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L. H. BARRY

CITY OF
SAVANNAH

GEORGIA



Annual Report

1962



ANNUAL REPORT
Of
THE CITY OF SAVANNAH

1962

21 March 1963

Mayor and Aldermen
City of Savannah
Savannah, Georgia

Gentlemen:

This is the Annual Report of the City Manager for the fiscal year 1962. In it you will find a digest of the year's activities for each of the major departments of the City.

As you can see from the report this was a year of activity and progress. The City once again ended a fiscal year with revenue surplus. Progress was made in planning for the City's future. Nathanael Greene Park Subdivision became a reality. Major improvements were made in the water and sewerage systems. A new issue of water and sewer revenue bonds was sold to obtain funds to finance further improvements in the water and sewerage system.

These achievements and the others described in the report can be pointed to with pride. They reflect credit on you, on the community, on the more than 1,100 employees of the City and on the many private citizens who serve without pay on the various boards, commissions and committees of the City government.

Respectfully submitted,


Arthur A. Mendonsa
City Manager

AAM/rwt

TABLE OF CONTENTS

	Page
Letter of Transmittal	i
Revenues and expenditures - 1962	1
Department of Finance	2
Personnel Department	3
Fire Department	4
Police Department	5
Department of Public Improvements.....	7
Traffic Engineering Department.....	8
Electrical and Radio Department.....	10
Savannah Recreation Commission	11
Park and Tree Commission.....	12
The City and Regional Library	13
Metropolitan Planning Commission	15

REVENUES AND EXPENDITURES - 1962

<u>Revenue Item</u>	<u>Amount</u>
Property Tax	\$ 4,847,000
Licenses and Permits	931,275
Fines, Forfeits, Penalties	269,560
Rents and Interest	149,505
Other Agencies	100,823
Charges for Current Services	377,005
Other Enterprises	1,768,957
Miscellaneous other Revenues	23,857
	<u>\$ 8,467,982</u>

<u>Expenditure Item</u>	
General Government	\$ 279,236
Finance Department	264,765
Public Improvements	2,340,147
Police Department	1,020,016
Fire Department	832,663
Traffic Engineering	97,825
Inspections	47,403
Health and Welfare	425,220
Libraries	185,632
Recreation	299,469
Park and Tree Commission	259,774
Miscellaneous	573,772
Dept Service	1,497,591
	<u>\$ 8,123,513</u>

Revenue in Excess of Expenditures \$ 344,469

DEPARTMENT OF FINANCE

The Department of Finance is responsible for maintaining an accounting system for all city funds; for collecting the revenue of the City; for disbursing funds; for purchasing; and for performing the other financial operations of the City.

In 1962 this department:

- Employed 55 people
- Spent \$264,765
- Received \$8,467,983 in general fund revenues
- Disbursed \$8,123,512
- Sold \$1,140,000 Water and Sewer Revenue Bonds of which \$790,000 were refunded to achieve an interest savings of \$65,000 on the life of the bond.
- Added \$1,917,200 of personal and real property to the tax books.
- Collected \$556,664 in delinquent taxes, business licenses, and paving assessments.
- Supervised the purchase of more than \$1,200,000 in supplies, materials, and equipment.
- Received and processed over 80 formal bids, and over 1,500 informal written quotations for labor, materials, equipment, and supplies.
- Issued over 7,200 purchase orders
- Re-instated a monthly financial report
- With the help of the budget officer and the Police Department, reorganized the traffic ticket program.

PERSONNEL DEPARTMENT

The Personnel Department is responsible for developing and administering the City's personnel program. This involves the recruiting, examining, and certifying of candidates for city employment; the administration of the compensation and pay plans; the application of personnel rules, policies, and procedures to personnel actions; the development and operation of employee relations programs; and the maintenance of appropriate personnel records.

In 1963, the Personnel Department:

- Employed four people, including two clerks, one personnel technician, and the Personnel Director
- Spent \$22,373.00
- Participated in the recruitment and examination processes from which vacancies in 169 permanent and 150 temporary positions were filled. Among other things, this involved the receipt of 2,167 applications and the conduct of 63 written examinations.
- Processed 23 requests for reallocation of positions from one class to another, of which 19 were granted.
- Established 10 new position classes and titles and abolished 2 existing position classes and titles.
- Processed the separation of 209 permanent employees and 276 temporary employees from the City's service
- Maintained personnel records for an average of 1153 employees.

Some information about the City Service is shown in the following table:

Employee turnover in 1962:	17.4%
Number of employees	1,154
Average age	43.8 years
Average number of years with City Service	9.8 years
Employees with 25 years of City Service	65

FIRE DEPARTMENT

The Fire Department is responsible for extinguishing fires, preventing fires, and for providing emergency inhalator service.

In 1962 the Fire Department:

- Employed 188 persons which included 185 firemen, three civilians.
- Spent \$832,663
- Purchased two 750 GPM pumpers to replace obsolete equipment
- Answered 234 inhalator calls - an increase of 56 calls over the 1961 figure
- Made 11,200 inspections of buildings
- Answered 1,596 fire alarms of which 205 were false alarms. Property loss for the year from fires totalled \$746,000 - an increase of \$5,000 over the 1961 figure.
- Furnished fire protection to 213 subscribers outside the City limits of Savannah for which the City received \$27,780 in fees.

POLICE DEPARTMENT

The Police Department is responsible for protecting life and property, for preserving order, for apprehending law violatores, and for investigating law violations.

In 1962 the Police Department:

- Employed 153 police officers and 45 civilians
- Spent \$1,020,016
- Recorded and investigated 15,000 law violations
- Recorded 3,810 crimes in those categories which make up the Crime Index of the Federal Bureau of Investigation. Of this number 993 or 26% were cleared by arrests.
- Traveled 1.8 million miles in patrols
- Took preliminary steps to organize a juvenile bureau.

The following table lists the number of crimes in each of the categories contained in the Crime Index and shows the number and per cent in each of these categories which were cleared by arrests. For comparison, statistics for 1961 are also shown. Also for comparison, the per cent in each category cleared by arrests for cities in the 100,000 - 250,000 class are shown:

OFFENSES KNOWN
NUMBER AND PER CENT CLEARED BY ARRESTS
FOR 1961 AND 1962

Type of Offense	1962		1961		Cities	
	Offenses Known	Cleared by Arrests No. %	Offenses Known	Cleared by Arrests No. %	100,000 - 250,000 % cleared by arrests	250,000 - 500,000 % cleared by arrests
Murder	14	12 85%	8	8 100%	93.9%	
Manslaughter	6	6 100	11	11 100	89.7	
Rape	26	21 81	24	16 67	69.7	
Robbery	139	38 27	144	45 31	38.5	
Aggravated Assault	267	166 62	286	176 61	74.6	
Burglary	1,241	327 24	1,503	450 30	29.3	
Larceny	1,820	348 19	2,771	406 17	18.7	
Auto Theft	<u>324</u>	<u>75 23</u>	<u>479</u>	<u>54 12</u>	<u>29.7</u>	
	3,837	993 26%	5,226	1,116 24.5%	24.6%	

DEPARTMENT OF PUBLIC IMPROVEMENTS

The Department of Public Improvements is responsible for the public works activities of the City. Included in this department's responsibilities are engineering, inspections, water and sewers, street maintenance, refuse collection, drainage, and related activities.

In 1962 the Department of Public Improvements:

- Employed 444 persons
- Spent \$2,340,147
- Through the Engineering Division prepared 88 sets of plans for sewers, drainage, paving and building improvements.
- Through the Inspections Division, made 815 building inspections and inspected more than 11,000 electrical and plumbing installations.
- Through the Water Supply and Distribution Division installed 60,500 feet of water pipe, installed 663 water meters, repaired 1,326 leaks and pumped and distributed 7 billion gallons of water.
- Through the Sewer Maintenance Section installed 9,800 feet of sewer pipe, cleaned 10,000 catch basins, built 55 catch basins and cleaned 1,500 manholes.
- Through the Drainage Section cleaned 79 miles of drainage ditches.
- Through the Street Maintenance Division maintained the equivalent of 700 miles of streets and lanes.
- Through the Sanitation Division collected 116 million pounds of refuse and trash, and swept the equivalent of 35,000 miles of streets.
- Directed the preparation of the Subdivision Plans for the City's 59-lot Nathanael Greene Park Subdivision. Through a contract began the construction of this subdivision.
- Through contracts paved 4.63 miles of streets.

TRAFFIC ENGINEERING DEPARTMENT

The Traffic Engineering Department is responsible for expediting the safe movement of traffic through regulations implemented by the use of signs, signals, pavement markings, and street lighting. It also is responsible for the regulation of parking through stall markings, time limits, parking meters, and the operation of a parking lot. Maintenance of traffic control devices and parking meters is provided by the department except that the City Electrician maintains traffic signals and the Savannah Electric and Power Company maintains street lights.

During 1962 the Traffic Engineering Department:

- Employed 12 people
- Spent \$97,825
- Made and installed 809 traffic signs
- Maintained proper timing of 116 traffic signals
- Changed speed limits on seven streets
- Maintained 1,875 parking meters which took in \$139,050 in fees.
- Made four parking studies
- Made over 100 studies of accident situations
- Measured traffic volumes at 85 locations and speeds at 12 locations.
- Made a special report on the Casey Canal Parkway
- Added 204 street lights
- Maintained 75 miles of street stripping and crosswalks at 220 intersections
- Operated a parking lot which grossed \$10,113

Statistics on matters of concern to the Traffic Engineer's Department are shown below:

<u>Parking Meters</u>	<u>1961</u>	<u>1962</u>
Parking meters in use	1,936	1,875
Parking meters reported defective	4,240	3,199
Parking meters broken into	185	114
Parking meter income	\$ 149,136	\$ 139,050

City Parking Lot

Income	\$ 11,931	\$ 10,113
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Street Lights

Number in operation	2,551	2,755
Monthly cost (December billing)	\$ 7,990	\$ 8,878

Accidents

Number of accidents	3,867	4,347
Persons injured	785	1,003
Deaths	9	15
Accident rate per 100 registered vehicles	5.6	6.0
Number vehicles registered	69,385	72,271

Traffic Controls

Signalized intersections	119	116
Intersections with stop or yield signs	1,151	1,253

ELECTRICAL - RADIO DEPARTMENT

The Electrical - Radio Department is responsible for the maintenance of the City's electrical and electronic equipment.

In 1962 the Electrical - Radio Department:

- Employed 11 persons
- Spent \$69,043
- Replaced 2,040 lights in traffic signals
- Answered 3,416 electrical work service calls
- Maintained 252 pieces of radio and electronic equipment
- Installed or modified traffic signals at eight locations
- Renewed 5,250 feet of underground cable for the fire alarm system and replaced 125 cross arms for this system.
- Installed a flood light system for a lighted ball diamond on Gwinnett Street

SAVANNAH RECREATION COMMISSION

The Savannah Recreation Commission is responsible for managing, directing, and caring for all municipal playgrounds. This Commission is also responsible for organizing and supervising the City's public recreation program.

In 1962 the Recreation Commission:

- Employed 22 full-time employees and 69 part-time employees
- Spent \$299,469
- Operated 92 facilities consisting of Grayson Stadium, Ambuc Stadium, Memorial Stadium, Savannah Sports Center; Municipal Auditorium; two Golden Age Centers; Tompkins Gymnasium; the Westside Community Building; three swimming pools, 9 tennis courts, an archery range, a model airplane field, picnic area, 23 playgrounds, 15 soft ball diamonds; 16 little league baseball diamonds, 11 pony league and official baseball diamonds; 3 football fields, and a number of unsupervised areas.
- Conducted 3,201 baseball games, 1,919 softball games; 200 football games and 1,210 basketball games
- Provide swimming lessons and tennis lessons
- Accommodated 2,140,000 visitations to various programs
- Conducted a special summer program for which 2,800 persons registered.
- Conducted a number of special programs including a track and field meet; a state archery tournament; a novice tennis tournament; and chartered bus trips and theatre parties for Golden Agers

PARK & TREE COMMISSION

The Park and Tree Commission is responsible for the care, preservation, maintenance, and improvement of the parks, squares, grass plats and cemeteries. The Commission is also responsible for the care and removal of trees in street rights-of-way.

In 1962 the Park and Tree Commission:

- Employed 78 persons
- Spent \$259,774
- Maintained 2,128 perpetual care cemetery lots and 105 annual care cemetery lots
- Planted 2,192 shrubs and 479 trees
- Trimmed 3,816 trees and removed 319 trees
- Painted and repaired the fountain in Forsyth Park
- Collected \$44,819 in fees for cemetery services

THE CITY AND REGIONAL LIBRARY

The City and Regional Library serves as the central reference information agency for the City of Savannah and the region consisting of Chatham County, Effingham County and Liberty County. The library offers support to local, civic and cultural activities and provides materials for constructive recreation. Its resources include books, magazines, and other printed matter, and records and pictures.

The library system includes the central facility; three community branch libraries; five sub-branch libraries; two school branch libraries; and three book-mobiles

In 1962 the library spent \$253,045. The library's funds came from the following sources in 1962.

Source

City of Savannah	\$ 149,700	59%
State	64,316	25
Other local governments	<u>39,029</u>	<u>16</u>
Total	\$ 253,045	100%

In 1962 the Library:

- Employed 50 people
- Loaned 816,365 books
- Loaned 844 pictures
- Loaned 7,612 records
- Answered 21,516 reference queries
- Conducted three speed-reading classes
- Participated in eight book reviews
- Held four Friends of the Library programs

- Conducted 109 story hours for children
- Provided special services to 200 organizations
- Served 42,137 active borrowers
- Added 14,486 books
- Maintained a collection of materials consisting of:

191,180 books
549 newspaper and magazine subscriptions
73,622 pamphlets and clippings
18,228 pictures and prints
1,909 phonograph records
244 projected books

METROPOLITAN PLANNING COMMISSION

The Metropolitan Planning Commission functions as an advisory agency to the government of the City of Savannah and to the government of Chatham County. Its job is to assist these two governments in the development of those plans and programs through which the streets, land use structure, public buildings and public services in this community can adequately serve the needs of the present and future inhabitants of this community.

In 1962 the Metropolitan Planning Commission:

- Completed a report listing the capital improvements that will be needed in this community during the ten-year period 1963-1972.
- Began preliminary preparation for a study of the central area of Savannah.
- Prepared and certified a zoning ordinance and map for the unincorporated areas of Chatham County to the commissioners of Chatham County.
- Published a supplement to the City of Savannah zoning ordinance.
- Processed 73 zoning petitions and answered 275 inquiries relating to zoning matters.
- Began staffing the Chatham County-Savannah Board of Appeals.
- Processed 50 applications for preliminary or final subdivision plat approval.
- Prepared and certified a proposed ordinance to the governing bodies of Savannah and Chatham County which would establish a program to eliminate duplicate street names.
- Began work on the street renaming program
- Completed a study and report on the community's auditorium and convention facilities.

- Prepared base maps for an inventory of facilities of historic and architectural significance.
- Prepared a development plan for a recreation area on Gwinnett Street.
- Prepared a proposed ordinance for Chatham County which would establish a procedure for assigning paving priority to unpaved streets.
- Began a study of the space needs for the Police Recorder's Court.

Malcolm R. Maclean
Mayor

C. Harold Carter
Mayor Pro Tem

John W. Carswell
Alderman

John J. Rauers, Jr.
Alderman, Chairman
of Council

Joseph T. Coleman
Alderman, Vice
Chairman of Council

Julius J. Shoob
Alderman

Louie Nunn
Alderman

James B. Blackburn
City Attorney

Alton D. Kitchings
Assistant City Attorney

Nelson Haslam
Assistant City Attorney

Arthur A. Mendonsa
City Manager

Jerry C. Bosworth
Assistant City Manager