pumping station, filtration plant and distribution system to produce an average of 35 mgd with peak loads of 43 mgd at an average pressure of 30 p. s. i. to satisfy consumption demands. The current level cost of this program is \$795,513 per year.
2. Bill 32 water users monthly for their consumption to insure funds for operation, maintenance, plant repair, expansion and replacement are obtained. The current level cost of this program is \$2,000 per year.
3. Retire the debt on the I and D Water Plant and facilities by amortizing outstanding bond issues. The 1974 cost of this is \$329,781.

The proposed 1974 Budget for the Department is \$1,139,515. This is an increase of \$258,825 or 29.4% over the 1973 projection of \$880,690.

RECOMMENDED 1974 BUDGETMAJOR CURRENT LEVEL CHANGES FROM 1973 PROJECTED EXPENDITURES

	<u>Increase</u>	<u>Decrease</u>
1. Personal Services increase due to an anticipated full employment level in 1974	\$ 5,350	\$
2. The Contribution to the General Fund increases for 1974	8,000	

	<u>Increase</u>	<u>Decrease</u>
	\$	\$
3. Contractual Services increase due to the 10.9% utility rate increase for 1974, increased maintenance charges and increased professional services fees.	99,700	
4. Commodities decrease due to the transfer of all Commodities costs to the Central Warehouse.		156,200
5. Miscellaneous Revolving Funds increase to reflect the transfer of the Engineering Activity to the Revolving Fund.	7,250	
6. Warehouse charges increase to reflect the transfer of all Commodities charges to the Revolving Fund.	178,600	
7. Capital Outlay requirements decrease for 1974.		18,850
8. Bond Amortization and Interest costs increase.	135,000	

PROGRAM IMPROVEMENTS

1. None.

## DEPARTMENTAL EXPENDITURE SUMMARY

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DEPARTMENT	ACCOUNT NUMBERS	FUNCTION	FUND	
Industrial and Domestic Water Supply	8002-10-20	I. & D. Water	I. & D. Water	
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	ADOPTED BUDGET 1974
Personal Services	\$ 209,736	\$ 228,171	\$ 233,497	\$ 233,497
Contractual Services	459,134	286,426	394,124	394,124
Commodities	147,130	156,195	0	0
Revolving Fund	1,459	3,513	189,385	189,385
Capital Outlay	0	48,765	29,880	29,880
Bond Amortization	261,027	157,620	292,629	292,629
<b>TOTAL</b>	<b>\$ 1,078,486</b>	<b>\$ 880,690</b>	<b>\$ 1,139,515</b>	<b>\$ 1,139,515</b>
Budgeted Man Years	24.00	24.00	24.00	24.00
SUMMARY BY ACTIVITIES				
Treatment and Distribution	\$ 793,459	\$ 699,070	\$ 814,886	\$ 814,886
Contribution to Debt				
Retirement Fund	261,027	157,620	292,629	292,629
Services by General Fund	24,000	24,000	32,000	32,000
<b>GRAND TOTAL</b>	<b>\$ 1,078,486</b>	<b>\$ 880,690</b>	<b>\$ 1,139,515</b>	<b>\$ 1,139,515</b>



## ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT Industrial and Domestic Water Supply		
Treatment and Distribution	8002			
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 209,736	\$ 228,171	\$ 233,497	\$ 233,497
Contractual Services	435,134	262,426	362,124	362,124
Commodities	147,130	156,195	0	0
Revolving Fund Charge-Backs	1,459	3,513	189,385	189,385
Capital Outlay	0	48,765	29,880	29,880
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 793,459</b>	<b>\$ 699,070</b>	<b>\$ 814,886</b>	<b>\$ 814,886</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
Water Utility Director	38	\$515-686	1.00	1.00	1.00	\$ 15,418	\$ 16,180
Assistant Water Utility Dir.	29	336-446	1.00	1.00	1.00	11,570	11,587
Master Maintenance Mechanic	28	321-425	1.00	1.00	1.00	8,320	8,334
Assistant Filtration Plant Supv.	25	278-369	1.00	.85	0	8,133	0
Administrative Assistant	25	278-369	0	.15	1.00	1,435	9,590
Laboratory Technician	23	253-336	1.00	1.00	1.00	8,710	8,733
Maintenance Mechanic	23	253-336	3.00	3.00	3.00	20,924	21,891
Filtration Plant Operator	21	230-306	11.00	11.00	11.00	84,240	80,425
Filtration Plant Utilityman	18	201-265	5.00	5.00	5.00	31,070	31,368
<b>TOTAL</b>						<b>\$ 189,820</b>	<b>\$ 188,108</b>
Less Salary Savings						8,748	0
<b>TOTAL 105</b>						<b>\$ 181,072</b>	<b>\$ 188,108</b>
Social Security						10,552	10,795
Group Insurance						7,584	7,584
Longevity						4,726	4,146
Overtime						10,000	10,000
Pension						14,237	12,864
<b>GRAND TOTAL</b>			<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>\$ 228,171</b>	<b>\$ 233,497</b>
Less Leave Time			1.92	1.92	1.92		
Net Productive Time Available			22.08	22.08	22.08		



# ACTIVITY DETAIL

ACTIVITY TITLE	ACTIVITY ACCOUNT NO.	DEPARTMENT		
Services by General Fund	8020	Industrial and Domestic Water Supply		
MAJOR OBJECT CLASSIFICATION	ACTUAL EXPENDITURES 1972	Projected Expenditures 1973	ESTIMATED REQUIREMENTS 1974	FINAL ALLOWANCE 1974
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Contractual Services	24,000	24,000	32,000	32,000
Commodities	0	0	0	0
Revolving Fund Charge-Backs	0	0	0	0
Capital Outlay	0	0	0	0
Bond Amortization	0	0	0	0
<b>TOTAL</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 32,000</b>	<b>\$ 32,000</b>

## PERSONNEL SCHEDULE

JOB CLASSIFICATION	RANGE NO.	SALARY RANGE Bi-Weekly	NO. OF MAN YEARS			Projected Exp. 1973	BUDGET 1974
			Actual 72	Budget 73	Budget 74		
		\$				\$	



CAPITAL IMPROVEMENTS FUND

	<u>1974</u>	<u>1973</u>	<u>Change</u>
Budget	\$ 7,407,582	\$ 13,583,170	\$ -6,175,588

Budget Comments

1. A Revenue Bond Issue in the amount of some \$5,142,000 will be used to fund the Pollution Abatement, Water and Sewer Improvements, Residential Street Paving Projects and Fluoridation of City Water Supply.
2. A General Obligation Bond Issue in the amount of some \$1,000,000 will be used to fund the 1974 "Baby Bond" Paving Projects and Residential "Public Necessity" Paving Projects.



CAPITAL IMPROVEMENTS

A Capital Budget is a one-year plan that encumbers funds for new projects approved by the Mayor and Aldermen. By definition, capital improvements are on-going projects of large size, fixed nature, or long life which directly relate to the development of new or additional public facilities or services.

All projects in the Capital Budget must have an estimated cost of \$1,000 or more and a useful life of not less than five years. Improvements are financed through direct budget appropriations, bonded loans, or grants-in-aid.

A total of \$7,407,582 is appropriated for the 1974 Capital Improvement Budget. A comparative table between the 1973 and the 1974 Budgets is shown below:

<u>Source</u>	<u>1973 Budget</u>	<u>1974 Budget</u>
Contributions from Revenue Sharing Fund	\$ 2,263,000	\$ 0
Contribution from Operating Budget	0	630,437
Revenue Bonds	8,650,000	5,142,000
General Obligation Bonds	600,000	1,000,000
Federal and State Grants	1,789,170	200,000
Property Owners	281,000	285,145
Other	0	150,000
	<u>0</u>	<u>150,000</u>
TOTAL	\$ 13,583,170	\$ 7,407,582

In determining the projects to be recommended for inclusion in the 1974 Capital Improvements Budget, the department heads submit their project requests and priorities to the Research and Budget Division for review. The requests are forwarded to the Engineering Division where cost estimates are prepared and priorities are verified. The Research and Budget Division prepares the Capital Improvements Budget according to the funds available and the priority of the project requested.



S U M M A R Y

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds			Other Than City Funds		
			C. F.	1974 G. O. B.	1974 RB	Chatham County Funds	PROPERTY OWNERS	Federal Grant
	Residential "Baby Bond" Paving	\$ 652,945	\$	\$ 378,325	\$ 17,850	\$	\$ 256,770	\$
	Residential "Public Necessity" Paving	78,750		47,675	2,700		28,375	
	Miscellaneous Street Paving	574,000		574,000				
	Pollution Abatement	4,296,000			4,096,000			200,000
	Water System Improvements	294,750			294,750			
	Sewer System Improvements	188,700			188,700			
	Fluoridation of City Water Supply	542,000			542,000			
	Sanitary Landfill Site	370,000	220,000			150,000		
	Miscellaneous Police Projects	160,306	160,306					
	Central Urban Renewal	66,000	66,000					
	Paving of Parking Area Central of Georgia Railroad Property	33,571	33,571					
	( - continued - )							

# CAPITAL IMPROVEMENT BUDGET

Year 1974

## SUMMARY

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					PROPERTY OWNERS	Federal Grant
			City Funds			Other Than City Funds			
			C. F.	1974 G. O. B.	1974 RB	Chatham County Funds			
	( - continued - )	\$	\$	\$	\$	\$	\$	\$	
	Savannah Transit Authority Modernization Project (City's Share for the First Year - 1974)	37,350	37,350						
	Revolving Funds for Engineering Services on C. I. P. Projects	98,610	98,610						
	Miscellaneous Projects	14,600	14,600						
	TOTAL	\$ 7,407,582	\$ 630,437	\$ 1,000,000	\$ 5,142,000	\$ 150,000	\$ 285,145	\$ 200,000	

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds			Other Than City Funds		
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	OTHER
<u>L. F.</u>	<u>1974 "Baby Bond" Paving Projects</u>							
1170	62nd - Springhill to Paving	\$ 70,200		\$ 42,290	\$ 3,200		\$ 24,710	
1300	Fell - Augusta to Bay	78,000		48,550	2,000		27,450	
765	Weldon - Nettles to Tuten	45,900		27,900	1,850		16,150	
1300	McIntyre - Augusta to Hudson	78,000		48,850	1,700		27,450	
730	Bolling - Treat to Georgia	43,800		27,400	1,000		15,400	
380	Greenville-Screven to Atkinson	22,800		13,975	800		8,025	
960	Forrest - Elgin to Greenville	57,600		36,725	600		20,275	
825	48th - Peachtree to Bulloch	49,500		30,050	2,000		17,450	
530	69th - Sanders to Ranger	31,800		18,600	2,000		11,200	
735	Utah - Nevada to Oregon	44,100		27,375	1,200		15,525	
1770	Carroll - Gwinnett to Blun	131,245		56,610	1,500		73,135	
10,465	TOTAL	\$ 652,945		\$ 378,325	\$ 17,850		\$ 256,770	

# CAPITAL IMPROVEMENT BUDGET

Date: \_\_\_\_\_

Year: 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds				Other Than City Funds	
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	OTHER
	<u>Residential "Public Necessity" Paving Projects</u>							
	32nd - Bull to Drayton	\$ 20,000		\$ 10,800	\$ 800		\$ 8,400	
	Bolton - Waters to Harmon	48,750		31,500	1,500		15,750	
	41st - McAlpin to Pavement	10,000		5,375	400		4,225	
	TOTAL	\$ 78,750		\$ 47,675	\$ 2,700		\$ 28,375	

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds				Other Than City Funds	
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	OTHER
	<u>Miscellaneous Street Paving</u>							
	Street Improvements - Model Cities Urban Renewal Area	\$ 337,675		\$ 337,675				
	Miscellaneous Street Paving Projects	69,825		69,825				
	1974 G. O. Bond Sale Expenses	6,500		6,500				
	River Street - Riverfront Urban Renewal	160,000		160,000				
	TOTAL	\$ 574,000		\$ 574,000				

# CAPITAL IMPROVEMENT BUDGET

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds			Other Than City Funds		
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	Federal Grant
	<u>Pollution Abatement</u>							
	Anticipated Cost Overrun - Laurel Grove Interceptor	\$ 191,000			\$ 191,000			\$
	Westside Interceptor	2,230,000			2,030,000			200,000
	River Street Interceptor	475,000			475,000			
	Misc. Connections and Repairs	1,400,000			1,400,000			
	TOTAL	\$ 4,296,000			\$ 4,096,000			\$ 200,000
	<u>Water System Improvements</u>							
	Engineering Feasibility Report for Issuing 1974 Water & Sewer Revenue Bonds	8,000			8,000			
	Miscellaneous Water and Sewer Improvements	56,300			56,300			
	Payments to Developers for Outstanding Water and Sewer Agreements - Outside City	98,500			98,500			

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds			Other Than City Funds		
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	OTHER
	<u>Water System Improvements - Continued</u>							
	Payments to Developers for Outstanding Water and Sewer Agreements - Inside City	\$ 30,000			\$ 30,000			
	Pitometer Leak Survey - Phase II - Areas 5, 8 and 10	15,000			15,000			
	Study for New Well and Mains in Sandfly Area	15,000			15,000			
	Water Main Replacement - Various Locations (CRP)	26,500			26,500			
	Water Supply for Fire Protection Various Locations (CRP)	20,450			20,450			
	Water Flow Improvements - Various Locations (CRP)	25,000			25,000			
	TOTAL	\$ 294,750			\$ 294,750			

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_  
Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds			Other Than City Funds		
			C. F.	1974 G. O. B.	1974 RB	RB	PROPERTY OWNERS	OTHER
	<u>Sewer System Improvements</u>							
	Abercorn Terrace Sewage Lift Station (No. 5) Rehabilitation	\$ 14,700			\$ 14,700			
	Deptford Tract Sewage Lift Station (No. 1) Rehabilitation	37,000			37,000			
	Wellwood Sewage Lift Station (No. 21) Removal	20,000			20,000			
	Solomons Park Sewage Lift Station (No. 4) Rehabilitation 50th and Harmon Streets	23,500			23,500			
	Windsor Forest Treatment Plant Lift Station Rehabilitation Adjacent to Aeration Pond	23,500			23,500			
	Cleaning of Digester Tanks - Bacon Park Plant	30,000			30,000			
	Miscellaneous Sanitary Sewer Improvements	40,000			40,000			
	TOTAL	\$ 188,700			\$ 188,700			

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					Other Than City Funds		
			City Funds				1974 RB	RB	PROPERTY OWNERS	OTHER
			C. F.	G. O. B.						
	<u>Fluoridation Program</u>  Fluoridation of City's Water Supply	\$ 542,000  <hr style="width: 50px; margin: 0 auto;"/> \$ 542,000				\$ 542,000  <hr style="width: 50px; margin: 0 auto;"/> \$ 542,000				

# CAPITAL IMPROVEMENT BUDGET

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					PROPERTY OWNERS	OTHER
			City Funds				Chatham Co. Funds		
			C. F.	G. O. B.	RB	Chatham Co. Funds			
	<u>Sanitary Landfill Site</u>								
	Acquire and prepare new sanitary landfill site	\$ 370,000	\$ 220,000			\$ 150,000			
		_____	_____			_____			
	TOTAL	\$ 370,000	\$ 220,000			\$ 150,000			

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					PROPERTY OWNERS	OTHER	
			City Funds				Other Than City Funds			
			C. F.	G. O. B.	RB	RB				
	<u>Miscellaneous Police Projects</u>									
	Various Police Department Projects	\$ 160,306	\$ 160,306							
	TOTAL	\$ 160,306	\$ 160,306							

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_  
Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds					
			City Funds				Other Than City Funds	
			C. F.	G. O. B.	RB	RB	PROPERTY OWNERS	OTHER
	<u>Central Urban Renewal</u>							
	Demolishing buildings for Central Urban Renewal Project	\$ 66,000	\$ 66,000					
	TOTAL	\$ 66,000	\$ 66,000					

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds						
			City Funds				Other Than City Funds		
			C. F.	G. O. B.	RB	RB	PROPERTY OWNERS	OTHER	
	Paving Parking Area at Central of Georgia Railroad Property	\$ 33,571	\$ 33,571						
	TOTAL	\$ 33,571	\$ 33,571						

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds						
			City Funds				Other Than City Funds		
			C. F.	G. O. B.	RB	RB	PROPERTY OWNERS	OTHER	
	<u>Savannah Transit Authority</u> <u>Modernization Project</u>  City's Contribution to the Project for the First Year (1974) of the Four Year Period	\$ 37,350	\$ 37,350						
	TOTAL	\$ 37,350	\$ 37,350						

# CAPITAL IMPROVEMENT BUDGET

Date \_\_\_\_\_

Year 1974

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds						
			City Funds				Other Than City Funds		
			C. F.	G. O. B.	RB	RB	PROPERTY OWNERS	OTHER	
	<u>Miscellaneous C. I. P.</u>								
	Revolving Funds for Engineering Services	\$ 98,610	\$ 98,610						
	TOTAL	\$ 98,610	\$ 98,610						

# CAPITAL IMPROVEMENT BUDGET

Year 1974

314

PROJECT NUMBER	PROJECT TITLE	TOTAL	Source of Funds						
			City Funds				Other Than City Funds		
			C. F.	G. O. B.	RB	RB	PROPERTY OWNERS	OTHER	
	<u>Miscellaneous Projects</u>	\$ 14,600	\$ 14,600						
	TOTAL	\$ 14,600	\$ 14,600						

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