Is the proposed business use allowed in the Zoning District for the property being considered?

Is this an existing building or new construction?

Is this a Change of Use or Change of Occupancy at this location that requires building and life safety code compliance?

Is work being done on the property that would require a Building Permit?

Submit Business Location Approval (BLA) Application to Business Approval Coordinator. Once approved, obtain BLA Document.

Submit Building Permit application (Refer to Building Permit Process Flow Chart)

Submit New Business Tax Return Form to the Revenue Department, along with BA document, payment, and any other required documents, to receive Business Tax Certificate

Business Tax Certificate Issued

Contact:

Metropolitan Planning Commission (MPC)
Gary Plumbley (912)651-1468
plumbleyg@thempc.org
Three Options Available:
1. Rezoning
2. Text Amendment
3. Zoning Board of Appeals (ZBA)
Variance/Special Use Request (if applicable)

For further assistance, please contact:

Skane Corbin
Zoning Administrator
scorbin@savannahga.gov
(912)265-6510 ext. 1848

Robert Davis
Economic Development Liaison
rdavis03@savannahga.gov
(912)265-3653 ext. 1918

Pamela Saunders
Revenue Department
(912)651-6445
psaunders@savannahga.gov

NOTE:
- All businesses operating in the City of Savannah are required to have a business tax certificate in lieu of a business license.
- If you plan to apply for a City of Savannah Alcoholic Beverage License, contact Judee Jones at (912)651-6447 or jjones01@savannahga.gov. Please allow a minimum of six weeks for this process.
- Signs for your business require a Sign Permit. Contact the Business Approval Coordinator for assistance.

Robert Davis
Economic Development Liaison
rdavis03@savannahga.gov
(912)265-3653 ext. 1918