

**RESIDENTIAL PROJECTS THAT NEED A PERMIT**  
***(NOTE: Permits include Inspections)***

<b>HOME IMPROVEMENT PROJECTS</b>	<b>PERMIT NEEDED</b>	<b>PLAN NEEDED</b>
Install exterior siding	Building	NO
Full roof replacement (including underlayment)	Building	NO
Window replacement with a change in size	Building	NO
Install or replace drywall	Building	NO
Install spray foam insulation	Building	NO
Install pre-fab. fireplace with mfr's plans	Building	NO
Erect partitions or finish rec./storage room	Building	YES
Build a masonry fireplace or chimney	Building	YES
Construct a separate entranceway	Building	YES
Construct, dig, or excavate beneath an existing building	Building	YES
Build a porch, deck or patio	Building	YES
Enclose an existing porch	Building	YES
Enclose a carport	Building	YES
Build a new closed roof accessory structure over 120 ft <sup>2</sup>	Building	YES
Finish attic or garage	Building	YES
Relocate stairs or install attic pull down stairs	Building	YES
Build dormers	Building	YES

<b>PLUMBING PROJECTS</b>	<b>PERMIT NEEDED</b>	<b>PLAN NEEDED</b>
Install new sink, shower, toilet or tub	Plumbing	YES
Replace sink, shower, toilet or tub	Plumbing	NO
Install sump pump	Plumbing	NO
Install sump pump with electric work	Electrical	NO
Install cleanout in building sewer	Plumbing	NO
Replace water piping	Plumbing	NO
Repair a leak in a gas line on property	Plumbing/HVAC	NO

<b>ELECTRICAL PROJECTS</b>	<b>PERMIT NEEDED</b>	<b>PLAN NEEDED</b>
Replace electrical wiring	Electrical	NO
Relocate switches, outlets, or lighting fixtures	Electrical	NO
Relocate sub panels	Electrical	NO
Relocate or change services	Electrical	NO
Install ceiling fan	Electrical	NO
Install smoke detection (wired)	Electrical	NO
Replace outlets with grounds (3 prong)	Electrical	NO

<b>APPLIANCE PROJECTS</b>	<b>PERMIT NEEDED</b>	<b>PLAN NEEDED</b>
Install dishwasher (not portable)	Electrical or Plumbing	NO
Install garbage disposal	Electrical/Plumbing	NO
Install electric range or oven	Electrical	NO
Install gas range or oven	HVAC or Plumbing	NO
Install gas water heater	Plumbing	NO
Install electric water heater	Plumbing/Electrical	NO
Install garbage compactor	Electrical	NO
Install central air conditioning	HVAC/Electrical	NO
Install heat pump	HVAC/Electrical	NO
Install furnace humidifier	Electrical/ HVAC	NO
Install electric air cleaner	Electrical/ HVAC	NO
Install attic fan	Electrical	NO
Install oil, gas, electric furnace	Electrical/ HVAC	NO

<b>MISCELLANEOUS PROJECTS</b>	<b>PERMIT NEEDED</b>	<b>PLAN NEEDED</b>
Construct retaining walls	Building	YES
Build fence or privacy wall over 7 feet tall	Building	YES
Build an open roof pergola over 200 ft <sup>2</sup>	Building	YES
Construct outdoor barbecue	Building	YES
Install natural gas barbecue	Plumbing/ HVAC	NO
Demolish buildings	Building	NO
Remove and/or install underground tank	Fire Protection	YES
Install underground tanks	Fire Protection	YES
Mobile home location/relocation	Building	YES
House moving	Building/Electrical	YES
Fire sprinkler system	Fire Protection	YES
Install swimming pool	Building	YES
Pave driveway or walkway	YES	YES

(Note: Driveway permits are issued through Traffic Engineering and a site permit and/or encroachment permit may be needed)

**Notes:**

1. All exterior work done in Historic Districts must have Historic Review Board approval.
2. Some electrical projects include building and mechanical work requiring a building permit.
3. Some plumbing projects include building and electrical work requiring a building permit.
4. Plot plans and site plans may be required for work involving setbacks, lot coverage, and locations in the Historic District.