



PLEASE COMPLETE THE FOLLOWING INFORMATION AND SUBMIT TO PLANNING@SAVANNAHGA.GOV OR FAX 912-525-1611.

ADDRESS OF VENDOR LOCATION REQUESTED: _____

NAME OF VENDOR: _____

BUSINESS NAME (DBA): _____

BUSINESS ADDRESS OF VENDOR: _____

EMAIL: _____ PHONE: _____

To process the application, the vendor must also provide the following:

_____ A letter from the property owner stating the vendor has permission to use the location.

_____ Site layout/diagram identifying set up location.

VENDOR MUST INITIAL:

_____ I understand that the proposed use is temporary for the location listed above.

_____ I understand that all my activity will be conducted entirely on private property.

_____ I understand that my activity will be conducted based on these dates and times specified in the permit.

_____ I understand that any violation of these conditions will result in revocation of this approval including any balance of dates.

_____ I understand that a *Temporary Use Approval form, Business Tax Certificate, and a valid ID* must be available at all times and be able to present it if requested.

Vendor Signature: _____ **Date:** _____

No application will be taken after March 5th, 2025.

The Planning and Urban Design Office will process this information and email the Temporary Use Permit to applicants by Monday, March 10th, 2025.

All St. Patrick's Day Festival Temporary Use Permits must secure a Business Tax Certificate from the City of Savannah Revenue Department. To complete this process, please contact 912-651-6470.